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Short Form Return of Organization Exempt From Income Tax

OMB No 1545-1150

Open to Public

Department of the Treasury Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code

'(except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form

The organization may have to use a copy of this return to satisfy state reporting requirements

Inspection

				ar year, or tax year beginning ${ m JULY} \ 1$, 2009, and	dending J	<u>I</u> UNE	E 30, 2010		
В	Check	r of applicable		C Name of organization		D	Employer identification number		
Γ		ddress nange	use IRS			i i			
┢		ame change	label or print or	IOWA OSTEOPATHIC ASSOCIATION		42	2-0334865		
\vdash	ا ا	itial return	type.	The state of the s	n/suite		Telephone number		
\vdash		ermination	See	950 12TH STREET		10	515) 283-0002		
\vdash	┦ѧ	nended	Specific	City or town, state or country, and ZIP + 4		 ' '	7137 203 0002		
\vdash		turn optication	Instruc- tions.	DES MOINES, IA 50309			Group Exemption		
上		inding	Ц.				Number · · · •		
	•	Section 5	υτ(c)(3) c	****		-	ethod Cash Accrual		
_				a completed Schedule A (Form 990 or 990-EZ).		pecify) ►MODIFIED CASH			
					H Check ▶	_	If the organization is not		
				loma.org	required	to at	tach Schedule B (Form 990,		
<u>J</u>	Tax-	exempt st	atus (che	ck only one) - X 501(c) (6) ◀ (insert no) 4947(a)(1) or 527	990-EZ, c	or 990)-PF)		
Κ	Che	:k ▶ []	if the org	ganization is not a section 509(a)(3) supporting organization and its gross receip	ots are norma	ally no	ot more than \$25,000 A		
	Forn	n 990-EZ (or Form	990 return is not required, but if the organization chooses to file a return, be sure	to file a com	plete	return		
L	Add	ines 5b, 6b	, and 7b,	to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990	0-EZ ▶	- \$	314,153		
Р	art i	Reve	nue, E	xpenses, and Changes in Net Assets or Fund Balances	See the II	nstru	uctions for Part I)		
	1			gifts, grants, and similar amounts received		1			
	2			ce revenue including government fees and contracts		2	172,423		
	3			ues and assessments		3	134,046		
	4			come		4	45		
	5			from sale of assets other than inventory 5a 55		•			
	"								
					$\overline{}$	5 c			
Φ				from sale of assets other than inventory (Subtract line 5b from line 5a)	1 1 1	5 C			
ž	6	-,		d activities (complete applicable parts of Schedule G) If any amount is from gamling, check here	. Ш [
Revenue				e (not including \$ of contributions					
ĕ				e 1)					
				openses other than fundraising expenses					
				(loss) from special events and activities (Subtract line 6b from line 6a)		6c			
	7	a Gross	sales of	f inventory, less returns and allowances					
		b Less	cost of g	oods sold					
		c Gross	profit o	(loss) from sales of inventory (Subtract line 7b from line 7a)		7с			
	8	Other	revenue	(describe ► RENT)	8	7,639		
	9	Total	revenu	e. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	▶	9	314,153		
	10	Grant	s and sir	nılar amounts paid (attach schedule)	L	10	1,525		
	11	Benef	its paid t	o or for members		11			
S	12	. Saları	es, other	compensation, and employed benefits		12	135,335		
nses	13	Profe	eeinnal fi	ees and other navments to independent contractors (1/1)	<u>.</u> .	13	18,026		
Exper	14	Occui	oancy, re	ent, utilities, and maintenance SEP 0 3 2010	[14	19,563		
Щ	15	Printii	na. publi	cations, postage, and shipping		15	7,905		
	16			s (describe > SEE ENCLOSED SCHEDULET	$\cdots \cdots \vdash$	16	104,579		
	17			ses. Add lines 10 through 16.	—— ′ ⊦	17	286,933		
	40			icit) for the year (Subtract line 17 from line 9)	· · · · · ·	18	27,220		
Assets	19			fund balances at beginning of year (from line 27, column (A)) (must agree with					
583	'3					19	103901		
t A	1			gure reported on prior year's return)		20	5,548		
Net	20		-	fund balances at end of year Combine lines 18 through 20			136,669		
	21					21			
i.	art l	<u> Bala</u>		heets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Forr (See the instructions for Part II.) (A) Beginnin		u or F			
				(esse the metrosiene is valid)	<u> </u>	22	(B) End of year		
22				nvestments	50,395		66, 327		
23	L	and and bu	uldings			_	105,788		
24				e ► INVESTMENTS)		24	5,561		
25		otal asse	ts				177,676		
26			-	scribe SEE ENCLOSED SCHEDULE)	61,389		41,007		
27					103,901	27	136,669		
JSA	3 000	For Priv	acy Act	and Paperwork Reduction Act Notice, see the separate instructions.			Form 990-EZ (2009)		

orm 990-EZ (2009)				Page
Part III Statement of Program Service Accomplishing	nents (See the instruct	ions for Part III.)	Ex	penses
What is the organization's primary exempt purpose? SEE BELOW			(Required	for section
Describe what was achieved in carrying out the organization's e		r and concise mann		and 501(c)(4) ons and section
lescribe the services provided, the number of persons benefited, an			4947/21/1	trusts, optional
			le for others)	<u>'</u>
8PROMOTE PUBLIC HEALTH, MEDICAL EDUCATI	ION, ETC.	 ,		
(Grants \$) If this amount inclu	des foreign grants, check hei	re >	28a	286,933
29				
			—	
(O) (O)	des fereiro avente abesti be		— .	
	des foreign grants, check he	e <u> </u>	29a	
(Grants \$) If this amount inclu	des foreign grants, check he	re >	30a	
31 Other program services (attach schedule)			1	
· · · · · · · · · · · · · · · · · · ·	des foreign grants, check he	Г	31a	
22 Total program service expenses (add lines 28a through 31a			· 1 1	286,933
Part IV List of Officers, Directors, Trustees, and Key Emp		,		
(a) Name and address	(b) Title and average hours per week	(c) Compensation (if not paid,	(d) Contributions to employee benefit plans &	(e) Expense account and
(a) Walle and address	devoted to position	enter -0)	deferred compensation	other allowances
LEAH MCWILLIAMS	EXEC. DIR			
DES MOINES, IA	40	65,748	-0-	7,363
JEAN GROEN	ASSOC. DIR			
DES MOINES, IA	40	43,910	0	7,798
DEC HOTREO, III		13,310	<u> </u>	77130
COURDINED		-0-	-0-	
SCHEDULED		-0-	-0-	
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<u> </u>		· · · · · · · · · · · · · · · · · · ·		
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Part '	Other Information (Note the statement requirements in the instructions for Part V)						
			Yes	No			
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed						
	description of each activity	33		X			
34	Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of			1			
	the changes	34	Х	1			
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but						
	not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T			!			
а							
_	6033(e) notice, reporting, and proxy tax requirements?						
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35a 35b	X				
36	Did the organization undergo a liquidation, dissolution, termination, or significant dosposition of net assets	1000					
00	during the year? If "Yes," complete applicable parts of Schedule N	36		x			
37a	!	30					
	The second of periods of the second of the s						
	Did the organization file Form 1120-POL for this year?	37b		X			
38 a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were						
_	any such loans made in a prior year and still outstanding at the end of the period covered by this return?	38a		X			
	If "Yes," complete Schedule L, Part II and enter the total amount involved						
39	Section 501(c)(7) organizations Enter						
	Initiation fees and capital contributions included on line 9						
	Gross receipts, included on line 9, for public use of club facilities						
40 a	Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under						
	section 4911 ▶, section 4912 ▶, section 4955 ▶						
b	Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit		·	لخذ			
	transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified						
	person in a prior year, and that the transaction has not been reported on any of the organization's prior						
	Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b					
C	Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on		,	1			
	organization managers or disqualified persons during the year under sections 4912,	2	• •	ù			
	4955, and 4958						
	d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c						
	reimbursed by the organization	1 1		. 1			
е	All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter			_3			
	transaction? If "Yes," complete Form 8886-T						
41	List the states with which a copy of this return is filed NONE						
	The organization's books are in care of ► EXECUTIVE DIRECTOR Telephone no ► (515) 283-0002						
	Located at ▶ 950 12TH ST DES MOINES, IA ZIP+4 ▶ 50309						
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority						
	over a financial account in a foreign country (such as a bank account, securities account, or other financial		Yes	No			
	account)?	42b		X			
	If "Yes," enter the name of the foreign county ▶	, ,					
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreing Bank	-	;	· 42"			
	and Financial Accounts.						
C	At any time during the calendar year, did the organization maintain an office outside of the US?	42c		X			
	If "Yes," enter the name of the foreign country ▶						
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here		▶				
	and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43						
		[Yes	No			
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of						
	Form 990-EZ			X			
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If						
	"Yes," Form 990 must be completed instead of Form 990-EZ	45		X			
		om 99	0-EZ ((2009)			

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Part \	Section 501(c)(3) organizations and section 501(c)(3) organizations and section 4947 and complete the tables for lines 50 and	'(a)(1) nonexempt char	exempt charitati itable trusts mus	ole trusts only. Ast answer question	All se ons 46	ction 3-49t	
46	Did the organization engage in direct or indirect p	political campaign activities	es on behalf of or	in opposition to		Yes	No
	candidates for public office? If "Yes," complete Scho	edule C, Part I			46		
47	Did the organization engage in lobbying activities?	If "Yes," complete Schedu	le C, Part II		47		
	Is the organization a school as described in section				48		
	Did the organization make any transfers to an exer				49a		
	If "Yes," was the related organization a section 527				49b		
	Complete this table for the organization's five high employees) who each received more than \$100,00	-					d key
	(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	acc	Expension and alloware	nd
 f	Total number of other employees paid over \$100,0		pendent contracto	ors who each rec	eived	more	than
	\$100,000 of compensation from the organization (a) Name and address of each independent contractor paid		ne " (b) Type (of service	(c) Com	npensat	
d	Total number of other independent contractors rec						
	Under penalties of perjury, I declare that I have examined and beyef, it is true, correct, and complete. Declaration of						1
Sign Here	Signature of officer Type of print name and title				<u> </u>		
Paid	Preparer's signature Date Check of self-employed Check of self-e			Preparer's identifying no	-	ee instru	ctions)
Prepar Use Or	Firm sname (or ROBERT M. KNAPP	CPA, P.C. IA 50265	EIN Ph	► 42-123 one no ► (515)		3 -540	9
May the	e IRS discuss this return with the preparer shown a			<u>. ▶</u>	X Ye		No (2009)

IOWA OSTEOPATHIC MEDICAL ASSOCIATION I.D. #42-0334865 June 30, 2010

Page 1
Part I
Line 10 Grants and Contributions

Page 1		
Part I		
Line 16	Other Expenses	
	Subscriptions	1,162
	Board expenses	865
	Membership dues	1,718
	Insurance	5,080
	AOA expenses	6,025
	Miscellaneous expenses	64
	Credit card expenses	2,610
	Unrelated business income taxes	2,016
	Use tax	1
	Website and e-mail fees	1,553
	Legislative	1,078
	Bank service charges	107
	Travel	4,010
	Payroll taxes	8,725
	Office supplies	2,568
	Telephone	3,061
	Equipment maintenance	10,991
	Depreciation	9,094
	Conference	43,851
	50.110.51.00	104,579

IOWA OSTEOPATHIC MEDICAL ASSOCIATION I.D. #42-0334865 June 30, 2010

Page 1 Part I Line 20	Other Changes in Net Assets or Fund Balance Investment restated at cost		5,548
Part II			
Line 26	Other Liabilities		
		<u>6-30-09</u>	<u>6-30-10</u>
	Due to affiliated groups	4,989	5,582
	Deferred dues	18,555	490
	Deferred building contribution	610	-0-
	Accounts payable	17	3,697
	Note payable	37,218	31,238
	•	61,389	41,007

IOWA OSTEOPATHIC MEDICAL ASSOCIATION 2009-2010 Officers and Board of Trustees

2000 2010 Officers and Board of Trustees						
OFFICERS	TRUSTEES	TERM				
PRESIDENT Joseph Bergstrom, D.O. 4500 Utica Ridge Road Bettendorf, IA 52722 (563) 742-4850 BergstrJE@ihs.org	DISTRICT I Jonathan Suddarth, D.O. 300 W. Hutchings Winterset, IA 50273 (515) 472-2373 jsuddarth@madisonhealth.com	2010				
PRESIDENT-ELECT Adrian Woolley, D.O. 3200 Grand Avenue Des Moines, IA 50312 (515) 271-1710 Adrian.Woolley@dmu.edu	DISTRICT II David Wensel, D.O. 232 2 nd Street, SE Mason City, IA 50401 (641) 422-6208 wenseld@mercyhealth.com	2011				
VICE-PRESIDENT Timothy Piearson, D.O. 122 Public Square Greenfield, IA 50849 (641) 743-6189	DISTRICT III Eric Dodson, D.O. 1207 N. Jefferson Ottumwa, IA 52501 (641) 682-5438 aericke@yahoo.com	2011				
IMM. PAST PRESIDENT Ronald Berges, D.O. 1112 N. Van Buren Ave., Suite 2 Ottumwa, IA 52501-2157 (641) 684-7744 rrberges@lisco.com	DISTRICT IV Conway Chin, D.O. 1351 West Central Park – Suite 420 Davenport, IA 52804 (563) 421-4380 chinC@genesishealth.com	2011				
PAST PRESIDENT Charles Smith, D.O. 532 Cody Road, Box 636 Le Claire, IA 50854 (563) 289-3008 Skidoc62@yahoo.com	DISTRICT V Gregory Peterson, D.O. 411 Laurel Street, Suite 3275 Des Moines, IA 50314 (515) 247-4113 gepeterson@aol.com	2010				
AT-LARGE TRUSTEE 2011 Gary Hoff, D.O. 3200 Grand Avenue Des Moines, IA 50312 (515) 271-1351 Gary.Hoff@dmu.edu	AT-LARGE TRUSTEE Tamara Chance, D.O. 204 N. 4 th Avenue East Newton, IA 50208 (641) 791-4300 tchance@skiffmed.com	2010				
SPEAKER OF THE HOUSE Dane Johnson, D.O. 211 Shellway Drive Mt. Ayr, IA 50854 (641) 464-4433 danejohnson@iowatelecom.net	EXECUTIVE DIR./SECRETARY Leah J. McWilliams, CAE 950 12th Street Des Moines, IA 50309 (515) 283-0002 leah@ioma.org					

IOWA OSTEOPATHIC MEDICAL ASSOCIATION BYLAWS

ARTICLE I Definitions

Unless otherwise stated, as used in these Bylaws:

- 1. "Annual conference" means the Upper Midwest Osteopathic Medical Conference.
- 2. "Annual meeting" means the annual meeting of the House of Delegates.
- 3. "AOA" means the American Osteopathic Association.
- 4. "Association" means the Iowa Osteopathic Medical Association.
- 5. "Board" means the Governing Board of the Iowa Osteopathic Medical Association.
- 6. "Bylaws" means the bylaws of the Iowa Osteopathic Medical Association.
- 7. "College" means the **DES MOINES UNIVERSITY** College of Osteopathic Medicine and Surgery of Des Moines University Osteopathic Medical Center.
- 8. "COMS" means the College of Osteopathic Medicine and Surgery of Des Moines University Osteopathic Medical Center.
- 9. "COCA" means Commission of Osteopathic College Accreditation.
- 10. "DMU-OMC" means Des Moines University Osteopathic Medical Center.
- 11. "Electronic means" means any method of communication that allows for two-way interaction.
- 12. "Ex-officio" means an individual who serves in an informational or advisory capacity but who has no vote.
- 13. "House" means the House of Delegates of the Iowa Osteopathic Medical Association.
- 14. "Member in good standing" means a member whose current dues, assessments and fees are paid and who is in compliance with the Iowa Osteopathic Medical Association's Code of Ethics.
- 15. "Present" means physically present in a location or in communication with those physically present by electronic means.
- 16. "Qualified applicant" means an individual who applies for membership in this Association and meets all of the requirements for the class of membership for which he/she has applied and who is otherwise not prohibited from membership.
- 17. "Qualified individual" means a member in good standing who by class of membership is eligible to hold the office or position to which he/she is nominated.
- 18. "Speaker" means the Speaker of the Iowa Osteopathic Medical Association House of Delegates.
- 19. "Special Vote" means a vote taken in any situation other than during a regular meeting.
- 20. "University" means Des Moines University Osteopathic Medical Center.

Article II Charter Units DISTRICTS

Section 1 The state shall be divided into districts to promote the best interest of the profession and this Association.

Section 2 Districts

District I Adair, Adams, Audubon, Buena Vista, Calhoun, Carroll, Cass,

Cherokee, Clay, Crawford, Dickinson, Emmet, Fremont,

Greene, Guthrie, Harrison, Ida, Lyon, Mills, Madison, Monona, Montgomery, O'Brien, Osceola, Page, Palo Alto, Plymouth, Pocahontas, Pottawattamie, Ringgold, Sac, Sioux, Shelby, Taylor,

Union and Woodbury

District II Appanoose, Boone, Butler, Cerro Gordo, Clarke, Dallas, Decatur,

Floyd, Franklin, Grundy, Hamilton, Hancock, Hardin, Humboldt, Jasper, Kossuth, Lucas, Mahaska, Marion, Marshall, Mitchell, Monroe, Poweshiek, Story, Tama, Warren, Wayne, Webster,

Winnebago, Worth and Wright.

District III Allamakee, Benton, Black Hawk, Bremer, Buchanan, Cedar,

Chickasaw, Clayton, Clinton, Davis, Delaware, Des Moines, Dubuque, Fayette, Henry, Howard, Iowa, Jackson, Jefferson, Johnson, Jones, Keokuk, Lee, Linn, Louisa, Muscatine, Van Buren, Wapello, Washington, and Winneshiek

District IV Scott

District V Polk

Section 3 This Association consists of five (5) districts, made up of members of the Iowa Osteopathic Medical Association, representing geographical divisions in Iowa, which are expedient for the proper functioning of the organization. The benefits of the Iowa Osteopathic Medical Association membership are limited to physicians who are members in good standing of the Association.

Section 84 Upon application from any organization for charter as a district society, the executive director shall investigate such organization. Upon satisfactory proof of a general agreement with the policies and governing rules with those of this Association, he/she shall make a recommendation to the House and said House shall have the authority to grant or deny the charter.

Section 45 When transportation facilities are such that it is impossible for members to reach the place of regular district meetings, without undue expense and time, Ttransfer may be made

from one district to another more convenient district by application of the member to the executive director of the state Association, subject to the approval of the governing board.

- Section 56 Districts shall govern themselves by bylaws, which accord CONFORM with the bylaws and articles of incorporation of the Association. To become effective, district bylaws and any amendments thereto must be approved by the governing board of this Association.
- Section 67 As a condition of such charter, Ddistrict societies shall obligate their officers to be the local officers of this Association in their territory, and shall maintain such officers generally conforming to those of this Association, and these officers shall cooperate to the fullest practical extent with like officers of this THE Association.
- Section 78 District societies may, within their own jurisdiction, organize county or local societies whose relations to the district society shall in all respect conform to those existing between the district and this Association.
- Section 9 An Association member shall not be required to be a member of a local or county society to enjoy all the rights and privileges of district membership.

ARTICLE III Governing Board

- Section 1 The governing board, hereinafter referred to as the Board, shall consist of one (1) Trustee, who shall be a member of this Association in good standing, from each district, **TWO** (2) At-Large Trustees, who shall be a member of this Association in good standing, **ONE** (1) Resident Trustee, who shall be a member of this Association in good standing, and the officers of the Association as defined in Article IV.
- Section 2 The Board shall transact all of the business of the Association between sessions of the House. It shall meet concurrently with the sessions of the House and at other times on call of the president but no less than four (4) times a year. **TWO TRUSTEES** districts, through their trustees on the Board, may request and call a special meeting of the Board.
- Section 3 The Board shall acknowledge all standing and special committees appointed by the president.
- Section 4 The Board shall be responsible for the management of the finances of the Association and shall authorize and supervise the annual budget. It shall hire an executive director and fix the duties of his/her position, as well as, all other officials and committees necessary to the proper execution of the policies of the Association as dictated by the House.
- Section 5 All ethical and grievance questions shall be investigated by an ad hoc committee made up of three members of the Board. The committee shall report their findings and recommendation to the Board. The Board shall have the power to censure, suspend or expel after an investigation and due hearing as the findings warrant, and may further report the member

to the Iowa Board of Medicine. The member shall have the right to appeal the Board's decision prior to any final determination.

A member who has been suspended or expelled may be reinstated by a three-fourths (3/4) vote of the Board upon giving satisfactory evidence of an intent to comply with the rules governing membership in the Association.

NEW SECTION 5: ALL ETHICAL AND GRIEVANCE QUESTIONS SHALL BE INVESTIGATED BY AN AD HOC COMMITTEE MADE UP OF THREE MEMBERS OF THE BOARD. THE COMMITTEE SHALL REPORT THEIR FINDINGS AND RECOMMENDATIONS TO THE FULL BOARD WHO SHALL HAVE THE POWER TO CENSURE, SUSPEND, OR EXPEL THE MEMBER BASED ON THE INVESTIGATION AND RECOMMENDATIONS OF THE COMMITTEE. THE BOARD MAY REPORT ANY FINAL DECISION TO THE IOWA BOARD OF MEDICINE IF DEEMED APPROPRIATE.

UPON NOTIFICATION OF THE ACTION TAKEN BY THE BOARD, THE MEMBER SHALL HAVE THE RIGHT TO APPEAL THE BOARD'S ACTION WITHIN TEN (10) THIRTY (30) CALENDAR DAYS. THIS APPEAL MUST BE IN WRITING TO THE ASSOCIATION PRESIDENT AND STATE THE REASON(S) FOR THE APPEAL. THE APPEAL AND ALL DOCUMENTATION USED BY THE ORIGINAL COMMITTEE SHALL BE REVIEWED BY A NEW COMMITTEE CONSISTING OF THE ASSOCIATION PRESIDENT, SPEAKER OF THE HOUSE, AND ONE (1) REGULAR MEMBER OF THE ASSOCIATION NAMED BY THE MEMBER WHO HAS BEEN SANCTIONED. THE DECISION OF THIS APPEAL COMMITTEE SHALL BE COMMUNICATED TO THE EXECUTIVE DIRECTOR FOR ANY NECESSARY ACTION WITHIN TEN (10) CALENDAR DAYS, AND SHALL BE THE FINAL DECISION OF THE ASSOCIATION.

- Section 6 The Board shall have power by three-fourths (3/4) vote to remove any trustee or officer of this Association for incompetency or failure to perform the duties of his/her office.
- Section 7 The Board of this Association shall present names for consideration in appointments to local, state and federal boards, bureaus, committees and departments related to the health profession and affiliated organizations.
- Section 8 A quorum shall consist of 66 percent of the Board members present, 50 percent of which shall be Trustees.
- Section 9 The following shall be ex-officio members of the Board: the Speaker of the House, the Dean of the COMS at DMU-OMC COLLEGE, and any Association member who is a member of the AOA Board of Trustees. They shall not have vote nor attend closed session of the Board.

ARTICLE IV Officers

- Section 1 President: The president shall, so far as it is practical, preside over all meetings of the Board, executive committee and such other official meetings of the Association. The president shall direct the activities of the Association generally, and shall, with the consent of the Board, name members of all standing and special committees WITH APPROVAL OF THE BOARD except for those committees where the bylaws affix a different procedure.
- Section 2 President-Elect: The president-elect shall assist the president in his/her duties and shall perform such duties as are defined by the president. The president-elect shall automatically succeed ASCEND to the presidency upon the completion of his/her term as president-elect. The president-elect shall preside over all official meetings of the Association, the Board and the executive committee in the absence of the president. He/she shall serve as program chair for the annual conference conducted during his/her term as president-elect.
- Section 3 Vice President: The vice president shall preside over all official meetings of the Association, the Board and the executive committee in the absence of the president and president-elect. He/She shall preside over the House in the absence of the speaker of the house. He/She shall perform such duties as are defined by the president. He/she shall serve as assistant program chair for the annual conference conducted during his/her term as vice-president.
- Section 4 Past President: The president shall automatically succeed to the office of immediate past president for one year, and then to the office of past president for an additional year. The role of the immediate past president is to serve as Treasurer to report the fiscal status of the Association to the Board and House of Delegates. The role of the past president is to provide advice to the present officers and Board, and to serve as directed by the president.
- Section 5 Executive Director: The executive director shall serve as the executive officer of the Association and shall administer the affairs of the Association in accordance to established administrative practices under the president and the Board. He/She shall be an ex-officio member of the Board, executive committee and all standing committees. In addition, the executive director shall act as the secretary of the Association.
- Section 6 Vacancies not provided for under ascendancies in the standard rules of order (Roberts') shall be filled by the Board, except as otherwise provided herein.
- Section 7 The officers of this Association shall be members in good standing.
- Section 8 The newly elected officers shall be installed during the annual meeting.
- Section 9 The Board shall have power by three-fourths (3/4) vote to remove any officer of the Association for incompetence or failure to perform the duties of his/her office. (Same as Article 3, Section 6.)

ARTICLE V DISTRICT AND AT LARGE Trustees

Section 1 A trustee's term is two (2) years. No trustee may serve for more than three (3) consecutive terms.

Section 2 The Trustees of this Association shall be members in good standing.

Section 3 Any trustee who misses three (3) consecutive meetings shall be considered for all purposes as having resigned his/her position. An exception may be granted by the executive committee when extenuating circumstances make compliance ATTENDANCE impossible. Any vacancy may be filled by the Board until the next meeting of the House at which time the position shall be filled as per Article X, Section 3.

ARTICLE VI Resident Trustees

Section 1 The Resident Trustee's term is one (1) year. No resident trustee may serve more than three (3) consecutive terms.

Section 2 The Resident Trustee shall be a member of the association in good standing.

Section 3 Any Resident Trustee who misses three (3) consecutive meetings shall be considered for all purposes as having resigned his/her position. An exception may be granted by the Executive Committee when extenuating circumstances make empliance ATTENDANCE impossible. Any vacancy may be filled by the Board until the next meeting of the House at which time the position shall be filled as per article XI, Section 5.

Section 4 A Resident Trustee shall not be eligible to be an officer of the Association.

ARTICLE VII Executive Committee

Section 1 The executive committee shall consist of the president, president-elect, vice president, immediate past president, past president, and the executive director, who shall be an ex-officio member of the committee. It shall transact the business of the Board between sessions. It shall meet at least four (4) times a year and make recommendations to the Board for action.

NEW Section 2 ONE OF THE DUTIES OF THE EXECUTIVE COMMITTEE SHALL BE TO SERVE AS THE NOMINATING COMMITTEE.

ARTICLE VIII House of Delegates

- Section 1 The House shall meet at least annually. The House shall be composed of delegates or alternate delegates elected by the district societies in proportion to their membership as provided in these bylaws. A delegate or alternate of the House shall be a member in good standing AND THE DELEGATE WILL HAVE THE RIGHT TO A SINGLE VOTE. THE ALTERNATE HAS THE RIGHT TO VOTE FOR THEIR DISTRICT IN THE ABSENCE OF A DELEGATE.
- Section 32 Sessions of the House shall be open to Association members except when the delegates have voted to go into executive session. Attendance at executive sessions shall be limited to members of the House, the Board, and to such administrative employees as are necessary to the functioning of the House.
- Section 23 The delegates shall elect a Speaker and THE OFFICERS OF THE ASSOCIATION. THE SPEAKER AND THE OFFICERS OF THE ASSOCIATION and he/she THEY shall serve as the moderator of the House THE ASSOCIATION for a term of one year. The Speaker shall not be a delegate of any district or delegation or other elective office of the Association. If for any reason the Speaker is unable to fulfill his/her duties, the Vice-President shall assume the duties of Speaker until such time as the Speaker is able to assume his/her duties or the expiration of the Speaker's term which ever occurs first.
- Section 4 The House shall foster and promote the purposes of the Association. With this end in view Iit shall have the power to appoint special committees from its own membership, from the general membership of the Association or from the public at large.
- Section 5 The House may, by a two-thirds (2/3) vote of its own members, submit any questions before it to the membership of the Association for a final vote. A majority of the members voting shall decide the question and that decision shall be binding upon the House.
- Section 6 The House shall approve all resolutions issued in the Association before the resolutions become effective.
- Section 7 The Board of this Association shall be **ADHOC** members of the House but without vote, except the president, who shall vote in case of a tie. The exception shall be if an officer or trustee is seated as a delegate for their district.
- Section 8 Each district society shall be entitled to one delegate plus one additional delegate for each twenty-five (or fraction of three-fifths thereof) members of the Association whose primary employment address is located in that district. ACCORDING TO THE ADDRESS LISTED IN THE ASSOCIATION'S DATABASE.

The osteopathic medical students of DMU-OMC are entitled to one vote. The Student Council representative to the Association shall make every effort to obtain delegates from each of the four classes. If not enough third and/or fourth year students are available, additional first and/or second year students shall be permitted to fill the vacant positions. The student delegate and alternate must be a member in good standing of the Student Osteopathic Medical Association.

Section 9 The executive director of the Association shall furnish a statement of the members of this Association located in the territory represented by that district to the secretary **PRESIDENT AND TRUSTEE** of each district society at least 60 days before the first day of the annual meeting of the House.

Based upon that statement, each district society shall elect in the manner prescribed by these bylaws, the number of delegates and alternates to the House of this Association to which said district society is entitled.

The secretary PRESIDENT OR TRUSTEE of each district society shall certify in writing, or by electronic means, its delegates to the executive director of this Association at least 30 days prior to the first day of the annual meeting of the House. Each delegate shall serve for one (1) year term and may be reelected annually to represent the district.

NEW Section 10 THE DMU - STUDENT OSTEOPATHIC MEDICAL ASSOCIATION SHALL BE ENTITLED TO ONE DELEGATE AND ONE ALTERNATE. THE DMU - STUDENT GOVERNMENT ASSOCIATION SHALL BE ENTITLED TO ONE DELEGATE AND ONE ALTERNATE. THE STUDENT DELEGATES MUST BE MEMBERS IN GOOD STANDING IN THE STUDENT IOWA OSTEOPATHIC MEDICAL ASSOCIATION.

Section 1011 The executive director shall furnish the eredentials committee SPEAKER OF THE HOUSE a listing showing the number of delegates and alternates to which each district is entitled. In case any district has selected more than its legal representation the executive director SPEAKER OF THE HOUSE shall drop surplus names from the list beginning at the bottom and THE EXECUTIVE DIRECTOR shall notify the district of this action.

Section 1112 A delegate who has been seated shall remain the accredited delegate throughout the session unless he/she finds it impossible to continue in service in which case the alternate shall be entitled to his/her seat for the balance of the session. In the event the delegate fails to qualify within the prescribed period, the alternate shall be seated and shall serve as the delegate throughout the session.

Two-thirds (2/3) of the accredited delegates constitute a quorum and when a quorum has been declared at the first meeting it shall be declared at all subsequent meetings during the session.

Section 1213 The House shall elect the Association's representatives to the AOA's House. Each elected term shall be for three years. The House shall also elect the alternates for a one-year term. The number of delegates and alternates shall be based on the AOA's formula for member representation.

ARTICLE IX Fiscal Year

Section 1 The fiscal year of the Association shall commence on July 1 of each year and conclude June 30 of the following calendar year.

ARTICLE X Meetings

- Section 1 The House shall meet concurrently with the annual conference of the Association. A special meeting of the House may be called at the request of the president or at the request of two districts through their-trustees. Notice of such meeting shall be given not less than two weeks prior to the meeting and shall contain the purpose of the meeting.
- Section 2 The Board of the Association shall determine the exact time and place of holding the annual conference and shall make all arrangements for the program and activities.
- Section 3 All meetings of the Association shall be governed by "Roberts' Rules of Order." The order of business and any special rules adopted at the beginning of the session shall govern the procedure unless suspended by that body by two-thirds (2/3) vote.
- Section 4 Unless otherwise specified in these bylaws, a simple majority of the members of the House, the Board or any committee shall constitute a quorum except that a quorum of the Board shall include not less than two trustees.

ARTICLE XI Elections

- Section 1 The speaker shall appoint a nominating committee at least 60 days prior to the Annual Meeting. On the first day of the Annual Meeting, the nominating committee shall report the names of the nominees for Officers and Speaker. Nominations from the floor shall also be accepted and the names of qualified individuals shall upon a simple majority vote be placed on the ballot for elective office.
- Section 2 All elections shall be by voice ballot. With a motion and a second, any member of the applicable body may request a written ballot and upon a simple majority vote a written ballot shall be cast. A majority of all votes cast shall be necessary to elect.
- Section 3 Beginning with the election of 2002, the District 1 trustee and District 5 trustee will serve a one-year term and Districts 2, 3, and 4 trustees will serve a two-year term. Therefore after, all trustees shall serve a two-year term. The one-year term for District 1 and 5 trustees will not count toward their three consecutive terms should the trustee of those Districts decide to run for all three terms. The executive director of this Association shall inform the district PRESIDENT OR HIS/HER DESIGNEE sixty (60) days prior to the annual House meeting that a trustee is to be elected from its district. The name of the trustee elected in BY said district shall be announced to the House by the district delegation. The election of the trustee by the

district is subject to the approval of the House. A two-thirds (2/3) contrary vote of the House is necessary to reject the prospective district trustee.

In the event the House disapproves the trustee so elected by the district, said district shall within thirty (30) days elect another trustee from their district to the Board. The result of the district **RE**-election shall be subject to the approval of the House. A mail ballot can be used for obtaining this approval.

Section 4 Beginning with the election of 2008, one At-Large Trustee will serve a one-year term and the other a two-year term. Therefore after, all trustees shall serve a two-year term. IOMA members shall be solicited 90 days prior to the IOMA House of Delegates to place their name in nomination for the At-Large Trustee seat. Each candidate should notify the IOMA office no later than 60 days prior to the House. All candidates will be listed alphabetically along with a brief biography and their district number on a ballot. The ballot will be mailed to the address on file at the IOMA office for all eligible IOMA members. The ballot shall be returned to the IOMA office no later than 10 days prior to the House of Delegates meeting. All ballots received after that deadline will be invalid. The secretary and/or Nomination Committee Chair shall be empowered to tabulate the votes. The name(s) of the At-Large Trustee with the most votes shall be announced to the House by the Nominating Committee Chair. In case of a tie, the House shall elect the trustee by majority vote.

Section 5 Beginning with the election of 2010, IOMA Resident members shall be solicited 90 days prior to the IOMA House of Delegates to place their name in nomination for the Resident Trustee seat. Each candidate should notify the IOMA office no later than 60 days prior to the House. All candidates will be listed alphabetically and ballots will be sent to all Resident members in good standing. The ballot shall be returned to the IOMA office no later than 10 days prior to the House of Delegates meeting. All ballots received after that deadline will be invalid. The Secretary and/or Nomination Committee Chair shall be empowered to tabulate the votes. The name of the Resident Trustee with the most votes shall be announced to the House by the Nominating Committee Chair. In case of a tie, the House shall elect the Resident Trustee by majority vote from among those candidates who received an equal number of votes.

Section 6 Voting by proxy is not permitted.

ARTICLE XII Committees

Section 1 The Association shall have four (4) standing committees: membership, education finance and government relations.

The activities of the committees shall, so far as possible, function in close cooperation with the executive director of the Association. Upon the expiration of the term of a committee chair, all records of the transactions of the committee shall be delivered to the executive director.

- Section 2 The president shall, within 30 days of taking office, appoint committee chairs, who shall be members of the Board, and individuals to all committees. Chairpersons and committee members shall serve at the pleasure of the President unless otherwise stated in these bylaws. Regular members shall at all times constitute a majority of the members of any committee. Nothing in these bylaws shall otherwise prohibit the appointment of any individual to a committee.
- Section 3 Committee members shall be appointed for a one (1) year term by the president with approval by the Board, except as otherwise stated in these bylaws.
- Section 4 The duties of the committees shall be to carry out the policies of the Association and the directives of the Board. All recommendations from committees shall be submitted to the Board for action.
- Section 5 The president shall appoint such other committees as activities may require.
- Section 6 The president and the executive director of the Association shall be ex-officio members of all committees except as otherwise stated in the bylaws.
- Section 7 Except as otherwise provided by these bylaws and subject to the direction of the power creating special committees, the terms of all standing and special committees shall coincide with that of the appointing president.

ARTICLE XIII Membership

Section 1 The members of this Association shall be classified as follows:

- a. Regular Member
- b Honorary Member
- **B. RETIRED MEMBER**
- c. Life Member
- d. AT Still Member
- e. Associate Member
- f. Student Member
- g. Intern/Resident Member
- h. Out of State/Military Member
- i. Allied Member
- Section 2 Regular Member: An applicant for regular membership in this Association shall be a graduate of aN recognized AOA/COCA ACCREDITED college of osteopathic medicine and licensed to practice in the state of Iowa. Application shall be made on the prescribed form and shall be accompanied by payment of the appropriate dues amount.

Unless specifically noted, a qualified applicant whose completed application and payment of appropriate dues has been received and processed shall be enrolled as a regular member, except that unless otherwise specified an applicant whose membership in this Association has been previously terminated for reasons other than non-payment of dues or who has previously been convicted of a felony offense or whose license to practice has at any time been revoked **OR SUSPENDED**, shall provide letters of recommendation from three members of the Association and provide a written statement as to why membership in the Association should be extended or restored. Such information and application shall be carefully reviewed by the Board and membership shall be granted only by an affirmative vote of the Board.

An applicant whose license to practice in Iowa is revoked or suspended, or who is currently serving a sentence for conviction of a felony offense, or is otherwise not qualified for their class of membership applied for shall not be considered eligible for membership in this Association.

Regular members may hold Association office and are entitled to all rights and privileges as outlined in these bylaws.

Section 3 Honorary Member: Honorary membership may be granted by the Board to any regular member who has reached the age of sixty (60) years and who has been an Association member in good standing for twenty-five (25) consecutive years immediately preceding—Such members shall have the privilege and duties of regular members and shall be required to pay one half (1/2) dues and assessments.

Honorary membership may also be granted by the Board to any regular member who has totally retired from the practice of medicine. Such members shall have the privileges and duties of regular members and shall be required to pay one half (1/2) dues or assessments.

NEW SECTION 3: RETIRED MEMBER: RETIRED MEMBERSHIP MAY BE GRANTED BY THE BOARD UPON WRITTEN APPLICATION OF ANY REGULAR MEMBER WHO HAS RETIRED FROM ALL ASPECTS OF CLINICAL AND ADMINISTRATIVE MEDICINE AND WHO HAS BEEN AN AOA AFFILIATED ORGANIZATION MEMBER IN GOOD STANDING FOR AT LEAST TWENTY-FIVE (25) CONSECUTIVE YEARS. SUCH MEMBERS SHALL HAVE ALL THE PRIVILEGE AND DUTIES OF REGULAR MEMBERS BUT SHALL NOT BE REQUIRED TO PAY DUES OR ASSESSMENTS. NOTHING IN THIS SECTION SHALL PREVENT ANY RETIRED MEMBER FROM VOLUNTARILY CONTRIBUTING TO THE FINANCES OF THE ASSOCIATION.

Section 4 Life Member: Life Membership may be granted by the Board to any regular member or Honorary Member who has reached the age of sixty-eight (68) SEVENTY (70) years and who has been an AOA affiliated organization member in good standing for twenty-five (25) consecutive years immediately preceding. Such members shall have the privileges and duties of regular members, but shall not be required to pay dues or assessments beginning the year in which life membership is granted.

Life membership may also be granted by the Board to any regular member who has become permanently totally disabled. Such members shall have the privileges and duties of regular members, but shall not be required to pay dues or assessments.

Section 5 AT Still Member: An AT Still membership may be conferred on an individual, an organization or corporate entity that has made a significant contribution to the osteopathic profession. An AT Still member shall enjoy all the rights and privileges of IOMA membership except the right to vote, hold elective office or pay dues. A candidate for AT Still membership shall be presented to the Board by a member in good standing. A two-thirds (2/3) vote of the Board shall confer this honor.

Section 6 Associate Member: Any person who is not a graduate of aN recognized AOA/COCA ACCREDITED college of osteopathic medicine but who is closely associated with osteopathic medicine or osteopathic institutions may apply for associate membership. The Association shall have two classes of associate membership: Professional associate membership and Non-Professional associate membership.

Professional associate membership shall be open to those individuals who possess a professional degree of MD, DPM, DDS, PA, OD, DC, PhD, ARNP, CRNA, RN, MSW or LPN.

Non-professional membership shall be open to all other individuals who meet the qualifications for membership, but do not hold a degree required for professional associate membership.

The name of an applicant for associate membership shall be presented to the executive director by an Association member in good standing and the executive director shall make investigation of said applicant and present it to the Board who shall take such action as it deems advisable.

An associate member shall enjoy all the rights and privileges of Association membership except the right to vote or hold elective office. Such a member may, however, hold an appointive position at the discretion of the president and/or Board.

APPLICATION SHALL BE MADE ON THE PRESCRIBED FORM AND SHALL BE ACCOMPANIED BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

REQUEST FOR MEMBERSHIP SHALL BE ACCOMPANIED BY PAYMNET OF THE APPROPRIATE DUES AMOUNT.

Section 7 Student Member: All full-time students enrolled in the COMS at DMU-OMC COLLEGE shall have automatic membership in the Association. Membership shall continue as long as the student attends THE COLLEGE. DMU-OMC, regardless of his/her permanent residence.

A STUDENT MEMBER SHALL ENJOY ALL THE RIGHTS AND PRIVILEGES OF ASSOCIATION MEMBERSHIP EXCEPT THE RIGHT TO VOTE OR HOLD ELECTIVE OFFICE, UNLESS OTHERWISE PROVIDED FOR IN THESE BYLAWS. SUCH A MEMBER MAY, HOWEVER, HOLD AN APPOINTIVE POSITION AT THE DISCRETION OF THE PRESIDENT AND/OR BOARD.

Section 8 Intern/Resident Member: AN eonfirmed OSTEOPATHIC intern/resident in an AOA OR ACGME accredited post-doctoral training program may apply for membership in this Association.

An intern/resident member shall enjoy all the rights and privileges of Association membership except the right to vote or hold elective office, unless otherwise provided for in these bylaws. Such a member may, however, hold an appointive position at the discretion of the president and/or Board.

APPLICATION SHALL BE MADE ON THE PRESCRIBED FORM AND SHALL BE ACCOMPANIED BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

REQUEST FOR MEMBERSHIP SHALL BE ACCOMPANIES BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

Section 9 Out-of-State/Military Member: An osteopathic physician who meets the other regular membership requirements but who lives and practices outside the state of Iowa, may apply for out of state membership. He/She shall receive the Association's publications and shall be carried on the membership list. An out-of-state/military member has all the benefits of regular membership except voting at district meetings and holding office in the Association.

APPLICATION SHALL BE MADE ON THE PRESCRIBED FORM AND SHALL BE ACCOMPANIED BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

REQUEST FOR MEMBERSHIP SHALL BE ACCOMPANIES BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

Section 10 Allied Member: By specific action of the Board, allied membership may be granted to individuals or corporations, not eligible for any other category of membership, who support the goals and objectives of this Association. An allied member shall enjoy all the rights and privileges of Association membership except the right to vote or hold elective office.

APPLICATION SHALL BE MADE ON THE PRESCRIBED FORM AND SHALL BE ACCOMPANIED BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

REQUEST FOR MEMBERSHIP SHALL BE ACCOMPANIES BY PAYMENT OF THE APPROPRIATE DUES AMOUNT.

Section 11 Any member of this Association who is found guilty of professional or personal misconduct detrimental to the welfare of the Association, or to the osteopathic profession, or of a breach of the code of ethics, or any member of the Association who fails to maintain membership in good standing, may be suspended or expelled by the Board of the Association, provided the accused has been given an opportunity to be heard in person or through a representative and has been found unqualified for membership.

Section 12 Any member desiring to resign membership in this Association shall present his resignation in writing to the executive director. The resignation shall then be presented to the Board for review.

ARTICLE XIV Awards

Section 1 The Board, at its sole discretion, may recognize individuals or organizations with an award(s). When appropriate, the Board may solicit the membership for nominations for an award.

Section 2 Life Service Award: The purpose of this award is to recognize those osteopathic physician members of the Association who have spent the greater part of their lives delivering health care to Iowa's citizens, utilizing osteopathic practices and principles. They shall have represented and modeled the highest ideals of the profession to their community. Their lives have been devoted to service to their profession, this Association, and their community. This award may be granted by the Board to a regular member who has reached the age of sixty (60) years or who has completed twenty (20) years of practice. The name of the award recipient shall be nominated by an Association member in good standing.

Section 3 Physician of the Year Award: The Physician of the Year Award need not be given every year. It is presented only when suitable candidates are presented to the Board for consideration. A suitable candidate is one who has given selflessly of him or herself during the <u>current fiscal</u> year to their patients, their community, the profession and posterity. The award recipient shall be nominated by an Association member in good standing.

Section 4 John H. Connors Award: The purpose of this award is to recognize an individual or organization outside the osteopathic profession that has made a significant contribution to the osteopathic profession in Iowa. The award recipient shall be nominated by an Association member in good standing.

Section 5 Nothing in these bylaws shall prohibit the Board from recognizing an individual or organization for any reason it may determine in any manner it may choose.

ARTICLE XV Finances

It is the responsibility of the Board to assure that the Association operates efficiently and effectively. Therefore, the Board shall have the authority to resolve any fiscal problems that may occur and shall take all necessary action required to resolve any fiscal disparity and ending every fiscal year with a balanced budget.

ARTICLE XVI Dues and Assessments

Section 1 The annual dues and assessments for each class of membership are established by the action of the House and enforced by the Board.

Section 2 The annual dues and assessments are due on or before July 1 of each year. A member whose dues and assessments remain unpaid for three months shall forfeit their membership. Arrangements for quarterly installments can be made with the executive director.

Section 3 The Board may levy such assessments as it deems necessary, provided that the total of such assessments does not exceed the amount of one hundred (100) dollars per member in any fiscal year. If assessments greater than one hundred (100) dollars per member are considered necessary, a special meeting of the House shall be called to consider the need for said assessment and to take such other action as may be required to maintain the fiscal solvency of the Association. Failure to pay such assessments shall incur the same penalty as the failure to pay dues.

Section 4 The Board of this Association may reduce or waive the annual dues for any member upon the showing of financial hardship if an applicant or member is known to be in financial straits.

ARTICLE XVII Conveyances

All deeds, mortgages, conveyances and contracts relating to real property shall be signed on behalf of the Association by its president and executive director. All notes, bonds, contracts, all evidences of indebtedness and all releases or assignments shall be signed by the president and executive director.

ARTICLE XVIII Dividends

No dividends shall be paid by the corporation at any time.

ARTICLE XIX Amendments

These bylaws may be amended by a majority vote of the delegates present at the House meeting, providing the proposed amendments shall be prepared in writing and filed with the executive director at least ninety (90) days in advance of the meeting; and that written notice of the proposed amendments shall be mailed to the last known address of each member of the House not less than thirty (30) days before the meeting at which action is to be taken.

ARTICLE XX Rules of Order

Unless otherwise provided in the articles of incorporation and bylaws of this Association, the current edition of "Roberts' Rules of Order" shall govern the proceedings of all sessions of the Association, the House and any section or subdivision of the Association.

ARTICLE XXI Indemnification

The corporation shall indemnify any and all persons who may serve or who have served at any time as directors or officers, or who at the request of the Board of the corporation may serve or at any time have served the corporation at such time owned or may own shares of stock or of which it was or may be a creditor, and their respective heirs, administrators, successors and assigns, against any and all expenses, including amounts paid upon judgments, counsel fees and amounts paid in settlement (before or after suit is commenced), actually and necessarily incurred by such persons in connection with the defense of settlement of any claim, action, suit or proceeding in which they or any of them are made parties, or a party, or which may be asserted against them or any of them by reason of being or having been directors or officers or a director or officer of the corporation, or of such other corporation, except in relation to matters as to which any such director or officer or former director or officer or person shall be adjudged in any action suit or proceeding to be liable for his/her own negligence or misconduct in the performance of his/her duty. Such indemnification shall be in addition to any other rights to which those indemnified may be entitled under any law, bylaw, agreement, vote of stockholders or other wise.

ARTICLE XXII Code of Ethics

Section 1 The code of ethics of the Association shall be the same as the current code of ethics of the AOA and the ethics as stated herein.

Section 2 The House shall establish a code of ethics for the information and guidance of the members. Members of the Association, in their daily conduct, shall comply with the provisions of the code of ethics. The code shall cover duties of physicians to patients, duties of physicians to other physicians and to the profession at large and responsibilities of physicians to the public.

The House shall not adopt any provisions of the code of ethics which may be in conflict with the constitution or bylaws of the Association and the AOA code of ethics.

The code of ethics may be amended by the House at any annual meeting by two-thirds vote of the total number of delegates accredited for voting, provided a copy of the proposed amendment be deposited with the executive director at least ninety (90) days before the annual meeting at which it is to be voted upon. The executive director shall publish the amendment no later than thirty (30) days before the annual meeting at which the amendment is scheduled for consideration.