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Form **990-EZ**

**Short Form
Return of Organization Exempt From Income Tax**

OMB No 1545-1150

2009

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
 ▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form.
 ▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

Open to Public Inspection

A For the 2009 calendar year, or tax year beginning **JUL 1, 2009** and ending **JUN 30, 2010**

B Check if applicable: Address change, Name change, Initial return, Terminated, Amended return, Application pending. Please use IRS label or print or type See Specific Instructions.

C Name of organization: **KENROSE ELEMENTARY PTO**
 Number and street (or P.O. box, if mail is not delivered to street address): **1702 RAINTREE PKWY**
 City or town, state or country, and ZIP + 4: **BRENTWOOD, TN 37027**

D Employer identification number: **20-0556821**
E Telephone number: **615-370-1349**
F Group Exemption Number: **▶**

G Accounting method: Cash Accrual Other (Specify) **▶**

I Website: **▶ N/A**

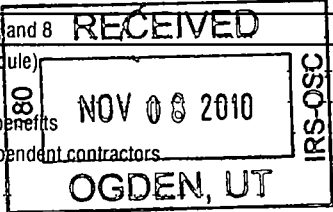
J Tax-exempt status (check only one) — 501(c) (**3**) ◀ (insert no.) 4947(a)(1) or 527

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Check if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$500,000 or more, file Form 990 instead of Form 990-EZ **▶ \$ 148,040.**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)			
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	74,970.
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	4,595.
	4 Investment income	4	6.
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
	a Gross revenue (not including \$ 30,634. of contributions reported on line 1)	6a	35,216.
b Less: direct expenses other than fundraising expenses	6b	9,132.	
c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	26,084.	
7a Gross sales of inventory, less returns and allowances STMT 3	7a	33,253.	
b Less: cost of goods sold	7b	26,211.	
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	7,042.	
8 Other revenue (describe ▶)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	112,697.	
Expenses	10 Grants and similar amounts paid (attach schedule)	10	114,946.
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	
	13 Professional fees and other payments to independent contractors	13	375.
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	
	16 Other expenses (describe ▶ SEE STATEMENT 1)	16	4,229.
	17 Total expenses. Add lines 10 through 16	17	119,550.
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	<6,853.>
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	39,854.
	20 Other changes in net assets or fund balances (attach explanation)	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	33,001.



Part II Balance Sheets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ. (See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	39,854.	33,001.
23 Land and buildings		
24 Other assets (describe ▶)		
25 Total assets	39,854.	33,001.
26 Total liabilities (describe ▶)	0.	0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	39,854.	33,001.

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22

Part III Statement of Program Service Accomplishments (See the instructions for Part III.)		Expenses	
What is the organization's primary exempt purpose? <u>SEE STATEMENT 6</u>		(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)	
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.			
28	SEE STATEMENT 5		
	(Grants \$ <u>110,186.</u>) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	114,946.
29			
	(Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30			
	(Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31	Other program services (attach schedule)		
	(Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a)	32	114,946.

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instructions for Part IV.)				
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
SOFIA HOHNHOLT, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	PRESIDENT	1.00	0.	0.
JENNIFER PEREZ, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	VP OF MEMBERSHIP	1.00	0.	0.
JOHNNA MILLER, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	VP OF FUNDRAISING	1.00	0.	0.
DONNA WALSH, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	ASST VP OF FUNDRAISING	1.00	0.	0.
KIM PERRY, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	VP OF PROJECTS	1.00	0.	0.
KATIE HAMM, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	PUBLIC RELATIONS	1.00	0.	0.
JAYE BRIGGS, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	SECRETARY	1.00	0.	0.
CINDY DANIELZ, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	TREASURER	1.00	0.	0.
AMY KOCIAN, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	ASST. TREASURER	1.00	0.	0.
DONNA ANTHONY, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	PARLIAMENTARIAN	1.00	0.	0.
MELISSA LAYTON, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	MEMBER AT LARGE	0.00	0.	0.
MARILYN WEBB, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	PRINCIPAL	1.00	0.	0.
JANE NEU, 1702 RAIN TREE PKWY, BRENTWOOD, TN 37027	TEACHER REPRESENTATIVE	1.00	0.	0.

Part V Other Information (Note the statement requirements in the instructions for Part V.)

		Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
34	Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes	X	
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T		
35a	Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?		X
35b	If "Yes," has it filed a tax return on Form 990-T for this year?	N/A	
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Sch. N		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0.		
37b	Did the organization file Form 1120-POL for this year?		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return?		X
38b	If "Yes," complete Schedule L, Part II and enter the total amount involved	N/A	
39	Section 501(c)(7) organizations. Enter:		
39a	Initiation fees and capital contributions included on line 9	N/A	
39b	Gross receipts, included on line 9, for public use of club facilities	N/A	
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0. ; section 4912 ▶ 0. ; section 4955 ▶ 0.		
40b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
40c	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0.		
40d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ 0.		
40e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41	List the states with which a copy of this return is filed. ▶ NONE		
42a	The organization's books are in care of ▶ CINDY DANELZ Telephone no. ▶ 615-378-1343 615-567-6385 Located at ▶ 1702 RAINTREE PKWY, BRENTWOOD, TN ZIP + 4 ▶ 37027		
42b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		X
42c	At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: ▶ _____		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 N/A		
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ		X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51

- 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I
47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E
49a Did the organization make any transfers to an exempt non-charitable related organization?
b If "Yes," was the related organization a section 527 organization?
50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 2 columns: Yes, No. Rows 46, 47, 48, 49a, 49b.

Table with 5 columns: (a) Name and address of each employee paid more than \$100,000, (b) Title and average hours per week devoted to position, (c) Compensation, (d) Contributions to employee benefit plans & deferred compensation, (e) Expense account and other allowances.

f Total number of other employees paid over \$100,000

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 3 columns: (a) Name and address of each independent contractor paid more than \$100,000, (b) Type of service, (c) Compensation.

d Total number of other independent contractors each receiving over \$100,000

Sign Here: Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge. Signature of officer: Cindy Danelz, Treasurer. Date: 11/3/10. Preparer's signature: Joe Anderson CPA. Date: 10/27/10. Firm's name: LATTIMORE BLACK MORGAN & CAIN, P.C. Address: P.O. BOX 1869 BRENTWOOD TN 37024-1869. Phone no.: (615) 377-4600.

May the IRS discuss this return with the preparer shown above? See instructions. [X] Yes [] No

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No 1545-0047

2009

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization <p style="text-align: center;">KENROSE ELEMENTARY PTO</p>	Employer identification number <p style="text-align: center;">20-0556821</p>
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Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I
 - b Type II
 - c Type III - Functionally integrated
 - d Type III - Other
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

	Yes	No
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?		
(ii) A family member of a person described in (i) above?		
(iii) A 35% controlled entity of a person described in (i) or (ii) above?		
- h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
Total									

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2009

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	43,206.	48,928.	47,320.	47,179.	114,781.	301,414.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	43,206.	48,928.	47,320.	47,179.	114,781.	301,414.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						301,414.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	43,206.	48,928.	47,320.	47,179.	114,781.	301,414.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	19.	49.	38.	17.	6.	129.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						301,543.
12 Gross receipts from related activities, etc. (see instructions)					12	239,695.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	99.96 %
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	99.92 %
16a 33 1/3% support test - 2009. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b 33 1/3% support test - 2008. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10% -facts-and-circumstances test - 2009. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10% -facts-and-circumstances test - 2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2) (Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13 Total support (Add lines 9, 10c, 11, and 12)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%

- 19a **33 1/3% support tests - 2009.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶
- b **33 1/3% support tests - 2008.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶
- 20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col (c))	
		FAMILY FUN NIGHT (event type)	FUN RUN (event type)	5 (total number)		
Revenue	1	Gross receipts	33,860.	23,552.	8,438.	65,850.
	2	Less: Charitable contributions	3,700.	23,552.	3,382.	30,634.
	3	Gross income (line 1 minus line 2)	30,160.		5,056.	35,216.
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses	5,643.	158.	3,331.	9,132.
	10	Direct expense summary Add lines 4 through 9 in column (d)				(9,132)
	11	Net income summary Combine line 3, column (d), and line 10				26,084.

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col (c))
Revenue	1	Gross revenue			
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
	6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No
	7	Direct expense summary Add lines 2 through 5 in column (d)			()
	8	Net gaming income summary. Combine line 1, column (d), and line 7			

- 9 Enter the state(s) in which the organization operates gaming activities: _____
- a Is the organization licensed to operate gaming activities in each of these states?
b If "No," explain:

- 10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?
b If "Yes," explain

- 11 Does the organization operate gaming activities with nonmembers?
- 12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?

	Yes	No
9a		
10a		
11		
12		

		Yes	No
13 Indicate the percentage of gaming activity operated in: a The organization's facility 13a % b An outside facility 13b %			
14 Enter the name and address of the person who prepares the organization's gaming/special events books and records: Name ▶ _____ Address ▶ _____			
15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____ c If "Yes," enter name and address of the third party Name ▶ _____ Address ▶ _____	15a		
16 Gaming manager information: Name ▶ _____ Gaming manager compensation ▶ \$ _____ Description of services provided ▶ _____ _____ _____ <input type="checkbox"/> Director/officer <input type="checkbox"/> Employee <input type="checkbox"/> Independent contractor			
17 Mandatory distributions: a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____	17a		

FORM 990-EZ OTHER EXPENSES STATEMENT 1

DESCRIPTION	AMOUNT
INSURANCE	466.
COMMITTEE EXPENSES	197.
MEMBERSHIP EXPENSES	1,478.
PROJECT EXPENSES	1,376.
OTHER PTO EXPENSES	712.
TOTAL TO FORM 990-EZ, LINE 16	4,229.

FORM 990-EZ CASH GRANTS AND ALLOCATIONS STATEMENT 2

CLASS OF ACTIVITY/GRANTEE'S NAME AND ADDRESS	GRANTEE'S RELATIONSHIP	AMOUNT
SCHOOL FUNDING KENROSE ELEMENTARY 3702 RAINTREE PARKWAY BRENTWOOD, TN 37027	NONE	114,946.
TOTAL INCLUDED ON FORM 990-EZ, LINE 10		114,946.

FORM 990-EZ

INCOME AND COST OF GOODS SOLD
INCLUDED ON PART I, LINE 7A

STATEMENT 3

INCOME

1. GROSS RECEIPTS	33,253	
2. RETURNS AND ALLOWANCES		
3. LINE 1 LESS LINE 2		33,253
4. COST OF GOODS SOLD (LINE 13)	26,211	
5. GROSS PROFIT (LINE 3 LESS LINE 4)		7,042

COST OF GOODS SOLD

6. INVENTORY AT BEGINNING OF YEAR		
7. MERCHANDISE PURCHASED	26,211	
8. COST OF LABOR		
9. MATERIALS AND SUPPLIES		
10. OTHER COSTS		
11. ADD LINES 6 THROUGH 10		26,211
12. INVENTORY AT END OF YEAR		
13. COST OF GOODS SOLD (LINE 11 LESS LINE 12).		26,211

FORM 990-EZ

INFORMATION REGARDING TRANSFERS
ASSOCIATED WITH PERSONAL BENEFIT CONTRACTS

STATEMENT 4

A) DID THE ORGANIZATION, DURING THE YEAR, RECEIVE ANY FUNDS,
DIRECTLY OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL
BENEFIT CONTRACT? [] YES [X] NO

B) DID THE ORGANIZATION, DURING THE YEAR, PAY PREMIUMS,
DIRECTLY OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT? . . [] YES [X] NO

THE ORGANIZATION'S PURPOSE IS TO HEIGHTEN THE AWARENESS OF MEMBERS REGARDING THE EDUCATION OF OUR CHILDREN, TO SUPPORT THE SCHOOL IN THEIR EFFORTS TO EDUCATE AND ENCOURAGE SOCIAL SKILLS IN OUR CHILDREN, TO PROVIDE DIALOG AND/OR FEEDBACK BETWEEN SCHOOL ADMINISTRATORS AND PARENTS, TO ENHANCE THE OVERAL EDUCATIONAL ENVIRONMENT BY PROMOTING VOLUNTEERISM, AND TO PROVIDE OPPORTUNITIES FOR ACQUAINTANCE BETWEEN PARENTS, TEACHERS AND ADMINISTRATORS THROUGH PROGRAMS, EVENTS, AND SOCIAL AFFAIRS.

TO HEIGHTEN THE AWARENESS OF OUR MEMEBERS REGARDING THE EDUCATION OF OUR CHILDREN AND TO SUPPORT THE SCHOOL IN THEIR EFFORTS TO EDUCATE AND ENCOURAGE SOCIAL SKILLS IN OUR CHILDREN. TO ALSO PROVIDE DIALOGUE AND/OR FEEDBACK BETWEEN SCHOOL ADMINISTRATORS AND PARENTS.

Kenrose Elementary PTO
Part V, Question 34
Changes to By-Laws

I, Cindy Danelz, Treasurer of Kenrose Elementary PTO, do hereby certify that the attached By-Laws are complete and accurate copies of the original documents.

Cindy Danelz, Treasurer
Name

11/3/10
Date

Kenrose Elementary School
Kenrose PTO Bylaws

Article I: Name

The name of this association is the Kenrose Parent-Teacher Organization (PTO), Brentwood, Tennessee.

Article II: Purposes and Objectives

- a. To heighten the awareness of our members regarding the education of our children
- b. To support the school in their efforts to educate and encourage social skills in our children
- c. To provide dialogue and/or feedback between school administrators and parents
- d. To enhance the overall educational environment by promoting volunteerism
- e. To provide opportunities for acquaintance between parents, teachers, and administrators through programs, events, and social affairs
- f. To raise funds to provide for the above
- g. The organization is organized exclusively for the charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future tax code (hereinafter "Internal Revenue Code").

Article III: Membership and Dues

- a. This PTO shall conduct an annual enrollment of members, but may admit individuals to membership at any time.
- b. The annual dues for members shall be established by majority vote of the Executive Board on an annual basis.
- c. Membership is open to all interested families of Kenrose Elementary students and to the staff of Kenrose School.
- d. Only active members (ones who have paid the current year's annual dues in this organization) shall be eligible to vote on all issues presented at the general meetings.

Article IV: Officers and their Election

- a. The elected officers of the Kenrose PTO shall consist of a president, three (3) vice presidents, an assistant vice president, a secretary, a treasurer, an assistant treasurer, a public relations coordinator, and a parliamentarian.
- b. Non-elected officers of the Kenrose PTO shall consist of the Principal of the school and a teacher representative appointed by the principal. These members shall have full voting rights as members of the Executive Board. An Advisor to the Board shall also be included in the non-elected officers of the board. This advisor is to be appointed by the majority vote of the Executive Board. This advisor position will not have voting rights and should be a previous board member when possible.
- c. No officer may be eligible to serve more than two (2) consecutive terms in the same office.
- d. Officers shall assume their official duties following the close of the joint boards meeting in April and shall serve for a term of one year or until their successors are elected.
- e. Vacancies: A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the executive board, notice of such election having being given. In case a vacancy occurs in the office of president, the vice president of membership shall serve notice of the election.
- f. There shall be a Nominating Committee composed of the Parliamentarian, serving as the chairperson and additional members recommended by the executive board that represent various grade levels and development locations zoned to Kenrose.
- g. The Nominating Committee shall present to the Executive Board eligible persons for each office to be filled. Only those persons who are current members of this local PTO and who have signified their consent to serve if elected shall be nominated for, or elected to, such office.
- h. This slate of proposed officers will be presented for election at the General Meeting of the organization in March, at which time additional nominations may be made from the floor. The slate of nominated officers shall be elected by a majority vote at this General Meeting. Election by written ballot will be required if any position has more than one (1) candidate.

Article V: Duties of Officers

1. President:

- a. To monitor the work of officers and committees of the organization in order that the objectives may be accomplished.
- b. Preside at all meetings of the organization and the executive board and to set the agenda or both meetings.
- c. Be a member ex-officio of all committees except the nominating committee.
- d. To perform such other duties as may be prescribed in these bylaws or assigned by the Kenrose PTO.
- e. To have all contracts and/or legally binding documents approved by the organization prior to signing.

2. Vice President of Membership:

- a. To be responsible for encouraging and maximizing the PTO membership.
- b. To be responsible for the orientation of volunteers and coordination (with the Vice President of Projects) of assignments to committees and/or activities.
- c. To be responsible for the Kenrose School Directory compilation and distribution.
- d. To oversee the standing committees of:
 - * Volunteer Connection
 - * Coordinates Volunteers through PTO Manager
 - * School Directory
 - * Hospitality
 - * Newcomers Coffee/Welcoming
 - * Donuts For Dad/Muffins For Mom
 - * Room Parent Coordinator
- e. To perform the duties of the President in the absence or inability of that officer to serve.
- f. To perform such other duties as may be delegated to the Vice President of Membership.

3. Vice President of Projects:

- a. To be responsible for all committees that support everyday school functions including:
 - * Safety
 - * Playground
 - * Environmental/Recycling
 - * Spirit Committee
 - * T-shirts
 - * Landscaping
 - * School Supplies
- b. To perform such other duties as may be delegated to the Vice President of Projects.

4. Vice President of Fundraising:

- a. To be responsible for screening proposed new fundraising activities of the Kenrose PTO and presenting a fundraising proposal for the current year.
- b. To maintain all fundraising committees to ensure that opportunities are maximized to the fullest potential in a timely manner.
- c. To perform the duties of the president in the absence of both the president and the vice president of membership.
- d. To perform such other duties as may be delegated to the Vice President of Fundraising.

5. Assistant Vice President of Fundraising:

- a. To assist Vice President of Fundraising with all fundraising projects sponsored by the Kenrose Elementary PTO.

6. Recording Secretary:

- a. Shall keep an accurate record of the proceedings of all executive board meetings and general PTO meetings of the organization in a notebook which is the record of the Kenrose PTO.
- b. To present minutes of the general meetings for approval by membership in attendance, and posts minutes.
- c. To be prepared to refer to minutes of previous meetings.

- d. To keep a current copy of bylaws.
- e. To record attendance of all Kenrose executive board and general PTO meetings.
- f. To perform such other duties as may be delegated to the recording secretary.

7. Public Relations Coordinator:

- a. To ensure accurate and timely communication between all PTO members, parents, school staff, teachers, and local media.
- b. To be responsible for the production and distribution of the Kenrose newsletter each month.
- c. To be responsible for Williamson AM, Channel 3, and Williamson Courier press releases and others as appropriate.
- d. To be responsible for the committees of:
 - * Kenrose bulletin board
 - * Corporate Liaison Sponsor
 - * Marquee
 - * Electronic Tuesday folders
 - * Correspondence envelopes
 - * Mentoring Program
- e. To perform such other duties as may be delegated to the Public Relations Coordinator.

8. Treasurer:

- a. To keep permanent books of account and records that shall be sufficient to establish the items of gross income, receipts, and disbursements of the organization. The books of account and records shall be at reasonable times open to inspection by any member of the organization in the presence of a witness.
- b. To keep an accurate record of receipts and disbursements in a ledger, which is a permanent record of this organization. All other financial records must be retained for seven (7) years, including the current year.
- c. To keep the membership informed of expenditures as they relate to the budget adopted by the organization.
- d. To be prepared to present a statement of account at every meeting of the organization.

- e. To be responsible for filling out and forwarding all necessary tax forms required by any government agency to an independent agent for completion.
- f. To make an annual report to the organization, which includes gross receipts and disbursements for the year.
- g. To receive bank statements and reconcile all bank accounts monthly.
- h. To perform such other duties as may be delegated to the Treasurer.

9. Assistant Treasurer:

- a. To receive all monies for the organization, and depositing them in the name of the organization in a bank approved by the Executive Board.*
- b. To receive and maintain a copy of the deposit slip for any deposit made.
- c. To write checks for budgeted expenses as approved by the GPTO, and to secure two (2) signatures on all checks. Any two (2) of the following officers are authorized to sign: President, Vice Presidents, or Assistant Treasurer. The authorized signers shall not be related by blood or marriage or reside at the same address.
- d. To be responsible to assist the treasurer in all the above described duties.
- e. To perform such other duties as may be delegated to the Assistant Treasurer.

* No monies shall be received directly by Assistant Treasurer, but shall be instead received by a PTO officer or committee chair. When monies are collected, a record of funds received should be documented and submitted with funds to the Assistant Treasurer. Assistant Treasurer should then perform an additional tally to confirm amounts to be deposited.

10. Parliamentarian:

- a. To advise the presiding officer of parliamentary law and matters of procedure during executive board and general PTO meetings.

- b. Chair the bylaws committee.
- c. To perform such other duties as may be delegated to the Parliamentarian.

11. An end-of-the-year assessment form shall be compiled annually by all officers and standing committee chairs and filed with the Kenrose PTO President.

12. When an officer or standing committee chairperson fails to attend three (3) consecutive meetings without adequate excuse or is not fulfilling the responsibilities of the office as prescribed in the bylaws or standing rules or engages in conduct injurious to the organization or its purposes, the executive board may, by two-thirds (2/3) affirmative vote, declare the office vacant.

13. All officers shall perform the duties prescribed in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED in addition to those outlined in these bylaws and those assigned from time to time. Upon the expiration of the term of office or in case of resignation or termination, each officer shall turn over to the president, without delay, all records, books and other materials pertaining to the office and shall return to the treasurer, without delay, all funds belonging to the organization.

Article VI: Executive Board

1. The duties of the executive board shall be:
 - a. To transact necessary business in the intervals between organization meetings and such other business as may be referred to it by the organization.
 - b. To create standing and special committees as are deemed necessary to promote the purpose and to carry on the work of the organization.
 - c. To approve the plans of the standing committees.
 - d. To present a report at the general meetings of the organization.
 - e. To select an auditor or an auditing committee to audit the treasurer's accounts as required by Williamson County Schools.

- f. May authorize the payment of routine organization bills within the limits of the budget adopted by the organization, and may authorize the payment of other bills not to exceed a total of \$500.00 between general meetings of the organization. Such action shall be disclosed at the next general meeting and must be recorded in the organization minutes.
 - g. Shall fill all vacancies in office, except that of the president.
 - h. Shall present a report of actions taken at the general meetings of the organization.
 - i. Shall receive a financial report from the treasurer at each meeting.
2. The executive board shall meet at least once a month during the school year, unless otherwise ordered by the executive board. Special meetings of the executive board may be called by the president. The president must call a special meeting upon the written request of three (3) members. Special meetings must be held within ten (10) days of a receipt request, and all members must be notified in writing 48 hours prior to the meeting.
3. Seven (7) members shall constitute a quorum for the transaction of business in any meeting of the executive board.

Article VII: Standing Committees

- a. The executive board may create standing committees, as it may deem necessary, to promote the objectives and purposes and carry out the work of the organization.
- b. The chairpersons of each committee shall appoint their own committee members and present a plan of work to the executive board for approval. No committee work shall be undertaken without the consent of the executive board. The term of office for a chairperson shall be for one (1) year, but not limited to one (1) year, or until a successor has been appointed.
- c. Committee expenditures are budgeted and approved in advance. If a committee anticipates non-budgeted costs, they must approach the PTO for approval, and those expenses should be put to discussion and a vote **before** the costs are incurred. The committee will collect gross revenues and submit them to the treasurer. The committee will also submit documented expenses to the treasurer for reimbursement.

- d. Upon the expiration of the term of office or in case of resignation or termination, each chairperson shall turn over to the president, without delay, all records, books, and other material pertaining to the chairmanship, and shall return to the treasurer, without delay, all funds belonging to the organization.
- e. Prior to year-end, each committee chairperson shall submit to the president a report of the year's activities and recommendations for changes if needed.

Article VIII: General Membership Meetings

- a. General meetings of the organization will be held during the school year. Dates of meetings shall be determined by the executive board and announced at least five (5) days prior to the meeting.
- b. Members present at a duly called meeting shall constitute a quorum.
- c. Meetings will include a budget review and a vote for approval if needed.
- d. The joint annual meeting of both the old and new Executive Boards and all Committee Chairpersons shall be held in April.
- e. All minutes of general membership meetings shall be made available the following general meeting. All minutes of any PTO meetings, including executive board meetings, shall be made available upon request.

Article IX: Budget

- a. The PTO school year budget will be made up the summer prior to the start of school by the executive board. It will be ratified at the first general PTO meeting in August of the new school year.
- b. The PTO Executive Board is authorized to make payments for items incurred over the summer prior to the ratification at the first General PTO meeting, provided such expenses do not exceed 10% of the proposed budget.

Article X: Fiscal Year

The fiscal year of the Kenrose PTO shall begin on July 1 and end on June 30.

Article XI: Parliamentary Authority

Roberts Rules of Order Revised shall be the authority in any parliamentary question not covered in these bylaws.

Article XII: Amendments

These bylaws may be amended at any general meeting of the membership by a two-thirds (2/3) vote of the members present and voting, provided the proposed amendment has been approved by the executive board and has been read at the previous meeting of the organization or has been made available to the members prior to the next regular scheduled meeting.

Article XIII: Dissolution

In the event of the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, and by two-thirds (2/3) affirmative vote of the executive board, the remaining assets shall be distributed to Kenrose Elementary School for the benefit of the school.

Date approved and attached to minutes: March 2, 2010

Kenrose Elementary PTO
1702 Raintree Parkway
Brentwood, Tennessee 37027
615-472-4631

Federal Employee Identification Number: 20-0556821