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Form **990****Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

OMB No 1545-0047

2009**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

A For the 2009 calendar year, or tax year beginning , 2009, and ending **June 30** , 20 **10**

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Terminated
☐ Amended return
☐ Application pending

Please use IRS label or print or type See Specific Instructions.

C Name of organization **Project Self-Sufficiency of Sussex County, Inc**
 Doing Business As
 Number and street (or P O box if mail is not delivered to street address) Room/suite
127 Mill Street
 City or town, state or country, and ZIP + 4
Newton, NJ 07860

D Employer identification number
22 2727412

E Telephone number
 (**973**) **940-3500**

G Gross receipts \$ **3,263,989**

F Name and address of principal officer **Deborah Berry-Toon**

H(a) Is this a group return for affiliates? ☐ Yes ☒ No
H(b) Are all affiliates included? ☐ Yes ☐ No
 If "No," attach a list (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status ☒ 501(c) (**3**) (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: ▶

K Form of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation **1987**

M State of legal domicile **NJ**

Part I Summary

1 Briefly describe the organization's mission or most significant activities:
Our mission is to assist low-income families including teen parents and single parents to achieve personal and economic self-sufficiency for themselves and their children. The core services are designed to be comprehensive. See attached statement of services

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets

3 Number of voting members of the governing body (Part VI, line 1a) **3** **8**

4 Number of independent voting members of the governing body (Part VI, line 1b) **4** **8**

5 Total number of employees (Part V, line 2a) **5** **103**

6 Total number of volunteers (estimate if necessary) **6** **150**

7a Total gross unrelated business revenue from Part VIII, column (C), line 12 **7a** **0**

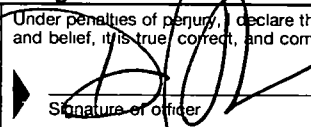
7b Net unrelated business taxable income from Form 990-T, line 34 **7b** **0**

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	0	2,849,980
9 Program service revenue (Part VIII, line 2g)	0	370,392
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0	1,891
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0	(3,171)
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	0	3,219,092
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	0	0
14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	0	1,481,837
16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 34,430		
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24f)	0	985,293
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	0	2,467,130
19 Revenue less expenses. Subtract line 18 from line 12	0	751,962

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	9,856,960	9,893,771
21 Total liabilities (Part X, line 26)	1,059,070	343,917
22 Net assets or fund balances. Subtract line 21 from line 20	8,797,890	9,549,854

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here ▶  Date **3/8/2011**

Signature of officer
Deborah Berry-Toon, Executive Director
 Type or print name and title

Paid Preparer's Use Only

Preparer's signature ▶ Date ▶ Check if self-employed ☐ Preparer's identifying number (see instructions) ▶

Firm's name (or yours if self-employed), address, and ZIP + 4 ▶ EIN ▶ Phone no ▶ () ▶

May the IRS discuss this return with the preparer shown above? (see instructions) ☐ Yes ☐ No

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Cat No 11282Y

Form **990** (2009)

SCANNED APR 12 2011

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Part III Statement of Program Service Accomplishments**1** Briefly describe the organization's mission:

Project Self-Sufficiency's mission is to assist low-income families including teen parents and single parents to achieve personal and economic self-sufficiency for themselves and their children. The agency's core services are designed to be comprehensive and address the broad array of social service, educational and health and economic needs of the county's most vulnerable at-risk populations.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ **1,623,487** including grants of \$ **1,432,185**) (Revenue \$ **2,781**)

The Self-Sufficiency programs offer approximately 1300 low income single parents, displaced homemakers, 2 parent families and single adults, case management, counseling services including social service referrals, career assessment counseling, job training and job placement services, parenting classes, support groups, child-care, transportation, legal assistance, a food pantry, a working women's wardrobe and limited financial assistance.

4b (Code:) (Expenses \$ **365,723** including grants of \$ **56,442**) (Revenue \$ **311,169**)

Project Self-Sufficiency provides a quality low cost day-care program, Little Sprouts Early Learning Center, at its campus. The center is open from 6:30 am to 6:00 pm daily and is licensed for a maximum of 85 students.

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services. (Describe in Schedule O.)(Expenses \$ **0** including grants of \$ **0**) (Revenue \$ **0**)**4e** Total program service expenses **1,989,210**

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Is the organization required to complete Schedule B, Schedule of Contributors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If "Yes," complete Schedule C, Part III	<input type="checkbox"/>	<input type="checkbox"/>
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9 Did the organization report an amount in Part X, line 21; serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? If "Yes," complete Schedule D, Part V	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11 Is the organization's answer to any of the following questions "Yes"? If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI.	<input type="checkbox"/>	<input type="checkbox"/>
• Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII.	<input type="checkbox"/>	<input type="checkbox"/>
• Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII.	<input type="checkbox"/>	<input type="checkbox"/>
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX.	<input type="checkbox"/>	<input type="checkbox"/>
• Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X.	<input type="checkbox"/>	<input type="checkbox"/>
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? If "Yes," complete Schedule D, Part X	<input type="checkbox"/>	<input type="checkbox"/>
12 Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI, XII, and XIII	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12A Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," completing Schedule D, Parts XI, XII, and XIII is optional	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14a Did the organization maintain an office, employees, or agents outside of the United States?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? If "Yes," complete Schedule F, Part I	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If "Yes," complete Schedule F, Part II	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If "Yes," complete Schedule F, Part III	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20 Did the organization operate one or more hospitals? If "Yes," complete Schedule H	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II.</i>	21	✓
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III.</i>	22	✓
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J.</i>	23	✓
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25.</i>	24a	✓
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I.</i>	25a	✓
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I.</i>	25b	✓
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II.</i>	26	✓
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If "Yes," complete Schedule L, Part III.</i>	27	✓
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions).	28	
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV.</i>	28a	✓
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV.</i>	28b	✓
c An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV.</i>	28c	✓
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M.</i>	29	✓
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M.</i>	30	✓
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I.</i>	31	✓
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II.</i>	32	✓
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I.</i>	33	✓
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1.</i>	34	✓
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2.</i>	35	✓
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2.</i>	36	✓
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI.</i>	37	✓
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O.	38	✓

Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of U.S. Information Returns. Enter -0- if not applicable.	0	
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	0	
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	✓	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	103	
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions).	✓	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		✓
3b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O.		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		✓
4b	If "Yes," enter the name of the foreign country: _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		✓
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		✓
5c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		✓
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	✓	
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	✓	
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		✓
7d	If "Yes," indicate the number of Forms 8282 filed during the year.		
7e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		✓
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		✓
7g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		✓
7h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		✓
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		✓
9a	Sponsoring organizations maintaining donor advised funds. Did the organization make any taxable distributions under section 4966?		
9b	Did the organization make a distribution to a donor, donor advisor, or related person?		✓
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12.		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders.		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body	1a	8
b Enter the number of voting members that are independent	1b	8
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2	✓
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	✓
4 Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?	4	✓
5 Did the organization become aware during the year of a material diversion of the organization's assets?	5	✓
6 Does the organization have members or stockholders?	6	✓
7a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	7a	✓
b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	7b	✓
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	8a	✓
b Each committee with authority to act on behalf of the governing body?	8b	✓
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9a	✓

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Does the organization have local chapters, branches, or affiliates?	10a	✓
b If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?	10b	
11 Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	11	✓
11a Describe in Schedule O the process, if any, used by the organization to review this Form 990		
12a Does the organization have a written conflict of interest policy? If "No," go to line 13	12a	✓
b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	✓
c Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done	12c	✓
13 Does the organization have a written whistleblower policy?	13	✓
14 Does the organization have a written document retention and destruction policy?	14	✓
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15a	✓
b Other officers or key employees of the organization	15b	✓
If "Yes" to line 15a or 15b, describe the process in Schedule O. (See instructions)		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	✓
b If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed ► **New Jersey**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply
☐ Own website ☒ Another's website ☒ Upon request
- 19** Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.
- 20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization: ► **Deborah Berry-Toon 127 Mill Street Newton, NJ 07860 973-940-3500**

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors
Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees. See instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons

☐ Check this box if the organization did not compensate any current officer, director, or trustee

(A) Name and Title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
Deborah Berry-Toon Executive Director	60+	✓		✓				85,541	0	10,462
Beverly Gordon President	5.0	✓						0	0	0
Rhoda Seider Secretary/Treasurer	2.0	✓						0	0	0
Nancy Jacobus	3.0	✓						0	0	0
Cheryl Brewer	2.0	✓						0	0	0
Roy Knutsen	2.0	✓						0	0	0
John Ursin	2.0	✓						0	0	0
Susan Murphy	2.0	✓						0	0	0
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Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
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.....	.0									
.....	.0									
1b Total								85,541	0	10,462

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization ▶ **0**

- 3** Did the organization list any **former** officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual
- 4** For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual
- 5** Did any person listed on line 1a receive or accrue compensation from any unrelated organization for services rendered to the organization? If "Yes," complete Schedule J for such person

	Yes	No
3		✓
4		✓
5		✓

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization.

(A) Name and business address	(B) Description of services	(C) Compensation
none		0
2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 in compensation from the organization ▶ 0		

Part VIII Statement of Revenue

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
Contributions, gifts, grants and other similar amounts	1a Federated campaigns	1a	1,325				
	b Membership dues	1b					
	c Fundraising events	1c	305,253				
	d Related organizations	1d					
	e Government grants (contributions).	1e	1,137,844				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,405,558				
	g Noncash contributions included in lines 1a-1f. \$						
	h Total. Add lines 1a-1f			2,849,980			
Program Service Revenue	2a Day Care Center	Business Code	624410	367,611	367,611		
	b Computer Classes		611420	2,781	2,781		
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f			370,392			
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			1,891	1,891	
4 Income from investment of tax-exempt bond proceeds							
5 Royalties							
		(i) Real	(ii) Personal				
6a Gross Rents							
b Less: rental expenses							
c Rental income or (loss)							
d Net rental income or (loss)							
7a Gross amount from sales of assets other than inventory		(i) Securities	(ii) Other				
b Less cost or other basis and sales expenses							
c Gain or (loss)							
d Net gain or (loss)							
8a Gross income from fundraising events (not including \$ 305,253 of contributions reported on line 1c). See Part IV, line 18		a	41,726				
b Less direct expenses		b	44,897				
c Net income or (loss) from fundraising events				(3,171)	(3,171)		
9a Gross income from gaming activities. See Part IV, line 19		a					
b Less: direct expenses		b					
c Net income or (loss) from gaming activities							
10a Gross sales of inventory, less returns and allowances	a						
b Less: cost of goods sold	b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue		Business Code					
11a							
b							
c							
d All other revenue							
e Total. Add lines 11a-11d			0				
12 Total revenue. See instructions.			3,219,092	369,112	0	0	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	85,541	68,433	8,554	8,554
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,223,539	1,166,669	46,885	9,985
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits	42,294	39,930	2,364	
10 Payroll taxes	130,463	123,065	5,544	1,854
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	8,000	5,400	2,100	500
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other	71,852	71,852		
12 Advertising and promotion				
13 Office expenses	69,539	58,315	8,195	3,029
14 Information technology	22,257	20,031	2,226	
15 Royalties				
16 Occupancy	139,118	134,944	4,174	
17 Travel	15,560	15,229	331	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	2,651	2,456		195
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	328,954		328,954	
23 Insurance	34,231	25,673	8,558	
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a Client Assistance	105,719	105,719		
b Program Expenses	81,651	81,651		
c Consumables	23,398	20,202	3,196	
d Client Transportation	20,990	20,990		
e Sub-Contractor	11,583	11,583		
f All other expenses	49,790	17,067	22,410	10,313
25 Total functional expenses. Add lines 1 through 24f	2,467,130	1,989,209	443,491	34,430
26 Joint costs. Check here <input type="checkbox"/> if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	378,532	1	164,124
	2 Savings and temporary cash investments	835,526	2	1,287,659
	3 Pledges and grants receivable, net	826,146	3	564,923
	4 Accounts receivable, net	28,802	4	27,953
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L	71,895	5	27,000
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	8,389,518		
	b Less: accumulated depreciation	619,306	10c	7,770,212
	11 Investments—publicly traded securities		11	
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	88,409	15	51,900
16 Total assets. Add lines 1 through 15 (must equal line 34)	9,856,960	16	9,893,771	
Liabilities	17 Accounts payable and accrued expenses	321,133	17	294,588
	18 Grants payable		18	
	19 Deferred revenue	137,937	19	49,329
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	600,000	23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities. Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	1,059,070	26	343,917
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	8,659,953	27	8,775,525
	28 Temporarily restricted net assets	137,937	28	774,329
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	8,797,890	33	9,549,854
	34 Total liabilities and net assets/fund balances	9,856,960	34	9,893,771

Part XI Financial Statements and Reporting

- 1** Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other _____
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant?
- b** Were the organization's financial statements audited by an independent accountant?
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.
- d** If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both.
☐ Separate basis ☒ Consolidated basis ☐ Both consolidated and separate basis
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

	Yes	No
2a		
2b	✓	
2c	✓	
3a	✓	
3b	✓	

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

CMB No 1545-0047

2009

Open to Public Inspection

Name of the organization

Project Self-Sufficiency of Sussex County, Inc

Employer identification number

22 : 2727412

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1** ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An organization that normally receives: (1) more than 33⅓ % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33⅓ % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3).** Check the box that describes the type of supporting organization and complete lines 11e through 11h.

a ☐ Type I **b** ☐ Type II **c** ☐ Type III—Functionally integrated **d** ☐ Type III—Other

e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).

f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐

g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? ☐

(ii) A family member of a person described in (i) above? ☐

(iii) A 35% controlled entity of a person described in (i) or (ii) above? ☐

h Provide the following information about the supported organization(s).

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

[illegible]

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I.) **Statement 1**

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants")	1,266,043	1,250,354	1,915,556	2,083,406	2,910,852	9,426,211
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						0
3 The value of services or facilities furnished by a governmental unit to the organization without charge						0
4 Total. Add lines 1 through 3	1,266,043	1,250,354	1,915,556	2,083,406	2,910,852	9,426,211
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						373,301
6 Public support. Subtract line 5 from line 4.						9,052,910

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	1,266,043	1,250,354	1,915,556	2,083,406	2,910,852	9,426,211
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						0
9 Net income from unrelated business activities, whether or not the business is regularly carried on						0
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						0
11 Total support. Add lines 7 through 10						9,426,211
12 Gross receipts from related activities, etc. (see instructions)					12	1,534,133
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ► <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	96.04% %
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	99.00% %
16a 33⅓% support test—2009. If the organization did not check the box on line 13, and line 14 is 33⅓% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► <input checked="" type="checkbox"/>		
b 33⅓% support test—2008. If the organization did not check a box on line 13 or 16a, and line 15 is 33⅓% or more, check this box and stop here. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2009. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13 Total support. (Add lines 9, 10c, 11, and 12)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%

- 19a 33⅓% support tests—2009.** If the organization did not check the box on line 14, and line 15 is more than 33⅓%, and line 17 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐
- b 33⅓% support tests—2008.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓%, and line 18 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.**Statement 1: UNUSUAL GRANTS**

In November 2004, a property was purchased to house all of PSS's programs, events and administrative functions. +

To accomplish this project, PSS embarked in a capital campaign to fund the renovations. All contributions and pledges that were restricted for this purpose have not been included in the schedules.

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Complete if the organization answered "Yes," to Form 990,
Part IV, line 6, 7, 8, 9, 10, 11, or 12.

► Attach to Form 990. ► See separate instructions.

OMB No 1545-0047

2009

**Open to Public
Inspection**

Name of the organization

Project Self-Sufficiency of Sussex County, Inc

Employer identification number

22 : 2727412

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e g , recreation or pleasure) ☐ Preservation of an historically important land area

☐ Protection of natural habitat ☐ Preservation of a certified historic structure

☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ►

4 Number of states where property subject to conservation easement is located ►

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ►

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ► \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1 ► \$

(ii) Assets included in Form 990, Part X ► \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items:

a Revenues included in Form 990, Part VIII, line 1 ► \$

b Assets included in Form 990, Part X ► \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a** ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange programs
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV and complete the following table.

	Amount
1c Beginning balance	
1d Additions during the year	
1e Distributions during the year	
1f Ending balance	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV.

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses		0			
g End of year balance					

2 Provide the estimated percentage of the year end balance held as:

- a** Board designated or quasi-endowment ► %
b Permanent endowment ► %
c Term endowment ► %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** unrelated organizations
(ii) related organizations

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R? ☐ Yes ☐ No

4 Describe in Part XIV the intended uses of the organization's endowment funds

	Yes	No
3a(i)		
3a(ii)		
3b		

Part VI Investments—Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land	264,100			264,100
b Buildings	7,226,132		337,015	6,889,117
c Leasehold improvements				
d Equipment	899,286		282,291	616,995
e Other				
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				7,770,212

Part VII Investments—Other Securities. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
Financial derivatives		
Closely-held equity interests		
Other		
.....		
.....		
.....		
.....		
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Total. (Column (b) must equal Form 990, Part X, col (B) line 12.) ►		

Part VIII Investments—Program Related. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation Cost or end-of-year market value
Total. (Column (b) must equal Form 990, Part X, col (B) line 13) ▶		

Part IX Other Assets. See Form 990, Part X, line 15.

(a) Description	(b) Book value
Bond required during construction	51,900
Total. (Column (b) must equal Form 990, Part X, col (B) line 15) ▶	51,900

Part X **Other Liabilities.** See Form 990, Part X, line 25.

1.	(a) Description of liability	(b) Amount
	Federal income taxes	
Total. (Column (b) must equal Form 990, Part X, col (B) line 25) ▶		

2. FIN 48 Footnote. In Part XIV, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48.

Part XI Reconciliation of Change in Net Assets from Form 990 to Audited Financial Statements

1	Total revenue (Form 990, Part VIII, column (A), line 12)	1	3,219,092
2	Total expenses (Form 990, Part IX, column (A), line 25)	2	2,467,130
3	Excess or (deficit) for the year Subtract line 2 from line 1	3	751,962
4	Net unrealized gains (losses) on investments	4	
5	Donated services and use of facilities	5	
6	Investment expenses	6	
7	Prior period adjustments	7	
8	Other (Describe in Part XIV.)	8	2
9	Total adjustments (net). Add lines 4 through 8	9	2
10	Excess or (deficit) for the year per audited financial statements. Combine lines 3 and 9	10	751,964

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

1	Total revenue, gains, and other support per audited financial statements	1	3,247,894
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	28,800
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIV.)	2d	
e	Add lines 2a through 2d	2e	28,800
3	Subtract line 2e from line 1	3	3,219,094
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV.)	4b	(2)
c	Add lines 4a and 4b	4c	(2)
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	3,219,092

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

1	Total expenses and losses per audited financial statements	1	2,495,930
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	28,800
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIV.)	2d	
e	Add lines 2a through 2d	2e	28,800
3	Subtract line 2e from line 1	3	2,467,130
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV.)	4b	
c	Add lines 4a and 4b	4c	0
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	2,467,130

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, line 8; Part XII, lines 2d and 4b; and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information

Part XI line 8 - Rounding**Part XIV 2d - Rounding**

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2009

Open To Public Inspection

Name of the organization

Project Self-Sufficiency of Sussex County, Inc

Employer identification number

22 | 2727412

Part I

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.
- | | |
|--|--|
| a <input checked="" type="checkbox"/> Mail solicitations | e <input checked="" type="checkbox"/> Solicitation of non-government grants |
| b <input type="checkbox"/> Internet and email solicitations | f <input checked="" type="checkbox"/> Solicitation of government grants |
| c <input type="checkbox"/> Phone solicitations | g <input checked="" type="checkbox"/> Special fundraising events |
| d <input checked="" type="checkbox"/> In-person solicitations | |
- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☒ No
- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

(i) Name of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total ►						

- 3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing.

New Jersey

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		Buffet Dinner (event type)	Dinner (event type)	3 (total number)	(add col (a) through col (c))
Revenue	1 Gross receipts	183,989	63,390	99,600	346,979
	2 Less: Charitable contributions	169,364	52,679	83,210	305,253
	3 Gross income (line 1 minus line 2)	14,625	10,711	16,390	41,726
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs	12,979			12,979
	7 Food and beverages		7,405	24,513	31,918
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary. Add lines 4 through 9 in column (d)				(44,897)
11 Net income summary. Combine line 3, column (d), and line 10				(3,171)	

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col (a) through col (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7 Direct expense summary. Add lines 2 through 5 in column (d)				()	
8 Net gaming income summary. Combine line 1, column d, and line 7					

	Yes	No
9 Enter the state(s) in which the organization operates gaming activities: _____		
a Is the organization licensed to operate gaming activities in each of these states? _____	9a	
b If "No," explain: _____		
10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?	10a	
b If "Yes," explain: _____		
11 Does the organization operate gaming activities with nonmembers?	11	
12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?	12	

13 Indicate the percentage of gaming activity operated in:

- | | 13a | % |
|--------------------------------------|-----|---|
| a The organization's facility | | |
| b An outside facility | 13b | % |

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records.

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?

- b** If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$
- c** If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

☐ Director/officer☐ Employee☐ Independent contractor**17** Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.

► Attach to Form 990.

OMB No. 1545-0047

2009

**Open to Public
Inspection**

Name of the organization

Project Self-Sufficiency of Sussex County, Inc

Employer identification number

22

2727412

Section B Policies

12C. PSS has a conflict of interest policy which monitors and enforces that all management and Board of

Directors annually sign the policy and disclose any potential or actual conflicts. If a conflict of interest is

determined, the member will not be allowed to vote or be a part of any decisions pertaining to

transactions that have to do with the conflict until such time that there is no longer a conflict.

15B. PSS reviews comparability data and all employees are well below market rate for all the positions. Due

to the economic conditions, PSS has not been able to give a wage increase in the past three years.

Section C. 19. Disclosure -Project Self-Sufficiency makes its governing documents, conflict of interest

policy and financial statements available to the public by request. Also, the 990 is available for public

inspection on guidestar.org.

***PROJECT SELF-SUFFICIENCY
BOARD OF DIRECTORS
FY'2011***

Beverly Gordon
(Volunteer)
President
150 Route 521
Newton, NJ 07860
Term Expires 12/12

Rhoda Seider
(Volunteer)
Secretary-Treasurer
205 East Shore Lake Owassa
Newton, NJ 07860
Term Expires 12/11

Deborah Berry-Toon, MSW
Executive Director
PO Box 322
Sparta, NJ 07871
Term Expires 12/12

Nancy Jacobus
(Volunteer)
PO Box 37
Sparta, NJ 07871
Term Expires 12/11

Cheryl Brewer
(Administrative Assistant)
PO Box 2360
Branchville, NJ 07826
Term Expires 12/13

Roy Knutsen
(Volunteer)
Whitehall Farm
PO Box 5
Stillwater, NJ 07875
Term Expires 12/10

John Ursin
(Attorney)
35 Tamarack Road
Andover, NJ 07821
Term Expires 12/12

Susan Murphy
(Volunteer)
P.O. Box 1187
Sparta, NJ 07871
Term Expires 12/11

**PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2010**

**PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
FINANCIAL STATEMENTS WITH SUPPLEMENTAL INFORMATION
YEAR ENDED JUNE 30, 2010**

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FRIZZELL, KAFAFIAN, DE VRIES & COMPANY, LLC

ACCOUNTANTS, AUDITORS AND CONSULTANTS

The Board of Directors
Project Self-Sufficiency of Sussex County, Inc.
Newton, New Jersey 07860

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying statements of financial position of Project Self-Sufficiency of Sussex County, Inc. (a New Jersey not-for-profit organization, "the Organization") as of June 30, 2010 and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on the financial statements based on our audit.

The prior year summarized comparative information has been derived from Project Self-Sufficiency of Sussex County, Inc.'s June 30, 2009 financial statements and in our report dated May 6, 2010 we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Project Self-Sufficiency of Sussex County, Inc. as of June 30, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 6, 2010 on our consideration of Project Self-Sufficiency of Sussex County, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Project Self-Sufficiency of Sussex County taken as a whole. The accompanying schedules of expenditures of federal and state awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *"Audits of States, Local Governments, and Non-Profit Organizations,"* and New Jersey OMB 04-04 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Frizzell, Kafafian, De Vries & Co., LLC

FRIZZELL, KAFAFIAN, DE VRIES & CO., LLC
Newton, New Jersey

February 16, 2011

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Statement of Financial Position
June 30, 2010
(With Comparative Totals for 2009)

ASSETS	2010 General Fund	Building Fund & Restricted For Future Operations	Total 2010	Total 2009
Current Assets				
Cash-Operating accounts	\$ 148,665	\$ 15,459	\$ 164,124	\$ 378,532
Cash-Money market accounts	427,854	859,805	1,287,659	835,526
Promises to give, current portion	111,335	393,243	504,578	683,723
Accounts receivable	27,953	0	27,953	28,802
Deposits	0	51,900	51,900	88,409
Total Current Assets	715,807	1,320,407	2,036,214	2,014,992
Other Assets				
Long-term promises to give, net	0	87,345	87,345	214,318
Property and Equipment				
Land and Building	7,490,232	0	7,490,232	7,009,923
Furniture, Equipment & Leasehold Improv	899,286	0	899,286	908,079
Total	8,389,518	0	8,389,518	7,918,002
Less Accumulated depreciation	(619,306)	0	(619,306)	(290,352)
Net Property and Equipment	7,770,212	0	7,770,212	7,627,650
TOTAL ASSETS	\$ 8,486,019	\$ 1,407,752	\$ 9,893,771	\$ 9,856,960
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accrued expenses	\$ 15,575	\$ 130,312	\$ 145,887	\$ 184,897
Refundable Advances	38,892	10,437	49,329	137,937
Construction Loan Payable	0	0	0	600,000
Total Current Liabilities	54,467	140,749	195,216	922,834
Noncurrent Liabilities				
Accrued vacation	148,701	0	148,701	136,236
Total Liabilities	203,168	140,749	343,917	1,059,070
Net Assets				
Unrestricted	8,243,959	631,566	8,875,525	8,659,953
Temporarily restricted	38,892	635,437	674,329	137,937
Total Net Assets	8,282,851	1,267,003	9,549,854	8,797,890
TOTAL LIABILITIES AND NET ASSETS	\$ 8,486,019	\$ 1,407,752	\$ 9,893,771	\$ 9,856,960

The accompanying notes are an integral part of the financial statements

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Statement of Activities and Changes in Net Assets
For the Year Ended June 30, 2010
(With Comparative Totals for 2009)

	General Fund	Building Fund & Restricted For Future Operations	Totals	
			2010	2009
OPERATING REVENUES				
Federal and State grants	\$ 1,056,744	\$ 0	\$ 1,056,744	\$ 1,442,152
County grants	81,100	0	81,100	26,998
Other grants	294,341	0	294,341	192,613
Day care center fees	367,611	0	367,611	332,946
Special events and fundraisers	346,979	625,000	971,979	310,727
Special Events-Direct Expenses	(44,895)	0	(44,895)	(37,879)
Contributions	180,612	306,930	487,542	158,620
Contributed Services	28,800	0	28,800	28,800
Interest income	579	1,312	1,891	1,899
Program Fees and other income	2,781	0	2,781	8,797
Total Support and Revenue	<u>2,314,652</u>	<u>933,242</u>	<u>3,247,894</u>	<u>2,465,673</u>
OPERATING EXPENSES				
Self-Sufficiency programs	1,652,287	0	1,652,287	1,733,957
Day care program	365,723	0	365,723	292,179
General and administrative	127,683	7,940	135,623	157,224
Fundraising	13,343	0	13,343	14,187
Depreciation	328,954	0	328,954	250,071
Total Expenses	<u>2,487,990</u>	<u>7,940</u>	<u>2,495,930</u>	<u>2,447,618</u>
Excess (deficiency) of operating revenues over operating expenses	(173,338)	925,302	751,964	18,055
Non-Operating activities:				
Transfer for Facilities Completed	393,830	(393,830)	0	0
Increase (decrease) in net assets	<u>220,492</u>	<u>531,472</u>	<u>751,964</u>	<u>18,055</u>
 Net Assets at beginning of year	 8,062,359	 735,531	 8,797,890	 8,779,835
Net Assets at end of year	<u>\$ 8,282,851</u>	<u>\$ 1,267,003</u>	<u>\$ 9,549,854</u>	<u>\$ 8,797,890</u>

The accompanying notes are an integral part of the financial statements.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Statement of Cash Flows
Years Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$751,964	\$18,055
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	328,954	250,071
Contributed Services	0	(28,800)
Contributions restricted for loan payment or future use	(925,000)	0
Change in Operating Assets and Liabilities		
(Increase) decrease in unconditional promises to give	(4,005)	74,725
(Increase) decrease in accounts receivable	849	5,586
Increase (decrease) in accrued expenses	(21,450)	14,341
Increase (decrease) in vacation and salaries payable	12,465	10,463
Increase (decrease) in refundable advances	(88,608)	42,586
Increase in Contributions restricted for Capital Campaign	0	(9,825)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>55,169</u>	<u>377,202</u>
CONTRIBUTIONS RESTRICTED FOR FUTURE USE	625,000	0
CASH FLOWS FROM INVESTING ACTIVITIES		
Deposits for new building expenditures	36,509	(49,753)
Accrued expenses for new building expenditures	(17,560)	(39,933)
Collection of Current Year Pledges Made		
and donations restricted to Capital Campaign	610,123	1,066,858
Construction Loan	(600,000)	600,000
Purchase of equipment and renovation of building	(471,516)	(1,023,981)
NET CASH (USED) PROVIDED BY INVESTING ACTIVITIES	<u>(442,444)</u>	<u>553,191</u>
INCREASE IN CASH AND CASH EQUIVALENTS	237,725	930,393
Cash at the beginning of the year	1,214,058	283,665
Cash at end of year	<u>\$1,451,783</u>	<u>\$1,214,058</u>
Cash at end of year:		
Cash-Operating accounts	\$164,124	\$378,532
Cash-Money market accounts	1,287,659	835,526
Total	<u>\$1,451,783</u>	<u>\$1,214,058</u>

The accompanying notes are an integral part of the financial statements.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Statement of Functional Expenses
For the Year Ended June 30, 2010

	Program Services					General, Administrative and Fundraising	Building Fund and Restricted for Future Use	Total 2010	
	Little			Total Program Services					
	Economic Self Sufficiency	Sprouts Day Care Center							
Salaries	\$ 959,317	\$ 275,785		\$ 1,235,102	\$ 73,978	\$	\$ 1,309,080	0.524	
Employee benefits	126,602	36,393		162,995	9,762	0	172,757	0.069	
Total personnel	1,085,919	312,178		1,398,097	83,740	0	1,481,837	0.594	
Facility costs	100,165	34,780		134,945	4,174	0	139,119	0.056	
Client assistance	105,719	0		105,719	0	0	105,719	0.042	
Client assist-Contributed Serv	28,800	0		28,800	0	0	28,800	0.012	
Consulting services	71,852	0		71,852	0	0	71,852	0.029	
Program Expenses	80,327	1,324		81,651	0	0	81,651	0.033	
Consumable supplies	20,088	114		20,202	3,196	0	23,398	0.009	
Transportation for clients	20,990	0		20,990	0	0	20,990	0.008	
Supplies and office expense	26,039	1,627		27,666	7,024	15	34,705	0.014	
Telephone	18,107	624		18,731	2,081	0	20,812	0.008	
Postage	11,217	701		11,918	2,103	0	14,021	0.006	
Insurance	23,962	6,846		30,808	3,423	0	34,231	0.014	
Sub-Contractors	11,583	0		11,583	0	0	11,583	0.005	
Staff travel	15,229	0		15,229	331	0	15,560	0.006	
Information Technology	18,918	1,113		20,031	2,226	0	22,257	0.009	
Employment ads	1,250	1,474		2,724	555	0	3,279	0.001	
Staff training	2,127	329		2,456	195	0	2,651	0.001	
Subscriptions	691	1,656		2,347	2,938	0	5,285	0.002	
Miscellenaous other exp	9,439	2,557		11,996	9,021	7,325	28,342	0.011	
Equipment maintenance	0	0		0	2,571	0	2,571	0.001	
Audit fees	5,000	400		5,400	2,000	600	8,000	0.003	
Fundraising expenses	0	0		0	10,313	0	10,313	0.004	
Depreciation	0	0		0	328,954	0	328,954	0.132	
TOTAL EXPENSES	\$ 1,657,422	\$ 365,723		\$ 2,023,145	\$ 464,845	\$ 7,940	\$ 2,495,930	1.000	

The accompanying notes are an integral part of the financial statements

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Statement of Functional Expenses
For the Year Ended June 30, 2009

	PROGRAM SERVICES					Building Fund	Total 2009
	Economic Self Sufficiency	Little Sprouts Day Care Center	Total Program Services	General, Administrative and Fundraising			
Salaries	\$ 992,211	\$ 223,349	\$ 1,215,560	\$ 73,748	\$ 10,337	\$ 1,299,645	0.531
Employee benefits	119,294	26,853	146,147	8,867	1,243	156,257	0.064
Total personnel	1,111,505	250,202	1,361,707	82,615	11,580	1,455,902	0.595
Facility costs	114,480	28,280	142,760	5,476	11,596	159,832	0.065
Client assistance	114,104	0	114,104	0	0	114,104	0.047
Client assist-contributed serv	28,800	0	28,800	0	0	28,800	0.012
Consulting services	95,415	0	95,415	0	0	95,415	0.039
Program Expenses	85,401	225	85,626	0	0	85,626	0.035
Consumable supplies	25,998	197	26,195	4,165	0	30,360	0.012
Transportation for clients	19,283	0	19,283	0	0	19,283	0.008
Supplies and office expense	32,342	1,880	34,222	5,483	376	40,081	0.016
Telephone	17,081	874	17,955	1,963	0	19,918	0.008
Postage	10,351	647	10,998	1,941	0	12,939	0.005
Insurance	24,952	5,933	30,885	2,214	1,551	34,650	0.014
Sub-Contractors	14,976	0	14,976	0	0	14,976	0.006
Staff travel	17,989	45	18,034	533	0	18,567	0.008
Employment ads	3,880	750	4,630	795	0	5,425	0.002
Staff training	8,380	0	8,380	742	0	9,122	0.004
Subscriptions	591	250	841	3,372	0	4,213	0.002
Miscellaneous other expenses	3,429	2,496	5,925	12,967	9,094	27,986	0.011
Equipment maintenance	0	0	0	2,676	0	2,676	0.001
Audit fees	5,000	400	5,400	2,000	600	8,000	0.003
Fundraising expenses	0	0	0	9,673	0	9,673	0.004
Depreciation	0	0	0	250,071	0	250,071	0.102
TOTAL EXPENSES	\$ 1,733,957	\$ 292,179	\$ 2,026,136	\$ 386,686	\$ 34,797	\$ 2,447,619	1.000

The accompanying notes are an integral part of the financial statements.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 1. SUMMARY OF ORGANIZATION AND PROGRAM SERVICES

Project Self-Sufficiency (PSS) was incorporated in 1987 as a non-profit organization. Its mission is to assist low-income families and individuals including to achieve family stability and personal and economic self-sufficiency for themselves and their children. The agency's core services are designed to be comprehensive and to address the broad array of social service, educational, health and economic needs of the region's most vulnerable at-risk populations.

PROGRAM SERVICES

SINGLE PARENT/DISPLACED HOMEMAKER PROGRAM – This program provides comprehensive case management services to single custodial parents, teen parents and displaced homemakers. This program is funded in part by the New Jersey Department of Community Affairs, Division on Women. Services include:

- **CASE MANAGEMENT** – Comprehensive center based and home based case management services providing support for internal agency and community resource acquisition and individual action plan goal attainment.
- **INFORMATION/REFERRAL/ADVOCACY** – Help in locating community resources and negotiating the social service and education systems.
- **INDIVIDUAL/GROUP COUNSELING** – One on one and small group support systems.
- **LIFE-SKILL MANAGEMENT TRAINING** – Seminars in areas such as assertiveness, self-esteem, communication skills, parenting skills, stress management, budgeting, health issues and others.
- **CAREERING AND ASSESSMENT** – In-depth social, educational and vocational assessment. Career education, seminars and resource library.
- **COMPUTER LABS** – Computer training programs using Microsoft Office applications are offered in four on-site computer labs.
- **JOB TRAINING** – Traditional and nontraditional educational programs provided through local training institutions, including Sussex County Community College and Sussex County Technical School.
- **JOB PLACEMENT** – Job search seminars, resume preparation, interviewing skills, job development and job placement.
- **CHILDCARE** – An on-site childcare center is located at Project Self-Sufficiency.
- **EMERGENCY BASIC NEEDS** – Limited emergency food, clothing and basic need assistance for participants enrolled in job training programs.

FAMILY SUCCESS CENTER – A community center open to single parent and two-parent families. The center provides access to comprehensive case management, job training and support services, including fun family-strengthening activities and information, referral and advocacy in navigating the social service, healthcare and education sectors. Family Success Centers are located in Newton, Hopatcong and Sussex. This program is funded in part by the New Jersey Department of Children and Families, Division of Prevention and Community Partnerships.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 1. SUMMARY OF ORGANIZATION AND PROGRAM SERVICES(CONTINUED)

YOUNG FAMILY SERVICES (YFS) for Teen and Young Parents – A comprehensive case management program provided for at-risk young Sussex County families. With the goal of building and strengthening family functioning and preventing child abuse and neglect, YFS provides individual counseling, home visits, support groups, parenting skills, health screening and ongoing health assessment and education, childcare, family activities, and additional services including housing, emergency basic need assistance, legal assistance and job training. This program is funded in part by the County of Sussex.

LITTLE SPROUTS EARLY LEARNING CENTER – The center accepts children ages six weeks through six years, the center is open from 6:30 a.m. to 6:00 p.m. daily and is licensed for a maximum of 85 students. Some SSBG-subsidized slots are available for income-eligible families and all third party payments are accepted.

EVEN START PARENTS AS PARTNERS FAMILY LITERACY PROGRAM – This program is funded by the New Jersey Department of Education and is offered in conjunction with Sussex County Community College and Hopatcong Borough Schools. This family literacy program provides basic skill, GED/ESL/ABE instruction, parenting skills training, home visits and early childhood education for eligible Sussex County families.

HIGHER OPPORTUNITIES FOR WOMEN (HOW) – This program provides a structured 16-week ongoing curriculum for teen parents, single parents and displaced homemakers seeking training prior to entering employment. Components include self-discovery, basic computer operations and Microsoft Office. Program participants will be enrolled in related employment internships.

FAMILY SELF-SUFFICIENCY HOUSING PROGRAM – This program is offered through the New Jersey Department of Community Affairs, Division on Housing, in conjunction with the local Rental Assistance Office and provides limited opportunities for eligible families to participate in a program of job training, employment, housing and eventual economic self-sufficiency.

WORK FIRST NEW JERSEY EMPLOYABILITY SKILLS AND JOB PLACEMENT PROGRAM – Offered in collaboration with the Morris/Sussex/Warren Workforce Investment Board and the Sussex County Board of Social Services providing comprehensive educational and vocational assessment, a four week structured employability skills program, CWEP placement, job placement, and ongoing post-TANF case management and support services for TANF, GA and food stamp recipients.

WOMAN'S WORKING WARDROBE – Coordinated by volunteers and offered through the generosity of community contributions, the Woman's Working Wardrobe offers high quality gently used business attire for Project Self-Sufficiency participants returning to the world of work.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 1. SUMMARY OF ORGANIZATION AND PROGRAM SERVICES(CONTINUED)

CAREER DIRECTIONS INITIATIVE – This program provides career assessment and intensive job search/job development and job placement services for low-income families, including TANF and general assistance recipients. Career Directions offers intensive in-house computer training, training referrals and coordination of community work experience placement sites in the nonprofit and government sectors.

COMPUTER TRAINING PROGRAMS – A variety of computer training programs including QuickBooks and Microsoft Office applications, including Word, Excel, Access, PowerPoint and Outlook are offered. PC Skills in Practice is an intensive 20-week workshop that combines classroom instruction, free study time and hands-on practice. Individual, time-saving training modules on specific applications are also offered. In addition, computer training is a major component of all careering and literacy education services at Project Self-Sufficiency.

GIRLS UNLIMITED– This program provides counseling, small group instruction, support groups, and mentoring services for middle school, high school students and young females under the age of 24 and is designed to reduce risk factors and foster goal-directed behaviors.

IOLTA LEGAL ASSISTANCE PROGRAM – Funded in part by a grant from the IOLTA Fund of the Bar of New Jersey and provides legal education, individual consultation, court accompaniment and advocacy for income-eligible families residing in Sussex County. Income-eligible residents may take part in a pro se divorce program, and individual legal consultations with local volunteer attorneys are scheduled on a weekly basis. Court accompaniment and advocacy, as well as a limited pro bono representation program, are available for PSS participants based on staff and attorney availability. Free monthly family law education forums are open to the general public.

BREAST HEALTH AWARENESS PROJECT – Funded by a grant from the Susan G. Komen for the Cure, North Jersey Affiliate offers ongoing breast health awareness education through women's health seminars, community forums, adolescent education campaigns, on-site mammography and health fairs and general community awareness. During fiscal year 2010 a massive "*Mammograms Save Lives*" community campaign was initiated coordinating intensive media outreach to increase the number of Sussex County women receiving annual mammograms.

THE PARENTING CENTER – Formerly funded in part by a Children's Trust Fund grant, the Parenting Center is a community-wide child abuse and neglect prevention program offering intensive parenting skill programs utilizing the nationally recognized *Nurturing Parenting Programs®*. Parenting programs are offered on-site at Project Self-Sufficiency and in area schools and community centers. Parenting programs include: Pre-Natal Nurturing Parenting, Nurturing Parenting for infants, toddlers and pre-schoolers, Nurturing Parenting for school age children, Nurturing Parenting for adolescents, Nurturing Parenting for teen parents, Nurturing Parenting for women in substance abuse recovery, and Nurturing Parenting for Fathers. In addition to the Nurturing Parenting curricula, STEPP Parenting Programs and 24-7 Dads are provided.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 1. SUMMARY OF ORGANIZATION AND PROGRAM SERVICES(CONTINUED)

FRESH START FOR FAMILIES – Funded by a grant from the Robert Wood Johnson Foundation New Jersey Health Initiatives program, this program provides intensive case management and center- and home-based services for recovering chemically dependent mothers. Services include case management and counseling, relapse prevention, support groups, life skills and home management training, weekly home visits, family activities, education and careering services and emergency basic needs assistance. This four year program concluded as of June 30, 2010 and Project Self-Sufficiency will continue to allocate resources to continue the services of the Fresh Start for Families Program. For FY'10, the Robert Wood Johnson Foundation provided Project Self-Sufficiency a one-year special initiative grant to maintain the agency's core services at the expected level of service during the significant economic downturn and resulting decrease in fund raising contributions.

HEALTHY FAMILIES/TIP – Funded in part by the New Jersey Department of Children and Families Division of Prevention and Community Partnerships, Project Self-Sufficiency is a nationally accredited Healthy Families provider offering a structured home visitation program for pre-natal and young families designed to promote the establishment of a medical home, the acquisition of effective parenting, the development of strategies to maximize early childhood development and to prevent child abuse and neglect. The services of the Healthy Families / TIP program are delivered within the context of comprehensive family case management.

TANF INITIATIVE FOR PARENTS – Part of the welfare reform effort, the TANF Initiative for Parents is designed to help new parents who are receiving Temporary Assistance for Needy Families) and have a child under twelve months old improve their parenting skills and encourage their child's well-being and healthy development. Services take place in the home, at the local One-Stop Career Center or a combination of the two, and meet the Work First work activity requirement for TANF recipients with children 3 to 7 months old.

SUMMER YOUTH EMPLOYMENT PROGRAM - Funded in part by a grant from the Morris/Sussex/Warren Workforce Investment Board, the Summer Youth Employment Program offered a structured program of employability skills and on the job work site training in the public and non-profit sectors for at-risk Sussex County youth during the months of July and August of 2009.

MCKINNEY-VENTO HOMELESSNESS ASSISTANCE PROGRAM – Funded with limited funding provided to Project Self-Sufficiency as a sub-grantee of the Bergen County Technical School District, the McKinney-Vento Program conducts outreach to area school districts providing education and information on services available for homeless children and their families. In FY'10 Project Self-Sufficiency provided comprehensive case management services to 500 homeless families with 669 dependent children.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 1. SUMMARY OF ORGANIZATION AND PROGRAM SERVICES(CONTINUED)

MARCH OF DIMES BABY BASICS PROGRAM – This one year initiative, funded in part by the Northern New Jersey Chapter of the March of Dimes, provides pre-natal intervention with the goal of healthy birth outcomes utilizing the Baby Basics curriculum for at-risk low-income women in Sussex and Warren counties referred by community providers, the Pre-Natal Clinic at Newton Memorial Hospital, and the Health Start Clinic at Hackettstown Regional Medical Center. Services include: on-site outreach at the pre-natal clinics; dissemination of the What to Expect Foundation Baby Basics Curriculum; ongoing follow-up through pregnancy; referral to the Project Self-Sufficiency Healthy Families Program and case management services as requested.

FAITH BASED INITIATIVE – This one year initiative funded in part by the New Jersey Office of Faith Based Initiatives provides outreach, assessment, case management and youth development activities for at-risk youth and their families residing in northern Warren County through Project Self-Sufficiency's Newton campus and the agency's outreach office, located in Blairstown, in collaboration with the First Presbyterian Church of Blairstown.

THERAPY REFERRAL PROGRAM – Concluding in December of 2009, the therapy referral program offered a limited network of local skilled clinicians providing very low-cost time-limited therapy for income eligible participants lacking insurance.

EMERGENCY BASIC NEEDS PROGRAM - This program provides, access to an on-site food pantry, clothing, car donations, household items and limited financial assistance for Project Self-Sufficiency Program Participants. Included in the Emergency Basic Needs Program is the school Backpack Program offered in collaboration with the NORWESCAP Food Bank and coordinated by Project Self-Sufficiency providing weekly backpack food distribution to food insecure students at Little Sprouts Early Learning Center and the Newton School District. In addition, the national Angel Food Ministry Food Distribution Program provides monthly reduced cost food distribution to area residents through a collaborative partnership between Project Self-Sufficiency and Living Waters Fellowship Church.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- **Basis of Accounting** - The financial statements have been prepared on the accrual basis.
- **Basis of Presentation** – PSS follows Statement of Financial Accounting Standards (SFAS) No. 116, "Accounting for Contributions Received and Contributions Made," and (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." SFAS No. 117 establishes standards for external financial reporting by not-for-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories according to externally (donor) imposed restrictions. SFAS No. 116 requires that unconditional promises to give be recorded as receivables and revenues and requires the organization to distinguish between contributions received for each net asset category in accordance with donor imposed restrictions. A description of the three net asset categories follows.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Unrestricted net assets have no donor-imposed restrictions.

Temporarily Restricted net assets have donor-imposed restrictions that are satisfied either by the passage of time or expenditures that meet the donor-specified purpose, and

Permanently Restricted net assets have donor-imposed restrictions which do not expire. PSS had no permanently restricted net assets in 2010 and 2009.

Revenues are reported as increases in unrestricted net assets unless their use is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments are reported as increases or decreases in unrestricted net assets unless their use is restricted by donors or by law.

When a donor's restrictions expire, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported as satisfaction of donor restrictions in the statement of activities.

- **Comparative Financial Statements** - The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2009, from which the summarized information was derived.
- **Reclassifications** - Certain amounts in the prior year financial statements have been reclassified to conform with the current year's presentation.
- **Cash and Cash Equivalents** - For financial statement purposes, PSS considers all investments with an original maturity of three months or less as cash equivalents.
- **Promises to Give** - Contributions are recognized when the donor makes a promise to give to PSS that is, in substance, unconditional. PSS reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets.
- **Investments** - Investments are reported at fair value based on quoted market prices. Investment income, which consists of interest and dividend income earned, realized gains or losses and unrealized appreciation (depreciation) on those investments, is included in the statement of changes in net assets. Investment income reported as operating revenue consists of interest and dividend income on investments and any gains approved by the Board of Trustees for use in operations.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- **Property and Equipment** – Additions of property and equipment in excess of \$2,000 are recorded at cost if purchased or at their estimated fair value if donated. Depreciation is computed on a straight-line basis over the estimated useful lives of buildings (39 years), land improvements (5 to 20 years) and furniture, equipment and leasehold improvements (3 to 7 years).
- **Compensation Payable** – PSS has a long established policy enabling administrative staff, unable to take vacation time due to job demands, to accrue vacation time. In addition to accrued vacation time significant comp time exists for administrative staff. Administrative staff have maintained the viability and momentum of this small-non-profit through their sustained willingness to maintain the necessary work schedule to accomplish the organization's goals and objectives.
- **Refundable Advances** – Amounts received in advance on contracts or grants are recorded as refundable advances; and will subsequently be recognized as contribution revenue when donor conditions are met.
- **Net Assets** – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as temporarily restricted or permanently restricted support that increases those net assets classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. PSS had no permanently restricted net assets in 2010 and 2009.
- **Contributed Services** – During the year ended June 30, 2010, the value of contributed professional services meeting the requirements for recognition in the financial statements was material and has been recorded. In addition, a substantial number of volunteers have donated significant amounts of their time to PSS, but these services do not meet the criteria for recognition as contributed services.
- **Use of Estimates** – The preparation of financial statements in conformity with generally accepted accounting principles includes the use of estimates that affect the financial statements. Accordingly, actual results could differ from those estimates.
- **Functional Expenses** – The cost of providing the various programs and other activities have been summarized in the Statement of Functional Expenses. The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Certain costs common to several functions have been allocated among the programs and supporting services benefited. These are allocated based upon management's best estimate of usage. General and administrative expenses are those not directly identifiable with any specific function but which provide for the overall support and direction of the organization.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- ***Income Taxes*** – No provision has been made for income taxes in the financial statements. PSS is exempt from Federal income taxes under Internal Revenue Code Section 501 (c) (3) This code section enables PSS to accept donations that qualify as charitable contributions to the donor. PSS is also exempt under Title 15 of the State of New Jersey “Corporations and Associations Not for Profit Act.” Management has stated that all required tax returns have been filed.
- ***Date of Management Evaluation of Subsequent Events*** – Management has evaluated events through February 16, 2011, the date on which the financial statements were available to be issued.

NOTE 3. UNINSURED CASH BALANCES

PSS has cash balances in two banks in excess of amounts federally insured. The uninsured balances totaled approximately \$ 1,106,344 at June 30, 2010 and \$714,057 at June 30, 2009. PSS maintains its cash with a high quality financial institution which the organization believes limits these risks.

NOTE 4. INVESTMENTS-DONATED STOCK

PSS has received donations of stocks. The investment in marketable securities has readily determinable values, which are in the statement of financial position. Unrealized gains and losses are included in the change in net assets. As of June 30, 2010, PSS had no marketable securities in the account.

NOTE 5. PURCHASE OF NEW BUILDING and CAPITAL CAMPAIGN

In November 2004, PSS purchased a property in Newton, where a four building campus which houses all of PSS's programs, events and administrative functions was built. To accomplish this project PSS embarked in a Capital Campaign to raise enough funds to pay for the renovation of the new facility. The new facility was completed in September of 2008. As of June 30, 2010 PSS had a net receivable of \$480,588 - See Note 6 below.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 6: PROMISES TO GIVE

Promises to give consist of grants and capital campaign pledges. The grants receivable are summarized as follows at June 30, 2010 and 2009:

	<u>2010</u>	<u>2009</u>
State of New Jersey, Dept of Community Affairs		
Division on Women	\$19,692	\$16,800
State of New Jersey, Dept of Community Affairs,		
Family Self-Sufficiency Program	21,170	20,052
U.S. Department of Education		
Even Start Family Literacy Program	11,185	10,653
NJ Dept of Human Services- Div of Family Development		
Family Support and Economic Self-Sufficiency	0	16,522
 Sussex County, Dept of Health and Human Services		
Single Parent Case Management Services	13,888	4,500
McKinney Vento	1,250	0
Robert Wood Johnson-Fresh Start	44,150	36,800
IOLTA-Legal Assistance	0	2,003
TOTAL	<u>\$111,335</u>	<u>\$107,330</u>

At June 30, 2010, contributors have made unconditional promises to give \$763,829 to PSS for its capital campaign. The contributions receivable are measured at present value of estimated future cash flows using a discount rate of 4%. Collection of receivables is expected as follows:

Due in one year	\$ 635,502
Due in two to four years	128,327
Total Contributions Receivable	<u>763,829</u>
Less allowance for doubtful accounts	<u>250,000</u>
Future Value	513,829
Less discount to present value	<u>33,241</u>
Net Receivables	<u>\$ 480,588</u>

Approximately 3.5 percent of the total undiscounted pledges receivable, or \$27,000 represents pledges from trustees or other related parties.

In addition, during December 2006, PSS met a challenge grant from a private donor for \$1,000,000 to begin an endowment fund to support an employee retirement benefit plan. This endowment fund has not been established nor has any monies been received or accrued.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 7: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30, 2010 and 2009:

	<u>2010</u>	<u>2009</u>
Land	\$264,100	\$ 264,100
Building	7,226,132	6,745,823
Furniture and Equipment	899,286	908,079
Total	<u>8,389,518</u>	<u>7,918,002</u>
Less: Accumulated Depreciation	619,306	290,352
Net Property and Equipment	<u>\$7,770,212</u>	<u>\$7,627,650</u>

The Mill Street Property that was purchased in 2004 was in need of extensive renovations. All costs related to the renovation was capitalized including interest expense during the renovation period. The property was placed in service during the Fiscal Year ending June 30, 2009 and therefore all the assets that were in usage in the prior location were written-off and the new property was depreciated.

Depreciation expense charged to operations was \$328,954 and \$250,071 for the years ended June 30, 2010 and 2009, respectively.

NOTE 8: REFUNDABLE ADVANCES

Refundable advances consists of monies received but not spent and are summarized as follows:

	<u>2010</u>	<u>2009</u>
Robert Wood Johnson-Special Initiatives	0	100,000
March of Dimes-Baby Basics	5,834	0
NJ SIM Foundation	10,000	0
Faith Based Initiative	7,483	0
Susan G. Komen	15,575	27,500
Abbey K Starr Charitable Trust	10,437	10,437
Total	<u>49,329</u>	<u>\$137,937</u>

NOTE 9: FUNDRAISING EXPENSE

Total fund-raising expenses for the year ended June 30, 2010 were \$58,238. No fund-raising expenses were incurred in the current year for the capital campaign. Fund-raising expenses related to on-going events were 5.1% and 13.4% of the contributions received for the year ended June 30, 2010 and 2009, respectively. The ratio of expenses to amounts raised is computed using actual expenses and related contributions on an accrual basis.

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Notes To Financial Statements
June 30, 2010 and 2009

NOTE 12: CONTRIBUTIONS RESTRICTED FOR FUTURE OPERATIONS

In February 2010, PSS was notified by the State of New Jersey that due to the state fiscal crisis the organization would lose approximately \$450,000 in core direct program funding. In response, the Board of Directors conducted a targeted campaign to secure funding from major supporters through an annual fund drive. PSS was successful in securing \$625,000 of restricted contributions, only available for future operational needs. These funds have been classified as Temporarily Restricted.

NOTE 12: FINDINGS AND QUESTIONED COSTS

No findings or questioned costs were found during the June 30, 2010 audit.

FRIZZELL, KAFAFIAN, DE VRIES & COMPANY, LLC

ACCOUNTANTS, AUDITORS AND CONSULTANTS

Board of Directors
Project Self-Sufficiency of Sussex County, Inc.
Newton, New Jersey

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

We have audited the financial statements of Project Self-Sufficiency of Sussex County, Inc. as of and for the year ended June 30, 2010, and have issued our report thereon dated February 16, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Project Self-Sufficiency of Sussex County, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Project Self-Sufficiency of Sussex County, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Project Self-Sufficiency of Sussex County, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of management, the Board of Directors, and federal and state awarding agencies and pass-through entities and is not intended and should not be used by anyone other than these specified parties.

Frizzell, Kafafian, De Vries & Co., LLC

FRIZZELL, KAFAFIAN, DE VRIES & CO., LLC
Newton, NJ

February 16, 2011

FRIZZELL, KAFAFIAN, DE VRIES & COMPANY, LLC

ACCOUNTANTS, AUDITORS AND CONSULTANTS

Board of Directors
Project Self-Sufficiency of Sussex County, Inc.
Newton, New Jersey

Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and New Jersey OMB 04-04

Compliance

We have audited the compliance of Project Self-Sufficiency of Sussex County, Inc. with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* and New Jersey OMB 04-04 that are applicable to each of its major federal and state programs for the year ended June 30, 2010. Project Self-Sufficiency of Sussex County, Inc.'s major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal and state programs is the responsibility of Project Self-Sufficiency of Sussex County, Inc.'s management. Our responsibility is to express an opinion on the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States Local Government and Non-Profit Organizations* and New Jersey OMB 04-04. Those standards and OMB Circular A-133 and New Jersey OMB 04-04 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on major federal or state program occurred. An audit includes examining, on a test basis, evidence about Project Self-Sufficiency of Sussex County, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Project Self-Sufficiency of Sussex County, Inc.'s compliance with those requirements.

In our opinion, Project Self-Sufficiency of Sussex County, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal and state programs identified in the accompanying schedule of findings and questioned costs for the year ended June 30, 2010.

Internal Control Over Compliance

The management of Project Self-Sufficiency of Sussex County, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulation, contracts and grants applicable to federal and state programs. In planning and performing our audit, we considered Project Self-Sufficiency of Sussex County, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal or state program in order to

determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and New Jersey OMB 04-04.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information of the audit committee, management, the Board of Directors, and federal and state awarding agencies and pass-through entities and is not intended and should not be used by anyone other than these specified parties.

Frizzell, Kafafian, De Vries & Co., LLC

FRIZZELL, KAFAFIAN, DE VRIES & CO., LLC
Newton, NJ

February 16, 2011

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2010

Federal/State Grantor Passed Through Grantor Grant Period	Name of Program	CFDA or Other No	Grant ID #	Award Amount	Monies Received YE 6-30-10	Disburse- ments YE 6-30-10
Federal Awards						
US Dept of Housing and Urban Development						
Passed through NJ Dept of Community Affairs						
Division of Housing and Community Resources						
Prd 1-1-09 to 12-31-09	Section 8 Rental Assistance Prog	140871	2009-07168-0587-00	45,000	24,948	24,948
Prd 1-1-10 to 12-31-10	Section 8 Rental Assistance Prog	140871	2010-07168-0723-00	45,000	21,170	21,170
U.S. Department of Education						
Passed through NJ Department of Education						
Prd 10-1-08 to 9-30-09	Even Start Family Literacy Program	84.213C	08-BS23-G03	160,909	42,502	42,502
Prd 10-1-09 to 9-30-10	Even Start Family Literacy Program	84.213C	09-BS24-L01	103,250	78,190	78,190
Total Federal Awards					166,810	166,810
State of NJ						
NJ Dept of Community Affairs - Division on Women						
Prd 7-1-09 to 6-30-10	Displaced Homemaker Program		2010-15863-0020-01	139,680	139,680	139,680
NJ Department of Human Services - Division of Family Development						
Prd 7-1-09 to 6-30-10	Family Support and Econ Self-Sufficiency		PS10001	262,448	262,448	262,448
Prd 7-1-09 to 6-30-10	Social Service Block Grant		CC10163	56,442	56,442	56,442
Department of Children and Families						
Prd 7-1-08 to 6-30-09	Healthy Families		10BQUP	227,597	227,597	227,597
Prd 7-1-09 to 6-30-10	Family Success Center		10BNUP	200,000	200,000	200,000
Department of State - Office of Faith Based Initiatives						
Prd 1-1-10 to 12-31-10	Faith Based Initiatives		100FBI125ADS	15,000	3,767	3,767
Total State of NJ Awards					889,934	889,934
Morris/Sussex/Warren Employment & Training Services						
Prd 6-1-09 to 8-30-09	Summer Youth Employment Program		PROJSELF-09SY-WIA	53,031	50,934	50,934
Sussex County						
Dept of Health & Human Services-Division of Community Services						
Prd 1-1-09 to 12-31-09	Single Parent and Teen Parent Case Mgmt Serv		024-0619-402-0435	27,000	13,500	13,500
Prd 1-1-10 to 12-31-10	Single Parent and Teen Parent Case Mgmt Serv		01-201-27-360-004	33,332	16,666	16,666
Total Sussex County Awards					81,100	81,100
Total All Government Grants					1,137,844	1,137,844

PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2009

Federal/State Grantor Passed Through Grantor Grant Period	Name of Program	CFDA or Other Number	Grant ID Number	Award Amount	Monies Received YE 6-30-09	Disburse- ments YE 6-30-09
Federal Awards						
US Dept of Housing and Urban Development						
Passed through NJ Dept of Community Affairs						
Division of Housing and Community Resources						
Prd 8-1-07 to 7-31-08	Section 8 Rental Assistance Prog	14.855-14 857	2008-07168-1696-00	45,000	3,710	3,713
Prd 8-1-08 to 12-31-08	Section 8 Rental Assistance Prog	14 871	2009-07168-0186-00	18,750	18,750	18,750
Prd 1-1-09 to 12-31-09	Section 8 Rental Assistance Prog	140871	2009-07168-0587-00	45,000	20,052	20,052
U S Department of Education						
Passed through NJ Department of Education						
Prd 10-1-06 to 9-30-07	Even Start Family Literacy Program	84 213C	06 BS21 H05	179,843	5,648	0
Prd 10-1-07 to 9-30-08	Even Start Family Literacy Program	84 213C	07 BS21 H05	120,000	36,896	36,896
Prd 10-1-08 to 9-30-09	Even Start Family Literacy Program	84.213C	08 BS23 G03	160,909	118,407	118,407
Total Federal Awards	(Award amount totals for YE 6-30-09)			203,463		197,818
State of NJ						
NJ Dept of Community Affairs - Division on Women						
Prd 7-1-07 to 6-30-08	Displaced Homemaker Program		2008-15863-0708-01	166,000	0	0
Prd 7-1-08 to 6-30-09	Displaced Homemaker Program		2008-15863-0046-01	169,090	169,090	169,090
NJ Dept of Human Services-Division of Family Development						
Prd 7-1-07 to 6-30-08	Family Support and Econ Self-Sufficiency		PS08001	339,738	0	0
Prd 7-1-08 to 6-30-09	Family Support and Econ Self-Sufficiency		PS09001	349,931	348,005	348,005
NJ Department of Human Services - Division of Family Development						
Prd 7-1-08 to 6-30-09	Social Service Block Grant		CC09163	54,060	52,276	54,060
Department of Children and Families						
Prd 7-1-08 to 6-30-09	Healthy Families		DP09007	227,597	227,597	227,597
Prd 7-1-08 to 6-30-09	Parenting Center		09METN	85,000	85,000	85,000
Prd 7-1-0 to 6-30-09	Family Success Center		DP-09-021	200,000	200,000	200,000
NJ Department of Education						
Prd 2-1-08 to 1-31-09	Preschool Quality Enhancement Award Program		08-PS09-J04	164,686	156,721	156,722
Total State of NJ Awards	(Award amount totals for YE 6-30-09)			1,238,689		1,240,474
Sussex County						
Dept of Health & Human Services-Division of Community Services						
Prd 1-1-08 to 12-31-08	Single Parent and Teen Parent Case Mgmt Services		024-0619-402-0435	27,000	13,498	13,500
Prd 1-1-09 to 12-31-09	Single Parent and Teen Parent Case Mgmt Services		024-0619-402-0435	27,000	13,500	13,500
Total Sussex County Awards				26,998		27,000
Total All Government Grants				1,469,150		1,465,292

**PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2010**

NOTE 1: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Project Self-Sufficiency of Sussex County, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and New Jersey OMB 04-04.

**PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2010**

A. Summary of Audit Results

- 1) The auditors' report expresses an unqualified opinion on the financial statements of Project Self Sufficiency of Sussex County, Inc.
- 2) No significant deficiencies relating to the audit of the financial statements are reported in Part B of this schedule.
- 3) No instances of noncompliance material to the financial statements of Project Self-Sufficiency of Sussex County, Inc were disclosed during the audit.
- 4) No significant deficiencies relating to the audit of the major awards program are reported.
- 5) The auditors' report on compliance for the major awards program expresses an unqualified opinion.
- 6) The programs tested as major programs included:

<u>CFDA or Other Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.213C	Even Start
2010-15863-0020	Displaced Homemaker
10BQUP	Healthy Families
Projself-09SY-WIA	Summer Youth Employment Program

- 7) The threshold used for distinguishing between type A and B programs was \$35,000.
- 8) Project Self-Sufficiency of Sussex County, Inc. has qualified as a low-risk auditee.

B. Findings and Questioned Costs – Financial Audit

None

C. Findings and Questioned Costs – Major Federal and State Awards Programs Audit:

None

**PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC.
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2010**

Status of Prior Year Findings

No matters were expressed

- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box ☐ **Note.** Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.
- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1).

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed).

Type or print File by the extended due date for filing the return. See instructions	Name of Exempt Organization Project Self-Sufficiency of Sussex Cty	Employer identification number 22-2727412
	Number, street, and room or suite no. If a P.O. box, see instructions. 122 Mill St	For IRS use only
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. Newton NJ 07860	

Check type of return to be filed (File a separate application for each return):

- | | | | |
|--|---|--------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Form 990 | <input type="checkbox"/> Form 990-PF | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust) | <input type="checkbox"/> Form 4720 | <input type="checkbox"/> Form 8870 |
| <input type="checkbox"/> Form 990-EZ | <input type="checkbox"/> Form 990-T (trust other than above) | <input type="checkbox"/> Form 5227 | |

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- The books are in the care of **Deborah Berry 7007**
Telephone No. **(973) 940-3500** FAX No. **(973) 940-3501**
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for.

- I request an additional 3-month extension of time until **May 15, 2011**.
- For calendar year _____, or other tax year beginning **July 1, 2009** and ending **June 30, 2010**.
- If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period
- State in detail why you need the extension **Certified Audit not completed**

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	8a	\$	0
8b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.	8b	\$	0
8c Balance Due. Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	8c	\$	0

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature  Title **Executive Director** Date **11-15-10**