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Form 990-EZ

Department of the Treasury  
Internal Revenue ServiceShort Form  
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

OMB No 1545-1150

2009

Open to Public  
Inspection

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form

► The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2009 calendar year, or tax year beginning 07/01/09, and ending 06/30/10

B Check if applicable	C Name of organization <b>Cowley County Farm Bureau Assoc.</b>	D Employer identification number <b>48-0636214</b>
<input type="checkbox"/> Address change	Number and street (or P O box, if mail is not delivered to street address) <b>1200 Main, Box 635</b>	E Telephone number <b>620-221-2091</b>
<input type="checkbox"/> Name change	Room/suite	F Group Exemption Number ►
<input type="checkbox"/> Initial return	City or town, state or country, and ZIP + 4 <b>Winfield KS 67156</b>	
<input type="checkbox"/> Termination		
<input type="checkbox"/> Amended return		
<input type="checkbox"/> Application pending		

► Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method  
Cash  Accrual  
Other (specify) ►

I Website: ► **N/A**

H Check ►  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

J Tax-exempt status (check only one) —  501(c) ( - 5 ) ▲ (insert no)  4947(a)(1) or  527

K Check ►  if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000 A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990-EZ ► \$ **80,085****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See the instructions for Part I)

1 Contributions, gifts, grants, and similar amounts received	1 10,208
2 Program service revenue including government fees and contracts	2
3 Membership dues and assessments	3 53,824
4 Investment income	4 16,053
5a Gross amount from sale of assets other than inventory	5a
b Less cost or other basis and sales expenses	5b
c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	
6 Special events and activities (complete applicable parts of Schedule G) If any amount is from gaming, check here ► <input type="checkbox"/>	6c
a Gross revenue (not including \$ _____ of contributions reported on line 1)	6a
b Less direct expenses other than fundraising expenses	6b
c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	
7a Gross sales of inventory, less returns and allowances	7a
b Less cost of goods sold	7b
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	
8 Other revenue (describe ► )	7c
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	8 80,085
10 Grants and similar amounts paid (attach schedule)	10
11 Benefits paid to or for members	11
12 Salaries, other compensation, and employee benefits	12 33,919
13 Professional fees and other payments to independent contractors	13
14 Occupancy, rent, utilities, and maintenance	14 11,607
15 Printing, publications, postage, and shipping	15 149
16 Other expenses (describe ► See Statement 3)	16 15,943
17 Total expenses. Add lines 10 through 16	17 61,618
18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18 18,467
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19 227,566
20 Other changes in net assets or fund balances (attach explanation)	20
21 Net assets or fund balances at end of year Combine lines 18 through 20	21 246,033

**Part II Balance Sheets.** If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ

(See the instructions for Part II )	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	186,941 22	207,735
23 Land and buildings	42,623 23	41,258
24 Other assets (describe ► )	24	
25 Total assets	229,564 25	248,993
26 Total liabilities (describe ► See Statement 4 )	1,998 26	2,960
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	227,566 27	246,033

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form 990-EZ (2009)

P 11



## Part V Other Information (Note the statement requirements in the instructions for Part V.)

33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity 33

34 Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes 34

35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T

a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements? 35a

b If "Yes," has it filed a tax return on Form 990-T for this year? 35b

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N 36

37a Enter amount of political expenditures, direct or indirect, as described in the instr ► 37a

b Did the organization file Form 1120-POL for this year? 37b

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return? 38a

b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b

39 Section 501(c)(7) organizations Enter 39a

a Initiation fees and capital contributions included on line 9 39b

b Gross receipts, included on line 9, for public use of club facilities 39b

40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ► \_\_\_\_\_, section 4912 ► \_\_\_\_\_, section 4955 ► \_\_\_\_\_ 40b

b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I 40b

c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 40c

d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization 40d

e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T 40e

41 List the states with which a copy of this return is filed ► **None**42a The organization's books are in care of ► **OFFICE SECRETARY**Telephone no ► **620-221-2091****1200 MAIN**Located at ► **WINFIELD, KS**ZIP + 4 ► **67156**

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?

If "Yes," enter the name of the foreign country ► \_\_\_\_\_

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside of the U S ?

If "Yes," enter the name of the foreign country ► \_\_\_\_\_

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here

and enter the amount of tax-exempt interest received or accrued during the tax year ► 43 44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ 44  45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ 45

**Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

			Yes	No
46	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		46	
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II		47	
48	Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		48	
49a	Did the organization make any transfers to an exempt non-charitable related organization?		49a	
b	If "Yes," was the related organization a section 527 organization?		49b	
50	Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."			

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

f Total number of other employees paid over \$100,000 ► \_\_\_\_\_

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 ► \_\_\_\_\_

<b>Sign Here</b>	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge		
		Date	9/28/10
	Type or print name and title		
	Craig Pringle, Chairman		

<b>Paid Preparer's Use Only</b>	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Preparer's Identifying Number (See instr)
	Firm's name (or yours if self-employed, address, and ZIP + 4)	This tax return prepared by a non-paid preparer.		
		EIN <input type="checkbox"/>	Phone <input type="checkbox"/>	no <input type="checkbox"/>

May the IRS discuss this return with the preparer shown above? See instructions

►  Yes  No

Form 990-EZ (2009)

Form **4562**Department of the Treasury  
Internal Revenue Service  
(99)**Depreciation and Amortization**  
(Including Information on Listed Property)

OMB No 1545-0172

**2009**Attachment  
Sequence No **67**

► See separate instructions. ► Attach to your tax return.

Name(s) shown on return

**Cowley County Farm Bureau Assoc.**Identifying number  
**48-0636214**

Business or activity to which this form relates

**Operations****Part I Election To Expense Certain Property Under Section 179****Note: If you have any listed property, complete Part V before you complete Part I**

1	Maximum amount See the instructions for a higher limit for certain businesses	1	<b>250,000</b>
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	<b>800,000</b>
4	Reduction in limitation Subtract line 3 from line 2 If zero or less, enter -0-	4	
5	Dollar limitation for tax year Subtract line 4 from line 1 If zero or less, enter -0- If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost	

7	Listed property Enter the amount from line 29	7	
8	Total elected cost of section 179 property Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction Enter the <b>smaller</b> of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2008 Form 4562	10	
11	Business income limitation Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2010 Add lines 9 and 10, less line 12	13	

**Note: Do not use Part II or Part III below for listed property Instead, use Part V****Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instr.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	<b>2,748</b>

**Part III MACRS Depreciation (Do not include listed property) (See instructions)****Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2009	17	<b>0</b>
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ►		

**Section B—Assets Placed in Service During 2009 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property		277	3.0	MQ	S/L	12
b 5-year property		1,225	5.0	MQ	S/L	107
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs		S/L	
h Residential rental property			27 5 yrs	MM	S/L	
i Nonresidential real property			27 5 yrs	MM	S/L	
			39 yrs	MM	S/L	
				MM	S/L	

**Section C—Assets Placed in Service During 2009 Tax Year Using the Alternative Depreciation System**

20a Class life					S/L	
b 12-year			12 yrs		S/L	
c 40-year			40 yrs	MM	S/L	

**Part IV Summary (See instructions.)**

21	Listed property Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21 Enter here and on the appropriate lines of your return Partnerships and S corporations—see instructions	22	<b>2,867</b>
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

DAA

Form **4562** (2009)  
There are no amounts for Page 2

**Federal Statements****Statement 1 - Form 990-EZ, Part I, Line 3 - Membership Dues and Assessments**

Description	Amount
County Dues	\$ 53,824
Total	\$ 53,824

COWLEY Cowley County Farm Bureau Assoc.  
48-0636214  
FYE: 6/30/2010

**Federal Statements**

8/24/2010 2:04 PM

**Statement 2 - Form 990-EZ, Part I, Line 5c - Sale of Assets Other than Inventory - Other**

<u>How Received</u>	<u>Description</u>	<u>Whom Sold</u>	<u>Date Acquired</u>	<u>Date Sold</u>	<u>Sale Price</u>	<u>Cost &amp; Expense</u>	<u>Depreciation</u>	<u>Gain / Loss</u>
Sharp XQ-380	Typewriter		11/01/86	6/30/10	\$	\$ 671	\$ 671	\$
Purchase								
New Printer			6/14/01	6/30/10		1,745		1,745
Purchase								
Computer			8/15/04	6/30/10	\$ 0	\$ 1,988	\$ 1,988	
Purchase								
Total					\$ 0	\$ 4,404	\$ 4,404	\$ 0

**Federal Statements****Statement 3 - Form 990-EZ, Part I, Line 16 - Other Expenses**

Description	Amount
Operations	\$
Supplies	70
Bank Service Charges	2
4-H Fair Prizes/Fair Expe	1,160
Program: Ag in the Classr	30
Program: Membership	1,362
Program: NER	141
Program: Policy Developme	495
Program: Public Relations	1,644
Program: Womens	484
Program: Young Frmrs & Rc	1,620
Dues - Chamber of Commerc	150
Insurance: Master Group L	866
Meetings	261
Meetings: County Annual	1,748
Meetings: National Annual	1,202
Meetings: President's Tri	928
Meetings: State Annual	499
Office Expense	467
Rent: Post Office Box	110
Safety Deposit Box	15
Subscriptions	319
Reimbursed Exp: Other	-180
Advertising	1,886
Image Improvement	503
Taxes: Other	49
Taxes: Personal Property	72
Taxes: Sec of State	40
Total	\$ <u>15,943</u>

**Statement 4 - Form 990-EZ, Part II, Line 26 - Total Liabilities**

Description	Beginning of Year	End of Year
Accounts Payable and Accrued Expenses	\$ <u>1,998</u>	\$ <u>2,960</u>
	<u>1,998</u>	<u>2,960</u>

Cowley County Farm Bureau Assoc.  
1200 Main, Box 635  
Winfield, KS 67156

**Electing out of the 50% Bonus Depreciation Allowance for  
All Eligible Depreciable Property**

The taxpayer elects out of the 50% first-year bonus depreciation allowance under IRC Section 168(k) for all eligible asset classes of depreciable property acquired after December 31, 2007. This election applies to all eligible depreciable property placed in service during the tax year.

County	Committee Position	Member Name Number Address
18 Cowley	County Board President	622298 CRAIG PRINGLE 22503 151ST RD WINFIELD KS 67156
18 Cowley	County Board Vice-President	245370 SUSAN LONG 23091 71ST RD WINFIELD KS 67156
18 Cowley	County Board Secretary	586062 BRANDON GATTON 12058 231ST RD BURDEN KS 67019-9359
18 Cowley	County Board Treasurer	586062 BRANDON GATTON 12058 231ST RD BURDEN KS 67019-9359
18 Cowley	County Board Board Member	189440 LINDA BOWLIN 6154 271ST RD ATLANTA KS 67008-9053
18 Cowley	County Board Board Member	539970 JASON GOYER 9235 72ND ROAD WINFIELD KS 67156
18 Cowley	County Board Board Member	544225 JONATHAN JOHNSON 19532 291ST RD DEXTER KS 67038-9053
18 Cowley	County Board Board Member	605298 KYLE BAKER 5097 211TH RD ATLANTA KS 67008
18 Cowley	County Board Board Member	616216 ADAM ANDES 17329 192ND RD WINFIELD KS 67156-7924
18 Cowley	County Board Board Member	636385 LEVI BRYANT 24725 71ST RD WINFIELD KS 67156
18 Cowley	County Board Board Member	648696 EMILIE MAGNUS 7599 242ND RD ARKANSAS CITY KS 67005

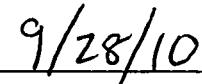
Cowley County Farm Bureau  
48-0636214  
Form 990EZ  
2009

Other Information – Part V, Line 34 :

As an officer of Cowley County Farm Bureau I certify that the attached copy of Cowley County Farm Bureau Association's by-laws is complete and accurate as of June 30, 2010.



\_\_\_\_\_  
Signature of Officer



\_\_\_\_\_  
Date

# BY-LAWS OF THE COWLEY COUNTY FARM BUREAU ASSOCIATION



## ARTICLE I Name and Location

Section 1. The name of this association shall be COWLEY COUNTY FARM BUREAU ASSOCIATION and its headquarters shall be in Winfield, Cowley County, and State of Kansas.

## ARTICLE II Objectives and Purposes

It shall be the general objective and purpose of this association:

Section 1. To promote the development of the most profitable and permanent system of agriculture; the most wholesome and satisfactory living conditions; the highest ideals in home and community life and a general interest in the business of farming and in rural life; and to encourage active citizenship responsibility in local, state, national, and international affairs.

Section 2. To affiliate with or become a member of the Kansas Farm Bureau, Inc. and the American Farm Bureau Federation. Subscribe to, become a member of, sponsor or cooperate with any other association, education institution, or any department, bureau, agency, or a political subdivision thereof, whose objects are all together, or in part, similar to those of this association.

Section 3. To assist in research and inquiry into the fields of agriculture, industry, commerce, marketing and transportation and into economic conditions; to disseminate information in respect thereto; to make public the results of its investigations and to provide for the publication of its reports when necessary.

Section 4. To study proposed and pending matters of Federal, State, County and City legislation, particularly those affecting agriculture and the marketing of agricultural products.

In addition to all of the foregoing, to do any or all of the things and exercise all of the privileges and powers mentioned in Articles of Incorporation.

## ARTICLE III Membership

Section 1. Qualifications – Voting Members. Only persons or families engaged in the production of agricultural products, including the lessees and tenants of lands used for the production of such products and any lessors and landlords, shall be eligible for voting membership in this association. Any such person or family may make application

to become a member of this association, and if accepted shall, upon the payment of membership dues, hereinafter specified, be entitled to the rights and privileges of membership. Voting membership shall be either on an individual or on a family basis. Both husband and wife shall have voting privileges, but each shall cast his or her voice individually. The term "family" as used herein shall mean husband and wife or either of them, and their minor children residing in their household. A family shall be considered as one member. Minor children shall not have the right to hold office or vote unless they individually are voting members and pay dues as such.

Section 2. Non-Voting Associates. Cooperative associations which are organized under Articles 15 and 16, or Chapter 17, C.S. 1949 and bona fide employees thereof, or corporations, or associations which are subsidiaries of or affiliated with this association and bona fide employees thereof and other persons interested in the particular business and objects of this association and desiring to aid in the furtherance of such business or objects, but not qualified for voting membership, shall upon payment of the annual dues provided in Article IV of these by-laws be eligible for membership as non-voting associates. Such non-voting associates shall not be entitled to vote, or to hold elective office, or appointed to standing committees.

Section 3. No person shall be admitted to membership in this association as a voting member who is not an owner or operator of a farm in Cowley County, Kansas, and a bona fide resident of Cowley County, Kansas, or an owner or operator of a farm in a Kansas township located adjacent to Cowley County, Kansas.

Section 4. Transfer of Membership. Each member shall be entitled to a Certificate of Membership signed by the secretary of this association. Membership shall not be transferable by assignment or sale, or by transfer to heirs or assigns.

Section 5. The Board of Directors of this association may reject any application for membership, or may cancel any such membership, provided that two-thirds of the elected members of the Board of Directors shall vote in favor of the rejection of such application or cancellation of such membership.

## **ARTICLE IV**

### Dues

Section 1. The annual dues for voting membership in this association for either a family or single individual, as well as for non-voting associates shall be \$37.00 payable in advance. Out of the aforesaid membership dues, there shall be paid to the Kansas Farm Bureau, Inc., the annual dues fixed by its voting delegates for each paid-up membership of this association.

## **ARTICLE V**

### **Meetings of Members**

Section 1. The annual meeting of the members shall be held at a date, place, and time as determined and selected by the Board of Directors. Whenever the Directors shall fail to fix such time and place, the meeting shall be held at the registered office of the corporation in the State of Kansas on the last weekday of November of such year at the hour of seven o'clock p.m. Monday to Saturday, inclusive, shall be considered weekdays for this purpose. The Board of Directors shall have a right to call a special meeting of the members at any time. Ten percent of the memberships having voting rights may file a petition stating the specific business to be brought before the association and demand a special meeting at any time. Upon the filing of such a petition, the Board of Directors shall call such special meeting.

Section 2. Notice. Notice of all meetings, together with a statement of the purposes, thereof, shall be mailed to each voting member at least ten days prior to the meeting, provided, however, that such notice may be given by publication in the newspaper of general circulation published at the principal place of business of the association.

Section 3. Quorum. Those present holding voting membership in this association shall constitute a quorum at all regular and special meetings.

Section 4. No person shall be allowed to vote by proxy or by mail.

## **ARTICLE VI**

### **The Board of Directors**

Section 1. Number and Authority. The business and property of this association shall be managed and controlled by a Board of Directors consisting of eleven (11) voting members. Said directors shall be elected for terms of three years or until their successors are elected and qualified. No director shall be permitted to succeed themselves more than once without the lapse of an interval of at least one year between terms provided however, that neither the election nor the appointment of a director to fill the vacancy for an unexpired term shall disqualify the said director from being elected to serve two full terms thereafter. The County Woman Chairman is a voting member of the Board of Directors. The early appointed Young Farmer and Rancher committee chairperson shall be a voting member of the Board of Directors, with a limit of serving three consecutive terms.

Section 2. Qualifications. The members of the Board of Directors must be voting members of this association in good standing, and may be either men or women. No director or officer may be a regularly paid or salaried employee of this association, other than its Secretary, or a paid or salaried employee or agent in regular and continuing employment of or working on a commission basis for an associated or subsidiary company of this association or the Kansas Farm Bureau, Inc., or the Farm Bureau Mutual Insurance Company, Inc., or the Farm Bureau Financial Services Company. When a

member of the Board of Directors shall cease to be eligible for such office, a vacancy shall immediately occur.

Section 3. Manner and Time of Election of Board of Directors. The county of COWLEY shall be divided into districts, which may consist of more than one township, or a single township, or parts of townships, and the directors of the association shall be elected from these districts by the voting members at the annual meeting at which members of the Board of Directors are to be elected from the district. Said county is hereby devised into the following districts, and directors are hereby apportioned to each district as follows:

DISTRICT I Townships: Beaver and Pleasant Valley	Number of Directors 1
DISTRICT II Townships: Creswell, Bolton, Silverdale	Number of Directors 1
DISTRICT III Townships: Vernon and Walnut	Number of Directors 1
DISTRICT IV Townships: Spring Creek, Grant, Cedar, and Otter	Number of Directors 1
DISTRICT V Townships: Liberty and Dexter	Number of Directors 1
DISTRICT VI Townships: Rock Creek and Fairview	Number of Directors 1
DISTRICT VII Townships: Richland, Omnia, Harvey	Number of Directors 1
DISTRICT VIII Townships: Ninnescah and Maple	Number of Directors 1
DISTRICT IX Townships: Tisdale, Sheridan, Salem	Number of Directors 1
DISTRICT X Townships: Silver Creek and Windsor	Number of Directors 1

One member of the Board of Directors should come from each township district. Provided, however, that the voting members shall have the power by amendment of these by-laws to change the number and territorial limits of the districts and to reappoint the directors to the several districts.

Directors shall be elected for a term of three years. The Board of Directors shall determine the method of nomination of directors. The names of the persons nominated for director shall be voted upon by the voting members of the association at the annual meeting for the election of directors along with the names of other persons nominated for directors as many be nominated at the annual meeting and from all of the persons thus nominated the voting members shall elect such directors as shall have been apportioned to the district. If nominees cannot be named from said apportioned districts qualified nominees from other districts may be used to fill the vacant position.

Section 4. Eligibility of Officers and Board of Directors. A person holding a partisan, elective and salaried, or appointive and salaried office in County, State, or National Government shall not become an officer or member of the Board of Directors of this association while holding such office. Any officer or director of this association who shall accept or be elected to, or become a candidate for partisan, elective and salaried, or be appointed to any appointive and salaried office in County, State, or National Government shall immediately resign his or her position as an officer or director.

Section 5. Meetings. The Board of Directors shall meet as soon as practicable after the annual meeting of the County Farm Bureau Association for election of officers of the association and for the transaction of any other business. Such boards shall meet in regular session as often as may be necessary to conduct the business of this association. The regular meetings of such board shall be held on such dates and at such time and place as may be fixed by the Board of Directors.

Special Meetings. Special meetings may be called by the President at any time and shall be called by him upon request in writing signed by not less than one-third of the entire number of members of the Board of Directors. Notice of meeting shall be given in such manner as the board may from time to time determine. Attendance at any meeting shall constitute waiver of notice thereof.

Section 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of all business of this association. A minority of the members of the board present at any meeting may, in the absence of a quorum, adjourn to a later date.

Section 7. Failure to Attend Meetings. A director missing three consecutive meetings shall automatically be dismissed and a vacancy shall be declared. However, the Board may waive this dismissal by a majority vote, if the absence is due to valid and acceptable reason.

Section 8. Vacancy. In case of any vacancy in the Board of Directors or Officers through death, resignation, disqualification, or otherwise, the remaining members of the Board of Directors, though less than a quorum, may elect by majority vote a successor, having the qualifications herein prescribed for directors, to hold office for the unexpired portion of the term of office of the director or officer whose place shall be vacant.

#### Section 9. Duties of the Board of Directors.

- (a) The Board of Directors shall have all of the powers and duties regular and customary to Boards of Directors of Corporations, including the supervision and direction of the financial and business affairs of this association and the preparation of an annual budget for the provision for adequate reserves to insure financial stability of the organization.
- (b) Recognizing that membership is fundamental to the success of this association, the board shall strive constantly to secure and maintain a membership that shall include all agricultural producers in the county.
- (c) They shall annually review the activities of the past year and outline a general program of the county Farm Bureau to be carried out during the ensuing year.

## **ARTICLE VII**

### **Voting Delegates**

Section 1. The voting members of this association shall, at the annual meeting, elect from the voting membership as many voting delegates as the association shall be entitled, by virtue of the by-laws, rules and regulations of the Kansas Farm Bureau, Inc., to have represent it at any annual or special meeting of the members of the Kansas Farm Bureau, Inc. The voting members shall elect as one of the official voting delegates a woman who shall also serve as the County Farm Bureau Woman Chairman. Those nominees receiving the highest number of votes for the number of positions to be filled, together with the County Farm Bureau Woman Chairman, shall be considered the official delegates of this association in all official meetings of the Kansas Farm Bureau, Inc. The voting members shall likewise elect an alternate for each official voting delegate. The Board of Directors shall have the right to fill any vacancy in the position of official voting delegate or alternate. The official delegates so elected, including the County Farm Bureau Woman Chairman, shall serve for a term of one (1) year and until their successors are elected and qualified.

## **ARTICLE VIII**

### **Officers, Powers, and Duties**

Section 1. Officers. The officers of this association shall consist of a President, a Vice-President, and a Secretary, and a Treasurer, which offices may be combined and designated as Secretary-Treasurer.

Section 2. Election of President and Vice-President. Following the annual meeting, the Board of Directors of this association shall meet, organize, and elect from among their number a President and Vice-President of the Association, both of whom shall hold their respective offices for a term of one (1) year and until their successors are elected and qualified.

Section 3. Election of Secretary and Treasurer. The offices of Secretary and Treasurer may be combined and one person may hold said office and shall be designated as Secretary-Treasurer. Such Secretary-Treasurer shall be elected by the Board of Directors from its own membership. Such Secretary-Treasurer shall be elected by the Board of Directors from its own membership. Such Secretary-Treasurer shall hold office for one year and until his successor is elected and qualified.

Section 4. The President. Shall:

- (a) Preside over all meetings of members and directors.
- (b) Subject to the advice of the directors, direct the affairs of the association.
- (c) Call the directors together whenever necessary.
- (d) Sign, as President, all contracts, notes, and other instruments when so directed by the Board of Directors.
- (e) Discharge such other duties as may be required of him by these by-laws or by the Board of Directors.

Section 5. The Vice-President. It shall be the duty of the Vice-President that if at any time the President shall be unable to act, the Vice-President shall perform the duties of President as listed under duties of President. Should the Vice-President, also be unable to perform these duties the board shall appoint a director to do so.

Section 6. The Secretary-Treasurer. It shall be the duty of the Secretary-Treasurer:

- (a) To keep a record of the proceedings of the meetings of the Board of Directors, of the Executive Committee, and of the members.
- (b) To keep a proper membership record, showing the name, address, and township of each member of this association.
- (c) All permanent records to be maintained in the county office.
- (d) To receive, deposit and pay out, under the direction of the Board of Directors, funds necessary and consistent with the business of the association and account for all receipts, disbursements, and balance on hand.
- (e) To furnish bond of such form and in such amount as the Board of Directors and account for all receipts, disbursements, and balance on hand.
- (f) To attest all contracts, notes, papers, and documents.
- (g) To discharge such other duties as pertain to the office or may be prescribed by the Board of Directors.

## **ARTICLE IX** Committees

Section 1. Executive Committee. The Board of Directors shall appoint an Executive Committee consisting of the President, Vice-President, and one other member of the Board.

The Executive Committee shall exercise, during the intervals between meetings of the board, such duties and powers as may from time to time be prescribed by the Board of Directors, and subject to the general direction, approval and control of the Board of Directors.

Section 2. The President shall appoint, with the approval of the Board of Directors, any committees necessary for the routine transaction of business.

Section 3. Only voting members shall be eligible for appointment to standing committees.

## **ARTICLE X** By-Laws

Section 1. The voting membership shall have authority by a majority vote to adopt, amend, or repeal the by-laws of the association whenever determined necessary or expedient in any manner consistent with the statutory authority under which this association was established provided, notice in writing of the proposed changes have been given to all voting memberships at least ten days previous to the time of meeting.

## **ARTICLE XI**

### **Miscellaneous**

**Section 1.** Members not liable for debts. The private property of any member, officer, and/or director of this association shall not be liable for the debts of the association.

**Section 2.** Rights of membership in property equal. All memberships of this association shall have equal rights in the property of the association.

**Section 3.** Audit. There shall be an audit of the financial affairs of the association by a qualified account bi-annually. If for any reason a staff change occurs, an audit of the books should happen as soon as possible to insure maliciousness or false record keeping has not occurred..

**Section 4.** Seal. This association shall have a seal bearing thereon the words "THE COWLEY COUNTY FARM BUREAU ASSOCIATION."

**Section 5.** Checks, etc. All checks, drafts, and orders for payment of money must first be approved by the county board and shall be signed in the name of the association and shall be countersigned by two members of the Board of Directors designated for that purpose.

**Section 6.** Fiscal Year. The fiscal year of this association shall commence on the first day of July and end on the thirtieth day of June of each year.

**Section 7.** Order of Business at Meetings of Members. The order of business at meetings of members shall be as follows:

#### **Call to Order**

- (a) Reading and disposal of unapproved minutes
- (b) Read and dispose of itemized financial report
- (c) Reports of officers and committees
- (d) Unfinished business
- (e) New business
- (f) Election of Directors
- (g) Election of Delegates
- (h) Adjournment

\*(Conclusion of By-Laws of the Cowley County Farm Bureau Association)

