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## Return of Organization Exempt From Income Tax

Department of the Treasury  
Internal Revenue Service

2009

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code

(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form

► The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public  
Inspection

## A For the 2009 calendar year, or tax year beginning

06/01, 2009, and ending

05/31/2010

B Check if applicable	Please use IRS label or print or type. See Specific Instructions.	C Name of organization  ENDOCRINE NURSES SOCIETY	D Employer identification number  94-3193255
Address change	Number and street (or P O box, if mail is not delivered to street address)	Room/suite	E Telephone number  (480) 332-7687
Name change	2991 E BEECHNUT PL.		
Initial return	City or town, state or country, and ZIP + 4		F Group Exemption Number . . . ►
Termination	CHANDLER, AZ 85249		
Amended return			
Application pending			

- Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method.  Cash  Accrual  
Other (specify) ►

I Website: ► WWW.ENDO-NURSES.ORG

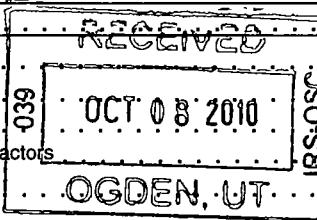
H Check ►  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Check ►  if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990-EZ . . . ► \$ 67,159.

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

1 Contributions, gifts, grants, and similar amounts received . . . . .	1 60,500.
2 Program service revenue including government fees and contracts . . . . .	2
3 Membership dues and assessments . . . . .	3 6,140.
4 Investment income . . . . .	4 5.
5 a Gross amount from sale of assets other than inventory . . . . .	5a
b Less: cost or other basis and sales expenses . . . . .	5b
c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	5c
6 Special events and activities (complete applicable parts of Schedule G) If any amount is from gaming, check here . . . . . ► <input type="checkbox"/>	
a Gross revenue (not including \$ _____ of contributions reported on line 1) . . . . .	6a
b Less: direct expenses other than fundraising expenses . . . . .	6b
c Net income or (loss) from special events and activities (Subtract line 6b from line 6a) . . . . .	6c
7 a Gross sales of inventory, less returns and allowances . . . . .	7a
b Less: cost of goods sold . . . . .	7b
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	7c
8 Other revenue (describe ► )	8 514.
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8 . . . . .	9 67,159.
10 Grants and similar amounts paid (attach schedule) . . . . .	10 1,000.
11 Benefits paid to or for members . . . . .	11
12 Salaries, other compensation, and employee benefits . . . . .	12 0.
13 Professional fees and other payments to independent contractors . . . . .	13 1,452.
14 Occupancy, rent, utilities, and maintenance . . . . .	14
15 Printing, publications, postage, and shipping . . . . .	15 556.
16 Other expenses (describe ► )	16 62,434.
17 Total expenses. Add lines 10 through 16 . . . . .	17 65,442.
18 Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	18 1,717.
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	19 57,158.
20 Other changes in net assets or fund balances (attach explanation) . . . . .	20
21 Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . .	21 58,875.



ATTACH 2

ATTACH 3

## Part II Balance Sheets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments . . . . .	57,158.	22 58,875.
23 Land and buildings . . . . .		23
24 Other assets (describe ► )		24
25 Total assets . . . . .	57,158.	25 58,875.
26 Total liabilities (describe ► )		26
27 Net assets or fund balances (line 27 of column (B) must agree with line 21) . . . . .	57,158.	27 58,875.



## Part V Other Information (Note the statement requirements in the instructions for Part V.)

33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity. 33  X

34 Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes. 34  X ATCH 6

35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T. 35a  X

a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements? 35b

b If "Yes," has it filed a tax return on **Form 990-T** for this year? 36  X

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N. 37a

37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ► 37a

b Did the organization file **Form 1120-POL** for this year? 37b  X

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return? 38a  X

b If "Yes," complete Schedule L, Part II and enter the total amount involved. 38b

39 Section 501(c)(7) organizations. Enter:

a Initiation fees and capital contributions included on line 9. 39a

b Gross receipts, included on line 9, for public use of club facilities. 39b

40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ► 0.; section 4912 ► 0.; section 4955 ► 0. 40b  X

b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I. 40c

c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. 40d

d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization. 40e  X

e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T. 40f

41 List the states with which a copy of this return is filed. ► **ARIZONA**42a The organization's books are in care of ► **THE ORGANIZATION** Telephone no. ► **480-332-7687**  
Located at ► **2991 E. BEECHNUT PLACE CHANDLER, AZ** ZIP + 4 ► **85249**b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? 42b  XIf "Yes," enter the name of the foreign country: ► 42c  XSee the instructions for exceptions and filing requirements for **Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts**.c At any time during the calendar year, did the organization maintain an office outside of the U.S.? 42d   
If "Yes," enter the name of the foreign country. ► 42e 43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041** - Check here. ► 43   
and enter the amount of tax-exempt interest received or accrued during the tax year. 43f 44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ. 44  X45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ. 45  X

**Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II . . . . .

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

49a Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

    b If "Yes," was the related organization a section 527 organization? . . . . .

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

	Yes	No
46	X	
47	X	
48	X	
49a	X	
49b		

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

f Total number of other employees paid over \$100,000 . . . . . ► NONE

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors receiving over \$100,000. . . . . ► NONE

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	► <i>Molly Solares RN</i>		► <i>10/01/10</i>	
	Signature of officer		Date	
	► <i>MOLLY SOLARES RN, Treasurer</i>			
	Type or print name and title			
<b>Paid Preparer's Use Only</b>	Preparer's signature ► <i>Anny O'neill</i>	Date <b>9-28-10</b>	Check if self-employed ► <input type="checkbox"/>	Preparer's identifying number (See instructions)
	Firm's name (or yours if self-employed), address, and ZIP + 4 ► <i>CBIZ MHM, LLC</i> 3101 N. CENTRAL AVE, STE 300 PHOENIX, AZ 85012		EIN ► <b>34-1884125</b>	
			Phone no ► <b>602-264-6835</b>	

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ►  Yes  No

Department of the Treasury  
Internal Revenue Service

**Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.**

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

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**Name of the organization**

## ENDOCRINE NURSES SOCIETY

**Employer identification number**

94-3193255

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

1	<input type="checkbox"/>	A church, convention of churches, or association of churches described in <b>section 170(b)(1)(A)(i)</b> .							
2	<input type="checkbox"/>	A school described in <b>section 170(b)(1)(A)(ii)</b> . (Attach Schedule E.)							
3	<input type="checkbox"/>	A hospital or a cooperative hospital service organization described in <b>section 170(b)(1)(A)(iii)</b> .							
4	<input type="checkbox"/>	A medical research organization operated in conjunction with a hospital described in <b>section 170(b)(1)(A)(iii)</b> . Enter the hospital's name, city, and state:							
5	<input type="checkbox"/>	An organization operated for the benefit of a college or university owned or operated by a governmental unit described in <b>section 170(b)(1)(A)(iv)</b> . (Complete Part II.)							
6	<input type="checkbox"/>	A federal, state, or local government or governmental unit described in <b>section 170(b)(1)(A)(v)</b> .							
7	<input checked="" type="checkbox"/>	An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in <b>section 170(b)(1)(A)(vi)</b> . (Complete Part II.)							
8	<input type="checkbox"/>	A community trust described in <b>section 170(b)(1)(A)(vi)</b> . (Complete Part II.)							
9	<input type="checkbox"/>	An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See <b>section 509(a)(2)</b> . (Complete Part III.)							
10	<input type="checkbox"/>	An organization organized and operated exclusively to test for public safety. See <b>section 509(a)(4)</b> .							
11	<input type="checkbox"/>	An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in <b>section 509(a)(1)</b> or <b>section 509(a)(2)</b> . See <b>section 509(a)(3)</b> . Check the box that describes the type of supporting organization and complete lines 11e through 11h.							
	a <input type="checkbox"/>	Type I	b <input type="checkbox"/>	Type II	c <input type="checkbox"/>	Type III - Functionally integrated	d <input type="checkbox"/>	Type III - Other	
e	<input type="checkbox"/>	By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in <b>section 509(a)(1)</b> or <b>section 509(a)(2)</b> .							
f	If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box								<input type="checkbox"/>
g	Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?								
	(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? . . . . .								
	(ii) A family member of a person described in (i) above? . . . . .								
	(iii) A 35% controlled entity of a person described in (i) or (ii) above? . . . . .								
h	Provide the following information about the supported organization(s).								

**For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.**

**Schedule A (Form 990 or 990-EZ) 2009**

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
 (Complete only if you checked the box on line 5, 7, or 8 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .	63,890	89,960.	76,185.	33,460	66,640	330,135.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
4 Total. Add lines 1 through 3. . . . .	63,890	89,960.	76,185	33,460	66,640.	330,135.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f). . . . .						186,409.
6 Public support. Subtract line 5 from line 4.						143,726.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4 . . . . .	63,890	89,960	76,185	33,460.	66,640.	330,135.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .	993.	1,787.	1,311	288	5	4,384.
9 Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) . ATCH 1. . . . .	0	0	0.	761.	514	1,275
11 Total support. Add lines 7 through 10. . . . .						335,794
12 Gross receipts from related activities, etc (see instructions) . . . . .					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here . . . . . ► <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f)) . . . . .	14	42.80 %
15 Public support percentage from 2008 Schedule A, Part II, line 14 . . . . .	15	47.05 %
16a 33 1/3% support test - 2009. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization . . . . . ► <input checked="" type="checkbox"/>		
b 33 1/3% support test - 2008. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. . . . . ► <input type="checkbox"/>		
17a 10%-facts-and-circumstances test - 2009. If the organization did not check a box on line 13, 16a or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization. . . . . ► <input type="checkbox"/>		
b 10%-facts-and-circumstances test - 2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization. . . . . ► <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ► <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**  
 (Complete only if you checked the box on line 9 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . .						
3 Gross receipts from activities that are not an unrelated trade or business under section 513 . . . . .						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
5 The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
<b>6 Total.</b> Add lines 1 through 5 . . . . .						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . . .						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . . .						
<b>c</b> Add lines 7a and 7b. . . . .						
<b>8 Public support</b> (Subtract line 7c from line 6.) . . . . .						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>9</b> Amounts from line 6. . . . .						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . . .						
<b>c</b> Add lines 10a and 10b . . . . .						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . . .						
<b>12</b> Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV.) . . . . .						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12) . . . . .						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here . . . . . ► <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f)) . . . . .	<b>15</b>	%
<b>16</b> Public support percentage from 2008 Schedule A, Part III, line 15 . . . . .	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f)) . . . . .	<b>17</b>	%
<b>18</b> Investment income percentage from 2008 Schedule A, Part III, line 17 . . . . .	<b>18</b>	%
<b>19a 33 1/3% support tests - 2009.</b> If the organization did not check the box on line 14, and line 15 is more than 331/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
<b>b 33 1/3% support tests - 2008.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 331/3%, and line 18 is not more than 331/3%, check this box and stop here. The organization qualifies as a publicly supported organization ► <input type="checkbox"/>		
<b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► <input type="checkbox"/>		

## Schedule A (Form 990 or 990-EZ) 2009

**Part IV Supplemental Information.** Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. See instructions

ATTACHMENT 1

## SCHEDULE A, PART II - OTHER INCOME

DESCRIPTION	2005	2006	2007	2008	2009	TOTAL
MISCELLANEOUS INCOME	0	0.	0.	761.	514.	1,275.
<b>TOTALS</b>	<b>0</b>	<b>0.</b>	<b>0.</b>	<b>761.</b>	<b>514</b>	<b>1,275</b>

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**ATTACHMENT 2**

**FORM 990EZ, PART I - OTHER REVENUE**

**MISCELLANEOUS INCOME**

514.

**TOTALS**

514.

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ATTACHMENT 3

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FORM 990EZ, PART I - OTHER EXPENSES

MEETINGS EXPENSE	56,948.
CONTINUING EDUCATION FEES	2,000.
BANK CHARGES	594.
WEBSITE DEVELOPMENT	1,144.
INSURANCE	1,748.
 TOTAL	 <u>62,434.</u>

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ATTACHMENT 4

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FORM 990EZ, PART III - ORGANIZATION'S PRIMARY EXEMPT PURPOSE

A PROFESSIONAL ORGANIZATION FORMED TO PROMOTE THE HIGHEST STANDARDS OF ENDOCRINE NURSING PRACTICE, EDUCATION, AND RESEARCH. THE ORGANIZATION WILL ACT TO FACILITATE COMMUNICATION AMONG ITS MEMBERS, SUPPORT INTERDISCIPLINARY COLLABORATION, AND PROVIDE A FORUM FOR LEARNING AND SHARING.

NAME AND ADDRESS	TITLE AND AVERAGE HOURS PER WEEK DEVOTED TO POSITION	COMPENSATION	CONTRIBUTIONS	EXPENSE ACCT.
			TO EMPLOYEE BENEFIT PLANS	AND OTHER ALLOWANCES
LYNN COPPOLA 2991 E BEECHNUT PL. CHANDLER, AZ 85249	PRESIDENT 8.00	0.	0.	0.
MARGARET ECKERT-NORTON 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 6.00	0.	0.	0.
PATRICIA VIA 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 3.00	0.	0.	0.
SAUNDRA HENDRICKS 2991 E BEECHNUT PL. CHANDLER, AZ 85249	PRESIDENT ELECT 4.00	0.	0.	0.
ROBERTA HOWER 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 9.00	0.	0.	0.
BETH LUCASSEY 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 2.00	0.	0.	0.
MOLLY SOLARES 2991 E BEECHNUT PL.	TREASURER 4.00	0.	0.	0.

NAME AND ADDRESS	TITLE AND AVERAGE HOURS PER WEEK DEVOTED TO POSITION	COMPENSATION	CONTRIBUTIONS	EXPENSE ACCT.
			TO EMPLOYEE BENEFIT PLANS	AND OTHER ALLOWANCES
CHANDLER, AZ 85249				
ELAINE MCLEOD 2991 E BEECHNUT PL. CHANDLER, AZ 85249	SECRETARY 6.00	0.	0.	0.
SANDRA CARPENTER 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 5.00	0.	0.	0.
ELEASE RUMBAUGH 2991 E BEECHNUT PL. CHANDLER, AZ 85249	DIRECTOR 3.00	0.	0.	0.
GRAND TOTALS		0.	0.	0.

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ATTACHMENT 6

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FORM 990EZ, PART V - EXPLANATION FOR LINE 34

SEE ATTACHED AMENDED BY-LAWS

## **ENDOCRINE NURSES SOCIETY BY-LAWS**

### **ARTICLE I NAME, PURPOSE, MISSION, PHILOSOPHY**

#### *Section A: Name*

The name of the organization is the Endocrine Nurses Society herein referred to as ENS.

#### *Section B: Purpose*

A professional organization promoting clinical excellence in the art and science of Endocrine Nursing throughout the world.

#### *Section C: Mission*

The ENS is organized to advance the highest standards of endocrine nursing practice, education, and research. The ENS is committed to promoting healthy lifestyle choices in the prevention and management of endocrine-related health disorders. ENS will act to facilitate communication among its members, support interdisciplinary collaboration, and provide a forum for learning and sharing.

#### *Section D: Philosophy*

ENS believes that the patient is the fundamental focus of health care. We believe the quality of patient care is greatly enhanced through the promotion of education and collaboration of nurses in the multi-specialties of endocrine nursing. We believe the advancement of endocrine nursing clinical practice is based on research and are committed to the sharing of new ideas. We further believe that a sense of professional pride evolves with an expanded knowledge base, increased opportunity for interdisciplinary collaboration and the recognition of superior achievement within our membership.

### **ARTICLE II MEMBERSHIP**

#### *Section A: Categories of membership*

ENS shall have two (2) categories of membership as follows: Full Members and Associate Members.

#### *Section B: Full Members*

The candidate for Full membership must be a registered nurse with special interest in endocrine nursing or endocrine research.

The privileges of Full membership shall include the right to vote in national meetings and elections, to hold office, to serve as a member or chairperson of committees, and to submit nominations for office.

***Section C: Associate Members***

Associate Membership is available to others interested in the field of endocrinology. Associate Members shall have the right to vote and serve as a member of standing committees.

***Section D: Membership Dues and Assessments***

Membership dues in the ENS shall be determined by the Executive Board.

Dues shall be collected annually or biannually and are due and payable by January 1 of each calendar year.

Special assessments may be required of the membership in extraordinary circumstances as determined by a majority vote of the Executive Board. These assessments shall be treated in the same manner as annual dues, subject to the same rules of delinquency, reinstatement and termination of membership as directed by these by-laws.

***Section F: Delinquent Dues and Reinstatement of Membership***

Annual dues are considered to be delinquent on March 1 of each year. Any member whose dues remain unpaid shall be removed from the membership roster.

Reinstatement of membership status can be affected by submitting an application form and the amount of annual dues or the amount of the special assessment.

***Section G: Non-liability of Members***

No member of ENS, with the exception of the Executive board member, shall be personally liable for debts, liabilities, or obligations of ENS.

***Section H: Termination of Membership***

Membership shall terminate:

- a. On receipt by the Endocrine Board of written or typed resignation of member;
- b. On the death of a member;
- c. On the failure of a member to pay annual dues on or before the due date; or
- d. In the event that a member becomes suspended or expelled or has membership terminated by ENS for any reason.

***Section I: Suspension/Expulsion***

Should any members' professional license be suspended, then that member will automatically be suspended and subject to expulsion by the Executive Board upon review. Should any member's professional license be revoked, membership to ENS shall be automatically terminated.

Failure to comply with the By-laws and policies of the ENS shall be cause for expulsion from membership. A member shall be removed by 2/3 vote of the Executive Board after 15 days notice by certified mail. An opportunity for a hearing before the Executive Board shall be given. An expelled member may not be reinstated at any future time without 3/4 affirmative vote of the Executive Board.

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[ENS Bylaws]

Rev. 1 3/24/96

Rev. 2 3/14/99

Rev. 3 3/28/02

Rev. 4 6/05

Rev. 5 06/09

## **ARTICLE III EXECUTIVE BOARD**

### ***Section A: Number***

ENS shall have five Executive Board members collectively known as the Executive Board.

### ***Section B: Powers***

The Executive Board shall exercise the powers of ENS, control its property, and conduct its affairs, except otherwise provided by law.

### ***Section C:***

For establishment, all policy must be proposed to the Executive Board. Major policy decisions, other than working policy, may be referred to the voting membership for ratification by majority of votes cast. Policy is a definite course of action selected to guide and determine present and future major decisions within the framework of the By-laws.

### ***Section D: Election and Term of Office***

The Executive Board shall consist of the President, President-Elect, or Immediate Past-President, Secretary, Treasurer, and an "At-large" Board member elected by the members of the ENS.

The term of office of the President shall be for two years and President-elect shall be for one year.

The term of office for the Secretary shall be for two years, and may be elected to serve for two consecutive terms. The term of office of the Treasurer shall be for two years and may be elected for two consecutive terms. The Immediate Past-President shall be a member of the Executive Board for one year, following completion of term as President. The "At-Large" Board seat shall serve for a term of two years. Officer elections will be alternated annually to maintain continuity of service as to the society.

### ***Section E: Vacancies***

In the event that a vacancy occurs in the office of President, the President-Elect or immediate Past – President shall immediately assume the office of President. If the president- elect fills the vacated office, the president-elect shall serve the remainder of the vacated term and the President-elect elected term. Should the past- president fill the vacated office, the past president will serve until a president-elect is identified and able to serve.

Vacancies in the office of Secretary or Treasurer shall be filled by an immediate vote of the Executive Board and each officer so selected shall hold office until the installation of a successor.

A vacancy in the position of the At-Large Board seats shall be filled at the next official election.

*Section F: Compensation*

The Board shall serve without compensation.

*Section G: Time and Place of Regular and Special Meetings*

Regular meetings shall be held at such time and place as may be designated by the President. Special meetings of the Executive Board may be called by the President, or in the President's absence or inability or refusal to act, by 2/3 vote of the Executive board, and such meeting shall be held at the place designated by the person or persons calling the meeting.

*Section H: Notices*

The Secretary of ENS, or other persons designated by the President, shall deliver written, printed and/or electronic notice of the time and place of special meetings of the Board to each Board member personally by United States mail at least seven days prior to the date of the meeting, except the notice of all regular meetings of the Board members which is hereby dispensed with.

*Section I: Validation of Meetings Defectively Called or Noticed*

The transactions of any meeting of the Board, however called and noticed and wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum is present and provided that either before or after the meeting, each of the Board members not present signs a waiver of notice, a consent to the holding of the meeting or approval of the meeting thereof. All such waivers, consents, or approvals shall be filed with ENS records or made part of the minutes of the meeting.

*Section J: Conduct of Meetings*

Except as otherwise expressly provided by these By-laws, no business shall be considered by the Board at any meeting at which a quorum, hereinafter defined, is not present. The only motion which the Chair shall entertain at such meetings is a motion to adjourn.

All meetings of the Executive Board shall be governed by Robert's Rules of Order-Newly Revised, and such rules may be revised from time-to-time, insofar as such rules are not inconsistent or in conflict with these By-laws, or with the law.

Meetings of the Executive Board shall be presided over by the President, or in the President's absence, by the President-Elect or in the absence of both, by the Secretary. The Secretary of the ENS shall act as Secretary to the Board. In case the Secretary is absent from any meeting of the Board, the presiding officer may appoint any person to act as Secretary for the meeting.

*Section K: Quorum*

A quorum shall consist of four Board members, at least two of whom are Executive Board members.

*Section L: Board Action*

Every act or decision carried out by, or made by, the Executive Board must be made by the majority of Board members present, except as otherwise provided by the By-Laws.

*Section M: Action by Unanimous Written Consent Without Action*

Any action required or permitted to be taken by the Executive Board under any provision of law may be taken without a meeting, and the members of the Board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action taken shall state that the action was taken by unanimous written consent of the Executive board without a meeting and that the By-laws of ENS authorize the Board members to so act, and such statements shall be *prima facie* evidence of such authority.

*Section N: Non-liability of Board Members employers*

The Board members employers shall not be liable for the debts, liabilities, or other obligations of ENS.

*Section O: Removal of Executive Board Member*

The entire Executive board or any Board member and all officers or any individual officer, may be removed from office at any time the vote of 3/4 of those members voting at any regular or special meeting of the members. If any or all Board members or officers are so removed, new Board members and officers may be elected at the same meeting and they shall hold officer for the remainder of the term of the removed Board member or office.

## **ARTICLE IV OFFICERS**

*Section A: Election of Officers*

ENS shall have a President, a President-Elect, a Secretary, and a Treasurer who shall be elected by the members of the ENS. The President-Elect, upon expiration of the term and without further vote of the membership shall succeed to the office of President.

Nomination for officers shall be made by a nominating committee, chaired by the immediate Past-President or President-Elect (whoever is on the Executive Board at the time). The committee shall prepare a slate of candidates for each of the offices of the President-Elect, Secretary, Treasurer, and Board seats to present to the Executive Board for approval. The president-elect nominee(s) will have served on the ENS board for a minimum of two years and be a member in good standing. The nominee(s) for treasurer will have been a member in good standing for a minimum of 2 years. The officers shall be elected from this list in accordance with procedures established by the Executive Board. The terms of officers begin immediately after the annual meeting. Therefore, the current Secretary, President, Treasurer, etc. are responsible for the conduct of the annual meeting.

*Section B: Duties of President*

The President shall be principal executive officer of ENS and shall be responsible to the Executive Board. The President shall preside at all business meetings of the Executive Board and the members, appoint chair persons of all committees and task forces, except as otherwise provided in the By-laws, serve as the official representative of ENS and execute all business of ENS as set forth in the By-laws. The President shall be an ex officio member of all standing committees and task forces. The President shall serve a two year term.

*Section C: Duties of the President-Elect*

The President-Elect shall assume the duties of the President in the President's absence. The President-Elect shall perform duties as delegated by the Executive Board. The President-Elect shall observe the functions of the organization and work closely with the President on existing and future projects. The President-Elect shall serve a one year term and subsequently serve as President the following two years. The President-Elect must have served no less than two years on the Board immediately prior to election.

*Section D: Duties of the Secretary*

The Secretary shall keep minutes of all meetings of the members and of the Executive board, shall be responsible for ENS records, shall be responsible for records of attendance of annual meetings, shall give notices as required by these By-laws, and generally shall perform all duties incident to the office of the Secretary and such other duties as may be required by law or by these By-laws, or which may be assigned from time to time by the Executive Board.

*Section E: Duties of the Treasurer*

The Treasurer shall have responsibility for such funds of ENS, shall render reports and accounting to the Executive Board and to the members, and shall, in general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, or by these By-laws, or which may be assigned by the Executive Board.

*Section F: Duties of Past President*

The outgoing President shall subsequently serve a one year term as immediate Past President. The immediate Past President shall serve as an advisor to the Executive board, serve as liaison with other professional organizations, and shall perform such duties as may from time to time be prescribed by the Executive Board and these By-laws.

*Section G: Duties of the board Member "At-Large"*

The Board member "At-Large" shall serve a two year term. The Board member "At-Large" shall represent the membership at-large, act as a consultant to the Executive and General Board, and perform such duties as may arise from time to time and are prescribed by the Executive Board. These may include: planning Board meetings, writing for the newsletter, or supporting the work of various committees.

## ARTICLE V MEETING OF MEMBERS

### *Section A: Annual Meeting*

An annual meeting of the members shall be held each year for the purpose of announcing election results, installing officers, and further transaction of such other business as may come before the meeting. The Executive Board shall determine the place and date of such meetings at least six months prior thereto and announcement thereof shall be sent to the members at such time. In addition, notice of meetings shall be given as is set forth below.

### *Section B: Special Meetings*

Special meetings of the membership may be called by the President, the Executive Board, or by written application of not less than 1/10 of the active members.

### *Section C: Place of Meetings*

The Executive Board may designate any place as the place of meeting for any annual meeting or any special meeting called by the Executive Board.

### *Section D: Notice of Meetings*

Notice stating the place, day, and hour of any meeting of membership shall be delivered either personally, by mail and/or electronically to each member not less than 10 and not more than 60 days before the date of such meeting, by or at the direction of the President or the Secretary or person calling the meeting. In case of special purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail and addressed to the member at the address as it appears on the records of ENS.

### *Section E: Quorum*

The members holding 1/3 of the votes which may be cast at any meeting shall constitute a quorum at such meeting. If a quorum is not present at any meeting of the members, the majority of the members present may adjourn the meeting.

### *Section F: Proxies*

At any meeting of membership, a member entitled to vote may be proxy executed in writing by the member or by the member's duly authorized attorney in fact.

### *Section G: Manner of Acting*

A majority of the votes entitled to be cast on a matter to be voted upon by the members present are represented by proxy at a meeting at which a quorum is present shall be necessary for the adoption thereof unless a greater proportion is required by law or these By-laws.

## **ARTICLE VI COMMITTEES**

### *Section A: Committee Appointment and Supervision*

Chairpersons shall be appointed by the President, except as otherwise provided in these By-laws, with the approval of the Executive Board and shall serve a two year term. There is no restriction on re-appointment.

Chairpersons of standing committees must be full members of ENS. They may appoint associate chairs from the full membership. They may appoint committee members from the full or associate membership.

### *Section B: Standing Committees*

The standing committees of the Endocrine Nurses Society may include:

1. Membership Committee
2. Program Committee
3. Development Committee
4. Research Committee
5. Publication Committee
6. Marketing Committee
7. Education Committee

The By-laws and Policy Committee shall serve as an ad hoc committee under the direction of the Executive Board.

### *Section C: Special Committees*

Special committees or task forces may be created and/or dissolved by the Executive Board as needed.

The Nominating committee shall be an appointed committee and the immediate Past President as its chair. Members may be appointed from the Standing Committees.

### *Section D: Guidelines*

The function of each standing committee shall be determined by the Board and written in its policy.

## **ARTICLE VII AMENDMENT TO BY-LAWS**

These By-laws may be altered, amended, or repealed and new By-laws may be adopted by the majority of the members present at any regular or at any special meeting, provided that written notice be given of intention to alter, amend, or repeal and to adopt new By-laws at such meetings.

Every third year the By-laws Committee will review these By-laws and recommend amendments in the manner described herein.

## **ARTICLE VIII** **GENERAL PROVISIONS**

### ***Section A: Fiscal Year***

The Fiscal year of the Endocrine Nurses Society shall be established by the Executive Board.

### ***Section B: Parliamentary Authority***

Robert's Rules of Order-Newly Revised and as may be amended, shall govern and conduct of ENS business in all cases in which they are applicable and not in conflict with the competition, By-laws, policies, special rules or standing rules of this association.

### ***Section C: Records***

Full members of ENS shall have inspection right and rights to copy ENS records as they are permitted by law and these By-laws. Policy and procedure shall determine records being confidential which shall not be subject to disclosure.

### ***Section D: Gifts***

The Executive Board may accept on behalf of the Endocrine Nurses Society any contributions, gift, request, or devise for the general purposes or any special purpose of the Endocrine Nurses Society.

## **ARTICLE IX** **ORGANIZATION**

This organization is organized exclusively for charitable and educational purposes within the meaning of section 501 (C) (3) of the Internal Revenue Code.

"Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from Federal income tax under section 501 (C) (3) of the Internal Revenue code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (B) by association contributions to which are deductible under section 170 (C) (2) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law)".

"Upon the dissolution of this association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (C) (3) of the Internal Revenue Code (or corresponding section of any future tax code), or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed by the Court of Common Pleas of the county in which the principal office of the association is then located, exclusively for such purposes or to such organizations or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes."

**EXECUTIVE BOARD**

Lynn Coppolo  
Lynn Coppolo  
President

Michel Martin  
Michel Martin  
Past- President

Molly Solares  
Molly Solares  
Treasurer

Margaret Eckert-Norton  
Margaret Eckert-Norton  
Acting-Secretary

S. Hendricks  
Saundra Hendricks  
Board Member at Large

2009