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Department of the Treasury Internal Revenue Service

# **Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No 1545-0047

Open to Public Inspection

► The organization may have to use a copy of this return to satisfy state reporting requirements.

A	For the	2009 calendar year, or tax year beginning JUL 1, 2009	and en	ding J	UN 30, 2010	
_	Check If	C Name of organization			D Employer identific	cation number
	applicable	Please use IRS				
_	Addres:	S label or COMMUNITARY ASSOCIATIONS INSTITUTE	C			
F	Name	type D D	<u>-</u>		23-7	392984
$\vdash$	lchange lnitial	See Number and street (or P 0. box if mail is not delivered to street add	drace) Ro	om/surte	E Telephone number	
F	ireturn Termin-	- Specific 6.402 APT TNCTON RIVD	50		•	970-9558
H	—∣ated □ Amende	modee	P		G Gross receipts \$	10,634,477.
F	⊥lreturn ∏Applica				H(a) Is this a group re	
<u> </u>	⊥ltiòn pending				for affiliates?	Yes X No
		SAME AS C ABOVE	•		H(b) Are all affiliates inc	= $=$ $=$
-			527		Y	list. (see instructions)
		empt status: X 501(c) ( 6 )	521		H(c) Group exemption	•
			· · · · · · · · · · · · · · · · · · ·	I Voor		State of legal domicile VA
			<u> </u>	L Year	oriomiation 1979 N	n State of legal doffficile VII
	art I	Summary	ro SIII	рр∩рт	AND ENABLE	OUR
če		Briefly describe the organization's mission or most significant activities:  MEMBERS ' SUCCESS	10 301	FORI	MIND EMADDE	OOR
Activities & Governance	1 -	Check this box  if the organization discontinued its operations of	r disposed	d of more	than 25% of its net as	ssets.
Ver	1	Number of voting members of the governing body (Part VI, line 1a)	n disposee	u 01 111010	3	14
පී	1	Number of voting members of the governing body (rait v), into ray	ne 1h)		4	14
త	1	•	110 110)		5	61
Ę	1	Total number of employees (Part V, line 2a)			6	150
:≩		Total number of volunteers (estimate if necessary) Total gross unrelated business revenue from Part VIII, column (C), line 12			7a	471,090.
¥		_			7b	51,593.
	<u>b</u>	Net unrelated business taxable income from Form 990-T, line 34	Prior Year	Current Year		
		Contributions and greats (Bort VIII Jan 1h)	11,805.	8,400.		
en	8 (	Contributions and grants (Part VIII, line 1h)		• -	9,193,769.	9,984,728.
Revenue	9 [	Program service revenue (Part VIII, line 2g)		-	59,383.	51,978.
æ	10	Investment Income (Part VIII, column (A), lines 3, 4, and 7d)	55,704.	259,479.		
		Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	40\		9,320,661.	10,304,585.
	·	Total revenue · add lines 8 through 11 (must equal Part VIII, column (A), lin	ne 12)	-	13,250.	6,250.
	1	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	•		13,230.	0,230.
		Benefits paid to or for members (Part IX, column (A), line 4)	3,856,326.	3,863,269.		
ses	15 8	Salaries, other compensation, employee benefits (Part IX, column (A), line	s 5·10)	-	3,030,320.	3,003,203.
Expenses	16a I	Professional fundraising fees (Part IX, column (A), line 11e)		-		_
х	_b	Total fundraising expenses (Part IX, column (D), line 25)		— <del> </del>	5,471,447.	6,121,936.
_	17 (	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)			0 2/1 022	0 001 455
	1	Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)		RECT.	IVEQ20,362.	> 313,130.
	19 I	Revenue less expenses. Subtract line 18 from line 12	<del> </del>			
Net Assets or		T	[2]		ginning of Current Year	End of Year 4,163,842.
SSE	20	Total assets (Part X, line 16)	1 052	MAY 🗓 '	3,548,793.	4,103,542.
팔	21	Total liabilities (Part X, line 26)			$3,548 \mu 93.$	> 100,263.
2	art II	Net assets or fund balances. Subtract line 21 from line 20 Signature Block		GUE	M. UT	100,203.
	art it	Under penalties of penury, I declare that I have examined this return, including accompanying sci	hedules and s		and to the best of my knowled	ge and belief, it is true, correct.
2		and complete Declaration of preparer (other than officer) is based on all information of which prej	parer has any	knowledge	_	
		Stanfor Callyst			1 5/0	(/1/
Sig		Signature of officer			Date	777
'He ⁵	re	STEPHEN C. ALBERT, CHIEF FINANCIAL	L OFF	CER		
5		Type or print name and title	0111	ICDIC_		
<u>`</u>			Date /	/ Ch	eck if Prepar	er's identifying number
Pal	d	Preparer's signature Sultrina h Wood	5/6/1	set set		structions)
Pre	parer's	Firm's name (or TATE AND TRYON	J/4/1	,	EIN >	
์ ประ	Only	yours if self-employed), 2021 L STREET, NW SUITE 400			L114 P	
چ		address, and LIA CHITNICHON DC 20026			Phone no > (	202) 293-2200
/ <u>}_</u>	v the IP	RS discuss this return with the preparer shown above? (see instructions)			Tribule ite >	X Yes No

May the IRS discuss this return with the preparer shown above? (see instructions)

Form 990 (20		MUNITY ASS			E		23-	<u>-73929</u> 84	Į.				
Part III S	Part III Statement of Program Service Accomplishments												
1 Briefly o	describe the organization	n's mission:											
THE	COMMUNITY AS	SOCIATIONS	INSTITUTE	EXISTS	TO S	SUPPORT	AND	ENABLE	OU				

Pa	rt III Statement of Program Service Accomplishments
1	Briefly describe the organization's mission: THE COMMUNITY ASSOCIATIONS INSTITUTE EXISTS TO SUPPORT AND ENABLE OUR
	MEMBERS' SUCCESS AND TO CREATE CONDITIONS FAVORABLE TO THE WELL-BEING
	OF COMMUNITY ASSOCIATIONS AND THE ADVANCEMENT OF THE COMMUNITY
	ASSOCIATIONS INDUSTRY.
2	Did the organization undertake any significant program services during the year which were not listed on
	the prior Form 990 or 990-EZ?
	If "Yes," describe these new services on Schedule O.
3	Did the organization cease conducting, or make significant changes in how it conducts, any program services?
	If "Yes," describe these changes on Schedule O.
4	Describe the exempt purpose achievements for each of the organization's three largest program services by expenses.
	Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and
	allocations to others, the total expenses, and revenue, if any, for each program service reported.
	and the control of th
4a	(Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )
-	SEMINARS, WORKSHOPS AND CONFERENCES CAI OFFERS EDUCATIONAL PROGRAMS,
	SOME OF WHICH LEAD TO PROFESSIONAL DESIGNATIONS, TO ADVANCE EXCELLENCE
	IN COMMUNITY GOVERNANCE AND MANAGEMENT. COMMUNITY ASSOCIATION MANAGERS
	NEED TO UNDERSTAND INSURANCE, LAW, LEADERSHIP, GOVERNANCE, FINANCE AND
	COMMUNICATIONS SO THEY CAN HELP THEIR CLIENTS CREATE AND MAINTAIN
	STRONG, VIBRANT AND EFFECTIVE COMMUNITIES. CAI'S PROFESSIONAL
	DEVELOPMENT MANAGEMENT PROGRAM OFFERS A NUMBER OF COURSES THROUGHOUT
	THE COUNTRY TO HELP INDUSTRY PROFESSIONALS BECOME MORE VERSED IN
	COMMUNITY ASSOCIATION MANAGEMENT.
	COMMONITY ADDOCIATION TRANSCHILINI.
4b	(Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ ) PUBLICATIONS AND RESOURCES CAI PUBLISHES A WEALTH OF RESOURCES FOR
	COMMUNITY ASSOCIATIONS, INCLUDING BOOKS, GUIDES, 'COMMON GROUND'
	MAGAZINE, AND SPECIALIZED NEWSLETTERS ON COMMUNITY ASSOCIATION
	GOVERNANCE, LAW AND COMMUNITY MANAGEMENT. CAI ALSO CONDUCTS RESEARCH
	AND ACTS AS A CLEARINGHOUSE FOR INFORMATION ON INNOVATIONS AND BEST
	PRACTICES IN COMMUNITY ASSOCIATION CREATION AND MANAGEMENT.
4c	(Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )
	ADVOCACY CAI'S GOVERNMENT AND PUBLIC AFFAIRS DEPARTMENT REPRESENTS
	THE INTERESTS OF COMMUNITY ASSOCIATION RESIDENTS AND PROFESSIONALS
	BEFORE THE U.S. CONGRESS, FEDERAL AGENCIES AND A MULTITUDE OF OTHER
	POLICY-SETTING BODIES ON ISSUES RANGING FROM TELECOMMUNICATIONS, TAXES,
	FAIR HOUSING, INSURANCE, BANKRUPTCY REFORM, AND PRIVATE PROPERTY
	PROTECTION. THE LEGISLATIVE STAFF ALSO WORKS CLOSELY WITH OVER 30
	STATE LEGISLATIVE ACTION COMMITTEES TO PROTECT MEMBERS' INTERESTS
	BEFORE STATE AND LOCAL LEGISLATIVE AND REGULATORY BODIES. CAI ALSO
	PREPARES AMICUS CURIAE (FRIEND OF THE COURT) BRIEFS IN FEDERAL AND
	STATE CASES THAT POSE QUESTIONS OF SIGNIFICANT INPORTANCE IN COMMUNITY
	DIATE CASES THAT POSE QUESTIONS OF SIGNIFICANT INPORTANCE IN COMMUNITY
	ASSOCIATION LAW.

including grants of \$ \_(Expenses \$

4e Total program service expenses ▶\$

Form **990** (2009)

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)?			
	If "Yes," complete Schedule A	1		X
2	Is the organization required to complete Schedule B, Schedule of Contributors?	2		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for	İ		
	public office? If "Yes," complete Schedule C, Part I	3_	<u></u>	X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	4	N/	A
5	Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and			
	reporting requirement and proxy tax? If "Yes," complete Schedule C, Part III	5_	X	
6	Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to			
	provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space,			
	the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete			
	Schedule D, Part III	8		X
9	Did the organization report an amount in Part X, line 21; serve as a custodian for amounts not listed in Part X; or provide			<b>,,</b>
	credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	9		X
10	Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments?			١,,
	If "Yes," complete Schedule D, Part V	10		<u> </u>
11	Is the organization's answer to any of the following questions "Yes"? If so, complete Schedule D, Parts VI, VIII, IX, or X	l	<sub>U</sub>	
	as applicable	11	X	ļ
•	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D,			
_	Part VI.			
•	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total			
_	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII.			
•	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total			
_	assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII.  Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in			
	Part X, line 16? If "Yes," complete Schedule D, Part IX.			
•	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X.			
•	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses			
	the organization's liability for uncertain tax positions under FIN 48? If "Yes," complete Schedule D, Part X.			
12	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete			
-	Schedule D, Parts XI, XII, and XIII.	12		X
12A	Was the organization included in consolidated, independent audited financial statements for the tax year?  Yes No	1		
	If "Yes," completing Schedule D, Parts XI, XII, and XIII is optional	]		<u> </u>
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		Х
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business,			
	and program service activities outside the United States? If "Yes," complete Schedule F, Part I	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization			
	or entity located outside the United States? If "Yes," complete Schedule F, Part II	15		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals			
	located outside the United States? If "Yes," complete Schedule F, Part III	16		X _
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX,			v
	column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I	17		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines			v
	1c and 8a? If "Yes," complete Schedule G, Part II	18	<b>├</b>	X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes,"	10		X
••	complete Schedule G, Part III	19	-	X
20	Did the organization operate one or more hospitals? If "Yes," complete Schedule H		gan	(2009)
		i Oilli	550	(2009)

			Yes	No
21	Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the			
	United States on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	21	Х	
22	Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX,	00	-	Х
00	column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22		
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current			
	and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete	23	х	
<b>04</b> -	Schedule J	23		
24a				
	last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete	245		X
_	Schedule K. If "No", go to line 25	24a 24b		
b	, , , , , , , , , , , , , , , , , , , ,	240	_	
С	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease	24c		
	any tax-exempt bonds?	24d		
	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	240		
208	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a	25a	N/	Δ
_	disqualified person during the year? If "Yes," complete Schedule L, Part I  Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and	200	217	-
D	that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete			
		25b	N/	Α
26	Schedule L, Part I  Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified	200	217	-
26	person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II	26		х
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial			
21	contributor, or a grant selection committee member, or to a person related to such an individual? If "Yes," complete			
	Schedule L, Part III	27		Х
28	Was the organization a party to a business transaction with one of the following parties, (see Schedule L, Part IV			
۵.	instructions for applicable filing thresholds, conditions, and exceptions):			
а	A CONTRACT OF THE STATE OF THE	28a		Х
	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV	28b		X
	An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was			
·	an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV	28c		Х
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	29		Х
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation			
••	contributions? If "Yes," complete Schedule M	30		Х
31	Did the organization liquidate, terminate, or dissolve and cease operations?			
	If "Yes," complete Schedule N, Part I	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete			
	Schedule N, Part II	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations			
	sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	33		X
34	Was the organization related to any tax-exempt or taxable entity?			İ
	If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1	34	X	
35	Is any related organization a controlled entity within the meaning of section 512(b)(13)?			
	If "Yes," complete Schedule R, Part V, line 2	35	X	
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization?			L
	If "Yes," complete Schedule R, Part V, line 2	36	N/	A_
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization			
	and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	37		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19?			
	Note. All Form 990 filers are required to complete Schedule O.	38_	<u>X</u>	
		Form	990 (	2009)

Form **990** (2009)

Pa	Statements Regarding Other IRS Filings and Tax Compliance					
			1		Yes	No
1a	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of					
	U.S. Information Returns. Enter -0- if not applicable	1a	32			
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0			
C	Did the organization comply with backup withholding rules for reportable payments to vendors and i	reportat	ole gamıng			
	(gambling) winnings to prize winners?			1c		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements,	1 1				
	filed for the calendar year ending with or within the year covered by this return	2a	61			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax retu	ms?		2b		X
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return. (see	ınstruc	tions)			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered	ed by th	is return?	3a	X	
b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O			3b	X	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other		-			٠
	financial account in a foreign country (such as a bank account, securities account, or other financial	accoun	t)?	4a		X
b	If "Yes," enter the name of the foreign country:					
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign	Bank a	nd			
	Financial Accounts.			Ì		
	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?			5a	<u> </u>	X
	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transa			_5b		Х
C	If "Yes," to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Region	arding P	rohibited	_		
_	Tax Shelter Transaction?			5c		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did t	he orga	nization solicit		Х	
	any contributions that were not tax deductible?			_6a_		
D	If "Yes," did the organization include with every solicitation an express statement that such contribu	tions or	gms	O.L.	х	Ĭ
7	were not tax deductible?		N/A	6b		
7	Organizations that may receive deductible contributions under section 170(c).	annda.	•			
а	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for	goods	and services	7a		
	provided to the payor?  If "Yes," did the organization notify the donor of the value of the goods or services provided?			7b		
	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was	as real	ured			
C	to file Form 8282?	ras requ	iii C G	7c		
а	If "Yes," indicate the number of Forms 8282 filed during the year	7d		-:		
	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a					
·	benefit contract?	<b>,</b> 0.00	•	7e	·	1
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit cont	ract?		7f		
Я	For all contributions of qualified intellectual property, did the organization file Form 8899 as required			7g		
h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-		quired?	7h		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting or				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	supporting organization, or a donor advised fund maintained by a sponsoring organization, have exc					
	at any time during the year?		N/A	8		
9	Sponsoring organizations maintaining donor advised funds.					
а	Did the organization make any taxable distributions under section 4966?		N/A	9a_		
ь	Did the organization make a distribution to a donor, donor advisor, or related person?		N/A	9ь		ļ
10	Section 501(c)(7) organizations. Enter:					
а	Initiation fees and capital contributions included on Part VIII, line 12 N/A	10a				1
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b				
11	Section 501(c)(12) organizations. Enter:					
а	Gross income from members or shareholders N/A	11a				
b	Gross income from other sources (Do not net amounts due or paid to other sources against					
	amounts due or received from them.)	11b	<del></del>			1
	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form			12a		ļ
h	If "Vee," enter the amount of tay-exempt interest received or accrised during the year	12b		į .	E	1

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

<u>Sec</u>	tion A. Governing Body and Management						
		1.	I	1 4		Yes	No
1a	Enter the number of voting members of the governing body	<u>1a</u>		14		- 1	
b	Enter the number of voting members that are independent	1b	<u> </u>	14			
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship	p with	any other			1	v
	officer, director, trustee, or key employee?			-	2		<u>X</u>
3	Did the organization delegate control over management duties customarily performed by or under the	ie aire	t supervision		.		Х
_	of officers, directors or trustees, or key employees to a management company or other person?		0 61 - 40		3	Х	
4	Did the organization make any significant changes to its organizational documents since the prior Fo		U was filed?		5	<u> </u>	X
5	Did the organization become aware during the year of a material diversion of the organization's asse	is r		-	6	Х	
6	Does the organization have members or stockholders?	amban	of the		<del>-</del> +		
7a	Does the organization have members, stockholders, or other persons who may elect one or more me	ei iinei:	s or tile	١,	7a	Х	
	governing body?	reone?	ı		7b	X	
b	Are any decisions of the governing body subject to approval by members, stockholders, or other pe						
8	Did the organization contemporaneously document the meetings held or written actions undertaken	uumi	the year				
_	by the following:			۱ .	3a	x	
a	The governing body?				3b	X	
þ	Each committee with authority to act on behalf of the governing body?  Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be real.	achad	at the		-		
9	organization's mailing address? If "Yes," provide the names and addresses in Schedule O	acried	at the		9		Х
S00	tion B. Policies (This Section B requests information about policies not required by the Internal F	Revenu	e Code I				
Sec	tion B. Policies (This Section B requests information about policies not required by the internal re	ieveriu	<del>e 000e.</del> /			Yes	No
10a	Does the organization have local chapters, branches, or affiliates?			1	0a	X	
	If "Yes," does the organization have written policies and procedures governing the activities of such	chapt	ers. affiliates.	T.			
U	and branches to ensure their operations are consistent with those of the organization?	· chap	o, o, aa,	1	оь	Х	
11	Has the organization provided a copy of this Form 990 to all members of its governing body before the state of the second stat	filina th	e form?		11	X	
11A	Describe in Schedule O the process, if any, used by the organization to review this Form 990.						
12a				_   1	2a	Х	
	Are officers, directors or trustees, and key employees required to disclose annually interests that co	uld aiv	e rise				
-	to conflicts?			1	2b	X	
c	Does the organization regularly and consistently monitor and enforce compliance with the policy? If	"Yes,"	describe				
_	In Schedule O how this is done			1	2c	X	
13	Does the organization have a written whistleblower policy?				13	Х	
14	Does the organization have a written document retention and destruction policy?			[ •	14	X	
15	Did the process for determining compensation of the following persons include a review and approve	al by I	ndependent	"			
	persons, comparability data, and contemporaneous substantiation of the deliberation and decision?						
а	The organization's CEO, Executive Director, or top management official			1	5a	X	
ь	Other officers or key employees of the organization			1	5b		X
	If "Yes" to line 15a or 15b, describe the process in Schedule O. (See instructions.)						
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrange	ment v	vith a				_
	taxable entity during the year?			1	6a		<u>X</u>
b	If "Yes," has the organization adopted a written policy or procedure requiring the organization to eva-	aluate	ts participation				
	in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the org	anizat	ion's				
	exempt status with respect to such arrangements?	_		<u>j 1</u>	6b		
Sec	tion C. Disclosure						
17	List the states with which a copy of this Form 990 is required to be filed ► NONE						
18	Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-	T (501	(c)(3)s only) ava	ılable fo	r		
	public inspection. Indicate how you make these available. Check all that apply.						
	Own website Another's website X Upon request						
19	Describe in Schedule O whether (and if so, how), the organization makes its governing documents, or	conflic	t of interest pol	icy, and	finar	ncıal	
	statements available to the public.						
20	State the name, physical address, and telephone number of the person who possesses the books a	and red	ords of the org	anizatıo	n: 🕨	·	
	STEPHEN C. ALBERT - 703-970-9264	222	142				
	6402 ARLINGTON BLVD, SUITE 500, FALLS CHURCH, VA	220	42			000	2000)
					nom !		7111101

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# Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Section À. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

- 1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.
- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0· in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's current key employees. See instructions for definition of "key employees."

Check this box if the organization did not compensate any current officer, director, or trustee.

- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons

(A)  Name and Title	(B) Average			(C Pos	C) Itior	)	_	(D) Reportable	<b>(E)</b> Reportable	(F) Estimated
	hours per week	Individual trustee or director	lestitutional trustee	c all 1		Highest compensated to employee		compensation from the organization (W-2/1099-MISC)	compensation from related organizations (W-2/1099-MISC)	amount of other compensation from the organization and related organizations
EDWARD D. THOMAS, CMCA, PRESIDENT	40.00	х		х				0.	0.	0.
P. MICHAEL NAGLE, ESQ. PRESIDENT-ELECT	2.00	Х		Х				0.	0.	0.
DENISE C. ABBOTT, CMCA, TRUSTEE	2.00	х						0.	0.	0.
ROBERT E. BARLOW JR., AM TRUSTEE	2.00							0.	0.	0.
DENISE BOWER, CMCA, AMS, TRUSTEE	2.00							0.	0.	0.
MARILYN BRAINARD TRUSTEE	2.00							0.	0.	0.
STEPHEN Y. BRUMFIELD, CM TRUSTEE	2.00	х						0.	0.	0.
DAVID I. CAPLAN, CMCA, A TRUSTEE	2.00	x						0.	0.	0.
KEVIN CAVANAUGH, CPA TRUSTEE	2.00	х						0.	0.	0.
KATHRYN C. DANELLA, CMCA TRUSTEE	2.00	х						0.	0.	0.
MICKEL GRAHAM, PCAM TRUSTEE	2.00	х						0.	0.	0.
JULIE MCGHEE HOWARD TRUSTEE	2.00	х						0.	0.	0.
JOHN MCINERNEY, AMS, LSM TRUSTEE	2.00	х						0.	0.	0.
JACK MCGRATH TRUSTEE	2.00	х						0.	0.	0.
THOMAS M. SKIBA CEO	40.00	x		х				229,062.	0.	20,579.
STEPHEN C. ALBERT CHIEF FINANCIAL OFFICER	40.00			х				115,260.	0.	15,367.
ANDREW FORTIN VP GOVT & PUBLIC AFFAIRS	40.00					х		107,452.	0.	11,372. Form <b>990</b> (2009)

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	990 (2009) COMMUNIT	TY ASSOC I								23-7392 ees (continued)	2984	: P	age 8
	(A) Name and title	(B) Average hours per	(C) Position (check all that apply)						(D) Reportable compensation from	(E) Reportable compensation from related		ed of	
		week	Individual trustee or director	Institutional trustae	Officer	Key employee	Highest compensated employee	Former	the organization (W-2/1099-MISC)	organizations (W-2/1099-MISC)	org ar	other npensa from the ganization and relations and the ganizations	e ton ted
	NK RATHBUN COMMUNICATIONS	40.00					X		106,586.	0		4,2	95.
	N BAUMAN	40.00	-				^	_	100,500.		1	7,2	<del></del>
	C DIRECTOR NBC-CAM	40.00				_	X		20,163.	80,653	•	7,1	<u>41.</u>
	LY FOLEY-HEALY P/GENERAL COUNSEL	40.00						х	117,084.	0	•	5,9	70.
							-				ļ		
							ļ				-	<del></del>	
1b	Total			_	·		▶		695,607.	80,653	. 6	4,7	24.
2	Total number of individuals (including but	t not limited to th	ose	liste	ed a	bov	e) w	no re	eceived more than \$100	,000 in reportable			5
	compensation from the organization	••		_							<del></del>	Yes	
3	Did the organization list any former office			e, ke	y en	olqn	уее,	or h	nighest compensated er	nployee on		Х	
4	line 1a? If "Yes," complete Schedule J for For any individual listed on line 1a, is the			 omp	ensa	atioi	n and	d otl	her compensation from	the organization	3	<u>^</u>	
	and related organizations greater than \$1	50,000? If "Yes,	" cc	mpl	ete 3	Sch	edul	e J f	or such individual		4	X	
5	Did any person listed on line 1a receive of the organization? If "Yes," complete Sche	•			from	any	y uni	elat	ed organization for serv	ices rendered to	5		Х
Sec	tion B. Independent Contractors	galle o for sacri	Ders	011					_ <del></del>				
1	Complete this table for your five highest of the organization.  NONE	compensated inc	dep	ende	ent c	ont	racto	ors t	hat received more than	\$100,000 of comper	nsation	from	
	(A) Name and busines	ss address							(B) Description of s	ervices	Comp	C) ensatio	on
								7					
					•								
												_	

	Compensation from the organization		Yes	No		
	, , , , , , , , , , , , , , , , , , ,		162	140		
3	Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on		7,7			
	line 1a? If "Yes," complete Schedule J for such individual	3	X			
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization			ł		
	and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	4	X			
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization for services rendered to			1		
	the organization? If "Yes," complete Schedule J for such person	5		X		
Sec	ction B. Independent Contractors			_		
1	Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compens	ation t	rom			
	the organization. NONE					
	(A) (B)	((	<del></del>			
		ompe	nsatio	ก		
2	Total number of independent contractors (including but not limited to those listed above) who received more than					
	\$100,000 in compensation from the organization					
		Form	<b>990</b> (	2009		
33200	08 02-04-10					
	00 02 04 10					

contributions reported on line 1c). See Part IV, line 18 b Less: direct expenses

c Net income or (loss) from fundraising events 9 a Gross income from gaming activities. See Part IV, line 19

**b** Less: direct expenses

 Net income or (loss) from gaming activities 10 a Gross sales of inventory, less returns

and allowances b Less: cost of goods sold

Net income or (loss) from sales of inventory Miscellaneous Revenue

11 a MISCELLANEOUS

Business Code 900099

222950.

94,457.

d All other revenue Total. Add lines 11a-11d Total revenue. See instructions. 2,815.

2,815. 9642131. 471,090. 182,964. 10,304,585.

Form 990 (2009)

128,493.

2,815.

12

128,493

#### Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

	All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).									
	not include amounts reported on lines 6b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundralsing expenses					
1	Grants and other assistance to governments and									
	organizations in the U.S. See Part IV, line 21	6,250.								
2	Grants and other assistance to individuals in									
	the U.S. See Part IV, line 22									
3	Grants and other assistance to governments,									
	organizations, and individuals outside the U.S.									
	See Part IV, lines 15 and 16									
4	Benefits paid to or for members									
5	Compensation of current officers, directors,									
	trustees, and key employees	380,268.								
6	Compensation not included above, to disqualified									
	persons (as defined under section 4958(f)(1)) and									
	persons described in section 4958(c)(3)(B)		. <u>-</u> .							
7	Other salaries and wages	2,846,474.								
8	Pension plan contributions (include section 401(k)									
	and section 403(b) employer contributions)	93,039.								
9	Other employee benefits	308,580.								
10	Payroll taxes	234,908.								
11	Fees for services (non-employees):									
а	Management									
b	Legal	26,784.								
С	Accounting	18,900.								
d	Lobbying									
e	Professional fundraising services See Part IV, line 17									
f	Investment management fees			<u> </u>						
g	Other	10.60	··							
12	Advertising and promotion	10,627.								
13	Office expenses	1,022,079.								
14	Information technology				<del></del>					
15	Royalties	FOC 040								
16	Occupancy	586,040.	······································							
17	Travel	324,229.			<u> </u>					
18	Payments of travel or entertainment expenses									
	for any federal, state, or local public officials	1,153,865.								
19	Conferences, conventions, and meetings	1,153,665.								
20	Interest									
21	Payments to affiliates	280,474.								
22	Depreciation, depletion, and amortization	19,259.								
23	Insurance	19,239								
24	Other expenses Itemize expenses not covered above. (Expenses grouped together and labeled									
	miscellaneous may not exceed 5% of total									
	expenses shown on line 25 below ) CHAPTER REBATES	1,659,483.								
a	COMMISSIONS	230,774.								
D	CREDIT CARD DISCOUNTS	137,086.								
c d	PRINTING AND PUBLICATIO	132,847.								
a e	ROOM RENTAL	126,162.								
e f		393,327.	-							
_	Total functional expenses. Add lines 1 through 24f	9,991,455.								
25 26	Jaint costs. Check here	-,,		<del> </del>						
20	SOP 98-2 Complete this line only if the organization									
	reported in column (B) joint costs from a combined									
	educational campaign and fundraising solicitation									

Pai	τX	Balance Sheet			
			(A) Beginning of year		(B) End of year
	1	Cash · non-interest-bearing		1	
	2	Savings and temporary cash investments .	750,552.	2	592,231.
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	149,431.	4	152,706.
	5	Receivables from current and former officers, directors, trustees, key			
		employees, and highest compensated employees. Complete Part II			
		of Schedule L		5	·····
	6	Receivables from other disqualified persons (as defined under section			
		4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete			
		Part II of Schedule L		6	
ts	7	Notes and loans receivable, net		7	
Assets	8	Inventories for sale or use	159,143.	8	149,855.
ĕ	9	Prepaid expenses and deferred charges .	220,355.	9	331,773.
	10a	Land, buildings, and equipment: cost or other			
	1	basis. Complete Part VI of Schedule D 10a 1,626,896	•		
	Ь	Less: accumulated depreciation 10b 1,047,609	679,866.	10c	579,287. 2,242,365.
	11	Investments - publicly traded securities	1,241,806.	11	2,242,365.
	12	Investments - other securities. See Part IV, line 11		12	
	13	Investments - program-related. See Part IV, line 11		13	
	14	Intangible assets		14	115,625.
	15	Other assets. See Part IV, line 11	13,723.	15	0.
	16	Total assets. Add lines 1 through 15 (must equal line 34)	3,214,876.	16	4,163,842.
	17	Accounts payable and accrued expenses	589,582.	17	1,058,587.
	18	Grants payable .		18	
	19	Deferred revenue	2,743,658.	19	2,785,168.
	20	Tax-exempt bond liabilities		20	
õ	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
Liabilities	22	Payables to current and former officers, directors, trustees, key employees,			
abi		highest compensated employees, and disqualified persons. Complete Part II			
۳		of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities. Complete Part X of Schedule D	215,553.	25	219,824.
	26	Total liabilities. Add lines 17 through 25	3,548,793.	26	4,063,579.
		Organizations that follow SFAS 117, check here X and complete			
S		lines 27 through 29, and lines 33 and 34.			
ĕ	27	Unrestricted net assets	<333,917.	>27	100,263.
ala	28	Temporarily restricted net assets		28	
Net Assets or Fund Balances	29	Permanently restricted net assets		29	
5		Organizations that do not follow SFAS 117, check here			
o.		complete lines 30 through 34.			
şte	30	Capital stock or trust principal, or current funds		30	
SSE	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
¥ A	32	Retained earnings, endowment, accumulated income, or other funds		32	
ž	33	Total net assets or fund balances	<333,917.		100,263.
	34	Total liabilities and net assets/fund balances	3,214,876.		4,163,842.

Form **990** (2009)

Pa	rt XI Financial Statements and Reporting			
			Yes	No
1	Accounting method used to prepare the Form 990: Cash X Accrual Other  If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		X
b		2b	Х	
С	and the second s	2c	Х	
d	If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.  If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a			
	consolidated basis, separate basis, or both:  Separate basis  Both consolidated and separate basis	ŀ		
За	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a		х
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	3b		
		Form	990	(2009)

#### SCHEDULE C (Form 990 or 990-EZ)

### Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527

2009

open to Public Inspection

Department of the Treasury Internal Revenue Service Complete if the organization is described below.

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

If the organization answered "Yes," to Form 990, Part IV, line 3, or Form 990-EZ, Part VI, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," to Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," to Form 990, Part IV, line 5 (Proxy Tax), then

• Castian f	E01/a)/4) /E) a= (6) a==a===a	ional Camplete Part III	•		
Name of orga	501(c)(4), (5), or (6) organizat	ions. Complete Part III.	<del></del>	En	ployer identification number
realite of orge		TY ASSOCIATIONS	TNCTTTITE		23-7392984
Part I-A		anization is exempt un		nris a section 527	
					o, gamzanom
	,	ation's direct and indirect politi	cai campaign activities		<b>≻\$</b>
	expenditures				<b>—</b>
3 Volunte	er hours .				
Part I-B	Complete if the org	anization is exempt un	der section 501(c	)(3).	
1 Enter th		incurred by the organization un			\$
	•	incurred by organization manag			<b>\$</b>
	•	n 4955 tax, did it file Form 4720			Yes No
4a Was a c	correction made?		•		Yes No
b If "Yes,"	describe in Part IV.				
Part I-C	Complete if the org	anization is exempt un	der section 501(c	), except section 50	1(c)(3).
1 Enter th	e amount directly expended	by the filing organization for s	ection 527 exempt fun	ction activities	<b>\$</b>
2 Enter th	e amount of the filing organ	ization's funds contributed to c	ther organizations for	section 527	
	function activities			•	<b>\$</b>
3 Total ex	empt function expenditures	. Add lines 1 and 2. Enter here	and on Form 1120-PO	L,	
line 17b				•	<b>\$</b>
4 Did the	filing organization file Form	1120-POL for this year?			Yes No
5 Enter th	e names, addresses and er	nployer identification number (E	EIN) of all section 527 p	oolitical organizations to w	hich payments were made.
For eac	h organization listed, enter t	he amount paid from the filing	organization's funds. A	also enter the amount of p	olitical contributions received
that we	re promptly and directly deli	vered to a separate political org	ganization, such as a s	eparate segregated fund	or a political action committee
(PAC). I	f additional space is needed	I, provide information in Part IV			
	(a) Name	(b) Address	(c) EIN	(d) Amount paid from	
				filing organization's	
				funds. If none, enter	0 promptly and directly delivered to a separate
					political organization.
					If none, enter -0
			i	1	1

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LHA

For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2009

			IS INSTITUTE		7392984 Page 2
Part II-A Complete if the organization	tion is exer	npt under section	on 501(c)(3) and file	ed Form 5768	
(election under section 5	01(h)).			·	· <del></del>
A Check 🕨 🔲 if the filing organization belo	ongs to an affi	lated group.			
B Check Filing organization che	cked box A ar	nd "limited control" pr	ovisions apply.		
Limits on Lo (The term "expenditures"	bbying Exper means amou		)	(a) Filing organization's totals	(b) Affiliated group totals
1a Total lobbying expenditures to influence p	ublic opinion (	grass roots lobbying)			
b Total lobbying expenditures to influence a					
c Total lobbying expenditures (add lines 1a	-	, , , , , ,			
d Other exempt purpose expenditures	,				
e Total exempt purpose expenditures (add li	nes 1c and 1c	i)			
f Lobbying nontaxable amount. Enter the ar			th columns.		
If the amount on line 1e, column (a) or (b) is:		bying nontaxable an			
Not over \$500,000	20% of	the amount on line 1e			
Over \$500,000 but not over \$1,000,000	\$100,00	0 plus 15% of the ex	cess over \$500,000.		
Over \$1,000,000 but not over \$1,500,000			cess over \$1,000,000.		
Over \$1,500,000 but not over \$17,000,000	\$225,00	0 plus 5% of the exc	ess over \$1,500,000.		
Over \$17,000,000	\$1,000,	000.			
g Grassroots nontaxable amount (enter 25%	of line 1f)				
h Subtract line 1g from line 1a. If zero or less	s, enter -0-				
i Subtract line 1f from line 1c. If zero or less	, enter -0-			<u> </u>	
j If there is an amount other than zero on er	ther line 1h or	line 1i, did the organiz	ation file Form 4720		
reporting section 4911 tax for this year?					Yes No
		eraging Period Unde			
(Some organizations columns	that made a s below. See th	ection 501(h) election e instructions for lin	n do not have to comp es 2a through 2f on pa	plete all of the five age 4.)	
Lc	bbying Expe	nditures During 4-Ye	ar Averaging Period		
Calendar year (or fiscal year beginning in)	a) 2006	<b>(b)</b> 2007	(c) 2008	<b>(d)</b> 2009	(e) Total
2a Lobbying nontaxable amount			<b>,</b>	11	
b Lobbying ceiling amount (150% of line 2a, column(e))	. <u></u>				
c Total lobbying expenditures	<del></del> -				
d Grassroots nontaxable amount				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
e Grassroots ceiling amount					
(150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

### Schedule C (Form 990 or 990-EZ) 2009 COMMUNITY ASSOCIATIONS INSTITUTE

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

		1 (	a)	· (I	o)
		Yes	No	Amo	ount
1 D	uring the year, did the filing organization attempt to influence foreign, national, state or				
lo	ocal legislation, including any attempt to influence public opinion on a legislative matter				
0	r referendum, through the use of:				
аV	olunteers? .				
b P	aid staff or management (include compensation in expenses reported on lines 1c through 1i)?				
c N	fedia advertisements?				
d N	failings to members, legislators, or the public?				
e P	ublications, or published or broadcast statements?				<del></del>
f G	irants to other organizations for lobbying purposes?		ļ		
g D	rect contact with legislators, their staffs, government officials, or a legislative body?				
	allies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?		ļ		
iC	other activities? If "Yes," describe in Part IV		ļ		
jΤ	otal. Add lines 1c through 1i				
2a D	old the activities in line 1 cause the organization to be not described in section 501(c)(3)?		ļ		
b If	"Yes," enter the amount of any tax incurred under section 4912				
c If	"Yes," enter the amount of any tax incurred by organization managers under section 4912			,	
d If	the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?		\(-\)	<u> </u>	
Part	III-A Complete if the organization is exempt under section 501(c)(4), sect	ion 501(c	)(5), or se	ection	
	501(c)(6).			V	T NI-
			<del></del> -	Yes	No
1 V	Vere substantially all (90% or more) dues received nondeductible by members?		1		X
	old the organization make only in-house lobbying expenditures of \$2,000 or less?		2	17	X
3 C	old the organization agree to carryover lobbying and political expenditures from the prior year?		3	X	<u> </u>
Part	Complete if the organization is exempt under section 501(c)(4), sect 501(c)(6) if BOTH Part III-A, lines 1 and 2 are answered "No" OR if Part III-A, lines 1 and III-A, lines 1 and III-A, lines III-A, lin	ion 501(c art III-A, l	)(ວ), or se ine 3 is a	iction nswered	i
	"Yes."				
1 0	dues, assessments and similar amounts from members		1	4,86	9,090.
2 8	ection 162(e) nondeductible lobbying and political expenditures (do not include amounts of political	tical			
е	xpenses for which the section 527(f) tax was paid).				
a C	Current year		2a		3,917.
ь	Carryover from last year		2b		7,281.
сТ	otal		2c		6,636.
3 A	ggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues		3	82	7,745.
4 11	notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the ex	cess			
d	loes the organization agree to carryover to the reasonable estimate of nondeductible lobbying and	political			
	xpenditure next year?		4	<42	1,109.
	axable amount of lobbying and political expenditures (see instructions)		5		
5 T Part Comple	axable amount of lobbying and political expenditures (see instructions)	and Part II-B	5		

#### Schedule D

(Form 990)

Department of the Treasury Internal Revenue Service

## **Supplemental Financial Statements**

► Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11, or 12.

➤ Attach to Form 990. ➤ See separate instructions.

2009 Open to Public Inspection

Name of the organization

COMMUNITY ASSOCIATIONS INSTITUTE

Employer identification number

	COMMUNITY ASSOCIAT		23-7392984
Pa	<del></del>		is or Accounts. Complete if the
	organization answered "Yes" to Form 990, Part IV, line		
		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate contributions to (during year)		
3	Aggregate grants from (during year)		
4	Aggregate value at end of year		
5	Did the organization inform all donors and donor advisors in	writing that the assets held in donor adv	rised funds
	are the organization's property, subject to the organization's	exclusive legal control?	Yes No
6	Did the organization inform all grantees, donors, and donor a	dvisors in writing that grant funds can b	e used only
	for charitable purposes and not for the benefit of the donor of	or donor advisor, or for any other purpos	e conferring
	Impermissible private benefit?		Yes No
Pa	rt II Conservation Easements. Complete if the org	ganization answered "Yes" to Form 990,	Part IV, line 7.
1	Purpose(s) of conservation easements held by the organization	on (check all that apply).	
	Preservation of land for public use (e.g., recreation or p	oleasure) Preservation of an h	istorically important land area
	Protection of natural habitat	Preservation of a ce	rtified historic structure
	Preservation of open space		
2	Complete lines 2a through 2d if the organization held a qualif	fied conservation contribution in the form	n of a conservation easement on the last
	day of the tax year.		
			Held at the End of the Tax Year
а	Total number of conservation easements		2a
b	Total acreage restricted by conservation easements		2b
c	Number of conservation easements on a certified historic str	ucture included ın (a)	2c
d	Number of conservation easements included in (c) acquired		2d
3	Number of conservation easements modified, transferred, re-		he organization during the tax
	year ►		•
4	Number of states where property subject to conservation ear	sement is located	
5	Does the organization have a written policy regarding the per		f
	violations, and enforcement of the conservation easements if		Yes No
6	Staff and volunteer hours devoted to monitoring, inspecting,		during the year ▶
7	Amount of expenses incurred in monitoring, inspecting, and		
8	Does each conservation easement reported on line 2(d) above		
	and section 170(h)(4)(B)(ii)?	•	Yes No
9	In Part XIV, describe how the organization reports conservati	ion easements in its revenue and expens	se statement, and balance sheet, and
	include, if applicable, the text of the footnote to the organization		
	conservation easements.		<b>.</b>
Pa	THE Organizations Maintaining Collections of	f Art, Historical Treasures, or (	Other Similar Assets.
<u> </u>	Complete if the organization answered "Yes" to Form	-	
	<u> </u>		
1a	If the organization elected, as permitted under SFAS 116, no	t to report in its revenue statement and	balance sheet works of art, historical
	treasures, or other similar assets held for public exhibition, ed		
	the footnote to its financial statements that describes these		от от от от от от от от от от от от от о
h	If the organization elected, as permitted under SFAS 116, to		ince sheet works of art, historical treasures
-	or other similar assets held for public exhibition, education, o		
	these items:	research in fortherance of public service	se, provide the following amounts rolating to
			<b>&gt;</b> \$
	(i) Revenues included in Form 990, Part VIII, line 1		► \$ ► \$
•	(ii) Assets included in Form 990, Part X	course or other cimiler coasts for finese	
2	If the organization received or held works of art, historical tre		iai gairi, provide
_	the following amounts required to be reported under SFAS 1	To relating to these items:	<b>▶</b> ¢
a	Revenues included in Form 990, Part VIII, line 1		► \$ ► \$
b	Assets included in Form 990, Part X	•	<b>-</b> 4

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2009

Schedule D (Form 990) 2009

Part VII Investments - Other Securities. Se	e Form 990, Part X, line	12.		
(a) Description of security or category (including name of security)	(b) Book value		(c) Method of valua st or end-of-year mark	
Financial derivatives				
Closely-held equity interests			·	
Other				
Total. (Col (b) must equal Form 990, Part X, col (B) line 12 ) ▶				
Part VIII Investments - Program Related. S	ee Form 990, Part X, lin	e 13.		
(a) Description of investment type	(b) Book value		(c) Method of valua	
			·	<del></del>
			·	
				······································
Total. (Col (b) must equal Form 990, Part X, col (B) line 13 )				
Part X Other Assets. See Form 990, Part X, line	15			
	Description			(b) Book value
(4)				
	·	"		
		<del> </del>		
	<del></del>	<del></del>		
	<del> </del>			
	<del></del>			
		<del></del>		<del></del>
	4=1		<b>•</b>	
Total. (Column (b) must equal Form 990, Part X, col (B) line				
Part X Other Liabilities. See Form 990, Part X,  (a) Description of liability	line 25.	(b) Amount	<u></u>	<del>,,, ,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>
		(b) Amount		
Federal income taxes		211,589.	-	
DUE TO AFFILIATES	· · - · · · · · · · · · · · · · · · · ·	8,235.		
SUBTENANT'S RENTAL DEPOSIT		0,235.		
			ļ	
Total. (Column (b) must equal Form 990, Part X, col (B) line	<b>→</b> 25.)	219,824.	, , , , , , , , , , , , , , , , , , , ,	

2. FIN 48 Footnote. In Part XIV, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48. 932053 02-01-10

Schedule D (Form 990) 2009 Part XIV Supplemental Ir	COMMUNITY AS	SOCIATIONS	INSTITUTE	23-7392984	Page 5
Part XIV Supplemental In	nformation (continued)			<del></del>	
•					
PART XIII, LINE 4	B - OTHER ADJUS	STMENTS:			
TOCO ON DECROOM	OD DIVER LOCUM	0			
LOSS ON DISPOSAL	OF FIXED ASSET:	: 0.		<del>-</del>	
	·····		<del></del>		
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		<del></del>	<del></del>		
		<del></del> -			***

# SCHEDULE (Form 990)

Department of the Treasury Internal Revenue Service

Governments, and Individuals in the United States Grants and Other Assistance to Organizations,

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22. ► Attach to Form 990.

2009

OMB No 1545-0047

Open to Public Inspection

**2** × **Employer identification number** 23-7392984 (h) Purpose of grant or assistance X Yes recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Use Part IV and Schedule I-1 (Form 990) if additional space is needed Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection non-cash assistance (g) Description of (f) Method of valuation (book, FMV, appraisal, (e) Amount of non-cash assistance Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States. (d) Amount of cash grant COMMUNITY ASSOCIATIONS INSTITUTE (c) IRC section ıf applicable Enter total number of section 501(c)(3) and government organizations General Information on Grants and Assistance (P) EIN criteria used to award the grants or assistance? 1 (a) Name and address of organization or government Name of the organization Part Part #

Enter total number of other organizations

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) 2009

Schedule I (Form 990) 2009 (f) Description of non-cash assistance (e) Method of valuation (book, FMV, appraisal, other) Part IV Supplemental Information. Complete this part to provide the information required in Part I, line 2, and any other additional information. (d) Amount of non-cash assistance 22 (c) Amount of cash grant (b) Number of recipients (a) Type of grant or assistance 932102 02-02-10

Page 2

23-7392984

Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Use Part IV and Schedule I-1 (Form 990) if additional space is needed.

COMMUNITY ASSOCIATIONS INSTITUTE

Schedule ( (Form 990) 2009

Part III

#### SCHEDULE J (Form 990)

**Compensation Information** 

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

Complete if the organization answered "Yes" to Form 990, Part IV, line 23.

Form 990, Open to Public

OMB No 1545-0047

Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

► Attach to Form 990. ► See separate instructions.

COMMUNITY ASSOCIATIONS INSTITUTE

Employer identification number
23-7392984

Pa	art I Questions Regarding Compensation			
	······································	,,	Yes	No
1a	Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990,			İ
	Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.			
	First-class or charter travel Housing allowance or residence for personal use			
	Travel for companions Payments for business use of personal residence			
	Tax indemnification and gross-up payments Health or social club dues or initiation fees			1
	Discretionary spending account Personal services (e.g., maid, chauffeur, chef)			
				1
þ	If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or			ĺ
	reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain	1b		<del></del>
2	Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all officers, directors,			
	trustees, and the CEO/Executive Director, regarding the items checked in line 1a?	2		
3	Indicate which, if any, of the following the organization uses to establish the compensation of the organization's			
	CEO/Executive Director. Check all that apply.			
	Compensation committee X Written employment contract			
	Independent compensation consultant  X Compensation survey or study			
	Form 990 of other organizations  X Approval by the board or compensation committee			
_	Down the constitution of the second lead to Ferra 2000 Port VIII Continue A line 10 with respect to the filing			
4	During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing			
_	organization or a related organization:	4a	Х	İ
	Receive a severance payment or change-of-control payment?	4b		X
	Participate in, or receive payment from, a supplemental nonqualified retirement plan?  Participate in, or receive payment from, an equity-based compensation arrangement?	4c		X
C	If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.	7		<del></del>
	11 Tes to any of liftes 4a-c, list the persons and provide the applicable amounts for each item in Far in:			
	Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9.			
5	For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation			
	contingent on the revenues of:			
а	The organization?	5a		
b	Any related organization?	5b		
	If "Yes" to line 5a or 5b, describe in Part III.			
6	For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation			
	contingent on the net earnings of:			1
а	The organization?	6a_		├
b	Any related organization?	6b		ļ
	If "Yes" to line 6a or 6b, describe in Part III.			
7	For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments	_		
	not described in lines 5 and 6? If "Yes," describe in Part III	7		
8	Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the			
	initial contract exception described in Regs. section 53.4958-4(a)(3)? If "Yes," describe in Part III	_8_		<del> </del>
9	If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in	_	}	
	Regulations section 53.4958-6(c)?	9_		

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2009

Part il Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use Schedule J-1 if additional space is needed

COMMUNITY ASSOCIATIONS INSTITUTE

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note. The sum of columns (B)(I)-(III) must equal the applicable column (D) or column (E) amounts on Form 990, Part VII, line 1a.

		(B) Breakdown of \	(B) Breakdown of W-2 and/or 1099-MISC compensation	C compensation	(C)	(Q)	<b>(i)</b>	<b>E</b>
(A) Name		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation	Retirement and other deferred compensation	Nontaxable benefits	Total of columns (B)(i)-(D)	Compensation reported in prior Form 990 or Form 990-EZ
	ε	227,16		1,90	67'6	11,081.	249,641.	0
THOMAS M. SKIBA		116,948.	00	136.	448.	5,522.	123,054.	000
MOLLY FOLEY-HEALY	<u> </u>			0		.I I	0	0
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Complete this part to provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 4c, 5a, 5b, 6a, 6b, 7, and 8. Also complete this part for any additional information. PART I, LINE 4A: MOLLY FOLEY-HEALY WAS PAID A SEVERANCE AMOUNT OF \$37,553 AND AN ADDITIONAL \$6,644 IN VACATION PAY.

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Schedule J (Form 990) 2009

# SCHEDULE O

#### Supplemental Information to Form 990

Department of the Treasury Internal Revenue Service Complete to provide information for responses to specific questions on Form 990 or to provide any additional information.

Attach to Form 990.

2009 Open to Public Inspection

Name of the organization

COMMUNITY ASSOCIATIONS INSTITUTE

Employer identification number 23-7392984

FORM 990, PART VI, SECTION A, LINE 4: DURING THE YEAR THERE WERE CHANGES MADE TO THE BY-LAWS.

FORM 990, PART VI, SECTION A, LINE 6: MEMBERSHIP IN CAI IS OPEN TO
INDIVIDUALS, CORPORATIONS, PUBLIC AGENCIES, ASSOCIATIONS, PARTNERSHIPS AND
OTHER ENTITIES THAT SUBSCRIBE TO AND SUPPORT THE PURPOSE AND OBJECTIVES OF
CAI, ARE INTERESTED IN CAI'S ACTIVITIES AND MEET THE REQUIREMENTS FOR ONE
OF THE CLASSES OF MEMBERS IN CAI. CAI HAS FOUR CLASSES OF MEMBERSHIP. (1)
COMMUNITY ASSOCIATION VOLUNTEERS ARE ALL INDIVIDUALS RESIDING IN OR OWNING
A UNIT IN A COMMUNITY ASSOCIATION. (2) COMMUNITY MANAGERS CONSIST OF
PROFESSIONAL MANAGERS OF ALL TYPES OF ASSOCIATION—GOVERNED COMMUNITIES. (3)
BUSINESS PARTNERS CONSIST OF PROFESSIONAL AND OTHER PROVIDERS OF PRODUCTS,
SERVICES, SUPPORT, AND COUNSEL TO ASSOCIATION—GOVERNED COMMUNITIES. (4)
MANAGEMENT COMPANIES CONSIST OF COMMUNITY ASSOCIATION MANAGEMENT COMPANIES.

FORM 990, PART VI, SECTION A, LINE 7A: EACH MEMBER OF CAI SHALL BE
ENTITLED TO CAST ONE VOTE ON ALL MATTERS REQUIRED TO BE VOTED ON BY MEMBERS
AND SHALL HAVE SUCH OTHER RIGHTS, PRIVILEGES AND RESPONSIBILITIES AS THE
BOARD OF TRUSTEES MAY ESTABLISH, REGARDLESS OF MEMBERSHIP CLASS. THE CAI
BOARD OF TRUSTEES AND MEMBERSHIP REPRESENTATION GROUPS (SUB-BOARDS) ARE
COMPRISED OF CAI MEMBERS WHO ARE ELECTED BY THE CAI MEMBERSHIP. AS MEMBERS
OF CAI, BOARD MEMBERS ARE ALLOWED TO VOTE IN THE ELECTIONS.

FORM 990, PART VI, SECTION A, LINE 7B: EACH MEMBER IS ENTITLED TO CAST ONE VOTE ON ALL MATTERS REQUIRED TO BE VOTED UPON BY MEMBERS.

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#### SCHEDULE O

(Form 990)

Department of the Treasury Internal Revenue Service

#### **Supplemental Information to Form 990**

Complete to provide information for responses to specific questions on Form 990 or to provide any additional information.

Attach to Form 990.

2009
Open to Public Inspection

**Employer identification number** Name of the organization COMMUNITY ASSOCIATIONS INSTITUTE 23-7392984 FORM 990, PART VI, SECTION B, LINE 11: THE CHIEF FINANCIAL OFFICER AND THE CONTROLLER REVIEW THE FORM 990 AND HAVE THE PROGRAM AREA HEADS UPDATE IT AS NEEDED. FORM 990, PART VI, SECTION B, LINE 12C: AS OF JANUARY 21, 2010 THE BOARD MEMBERS AS WELL AS STAFF MEMBERS ARE REQUIRED TO ANNUALLY SIGN A CONFLICT OF INTEREST STATEMENT. FORM 990, PART VI, SECTION B, LINE 15A: THE CHIEF EXECUTIVE OFFICER HAS AN ANNUAL REVIEW CONDUCTED WITH OFFICERS OF THE BOARD OF DIRECTORS. PUBLISHED NOT FOR PROFIT SALARY BEACHMARKS ARE UTILIZED IN DISCUSSION. FORM 990, PART VI, SECTION C, LINE 19: GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY ARE MADE AVAILABLE ONLY UPON WRITTEN REQUEST. THE FINANCIAL STATEMENTS ARE AVAILABLE ON THE ORGANIZATION'S WEBSITE. FORM 990, PART XI, LINE 2C NO CHANGES FROM PRIOR YEAR.

Department of the Treasury Internal Revenue Service SCHEDULE R (Form 990)

 Complete if the organization answered "Yes" to Form 990, Part IV, line 33, 34, 35, 36, or 37.
 ► Attach to Form 990. Related Organizations and Unrelated Partnerships

OMB No 1545-0047

2009 Open to Public Inspection

COMMUNITY ASSOCIATIONS INSTITUTE Name of the organization

Employer identification number 23-7392984

Identification of Disregarded Entities (Complete if the organization answered "Yes" to Form 990, Part IV, line 33.) Part

	(a) Name, address, and EIN of disregarded entity	<b>(b)</b> Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
Part II	Identification of Related Tax-Exempt Organizations (Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.)	ions (Complete if the organization and	swered "Yes" to Form 990, Par	rt IV, line 34 becaus	e it had one or more re	elated tax-exempt

(e)	(q)	(0)	(p)	(e)	<b>(</b>
Name, address, and EIN	Primary activity	Legal domicile (state or	Exempt Code	Public charity	Direct controlling
of related organization		foreign country)	section	status (if section 501(c)(3))	entity
FOUNDATION FOR COMMUNITY ASSOCIATION	PROMOTES POSITIVE CHANGE IN				
RESEARCH - 23-7438451, 225 REINEKERS LANE,	THE COMMUNITY ASSOCIATION				
ALEXANDRIA, VA 22314	INDUSTRY	DISTRICT OF COLUMBIA	501(C)(3)	LINE 9	
NATIONAL BOARD OF CERTIFICATION FOR	ADMINISTERS A NATIONAL				
COMMUNITY ASSOCIATION MANAGERS - 54-1794,	VOLUNTARY CERTIFICATION				
225 REINEKERS LANE, ALEXANDRIA, VA 22314	PROGRAM FOR MANAGERS	VIRGINIA	501(C)(6)		
	<u> </u>				

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

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Schedule R (Form 990) 2009

23-7392984

Page 2

Schedule R (Form 990) 2009 COMMUNITY ASSOCIATIONS INSTITUTE

Identification of Related Organizations Taxable as a Partnership (Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.) Part III

General or managing partner? Percentage ownership 100.001 Identification of Related Organizations Taxable as a Corporation or Trust (Complete if the organization answered "Yes" to Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.) Ê Code V-UBI amount in box 20 of Schedule – K-1 (Form 1065) ö Share of end-of-year assets  $\boldsymbol{\epsilon}$ 6 ate allocations? Disproportion-Yes Ξ ٥. Share of total income € Share of end-of-year assets Ð Type of entity (C corp, S corp, or trust) e CORP Share of total Income Direct controlling entity ASSOCIATIONS INSTITUTE Predominant income (related, unrelated, excluded from tax under sections 512-514) COMMUNITY ত্ত e Legal domicile (state or foreign country) VA ত্ত Direct controlling entity MEMBERS WITH BUSINESS PROVIDES INSTITUTE Primary activity E SERVICES Legal domicile (state or foreign country) ত Primary activity Name, address, and EIN of related organization CAI SERVICES, INC - 54-2040247 Name, address, and EIN of related organization <u>e</u> ALEXANDRIA, VA 22314 225 REINEKERS LANE Part IV

Schedule R (Form 990) 2009

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Page 3

Transactions With Related Organizations (Complete if the organization answered "Yes" to Form 990, Part IV, line 34, 35, or 36.) PartV

		⊢
Note. Complete line 1 if any entity is listed in Parts II, III, of IV of this schedule.		ON SAL
a Receipt of (i) interest (iii) annuities (iii) royalties or (iv) rent from a controlled entity		1a X
		1b X
		1c X
d Loans or loan quarantees to or for other organization(s)		X Y
		1e X
f Sale of assets to other organization(s)		1f X
g Purchase of assets from other organization(s)		1g X
		٦. X
i Lease of facilities, equipment, or other assets to other organization(s)	:	1i X
i Lease of facilities equinment or other assets from other organization(s)		i.
k Performance of services or membership or fundraising solicitations for other organization(s)		
Performance of services or membership or fundraising solicitations by other organization(s)		11 X
m Sharing of facilities, equipment, mailing lists, or other assets		1m X
n Sharing of paid employees		th X
		×
		>
p Reimbursement paid by other organization for expenses		Jp v
<b>q</b> Other transfer of cash or property to other organization(s)		19 X
		1r X
2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds	ansaction thresholds	
(a) Name of other organization(s)	(b) Transaction type (a-r)	(c) Amount involved
(1) NATIONAL BOARD OF CERTIFICATION FOR COMMUNITY ASSOCIATION MANAGERS	Ъ	365,000.
(2) FOUNDATION FOR COMMUNITY ASSOCIATION RESEARCH	P	112,000.
(3)		
(4)		
(5)		
(9)		
932163 02-04-10	Sch	Schedule R (Form 990) 2009

Part 键 Unrelated Organizations Taxable as a Partnership (Complete if the organization answered "Yes" to Form 990, Part IV, line 37.)

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

inat was not a related organization. See mondring regarding exclusion to certain myssiniant parties supp.		on pos.	67	(4)	•	(5)	3
			3	· •		6	
Name, address, and EIN of entity	Primary activity	Legal domicile (state or foreign	Are all partners section 501(c)(3)	Share of end-of- year assets	tionate to allocations?	amount in box 20	managing
,			Yes No			of Schedule K-1 (Form 1065)	1 1
			-				
							_
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							<u>-</u>
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						Schedule R (Form 990) 2009	n 990) 2009

Form	8868 (Rev.'4-2009)				Page 2		
• If	you are filing for an Additional (Not Automatic) 3-Month Extension, complete only Part II and cl	neck this bo	x ,		<b>▶</b> [X]		
Note	3. Only complete Part II if you have already been granted an automatic 3-month extension on a pre-	rously filed	Form 8	868.			
• If	you are filing for an Automatic 3-Month Extension, complete only Part I (on page 1).	<u> </u>		_			
Pa	Additional (Not Automatic) 3-Month Extension of Time. Only file the or	iginal (no co	ples n	eded).			
<b>T</b>	Name of Exempt Organization		Emple	yer ide	ntification number		
Туре	l kå						
print	COMMUNITY ASSOCIATIONS INSTITUTE		2:	3-739	92984		
File by extend due da filing t	ate of 225 RETNEKERS LANE. NO. 300		For IR	S use o	nly		
return	See   City, town or post office, state, and ZIP code. For a foreign address, see instructions.						
Che	ck type of return to be filed (File a separate application for each return):						
X	Form 990 Form 990-EZ Form 990-T (sec. 401(a) or 408(a) trust) Form 1	1041·A	For	m 5227	Form 8870		
	Form 990-BL Form 990-PF Form 990-T (trust other than above) Form 4	720	Fo	m 6069			
STO	P! Do not complete Part II if you were not already granted an automatic 3-month extension o	n a previous	ily file	i Form i	8868.		
	STEPHEN C. ALBERT						
• TI	he books are in the care of > 225 REINEKERS LANE - ALEXANDRIA,	VA 223	14				
	elephone No.						
	the organization does not have an office or place of business in the United States, check this box				- ▶ □		
	this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN)	. If this	s is for	the who	ole group, check this		
box							
4	request an additional 3-month extension of time until MAY 15, 2011 .	<u> </u>					
5		d ending	JUN	30,	2010 .		
6	If this tax year is for less than 12 months, check reason: Initial return Final re				n accounting period		
7	State in detail why you need the extension						
	THE INFORMATION NECESSARY TO FILE A COMPLETE AND						
	ACCURATE RETURN HAS NOT YET BEEN OBTAINED.						
8a	If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less as	ny					
	nonrefundable credits. See instructions.		8a	\$			
b	If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estin	nated					
	tax payments made. Include any prior year overpayment allowed as a credit and any amount paid						
	previously with Form 8868.		8b	\$			
С	Balance Due. Subtract line 8b from line 8a. Include your payment with this form, or, if required, d	eposit					
	with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See in	structions.	8c	\$	N/A		
	Signature and Verification						
Under	r penalties of perjury, I declare that I have examined this form, including accompanying schedules and statemen ue, correct, and complete, and that I am authorized to prepare this form.	ts, and to the	best of	my know	viedge and belief,		
	ture Sulrina h. Word Title DCPA		Date	<b>\</b>	2/15/11		
Signa	THU THU				orm 8868 (Rev 4-2009)		