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Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0047

2009

Open to Public Inspection

A For the 2009 calendar year, or tax year beginning and ending**B** Check if applicable

- ☐ Address change
☐ Name change
☐ Initial return
☐ Terminated
☐ Amended return
☐ Application pending

Please use IRS label or print or type
See Specific Instructions**C Name of organization****HAWAII MEDICAL ASSOCIATION**

Doing Business As

Number and street (or P.O. box if mail is not delivered to street address)

1360 SOUTH BERETANIA STREET

Room/suite

200

City or town, state or country, and ZIP + 4

HONOLULU, HI 96814**F Name and address of principal officer ROBERT MARVIT, MD****C/O HMA 1360 S. BERETANIA ST., #200, HONOLULU****D Employer identification number****99-0067306****E Telephone number****(808) 536-7702****G Gross receipts \$****619,620.****H(a) Is this a group return**

for affiliates?

☐ Yes☒ No**H(b) Are all affiliates included?**☐ Yes☐ No

If "No," attach a list (see instructions)

H(c) Group exemption number ▶**I Tax-exempt status** ☒ 501(c) (6) (insert no) ☐ 4947(a)(1) or ☐ 527**J Website: ▶ WWW.HMAONLINE.NET****K Form of organization** ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L Year of formation: 1973****M State of legal domicile: HI****Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities TO PROMOTE HIGH STANDARDS WITHIN THE MEDICAL PROFESSION FOR THE BETTERMENT OF PUBLIC HEALTH.		
	2	Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets		
	3	Number of voting members of the governing body (Part VI, line 1a)	25	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	836	
	5	Total number of employees (Part V, line 2a)	5	
	6	Total number of volunteers (estimate if necessary)	0	
	7a	Total gross unrelated business revenue from Part VIII, column (C), line 12	37,682.	
	7b	Net unrelated business taxable income from Form 990-T, line 34	0.	
	Revenue	8	Contributions and grants (Part VIII, line 1h)	401,866.
		9	Program service revenue (Part VIII, line 2g)	341,336.
10		Investment income (Part VIII, column (A), lines 3, 4, and 7d)	198,875.	
11		Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2,564.	
12		Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	95,006.	
13		Grants and similar amounts paid (Part IX, column (A), lines 1-3)	49,946.	
14		Benefits paid to or for members (Part IX, column (A), line 4)	864,555.	
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	592,721.	
16a		Professional fundraising fees (Part IX, column (A), line 11e)		
17		b Total fundraising expenses (Part IX, column (D), line 25) ▶		
Expenses	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)	555,956.	
	18	Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	230,452.	
	19	Revenue less expenses Subtract line 18 from line 12	908,454.	
	20	Total assets (Part X, line 16)	404,188.	
	21	Total liabilities (Part X, line 26)	<43,899.>	
	22	Net assets or fund balances Subtract line 21 from line 20	188,533.	
	Beginning of Current Year		556,601.	
	End of Year		625,009.	
			382,390.	
			254,893.	
Net Assets or Fund Balances			174,211.	
			370,116.	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

ROBERT MARVIT, MD, PRESIDENT

Date

11-13-10

Paid Preparer's Use Only

Preparer's signature

Firm's name (or yours if self-employed), address, and ZIP + 4

Freitas & Saito CPAS, LLP

1003 BISHOP STREET, SUITE 610

HONOLULU, HI 96813

Date

NOV 12 2010Check if self-employed ☐

Preparer's identifying number (see instructions)

EIN ▶

Phone no. ▶ **(808) 564-0110**

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes☐ No

932001 02-04-10

LHA For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2009)

91320

SCANNED DEC 15 2010

Part III Statement of Program Service Accomplishments**1** Briefly describe the organization's mission:

HMA IS DEDICATED TO SERVING PHYSICIANS, THEIR PATIENTS AND COMMUNITY THROUGH REPRESENTATION, ADVOCACY, AND PUBLIC SERVICE. CORE ACTIVITIES: ADVOCACY, EDUCATION

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?☐ Yes ☒ No

If "Yes," describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?☐ Yes ☒ No

If "Yes," describe these changes on Schedule O

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code) (Expenses \$ 53,219. including grants of \$) (Revenue \$ 73,892.)

EDUCATIONAL/INFORMATIONAL ACTIVITIES: ACCREDITS 16 PROVIDERS OF CATEGORY 1 CONTINUING MEDICAL EDUCATION CREDITS; PROVIDES TRAINING & SUPPORT TO PROVIDERS; JOINTLY SPONSORS CME FOR THE JOHN A. BURNS SCHOOL OF MEDICINE AND NUMEROUS NON-ACCREDITED HAWAII ORGANIZATIONS; OFFERS NON-CME EDUCATIONAL SEMINARS AND MEETINGS TO MEMBERS AND NON-MEMBERS, WITH TOPICS ON FINANCIAL AND PRACTICE MANAGEMENT ISSUES; PROVIDES A WEBSITE AND NEWSLETTER WITH HEALTH CARE INFORMATION; PUBLISHES A DIRECTORY OF PHYSICIANS AND HEALTH CARE ORGANIZATIONS IN HAWAII.

4b (Code) (Expenses \$ 4,181. including grants of \$) (Revenue \$ 4,455.)

HAWAII MEDICAL JOURNAL (HMJ)/DIRECTOR: PUBLISHED A MONTHLY MEDICAL JOURNAL AND AN ANNUAL DIRECTORY OF PHYSICIANS THAT ARE SUBSCRIBED TO BY INDIVIDUALS IN THE MEDICAL PROFESSION. THE JOURNAL PROVIDES CURRENT MEDICAL AND SCIENTIFIC NEWS AND INFORMATION, AND THE DIRECTORY IS A ROSTER OF MEMBER PHYSICIANS.

4c (Code) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe in Schedule O)

(Expenses \$ 55,724. including grants of \$) (Revenue \$ 120,528.)

4e Total program service expenses ► \$ 113,124.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>		X
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities? <i>If "Yes," complete Schedule C, Part II</i>	N/A	
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? <i>If "Yes," complete Schedule C, Part III</i>	X	
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 Is the organization's answer to any of the following questions "Yes"? <i>If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable</i>	X	
• Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI.</i>		
• Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII.</i>		
• Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII.</i>		
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX.</i>		
• Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? <i>If "Yes," complete Schedule D, Part X</i>		
12 Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI, XII, and XIII</i>		X
12A Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," completing Schedule D, Parts XI, XII, and XIII is optional</i>	Yes	No
		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? <i>If "Yes," complete Schedule F, Part I</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? <i>If "Yes," complete Schedule F, Part II</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? <i>If "Yes," complete Schedule F, Part III</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20 Did the organization operate one or more hospitals? <i>If "Yes," complete Schedule H</i>		X

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Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a Did the organization have a tax exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	N/A	
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	N/A	
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties, (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1</i>	X	
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	N/A	
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19?	X	

Note. All Form 990 filers are required to complete Schedule OForm **990** (2009)

Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of U.S. Information Returns. Enter -0- if not applicable.	7	
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	0	
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	5	
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions).	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	X	
3b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O.	X	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c). N/A		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		
7d	If "Yes," indicate the number of Forms 8282 filed during the year.		
7e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		
7g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		
7h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year? N/A		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the organization make any taxable distributions under section 4966? N/A		
9b	Did the organization make a distribution to a donor, donor advisor, or related person? N/A		
10	Section 501(c)(7) organizations. Enter		
10a	Initiation fees and capital contributions included on Part VIII, line 12. N/A		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.		
11	Section 501(c)(12) organizations. Enter		
11a	Gross income from members or shareholders. N/A		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them).		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year.		

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body	25	
b Enter the number of voting members that are independent	836	
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
4 Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?	X	
5 Did the organization become aware during the year of a material diversion of the organization's assets?		X
6 Does the organization have members or stockholders?	X	
7a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	X	
b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	X	
b Each committee with authority to act on behalf of the governing body?	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code)

	Yes	No
10a Does the organization have local chapters, branches, or affiliates?	X	
b If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?	X	
11 Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	X	
11A Describe in Schedule O the process, if any, used by the organization to review this Form 990		
12a Does the organization have a written conflict of interest policy? If "No," go to line 13	X	
b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		X
c Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done		X
13 Does the organization have a written whistleblower policy?		X
14 Does the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official		X
b Other officers or key employees of the organization		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (See instructions)		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **NONE**

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request

19 Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization **HAWAII MEDICAL ASSOCIATION - (808) 536-7702**
1360 S. BERETANIA ST., STE 200, HONOLULU, HI 96814

Part VII	Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors
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Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons

☐ Check this box if the organization did not compensate any current officer, director, or trustee

[illegible]

Part VIII Statement of Revenue

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
Contributions, gifts, grants and other similar amounts	1 a Federated campaigns	1a					
	b Membership dues	1b	281,029.				
	c Fundraising events	1c	56,218.				
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above	1f	4,089.				
	g Noncash contributions included in lines 1a-1f \$						
	h Total. Add lines 1a-1f			341,336.			
Program Service Revenue			Business Code				
	2 a MEIC PEER REVIEW		624310	65,941.	65,941.		
	b CME INCOME		611430	57,000.	57,000.		
	c FEE FOR SERVICE		541200	44,816.	44,816.		
	d MEETINGS AND EVENTS		812900	16,892.	16,892.		
	e PUBLICATIONS		511140	4,455.	4,455.		
	f All other program service revenue		531120	9,771.	9,771.		
	g Total. Add lines 2a-2f			198,875.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			1,354.			1,354.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties			544.			544.
	6 a Gross Rents	(i) Real	(ii) Personal				
	b Less rental expenses	682.					
	c Rental income or (loss)	682.					
	d Net rental income or (loss)	0.					
	7 a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
	b Less cost or other basis and sales expenses		1,210.				
	c Gain or (loss)		1,210.				
	d Net gain or (loss)			1,210.			1,210.
	8 a Gross income from fundraising events (not including \$ 56,218. of contributions reported on line 1c) See Part IV, line 18	a	37,671.				
	b Less direct expenses	b	26,217.				
	c Net income or (loss) from fundraising events			11,454.			11,454.
	9 a Gross income from gaming activities See Part IV, line 19	a					
	b Less direct expenses	b					
	c Net income or (loss) from gaming activities						
	10 a Gross sales of inventory, less returns and allowances	a					
	b Less cost of goods sold	b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11 a ADVERTISING INCOME		541800	35,048.		35,048.		
b HMA DEVELOPMENT COMPAN		531390	2,769.		2,515.	254.	
c HMA PARTNERS		531120	131.		119.	12.	
d All other revenue							
e Total. Add lines 11a-11d			37,948.				
12 Total revenue. See instructions.			592,721.	198,875.	37,682.	14,828.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	64,410.	32,205.	32,205.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	75,788.	37,894.	37,894.	
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	4,476.	2,238.	2,238.	
9 Other employee benefits	17,450.	8,725.	8,725.	
10 Payroll taxes	11,612.	5,806.	5,806.	
11 Fees for services (non-employees)				
a Management				
b Legal	12,000.		12,000.	
c Accounting	24,706.		24,706.	
d Lobbying	15,440.		15,440.	
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	977.		977.	
g Other	16,536.		16,536.	
12 Advertising and promotion				
13 Office expenses	5,828.	2,914.	2,914.	
14 Information technology	3,488.	1,744.	1,744.	
15 Royalties				
16 Occupancy	33,322.		33,322.	
17 Travel	8,785.		8,785.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	9,320.	9,270.	50.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	4,207.		4,207.	
23 Insurance	15,628.		15,628.	
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a PHYSICIAN DIRECTORY	23,814.		23,814.	
b EQUIPMENT LEASE	18,494.		18,494.	
c POSTAGE	9,604.	4,802.	4,802.	
d TELEPHONE	8,672.	4,336.	4,336.	
e GENERAL EXCISE TAX	5,198.		5,198.	
f All other expenses	14,433.	3,190.	11,243.	
25 Total functional expenses. Add lines 1 through 24f	404,188.	113,124.	291,064.	0.
26 Joint costs. Check here ☐ if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	203,783.	1	186,863.
	2 Savings and temporary cash investments	81,578.	2	156,338.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	<1,130.>	4	2,323.
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	5,630.	9	5,716.
	10a Land, buildings, and equipment cost or other basis. Complete Part VI of Schedule D	10a 153,277.		
	b Less accumulated depreciation	10b 112,220.	10c	41,057.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11	221,823.	12	232,712.
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	556,601.	16	625,009.	
Liabilities	17 Accounts payable and accrued expenses	13,372.	17	261.
	18 Grants payable		18	
	19 Deferred revenue	172,290.	19	152,755.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities. Complete Part X of Schedule D	196,728.	25	101,877.
	26 Total liabilities. Add lines 17 through 25	382,390.	26	254,893.
	Net Assets or Fund Balances	Organizations that follow SFAS 117, check here ☐ and complete lines 27 through 29, and lines 33 and 34.		
27 Unrestricted net assets			27	
28 Temporarily restricted net assets			28	
29 Permanently restricted net assets			29	
Organizations that do not follow SFAS 117, check here ☒ and complete lines 30 through 34.				
30 Capital stock or trust principal, or current funds		0.	30	0.
31 Paid-in or capital surplus, or land, building, or equipment fund		0.	31	0.
32 Retained earnings, endowment, accumulated income, or other funds		174,211.	32	370,116.
33 Total net assets or fund balances		174,211.	33	370,116.
34 Total liabilities and net assets/fund balances		556,601.	34	625,009.

Form 990 (2009)

Part XI Financial Statements and Reporting

1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other _____

If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O

2a Were the organization's financial statements compiled or reviewed by an independent accountant?

b Were the organization's financial statements audited by an independent accountant?

c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O

d If "Yes" to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both

☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis

3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a	X	
2b		X
2c		X
3a		X
3b		

Form 990 (2009)

SCHEDULE C
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527

OMB No 1545-0047

2009

Open to Public
Inspection

▶ **Complete if the organization is described below.**

▶ **Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.**

If the organization answered "Yes," to Form 990, Part IV, line 3, or Form 990-EZ, Part VI, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations Complete Parts I-A and B Do not complete Part I-C
- Section 501(c) (other than section 501(c)(3)) organizations Complete Parts I-A and C below Do not complete Part I-B.
- Section 527 organizations Complete Part I-A only

If the organization answered "Yes," to Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)) Complete Part II-A Do not complete Part II-B
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)) Complete Part II-B Do not complete Part II-A

If the organization answered "Yes," to Form 990, Part IV, line 5 (Proxy Tax), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III

Name of organization HAWAII MEDICAL ASSOCIATION	Employer identification number 99-0067306
---	---

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV
- 2 Political expenditures ▶ \$ _____
- 3 Volunteer hours _____

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 ▶ \$ _____
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 ▶ \$ _____
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ☐ Yes ☐ No
- 4a Was a correction made? ☐ Yes ☐ No
- b If "Yes," describe in Part IV

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ▶ \$ _____
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ▶ \$ _____
- 3 Total exempt function expenditures Add lines 1 and 2 Enter here and on Form 1120-POL, line 17b ▶ \$ _____
- 4 Did the filing organization file Form 1120-POL for this year? ☐ Yes ☐ No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which payments were made For each organization listed, enter the amount paid from the filing organization's funds Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC) If additional space is needed, provide information in Part IV

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds If none, enter -0-	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization If none, enter -0-

For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ. Schedule C (Form 990 or 990-EZ) 2009
LHA

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A Check ☐ if the filing organization belongs to an affiliated group
- B Check ☐ if the filing organization checked box A and "limited control" provisions apply

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals
1a Total lobbying expenditures to influence public opinion (grass roots lobbying)			
b Total lobbying expenditures to influence a legislative body (direct lobbying)			
c Total lobbying expenditures (add lines 1a and 1b)			
d Other exempt purpose expenditures			
e Total exempt purpose expenditures (add lines 1c and 1d)			
f Lobbying nontaxable amount Enter the amount from the following table in both columns			
If the amount on line 1e, column (a) or (b) is	The lobbying nontaxable amount is:		
Not over \$500,000	20% of the amount on line 1e		
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000		
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000		
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000		
Over \$17,000,000	\$1,000,000		
g Grassroots nontaxable amount (enter 25% of line 1f)			
h Subtract line 1g from line 1a. If zero or less, enter -0-			
i Subtract line 1f from line 1c. If zero or less, enter -0-			
j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?		☐ Yes	☐ No

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 2a through 2f on page 4.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2006	(b) 2007	(c) 2008	(d) 2009	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column(e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Schedule C (Form 990 or 990-EZ) 2009

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

	(a)		(b)
	Yes	No	Amount
1 During the year, did the filing organization attempt to influence foreign, national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of			
a Volunteers?			
b Paid staff or management (include compensation in expenses reported on lines 1c through 1j)?			
c Media advertisements?			
d Mailings to members, legislators, or the public?			
e Publications, or published or broadcast statements?			
f Grants to other organizations for lobbying purposes?			
g Direct contact with legislators, their staffs, government officials, or a legislative body?			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i Other activities? If "Yes," describe in Part IV			
j Total. Add lines 1c through 1i			
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?		X
2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?		X
3 Did the organization agree to carryover lobbying and political expenditures from the prior year?		X

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) if BOTH Part III-A, lines 1 and 2 are answered "No" OR if Part III-A, line 3 is answered "Yes."

1 Dues, assessments and similar amounts from members	1	281,029.
2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a Current year	2a	53,977.
b Carryover from last year	2b	<40,148.>
c Total	2c	13,829.
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	56,206.
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5 Taxable amount of lobbying and political expenditures (see instructions)	5	<42,377.>

Part IV Supplemental Information

Complete this part to provide the descriptions required for Part I-A, line 1, Part I-B, line 4, Part I-C, line 5, and Part II-B, line 1i. Also, complete this part for any additional information.

Schedule D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Complete if the organization answered "Yes," to Form 990,
Part IV, line 6, 7, 8, 9, 10, 11, or 12.

► Attach to Form 990. ► See separate instructions.

OMB No. 1545-0047

2009

Open to Public
Inspection

Name of the organization

HAWAII MEDICAL ASSOCIATION

Employer identification number

99-0067306

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		☐ Yes ☐ No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		☐ Yes ☐ No

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7

1 Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e.g., recreation or pleasure)	☐ Preservation of an historically important land area
☐ Protection of natural habitat	☐ Preservation of a certified historic structure
☐ Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ►

4 Number of states where property subject to conservation easement is located ►

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ►

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ► \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 8

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1	► \$
(ii) Assets included in Form 990, Part X	► \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1	► \$
b Assets included in Form 990, Part X	► \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations
 d ☐ Loan or exchange programs
 e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV and complete the following table

- c Beginning balance
 d Additions during the year
 e Distributions during the year
 f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10

1a Beginning of year balance

b Contributions

c Net investment earnings, gains, and losses

d Grants or scholarships

e Other expenditures for facilities and programs

f Administrative expenses

g End of year balance

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a					
b					
c					
d					
e					
f					
g					

2 Provide the estimated percentage of the year end balance held as

a Board designated or quasi-endowment ► _____ %

b Permanent endowment ► _____ %

c Term endowment ► _____ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

(i) unrelated organizations

(ii) related organizations

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIV the intended uses of the organization's endowment funds

Part VI Investments - Land, Buildings, and Equipment. See Form 990, Part X, line 10

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		56,136.	19,634.	36,502.
d Equipment		95,747.	91,290.	4,457.
e Other		1,394.	1,296.	98.
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c))				41,057.

Schedule D (Form 990) 2009

Part XI Reconciliation of Change in Net Assets from Form 990 to Audited Financial Statements

1	Total revenue (Form 990, Part VIII, column (A), line 12)	1	
2	Total expenses (Form 990, Part IX, column (A), line 25)	2	
3	Excess or (deficit) for the year Subtract line 2 from line 1	3	
4	Net unrealized gains (losses) on investments	4	
5	Donated services and use of facilities	5	
6	Investment expenses	6	
7	Prior period adjustments	7	
8	Other (Describe in Part XIV)	8	
9	Total adjustments (net) Add lines 4 through 8	9	
10	Excess or (deficit) for the year per audited financial statements Combine lines 3 and 9	10	

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

1	Total revenue, gains, and other support per audited financial statements	1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIV)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

1	Total expenses and losses per audited financial statements	1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIV)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, line 8, Part XII, lines 2d and 4b, and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.**
▶ **Attach to Form 990 or Form 990-EZ.** ▶ **See separate instructions.**

OMB No. 1545-0047

2009

Open To Public Inspection

Name of the organization

HAWAII MEDICAL ASSOCIATION

Employer identification number
99-0067306

Part I

Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a ☐ Mail solicitations
b ☐ Internet and email solicitations
c ☐ Phone solicitations
d ☐ In-person solicitations
e ☐ Solicitation of non-government grants
f ☐ Solicitation of government grants
g ☐ Special fundraising events

- 2 a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ Yes☐ No

- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

(i) Name of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total						

3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

	(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col (a) through col (c))
	OLA PONO IKE		1	
	(event type)	(event type)	(total number)	
1 Gross receipts	93,889.			93,889.
2 Less Charitable contributions	56,218.			56,218.
3 Gross income (line 1 minus line 2)	37,671.			37,671.
4 Cash prizes				
5 Noncash prizes				
6 Rent/facility costs				
7 Food and beverages	19,993.			19,993.
8 Entertainment				
9 Other direct expenses	6,224.			6,224.
10 Direct expense summary Add lines 4 through 9 in column (d)				(26,217)
11 Net income summary Combine line 3, column (d), and line 10				11,454.

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

	(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
1 Gross revenue				
2 Cash prizes				
3 Noncash prizes				
4 Rent/facility costs				
5 Other direct expenses				
6 Volunteer labor	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	☐ Yes _____ % ☐ No	
7 Direct expense summary Add lines 2 through 5 in column (d)				()
8 Net gaming income summary Combine line 1, column (d), and line 7				

9 Enter the state(s) in which the organization operates gaming activities _____**a** Is the organization licensed to operate gaming activities in each of these states?**b** If "No," explain _____**10a** Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?**b** If "Yes," explain. _____**11** Does the organization operate gaming activities with nonmembers?**12** Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?

	Yes	No
9a		
10a		
11		
12		

13 Indicate the percentage of gaming activity operated in:

a The organization's facility

13a %

b An outside facility

13b %**14** Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ► _____

Address ► _____

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?**15a**

b If "Yes," enter the amount of gaming revenue received by the organization ► \$ _____ and the amount of gaming revenue retained by the third party ► \$ _____

c If "Yes," enter name and address of the third party

Name ► _____

Address ► _____

16 Gaming manager information

Name ► _____

Gaming manager compensation ► \$ _____

Description of services provided ► _____

_____☐ Director/officer☐ Employee☐ Independent contractor**17** Mandatory distributions

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?

17a

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ _____

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.

OMB No 1545-0047

2009

Open to Public
Inspection

Name of the organization

HAWAII MEDICAL ASSOCIATION

Employer identification number
99-0067306

FORM 990, PART III, LINE 4D, OTHER PROGRAM SERVICES:

**TO PROMOTE HIGH MEDICAL STANDARDS WITHIN THE MEDICAL PROFESSION FOR THE
BETTERMENT OF PUBLIC HEALTH.**

EXPENSES \$ 55724. INCLUDING GRANTS OF \$ 0. REVENUE \$ 120528.

**FORM 990, PART VI, SECTION A, LINE 4: AMENDED IN 2009 ARTICLES OF
INCORPORATION - SEE ATTACHMENT.**

**ADOPTED AT THE OCTOBER 16, 2009 HMA ANNUAL MEMBERSHIP MEETING REVISED
BY-LAWS - SEE ATTACHMENT.**

**FORM 990, PART VI, SECTION A, LINE 6: THERE ARE ACTIVE, SPECIAL, SERVICE,
EMERITUS OR RETIRED MEMBERS.**

**ACTIVE MEMBERS SHALL BE LIMITED TO THOSE MEMBERS WHO ARE LICENSED TO
PRACTICE MEDICINE AND SURGERY IN THE STATE OF HAWAII AND WHO ARE ENTITLED
TO EXERCISE THE RIGHTS OF MEMBERSHIP IN THEIR COMPONENT SOCIETIES,
INCLUDING THE RIGHT TO VOTE. SPECIAL MEMBERS IN THE ASSOCIATION SHALL BE
LIMITED TO THOSE MEMBERS WHO ARE SPECIAL MEMBERS OF THE COMPONENT
SOCIETIES. THEY SHALL HAVE THE SAME RIGHTS AND PRIVILEGES AS ACTIVE
MEMBERS, EXCEPT THE RIGHT TO VOTE AND HOLD OFFICE. SERVICE MEMBERS ARE
COMMISSIONED MEDICAL OFFICERS WHO ARE MEMBERS OF A COMPONENT SOCIETY OF THE
ASSOCIATION SHALL HAVE THE SAME RIGHTS AND PRIVILEGES AS ACTIVE MEMBERS.
RETIRED MEMBERS ARE PHYSICIANS WHO ARE RETIRED FROM ACTIVE CLINICAL OR
ADMINISTRATIVE PRACTICE OF MEDICINE. RETIRED MEMBERS SHALL HAVE THE RIGHT
TO SERVE ON COMMITTEES AND VOTE BUT NEED NO MAINTAIN THEIR LICENSES T**

LHA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule O (Form 990) 2009

932211
02-03-10

SCHEDULE O

(Form 990)

Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990**Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.

OMB No 1545-0047

2009Open to Public
Inspection

Name of the organization

HAWAII MEDICAL ASSOCIATION

Employer identification number
99-0067306

PRACTICE MEDICINE AND SURGERY. EMERITUS MEMBERS ARE PHYSICIANS WHO ARE
OVER AGE 75 AND HAVE AT LEAST 15 PREVIOUS CONSECUTIVE YEARS OF MEMBERSHIP
IN GOOD STANDING IN THE HMA. EMERITUS MEMBERS SHALL HAVE THE RIGHT TO
SERVE ON COMMITTEES AND VOTE. HONORARY MEMBERSHIP MAY BE GRANTED BY THE
ACTION OF COUNCIL TO DISTINGUISHED MEMBERS OF THE PROFESSION.

FORM 990, PART VI, SECTION A, LINE 7A: THE COUNCIL SHALL BE THE EXECUTIVE
AND ADMINISTRATIVE BODY OF THE ASSOCIATION. THE COUNCIL SHALL CONSIST OF
THE COUNCILORS, OFFICERS OF THE ASSOCIATION, DELEGATE(S) AND ALTERNATE
DELEGATES TO THE AMERICAN MEDICAL ASSOCIATION AND PRESIDENTS OF EACH
COMPONENT SOCIETY.

EACH COMPONENT SOCIETY (THE HAWAII COUNTY MEDICAL SOCIETY, THE HONOLULU
COUNTY MEDICAL SOCIETY, THE KAUAI COUNTY MEDICAL SOCIETY AND THE MAUI
COUNTY MEDICAL SOCIETY) SHALL HAVE ONE COUNCILOR FOR EVERY 50 ACTIVITY
MEMBERS AND FRACTION THEREOF ON THE COUNCIL. IN ADDITION, THERE SHALL BE 6
AT-LARGE COUNCILORS. THE COUNCILORS SHALL BE NOMINATED AND ELECTED BY THE
RESPECTIVE COMPONENT SOCIETY. THE AT-LARGE COUNCILORS SHALL BE ELECTED BY
THE GENERAL MEMBERSHIP.

OFFICERS OF THE ASSOCIATION SHALL BE ELECTED BY THE GENERAL MEMBERSHIP.
THE OFFICERS SHALL BE THE PRESIDENT, PRESIDENT-ELECT, SECRETARY, TREASURER,
AND IMMEDIATE PAST PRESIDENT. THE OFFICERS OF THE ASSOCIATION CONSTITUTE
THE EXECUTIVE COMMITTEE WHO HAS THE AUTHORITY TO ACT FOR THE COUNCIL WHEN
NOT IN SESSION.

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.

OMB No 1545-0047

2009

Open to Public
Inspection

Name of the organization

HAWAII MEDICAL ASSOCIATION

Employer identification number
99-0067306

FORM 990, PART VI, SECTION B, LINE 11: PROVIDE COPIES OF FORM 990 TO EACH
MEMBER OF THE EXECUTIVE COMMITTEE AND FINANCE COMMITTEE BEFORE FILING.

PREPARER OF FORM 990 WILL MEET WITH FINANCE COMMITTEE AT A REGULARLY
SCHEDULE MEETING AND REVIEW THE RETURN WITH THEM PRIOR TO FILING.

FORM 990, PART VI, SECTION C, LINE 19: AVAILABILITY OF GOVERNING AND OTHER
DOCUMENTS; THESE DOCUMENTS ARE NOT MADE AVAILABLE TO THE GENERAL PUBLIC.

Part V Transactions With Related Organizations (Complete if the organization answered "Yes" to Form 990, Part IV, line 34, 35, or 36.)**Note.** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?**a** Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity**b** Gift, grant, or capital contribution to other organization(s)**c** Gift, grant, or capital contribution from other organization(s)**d** Loans or loan guarantees to or for other organization(s)**e** Loans or loan guarantees by other organization(s)**f** Sale of assets to other organization(s)**g** Purchase of assets from other organization(s)**h** Exchange of assets**i** Lease of facilities, equipment, or other assets to other organization(s)**j** Lease of facilities, equipment, or other assets from other organization(s)**k** Performance of services or membership or fundraising solicitations for other organization(s)**l** Performance of services or membership or fundraising solicitations by other organization(s)**m** Sharing of facilities, equipment, mailing lists, or other assets**n** Sharing of paid employees**o** Reimbursement paid to other organization for expenses**p** Reimbursement paid by other organization for expenses**q** Other transfer of cash or property to other organization(s)**r** Other transfer of cash or property from other organization(s)**2** If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds

(a) Name of other organization(s)	(b) Transaction type (a-r)	(c) Amount involved
(1) HMA PARTNERS	J	34,074.
(2) HAWAII MEDICAL FOUNDATION	I	1,897.
(3) HAWAII COUNTY MEDICAL SOCIETY	I	2,064.
(4)		
(5)		
(6)		

Continuation of Identification of Related Tax-Exempt Organizations

[illegible]

ARTICLES OF
HAWAII MEDICAL ASSOCIATION
(Revised May 5, 1961, and Amended in 1963, 1964, 1965, 1968, 1971, 1972, 1980 and
1981, 1984, 2006, 2009)

ARTICLES OF INCORPORATION

ARTICLE I – Name

The corporation heretofore, on July 15th, 1856, duly incorporated by charter granted under the laws of the Kingdom of Hawaii under the name of “The Hawaii Medical Society,” and since 1911 as the “Hawaii Territorial Medical Association,” and from 1953 as “Hawaii Medical Association” is hereby continued in perpetuity as a body corporate with all the rights, benefits, privileges, and immunities which now are or hereafter may be secured by law to corporations of this character.

ARTICLE II – Office

The principal office of the corporation shall be at Honolulu, City and County of Honolulu, State of Hawaii, but the corporation shall have the power to establish and maintain such other offices within or without the State of Hawaii as may be deemed necessary or proper.

ARTICLE III – Purpose

The primary purposes of the corporation and the goals for which it is organized are:

- (1) to federate and bring into one organization the medical profession of the State of Hawaii and to unite with similar state medical societies to form the American Medical Association;
- (2) to extend medical knowledge, advance medical science, and promote the betterment of public health;
- (3) to elevation the standards of medical education, and to foster the enactment and enforcement of just medical laws;
- (4) to promote communications among physicians so that the profession shall become more capable in the prevent and cure of disease;
- (5) to guard and foster the interests of members of the medical profession and to enlighten the public in regard to the problems of medicine.

The corporation shall charter or accredit as affiliates of the corporation, county medical societies, whether incorporated or unincorporated, upon such lawful terms and conditions and with such rights and privileges in relation to this corporation as the bylaws shall provide and to such extent as shall not be prohibited by law.

ARTICLE IV – Membership

Membership in the corporation shall be limited to members of a component society. Additional qualifications for such membership may be provided in the bylaws of the corporation, and the manner of admission and expulsion of such members shall be as

provided in the bylaws. Such bylaws, among other things, may provide for life, annual, guest, or other classes of membership, and for membership by reciprocity with other medical societies or association, whether incorporated or unincorporated, and may require as a condition of membership in the corporation, that such members also be members of component societies.

ARTICLE V – Powers

The corporation hereby created shall have the power to sue and be sued in any court; to make and use a common seal and alter the same at its pleasure; to maintain offices to receive, hold, purchase, lease, sell and convey such real and personal property as may be required for the purposes of the corporation; to borrow money and to mortgage or otherwise hypothecate the property of the corporation to secure any of its debts, to appoint such subordinate offices and employees with such titles and with such powers, duties and functions as the business or purposes of the corporation may require; to enact bylaws that are consistent herewith or with any laws for the management of its property, the admission and classification of members, the payment of entrance fees, dues, and assessments; the election, government and removal of its officers and the regulation of its affairs, and any other matters which may properly be regulated by bylaws under this charter or the laws of this State; and, in addition, to have the authority as shall be necessary, appropriate or incidental to the exercise of the objects and powers hereinabove enumerated and such other powers as shall be expressly given by law to corporations of this character. The bylaws, among other things, may require that any specified policies or measures or classes of policies or measures, in order to be adopted by this corporation, shall first be approved, or shall be consented to, by each component society or by the Council, and may provide for and regulate the attendance of delegates and members, and the voting members, in person or by proxy.

ARTICLE VI –Council and Officers

The corporate powers, business, and property of the corporation shall be exercised, conducted and controlled by a Council constituted as hereinafter set forth.

The Council shall be composed of the President, the President-Elect, the immediate Past President, the Secretary, and Treasurer of the corporation the Delegate and Alternate Delegate to the American medical Association, and such number of additional Councilors as shall be provided for in the Bylaws. The process of election for the President, President-elect, Secretary, Treasurer, Delegate(s) and Alternate Delegate(s) to the American Medical Association, and Councilors shall be established by the Council. The Councilors shall be elected for staggered terms. The Council shall approve the appointment of members of committees which report directly to it and shall perform such other duties as shall be prescribed by this Charter or by the Bylaws.

The officers of the Corporation shall be the said President, President-Elect, immediate Past President, Secretary, Treasurer, and such other officers as shall be provided for in the Bylaws. All officers shall hold office until their successors are elected and take office, unless sooner removed. The Council by vote of two-thirds of the members present and voting, may suspend or expel members of the House. Any other officer or employee

of the corporation may be elected, suspended, or removed by the Council unless it is otherwise provided in the Bylaws. In the absence or disability of the President, the President-Elect, and after him the Secretary, and the Treasurer, in the order or priority or under such conditions as shall be prescribed in the Bylaws, may perform the duties of the President. The duties of all officers and employees of the corporation, in addition to those prescribed in this Charter, shall be prescribed in the Bylaws. All members of the Council and all other officers shall be residents of the State, except as may be otherwise provided in the Bylaws in conformity with the laws of this State, and the names and places of residence of all such officers shall be registered with the appropriate official or department of the State of Hawaii from time to time upon their election or appointment.

ARTICLE VII – Filing of Bylaws

A copy of all rules, regulations, and bylaws of the corporation and of all amendments thereof shall be filed with the appropriate official or department of the State of Hawaii within thirty days after the adoption thereof.

ARTICLE VIII - Non-Stock Corporation

The corporation is not organized for profit and it shall not issue certificates of stock or other evidence of ownership of its property, and no part of its assets, income or earnings shall be used for dividends, or otherwise withdrawn or distributed to any of its members. Upon dissolution of the corporation, assets shall be distributed by the Council, after paying or making provisions for the payment of all debts, obligations, liabilities, costs and expenses of the corporation, for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed for a public purpose to the federal, local or state government, or to a charitable non-profit organization.

ARTICLE IX – Limited Liability

The property of the corporation shall alone be liable for the payment of its debts and liabilities, and no member of the corporation shall be liable for any or such debts and liabilities beyond the unpaid amounts, if any, which may be owing from him to the corporation for any fees, dues or assessments therefore validly levied or assessed against him pursuant to this Charter and the Bylaws of the Corporation.

ARTICLE X – Law Applicable

This Charter and the Corporation hereby created shall be subject to all existing laws and to all laws, whether amendatory, repealing or otherwise, that may hereafter be enacted and applicable to charters and corporations of this character.

ARTICLE XI – Amendments

This Charter may be amended at any time by vote of a majority of all the members present and voting at a meeting duly called and held for that purpose, and subject to compliance with all applicable provisions of law.

Hawaii Medical Association Bylaws

Adopted at the October 16, 2009 HMA Annual Membership Meeting

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SECTION 1 0 NAME AND COMPONENT SOCIETIES

- 1.0 The name of the organization is the Hawaii Medical Association (HMA).
- 1.1 The Hawaii Medical Association is dedicated to serving physicians, their patients, and the community through representation, advocacy, and other services directed at providing quality medical care
- 1.2 The Hawaii County Medical Society, the Honolulu County Medical Society, the Kauai County Medical Society, the Maui County Medical Society, the West Hawaii Medical Society, and such component societies as may be granted charters in the future, shall constitute the Hawaii Medical Association
- Physicians practicing in counties without a component society may apply for membership in an adjacent component society
- 1.3 Physicians in a contiguous urban or rural area of the State may make application to the HMA to form a component society. Approval of such applications may be made by the HMA Council according to guidelines established by the HMA Council. Charters shall be issued by the Council and signed by the President and the Secretary
- 1.4 At a regular or special meeting, the HMA Council may revoke the charter of any component society whose actions are in conflict with these bylaws. Such revocation shall not be voted on by the councilors of the component society whose charter's revocation is being considered. Revocation of a component society's charter shall be made effective upon a motion carried by three quarters (3/4) of the members of the HMA Council present and voting.
- 1.5 Each component society shall adopt and maintain a charter of incorporation and/or a constitution and bylaws that shall not be in conflict with the charter and/or constitution and bylaws of this Association and that of the American Medical Association. The terms and provisions of these bylaws shall control and govern each component society, the officers, and members thereof. The charter and/or constitution and bylaws of the component society shall not be amended in any way to conflict with that of this Association.
- 1.6 Duties of the Component Societies
- 1.61 Each component society shall have general supervision of the affairs of the profession in its jurisdiction
- 1.62 Each component society should maintain a roster of its members to include full name, address, medical school, date of graduation, date of license to practice in the State, and such other information as may be deemed pertinent. A roster of the non-affiliated licensed physicians in its geographical area recording the full name, address and such other information as may be available and pertinent may be kept. This duty may be transferred to the HMA by written agreement.
- 1.63 After each regular society meeting, the Secretary of the component society is encouraged to transmit to the HMA a list of changes in its roster and minutes of the meeting.
- 1.64 After the annual meeting of a component society, its Secretary shall send to the Secretary of the HMA a list of its Councilors and a roster of its officers.
- 1.65 Each component society shall collect from its members HMA dues and assessments established by the HMA Council, and shall remit these at least monthly to the Treasurer. This duty may be transferred to the HMA by written agreement made no later than 15 days prior to the start of HMA's annual dues invoicing.
- 1.66 The Treasurer of each component society should collect members' dues for the American Medical Association. These monies shall be sent at least monthly to the HMA for transmittal to the AMA. This duty may be transferred to the HMA by written agreement made no later than 15 days prior to the start of HMA's annual dues invoicing.
- 1.7 A component society shall have the following powers:

- 1.71 to elect its members in conformity with its bylaws,
- 1.72 to make rules and regulations not in conflict with these bylaws,
- 1.73 to provide for its financial support,
- 1.74 to adopt principles of ethics not in conflict with the Principles of Medical Ethics of this Association and of the American Medical Association
- 1.75 to govern the professional conduct of its members, and
- 1.76 to enter into administrative agreements or contracts with each other and/or with the Hawaii Medical Association

SECTION 2.0 GENERAL MEMBERSHIP

- 2.1 Every member of a component society in good standing shall be a member of this Association as an active, special, service, emeritus or retired member, and may be a member of the American Medical Association. The general membership shall consist of all categories of membership. Membership in the Hawaii Medical Association or in any of its component societies shall not be denied because of color, creed, race, religion, sex, citizenship, disability, sexual orientation, or ethnic origin.
- 2.11 Active Members. Active membership shall be limited to those members who are licensed to practice medicine and surgery in the State of Hawaii and who are entitled to exercise the rights of membership in their component societies, including the right to vote.
- 2.12 Special Members. Special membership in this Association shall be limited to those members who are special members of their component societies. They shall have the same rights and privileges as active members, except the right to vote and hold office.
- 2.13 Service Members. Commissioned medical officers who are members of a component society of the HMA shall have the same rights and privileges as active members. They may serve on committees. They are encouraged to apply for active membership if properly qualified.
- 2.14 Retired Members. Physicians who are retired from active clinical or administrative practice of medicine shall qualify for Retired Membership. Retired members shall have the right to serve on committees and vote but need not maintain their licenses to practice medicine and surgery.
- 2.15 Emeritus Members. Physicians who are over age 75 as of January 1 and have at least 15 previous, consecutive years of membership in good standing in the Hawaii Medical Association shall be emeritus members. Emeritus members shall have the right to serve on committees and vote. Emeritus members who are retired need not maintain their medical or osteopathic medical licenses in order to continue membership.
- 2.16 Honorary Members. By action of the Council, the Association may grant honorary membership to distinguished members of the profession.
- 2.17 Physicians not Licensed in Hawaii. Physicians who are not residents of Hawaii and are not licensed in Hawaii, but are licensed to practice medicine elsewhere in the United States may apply for membership. They shall not have the right to vote and hold office until Hawaii residency and licensure is established.
- 2.18 Each member shall adhere to the Principles of Medical Ethics of the American Medical Association and to principles of ethics adopted by this Association.
- 2.19 The HMA is not liable for the actions of its members, but members may be subjected to peer review.
- 2.2 Rights and Privileges

- 2.21 Members may attend any meetings of the Association except for Peer Review upon proper registration
- 2.22 The Secretary of the Hawaii Medical Association shall be officially informed by the Secretary of a component society if a member is not in good standing. This action shall automatically remove the name from the membership roll, and shall be reported to the Council.
- 2.3 Transfer of Membership
- 2.31 A member who moves professional activities to another geographical area in which there is a component society is eligible for membership in that component society upon presentation of a transfer card and satisfactory evidence that dues have been paid in full.
- 2.32 When a member in good standing requests transfer to another component society, a transfer card will be provided without cost
- 2.33 A transferee from another state shall meet all the qualifications for membership in this Association, and shall pay dues to this Association at the end of the period for which dues had been paid to the previous association
- 2.4 Professional Review Body
- This Association shall conduct professional review for the purpose of maintaining the standards of medical practice established by these Bylaws. The professional review activities of this Association shall be conducted by the Investigative Committee, Peer Review Committee, the Council, and the other investigative committees of the HMA, the component societies and their subcommittees. Appeals may be taken to the AMA
- 2.41 Investigative Committee of the HMA
- 2.411 The purpose of the Investigative Committee will be to receive written charges against members of this Association, screen and investigate the charges, resolve the matters informally if possible and appropriate, refer the charges to other committees when appropriate, and lodge Complaints with the Peer Review Committee, if necessary. The Investigative Committee and its panels do not sanction members.
- 2.412 There will be up to eighteen (18) members on this Committee, six (6) to be appointed annually by the President and approved by the Council, for terms of three (3) years. The chair will be elected by the members of this Committee. Committees of the HMA or its component societies that evaluate the practice, fees, and/or utilization activities of its members shall be subcommittees of this committee.
- 2.413 For written charges that are made against a member of this Association, the chair of this Committee shall select an investigative panel from the membership of this committee. Charges shall be considered within 60 days of their receipt.
- 2.414 The party filing written charges and the respondent (collectively the "parties") may provide testimony and evidence regarding the charges. Inquiries shall be conducted without direct confrontations and without attorneys
- 2.415 The members of the investigative panel or committee may provide testimony before the Peer Review Committee when requested.
- 2.42 The Complaint
- 2.421 If an investigative committee, subcommittee, or panel determines that a disciplinary violation may have occurred, it shall lodge a Complaint with the Peer Review Committee
- 2.422 The Complaint shall be in writing; identify the member charged (the "respondent"), contain a concise statement of the alleged facts upon which the Complaint is based bearing the signature of the party initiating the Complaint or a member of the investigative panel, identify the disciplinary violation charged; and identify individuals who have or may provide relevant information about the alleged violation

- 2 43 Disciplinary violations may include any of the following
- 2 431 Conviction of a disciplinary charge by a State agency regulating the license under which the member practices medicine,
- 2.432 Conviction of a felony or criminal offense bearing a substantial relationship to the qualifications, functions, or duties of a physician,
- 2.433 Falsification of statements pertaining to the practice of medicine, e.g., insurance claim forms, certificates, affidavits, other written instruments, or an application for membership in this Association;
- 2.434 Conduct contrary to the Bylaws of this Association or component societies, or to the Principles of Medical Ethics of the AMA or of this Association,
- 2.435 Failure to respond without justification to reasonable request(s) of a professional review body as part of the investigation, hearing proceedings, or appeal regarding a potential disciplinary violation
- 2 44 Peer Review Committee
- 2 441 The Peer Review Committee shall hear all Complaints from an investigative committee, subcommittee, or panel.
- 2 442 There shall be twelve (12) members of this committee Four (4) members will be elected annually by the General Membership for terms of three (3) years Nominations will be made by the nominating committee of the HMA and/or by the General Membership The chair shall be elected by its members
- 2.45 Hearings before the Peer Review Committee
- 2.451 A written notice of the complaint and proposed action shall be given to the parties within sixty (60) days after a Complaint is lodged
- 2 452 The notice of proposed action shall include:
- 2.4521 A copy of the Complaint lodged with the Peer Review Committee,
- 2.4522 A concise statement of the alleged facts upon which the complaint was based,
- 2 4523 The disciplinary violation under consideration,
- 2.4524 The right of the respondent to request a hearing within thirty (30) days of the notice of proposed action,
- 2.4525 A summary of the hearing process before the Peer Review Committee and a copy of the HMA Bylaws,
- 2 4526 A statement of the disciplinary action to be considered in the event the respondent fails to request a hearing,
- 2.4527 A statement that at any hearing the respondent has the right:
- 2.45271 To be represented by an attorney or an advocate chosen by the respondent;
- 2 45272 To have a record made of the proceedings, copies of which may be obtained by the respondent upon payment of any reasonable charges associated with the preparation of that record,
- 2.45273 To call, examine and cross-examine witnesses,
- 2.45274 To present evidence determined to be relevant by the panel or chairman, even if not admissible in a court of law;

- 2.45275 To submit written statements no later than two (2) weeks of the close of the hearing;
- 2 45276 To have additional time to respond to any amendment to the complaint if approved by the committee.
- 2 453 Within thirty (30) days after receiving a timely request for a hearing from the respondent, the Peer Review Committee shall schedule a hearing. Respondent shall be given written notice of the hearing which shall be not less than thirty (30) days from the date of the notice
- 2 454 The notice of the hearing shall include
- 2.4541 The time, date and place of the hearing,
- 2.4542 A list of persons who may be asked to provide testimony at the hearing; and
- 2.4543 The requirement that within fifteen (15) days respondent provide a list of persons who may be called to provide testimony in defense of the complaint
- 2 455 The Peer Review Committee may request a member of an investigative committee, a member of this Association or an attorney to present the evidence in support of the Complaint. Any person so appointed, including an attorney, shall be a member pro tem of the investigative committee
- 2.46 Decisions of the Peer Review Committee
- 2.461 Decisions of the Peer Review Committee shall be based on the preponderance of evidence. A decision adverse to the respondent shall require at least a two-thirds (2/3) vote of the Committee or panel designated to hear the matter
- 2.462 Within thirty (30) days after the conclusion of a hearing on the Complaint, the respondent shall be given written notice of the decision to sustain or dismiss a Complaint. The notice to the respondent shall state the basis for the decision, and a description of any sanctions imposed. When sanctions have been imposed, that decision shall be sent to the President and Secretary of this Association, and to any other officer, committees, members or component society responsible to administer the sanction
- 2 463 If the respondent does not make a timely request for a hearing or fails without good cause to appear at the hearing, the Committee may dispense with the hearing and impose the sanctions described in the notice or lesser sanctions, following deliberations
- 2 464 The respondent shall be informed of the right to appeal the decision of the Peer Review Committee to the Council. An appeal to the Council must be made within fifteen (15) days after written notice of the decision or dismissal is given.
- 2 465 Whenever the Peer Review Committee has imposed a disciplinary sanction against a member, it shall report its action to the Hawaii Medical Board, as the circumstances dictate, within ten (10) days after the decision is final. A decision is final once it has been affirmed by the Council on appeal or the appeal becomes untimely
- 2 47 Disciplinary sanctions may include any of the following.
- 2.471 Referral to a physicians' health organization;
- 2.472 Mandated postgraduate education,
- 2.473 Participation in a program of public service,
- 2 474 Reprimand, censure, probation, suspension, or expulsion from membership in this association and in the component society and/or;

- 2.475 Referral of the decision to the State agency responsible for the regulation of the license under which the member practices medicine, surgery or osteopathy, or to any other governmental authority
- 2.48 Appellate Proceedings
- 2 481 An appeal of the decision of the Peer Review Committee shall be made to the duly elected Council by written notice to the President setting forth the grounds for the appeal. The notice must be submitted within fifteen (15) days after notification of the Peer Review decision.
- 2.482 The Council shall hear the appeal if within thirty (30) days after notice of appeal to the Council the appellant obtains support for the appeal in writing from at least three (3) of the members of the Council and gives notice of such support to the President. Within thirty (30) days of receipt of such notice, the President shall convene a meeting of the Council as provided by these Bylaws, to hear the appeal.
- 2 483 The respondent and the investigative committee shall have the right to submit written statements setting forth the arguments for or against the disciplinary action that has been proposed. Oral arguments may be received at the discretion of the Council
- 2.484 As part of its decision on appeal, the Council may grant a new hearing before the Peer Review Committee and may also provide instructions regarding the conduct of that hearing.
- 2.485 The disciplinary action being appealed shall be affirmed, reversed, or modified by the Council if at least two-thirds (2/3) of the Council members present and voting at the time the vote is taken find that there is a substantial basis for the action taken and the action is consistent with these Bylaws and the bylaws of the component society. Except for good cause shown, no further or new evidence or argument shall be entertained on appeal
- 2.49 General Rules
- 2.491 A final decision of the Peer Review Committee or a decision on appeal of the Council of this Association shall be final and binding upon the respondent, this Association and component society unless the respondent has recourse to the American Medical Association as provided by its Bylaws.
- 2 492 A member who may be in direct economic competition with a respondent may provide testimony in the proceedings, but shall make that direct competition known to the committee. A member in direct economic competition shall not participate in any of the deliberations of the professional review body. A member of the professional review body whose conduct is the subject of a disciplinary investigation or formal proceedings shall be disqualified from participating in the investigative activities and deliberations of these bodies.
- 2 493 No Cause of Action. No member shall have any claim or cause of action against the Association or any of its component societies, committees, members, employees, or legal counsel by reason of the disciplinary proceedings or the disciplinary sanctions imposed
- 2.494 Confidentiality. All records relating to the charges, investigations, hearings, or appeals shall be confidential. All hearings before the professional review body shall be in closed session. Members of an investigative committee may attend hearings before the Peer Review Committee or Council when requested.
- 2.495 Notices. All notices to a respondent required by this Section shall be delivered or sent by certified mail with return receipt requested to the respondent's place of business or to the respondent's residence, and to the chair of the appropriate peer review body. The date of delivery or postmark shall be the date of notice
- 2.496 A member shall participate in only one of the following committees during an active review of a charge of complaint: Council, Investigative Committee, and/or Peer Review Committee

SECTION 3.0 EXECUTIVE COMMITTEE, AMA DELEGATE(S)/ALTERNATE(S), EXECUTIVE DIRECTOR

- 3.1 The officers of the Association shall be the President, President-elect, Secretary, Treasurer, and Immediate Past President.

- 3.2 The officers shall constitute the Executive Committee of the Association. The Executive Committee shall have the authority to act for the Council when not in session. The Executive Committee may approve unbudgeted expenditures up to a total of \$10,000 in any calendar year. Unbudgeted expenditures exceeding the ceiling of \$10,000 must be recommended by the Finance Committee and approved by the Council.
- 3.3 Election. The Officers and Delegate(s) and Alternate Delegate(s) to the American Medical Association shall be elected by the voting members according to the Election by Mail Policy.
- 3.4 The President, President-elect, Secretary, Treasurer, Delegates and Alternate Delegate(s) to the American Medical Association shall continue to hold office until their respective successors have been duly installed (See Sections 7.41 and 3.10). The President-elect shall be elected for a period of one year. The Secretary and the Treasurer shall be elected for two year terms and shall be elected in alternate years. Delegates to the American Medical Association shall be elected for terms of two years. Alternate Delegate(s) to the AMA shall be elected for a term of 2 years. Terms of Delegates and Alternate Delegate(s) will be staggered. The President shall serve as an Alternate Delegate.
- 3.5 Duties of Officers, Delegates and Alternate Delegates to AMA
- 3.51 President. The President shall (1) preside at all meetings of the Association, (2) appoint all committee members except for the elected committees provided for in section 8.0, (3) be an ex-officio member of all committees except the Nominating, Peer Review and Investigative Committees, (4) deliver an inaugural address at the annual meeting, (5) visit the various component societies of the State, (6) perform duties as custom and parliamentary practice may require, and (7) attend meetings of the House of Delegates of the American Medical Association.
- 3.52 President-elect. The President-elect shall (1) become President when duly installed, (2) perform the duties of the President in the absence or temporary incapacity of the President, (3) perform duties as may be requested by the President, (4) be a member of the Council, and (5) be an ex-officio member of every committee except the Nominating, Peer Review and Investigative Committees, and (6) may attend meetings of the House of Delegates of the American Medical Association.

In the event of the President's resignation, removal, incapacity, or death, the President-elect shall serve the remainder of the immediate predecessor's term and continue in office for the subsequent term. Should the office of the President-elect become vacant, the Council shall elect a president-elect who shall serve as president at the end of the term.

- 3.53 Treasurer. The Treasurer shall (1) receive all funds due the Association, and accept bequests and donations, (2) make such payments as are duly authorized, (3) keep an accurate account of all money received and expended, supported by vouchers, (4) render to the Council before each Annual Meeting a statement of accounts together with a budget for the coming year, (5) ensure that the President, immediate Past President, President-elect, Secretary, Treasurer, and the Executive Director be bonded, (6) subject the accounts to audit by the certified public accountant appointed by the Council.

If a vacancy in the office of Treasurer occurs, the Council shall elect an Acting Treasurer to serve until the end of the term.

- 3.54 Secretary. The Secretary shall (1) keep, either personally or through the assistance of the Executive Director, the minutes of all proceedings of the Council and other such meetings as the President may direct, (2) be custodian of all records, books and papers belonging to the Association except those which belong to the Treasurer, (3) provide for the registration of members and delegates at the annual meeting, (4) keep a register of the members of the Association by component societies and a roster of non-affiliated licensed physicians in the State of Hawaii, (5) conduct the official correspondence of the Association, and (6) notify members of meetings, officers of election, and committees of their appointment and duties.

If a vacancy in the office of Secretary occurs, the Council may elect an Acting Secretary to serve until the end of the term.

- 3.55 AMA Delegate(s) and Alternate Dele-gate(s) The Delegate(s) to the AMA shall attend the meetings of the House of Delegates of the AMA at the expense of HMA if budgeted. In the absence of a Delegate, an alternate may attend at the expense of the HMA. If the Delegate(s) or Alternate Delegate(s) cannot attend an AMA meeting, an alternate pro tem may be appointed by the President. If a vacancy in the office of the AMA Delegate occurs, the Alternate Delegate shall serve to the end of the term
- 3.56 Executive Director. The Executive Committee with the approval of Council is empowered to employ and discharge the Executive Director The Council shall appoint a Search Committee to conduct the review of applicants, interview the candidates and to negotiate the salary and benefits, based on recommendations by the Finance Committee The Executive Director shall be charged with the responsibility of carrying out the policies and programs of the Association under the general direction of the President and will be responsible to the Executive Committee through the President The initial as well as subsequent changes in the compensation of the Executive Director shall be made by the Council with the recommendation of the Finance Committee
- In the event of the resignation, removal, incapacity or death of the Executive Director, the Secretary shall assume the duties of that office until the vacancy is filled.
- 3 57 Assistant to the President The President may, with the approval of the Council, appoint one or more assistants from the HMA membership Their duties shall be designated by the President with approval by the Council
- 3 6 With the exceptions of the Nominating, Peer Review and Investigative Committees, the President and President-elect shall serve as ex-officio members of all committees and commissions, with voting privileges and shall be counted in determining a quorum.
- 3 7 Delegates or representatives of this Association to other state or national bodies may be elected as the interests of this Association may require. Credentials shall be issued to all such delegates or representatives, signed by the President and the Secretary
- 3.8 Any person as stated in Section 3.3 may be removed with due process at a special Council meeting called solely for that purpose, by a two-thirds (2/3) vote of duly elected Council members present and voting

SECTION 4 0 THE COUNCIL

- 4 1 The Council shall be the executive and administrative body of the Association Its actions shall be governed by the charter and bylaws of the Association.
- 4 11 The Council shall consist of the Councilors, President, immediate Past President, President-elect, Secretary, Treasurer, Delegate(s) and Alternate Delegate(s) to the American Medical Association, and Presidents of each component society. Representatives from special sections (as described in Section 9 0 SPECIAL SECTIONS) shall be represented on Council with voice and vote. Organized State Specialty Societies, recognized by their National Organizations and/or the American Board of Medical Specialties, who hold at least one Hawaii chapter membership meeting annually, may designate one (1) representative as a Councilor annually, who shall be an HMA member. No Councilor shall participate in Council proceedings if delinquent in dues or assessments If a vacancy occurs among the Councilors, the President of the component society may appoint a member in good standing from that component society to fill the unexpired term.
- 4 12 Its resolutions and actions shall be deliberate and responsive.
- 4 13 Each component society shall have one councilor for every fifty (50) active members and fraction thereof on the Council The number of councilors from each component society shall be determined by the number of active members on the roster of the component society preceding the component society's election. They shall hold office until their successors are elected and installed, unless sooner removed, and shall not serve for more than three (3) consecutive two (2) year terms

- 4 14 In addition there shall be six (6) at-large Councilors, elected by the HMA membership 2 shall be designated for Honolulu County Medical Society and the other 4 for the neighbor island component societies. HMA members shall be allowed to vote for candidates from any component society. At-large Councilors who fail to attend at least 2 meetings per calendar year due to unexcused absences shall lose their seat If a vacancy occurs among the at-large Councilors, the Council shall appoint a replacement to fill the unexpired term.
- 4 15 Any specialty whose councilor fails to attend at least 2 meetings per calendar year due to unexcused absences shall lose that seat for a period of 1 year
- 4.2 Election and Tenure
- 4 21 Councilors shall be elected by plurality vote of the respective Societies by mail for two year terms on a staggered basis
- 4 3 Functions
- 4 31 The Council shall serve as the executive body of the Association and serve as a component of the professional review body of the Association, and serve as the review body for the Finance Committee
- 4 32 As the executive body, it shall provide for and supervise the publication and distribution of all proceedings, transactions, and memoirs of the Association
- 4.33 As part of the professional review body, the Council may, and shall on appeal, consider all questions involving the rights and standing of members, whether in relation to other members, to the component societies, or the Association. All questions of an ethical nature brought before the Association shall be referred to the Council without discussion It shall hear appeals and decide all questions of discipline affecting the conduct of members of component societies and shall report its findings and recommendation to the component society, as provided in 2.4
- 4 34 The Council may order an audit of the accounts of the Treasurer and other agents of the Association and present a statement for dues and a budget for the coming year in the annual report made by the Treasurer All monies received by the Council and its agents, resulting from the discharge of duties assigned to them, shall be paid to the Treasurer
- 4 35 The Council shall review at each regular meeting the income and expenses of the Association It has the authority to approve expenditures not budgeted by the Association to the extent recommended annually by the Finance Committee and approved by the Executive Committee. The Council has the authority and responsibility to balance the budget in regard to both budgeted and unbudgeted items
- 4 36 Duties The Council shall monitor the activities of all committees and commissions and act on their recommendations
- 4 4 Meetings
- 4 41 The Council shall meet according to the President's discretion, but no less than quarterly The yearly schedule shall be announced within 30 days after the Annual Meeting
- 4 42 Any four (4) members of the Council may require the President to call a meeting for such purpose as shall be designated by them in writing.
- 4 43 Council members must receive at least three (3) days notice of Council meetings
- 4 44 Order of Business The following is the suggested order of business at meetings of the Council. (1) call to order, (2) roll call, (3) approval of the minutes, (4) report of the Secretary, (5) report of the Treasurer, (6) reports of the commissions and committees, (7) unfinished business, (8) communications requiring action, (9) communications not requiring action, (10) other business, and (11) adjournment

- 4.45 When a Councilor is absent at the time a Council meeting is called to order, the respective Component Society President may appoint an alternate. If the Component Society President is unavailable at the call to order, the Association President may appoint an alternate from the same Component Society if possible.
- 4.46 Ten percent (10%) of authorized membership shall constitute a quorum.

SECTION 5.0 MEETINGS OF THE ASSOCIATION

- 5.1 Annual Meeting. There shall be an annual meeting which may include the annual Council meeting, scientific meeting, the annual membership meeting, and other events such as banquet, sports tournaments, and commercial exhibits. Each member must be registered to attend the annual meeting.
- 5.2 Annual Membership Meeting
- 5.21 The annual membership meeting mandated by Hawaii Revised Statutes 416-72 shall be held each year during a recess of a Council meeting.
- 5.22 Twenty (20) or more members present shall constitute a quorum and a vote of a majority of those present shall be sufficient to approve any proposal to be referred to the Council for action.
- 5.3 Scientific Meeting
- 5.31 The scientific meeting of the Association will present and discuss subjects related to the art and science of medicine and should be presided over by the chairman of the Scientific Program. This meeting may be held in conjunction with other organizations such as the AMA. The program may include subjects not of a scientific nature.
- 5.32 The Secretary of the Association shall issue guest cards to (1) non-member physicians or members of allied professions registering for the scientific meeting by paying the registration fees determined by the Council, and (2) physicians who under special circumstances had the registration fee waived by the Council.
- 5.4 Alternate Forms of Attendance. Meetings of the Association may be held by telephone, teleconference, video-conference and/or web-conference to include the right to vote as agreed to by the attendees.

SECTION 6.0 ELECTION AND INSTALLATION OF OFFICERS, AND COUNCILORS

- 6.1 Eligibility for Election. Any active member in good standing shall be eligible for election, but shall serve in only one official capacity.
- 6.2 Nominations
- 6.21 Councilors shall be nominated and elected by the respective component societies and their names transmitted to the HMA at the completion of the component society's election. At-large councilors shall be elected by the general membership (section 4.14).
- 6.22 Nominations for positions that are elected by the general membership shall be made by the Nominating Committee and/or by the general membership (Section 7.81).
- 6.3 Elections
- 6.31 Elections shall be by ballot.
- 6.32 The Officers of the Association, Delegate(s) and Alternate Delegate(s) to the AMA and elected committee positions shall be elected by a majority of the votes cast by the voting members according to the Election by Mail Policy. (See Section 8.816) When there is only one nominee for an office or an elected committee position, it shall be the duty of the Secretary to cast the elective ballot for the nominee.
- 6.33 Election of councilors shall be done by plurality vote.

6 4 Installation

- 6.41 Except for the Treasurer, the Officers, Delegates and Alternate Delegate to the American Medical Association and Councilors elected, shall assume offices immediately following adjournment of the annual meeting. The Treasurer shall assume office at the start of the next fiscal year, and shall work with the outgoing Treasurer in the interim.

SECTION 7 0 COMMISSIONS AND COMMITTEES

- 7 1 Commissions and committees may be created by the President or the Council as necessary.

7.2 Appointment of Members

- 7 21 The President shall appoint members for the commissions and the standing and ad hoc committees of the Association, except the elected committees. The President shall designate the chair of each committee except for the Finance Committee, the Nominating Committee, the Peer Review Committee, Investigative Committee, and the Annual Meeting Committee. These appointments shall end annually, unless otherwise provided for.

- 7.22 If practical, each component society shall have at least one member on each committee. A list of committee and commission appointments shall be available to the membership.

- 7 23 Active and dues-paying special members of the Hawaii Medical Association may serve as voting members of any of its commissions and committees. Waiver of dues constitutes payment of dues. The HMA Council may appoint or elect non-members of the HMA as voting or non-voting members of any HMA committee or commission but the majority of the voting members shall be HMA members. The chair shall be a HMA member.

- 7.3 The purpose and functions of all appointed committees shall be specified in the Hawaii Medical Association policies. These policies shall be kept current by the Executive Director with the assistance of the respective commissioners and committee chairs. These policies shall be approved or amended by the Council. The purpose and functions of a newly created committee shall be communicated in writing to its chair by the appropriate authority.

- 7 4 Quorum. The chair of a committee or commission shall set the quorum necessary to conduct business unless otherwise stated in the bylaws.

- 7 5 The chair of any committee assigned to a commission shall make an annual report to the commissioner, who shall include such reports, or the substance thereof, and all recommendations and budget requests therein in the report to the Council. The chair of any committee not assigned to a commission shall make an annual report to the constituting authority. Interim requests for funds shall be directed to the Council.

- 7 6 Ad Hoc Committees. An ad hoc committee of this Association may be created by the President or the Council for the purpose of performing a special duty and shall continue until its function has been performed or it is discontinued by the creating authority.

- 7 7 Standing Committees. All permanent committees of this Association shall be known as standing committees. Any new standing committee shall be confirmed by the Council. They may serve upon request in an advisory capacity to the State Health Department or to any other agency or person when called to do so by the President or the Council.

- 7.72 Professional Review Body (see 2 4)

- 7.8 Elected Committees. The elected committees of the Hawaii Medical Association shall be the Nominating Committee, the Finance Committee, and the Peer Review Committee. The functions and the manner of electing members for these Committees shall be as follows:

- 7.81 Nominating Committee. A nominating committee of eleven (11) members shall be elected by the Council at each annual meeting. The Committee shall be comprised of the last two (2) past presidents, five (5) members from Honolulu County and one (1) from each of the other four (4) component societies. The Committee shall elect its own Chair. A quorum shall be a majority of its members. If a member of a component society cannot attend a meeting, the President of the respective component society will serve in the nominating committee
- 7.812 Nominations for all elected offices and committee positions elected by the general membership shall be received from the general membership by May 15
- 7.813 Notices of meetings of the Nominating Committee shall be sent to its members not less than ten (10) days before each meeting
- 7.814 The committee shall present a slate of nominees for all elected offices and committee positions elected by the general membership.
- 7.815 The Nominating Committee's report, credentials of the nominees, and ballots shall be sent by mail to the voting members by May 30 (or next work day).
- 7.816 The election process shall be approved annually by the Council for the upcoming year.
- 7.817 This Committee shall provide, whenever possible, a choice for all elective offices and committee positions elected by the general membership
- 7.82 Finance Committee. The Finance Committee shall consist of the Treasurer of the Hawaii Medical Association, the Treasurer of each component society, and three (3) at-large members. One at-large member shall be elected annually by the Council from nominees presented by the President of the Association for a three (3) year term. The Chair shall be the Treasurer of the Hawaii Medical Association. The President will appoint a new at-large member from a slate provided by the Treasurer to fill any vacancy
- 7.821 This Committee develops long-range financial plans for the Association. It shall serve as the advisory committee to the pension fund and such other funds as are approved by the Council. It shall maintain liaison with other committees involved in making long-range financial plans. It shall assist the Treasurer to prepare the annual budget for the Association
- 7.822 The Finance Committee shall recommend to the Executive Committee annually the amount Council may spend for unbudgeted items
- 7.83 Peer Review Committee (see 2.4)
- 7.84 If a member of an elected or appointed committee fails to attend at least half of the scheduled meetings in a twelve (12) month period, resigns, or dies, the President, with the approval of the Council, may appoint a replacement to complete that term
- 7.85 All members of elected or appointed committees will continue to serve until their successors are selected.
- 7.9 Commissions. The President or the Council may establish Commissions, each with its designated purpose and responsibility. Each Commission, except the Cancer Commission, shall coordinate, direct and supervise its committees. (See 8.93)
- 7.91 Commissioners. The chair of each commission shall be a voting member of each committee assigned to that commission. The Commissioner shall be invited to attend each meeting of the Council, and if not a member of the Council, shall be accorded the privilege of the floor and the right to participate in matters pertaining to the reports submitted by committees in that commission. The Commissioner or a committee chair may submit a report to the Council at each of its meetings. The report shall include actions, if any, for all of the committees assigned to that commission which would be of concern or require the action of the Council.

- 7.92 Each Commissioner shall prepare an annual report to the Council. The Commissioner should confirm that each committee has definite, defined, specific functions and objectives.
- 7.93 Cancer Commission.
- 7.931 There shall be a Cancer Commission whose primary responsibility shall be to act as the administrative and policy-making body for the Hawaii Tumor Registry consistent with the Hawaii Revised Statutes.
- 7.932 This Commission shall consist of not more than eight (8) physicians, all members of the Hawaii Medical Association. They shall serve three (3) year terms. The members of the Commission shall be appointed by the President of the Hawaii Medical Association, two (2) from nominees named by the Hawaii Division of the American Cancer Society, two (2) from nominees named by the President of the University of Hawaii, and two (2) from nominees named by the Director of the Hawaii State Department of Health. The members shall serve staggered terms and their replacements at the expiration of their terms shall be appointed in the same manner and from the same organizations as their predecessors.
- 7.933 The Cancer Commission shall be directly responsible to the President of the Hawaii Medical Association.
- 7.934 The Cancer Commission's Chair shall be appointed annually by the President of the Hawaii Medical Association from the members of the Commission.
- 7.935 The Commission shall meet periodically and shall submit the minutes of each meeting to the HMA President, the Department of Health, and the Director of the Hawaii Tumor Registry.

SECTION 8.0 SPECIAL SECTIONS

- 8.1 Special sections in this Association shall be established or terminated by a two-thirds (2/3) vote of members present and voting at the Council.
- 8.2 Organized Medical Staff Section.
- 8.21 Purpose. To represent the interests of hospital medical staff physicians and other organized medical groups.
- 8.22 Membership. Voting membership in this section shall be limited to HMA members selected by physicians of eligible hospital medical staffs or medical groups.
- 8.23 Officers. The officers of the section shall consist of the chair, secretary, delegate and alternate delegate to the AMA Organized Medical Staff Section, and a representative to the Council of the HMA.
- 8.24 Governance and Operation. The governing structure and procedural operations of this section shall be established by the section and approved by the HMA Council.
- 8.25 Reports. This section shall submit pertinent reports to the Council, and shall prepare an annual report to the HMA Council.
- 8.3 Young Physicians Section.
- 8.31 Purpose. To provide a direct means for increased young physician participation in the activities of the HMA, and to address the concerns of young physicians.
- 8.32 Membership. All active members of the HMA under age forty (40) or within the first five (5) years of professional practice after residency or fellowship training programs shall be members of the Young Physicians Section.
- 8.33 Officers. The officers of the section shall consist of the Chair, Vice-Chair, Secretary, Delegate and Alternate Delegate to the AMA Young Physicians Section, and a representative to the Council of the HMA.

- 8.34 Governance and Operation. The governing structure and procedural operation of the section shall be established and reviewed with the HMA Council
- 8.35 Reports. The section shall submit pertinent reports to the Council, and shall present an annual report to the HMA Council
- 8.4 Medical Student Section.
- 8.41 Purpose. To provide medical students greater participation in the HMA, a role in policy deliberations, and promote the practice of medicine
- 8.42 Membership. The HMA-MSS consists of medical students who are members of the HMA. The HMA-MSS is a sub-section of the AMA-MSS JABSOM Chapter
- 8.43 Officers. The officers of the AMA-MSS (JABSOM Chapter) will represent the interests of the student members of the HMA. The officers will include the President, Vice President, and Secretary. The President will serve as student representative to the HMA Council and AMA-MSS House of Delegates or appoint an alternate
- 8.44 Governance and Operation. The governing structure and procedural operations of the Section shall be established and reviewed with the HMA Council
- 8.45 Reports. The Section shall submit pertinent reports to the Council and appropriate group as necessary, and shall present an annual report to the HMA Council.
- 8.5 Resident Physician Section.
- 8.51 Purpose. To provide resident physicians greater participation in the activities of the Hawaii Medical Association, and to address the concerns of residents
- 8.52 Membership. The HMA Resident Physician Section consists of HMA members who are current residents in the state of Hawaii
- 8.53 Officers. The officers of the Section shall consist of a Chair, a Vice-Chair from each of the participating residency programs, a Secretary, a Delegate and Alternate Delegate to the HMA Resident Section, and a representative to the Council of the HMA.
- 8.54 Governance and Operation. The governing structure and procedural operations of the Section shall be established and reviewed with the HMA Council
- 8.55 Reports. The section shall submit pertinent reports to the Council, and shall present an annual report to the HMA Council

SECTION 9.0 FUNDS AND EXPENSES

- 9.1 Membership Dues
- 9.11 Members shall pay the prescribed annual dues and all assessments to their component society or HMA. All HMA monies collected by each component society shall be transmitted at least monthly
- 9.12 The annual dues of the American Medical Association shall be transmitted in a like manner
- 9.13 The annual dues of new members shall be prorated on a basis determined by the Council
- 9.14 Honorary members shall be exempt from all dues and assessments of the Association
- 9.15 No refund of dues or assessments may be made to members withdrawing for any reason, or to the estates of deceased members, except by action of the Council.

9 2 Waiver of Dues

9 21 The Council may excuse members from payment of dues, provided they are fully or partially excused from payment of component society dues, and provided the requests for exemption are transmitted through the component society to the Secretary of the Hawaii Medical Association. The dues of any members who, prior to January 1 celebrated their 75th birthday and have at least 15 previous, consecutive years of membership in good standing in the Hawaii Medical Association, or retired from active practice prior to January 1 shall be automatically waived without action by their component society. Dues may also be waived if a member changes status by entering a postgraduate training program (e.g. residency or fellowship).

9.22 A reduction in dues for financial hardship will generally be limited to two consecutive years but additional years will be at the discretion of the Council

9 23 A member whose dues have been waived retains membership status and all the rights and privileges pertaining thereto

9 3 Delinquency

9 31 Members of the Hawaii Medical Association who have been dropped for non-payment of annual dues, assessments, or special funds can be reinstated upon payment of all dues, assessments, and special funds payable for the year of reinstatement.

9.32 A member who has been officially dropped for two years because of non-payment of dues must sign the reinstatement form provided by the Membership Committee.

9.4 Assessments. An equal per capita special assessment may be authorized by the Council upon the active members of this Association (except for those whose dues have been waived) provided, however, that such assessment shall not exceed \$25 per member per twelve-month period without referendum

9 41 The Executive Committee with the authorization of the Council may levy special assessments or may provide for the collection of special funds from its members

9 42 Assessments shall be prorated for new members on a quarterly basis

9 5 Special Funds. Funds may also be raised by voluntary contributions, from the Association's publications, or in any other manner approved by the Council. Fundraising events must be approved by the Council.

9.6 Expenses. The general fund shall consist of all the monies received except those specifically allocated to other funds. This general fund shall be used to defray all expenses incurred by the Association not otherwise provided for.

SECTION 10.0 FISCAL YEAR

10.1 The fiscal year of the Association shall be the calendar year.

10.2 The dues year shall be the calendar year.

SECTION 11.0 MISCELLANEOUS

11 1 The deliberations of the Association shall be governed by parliamentary usage as contained in the current edition of The Standard Code of Parliamentary Procedure, when not in conflict with the Charter and Bylaws

11 2 The Principles of Medical Ethics of the American Medical Association and such principles of ethics adopted by this Association shall govern the conduct of the members in their relations to each other and to the public.

11 3 Gender. The use herein of any pronoun, word or phrase implying gender shall include any gender

SECTION 12.0 AMENDMENTS

- 12.1 These bylaws shall be reviewed annually by the Executive Committee of the Association. Proposed recommendations for amendments by any member in good standing may be submitted to the Bylaws Committee of the Association not less than sixty (60) days prior to the annual Bylaws meeting of the Council or to a duly called meeting of the Association to consider and be voted on. They may be amended at the annual Bylaws meeting of the HMA Council, or at a duly called membership meeting of the Association by a two-thirds (2/3) vote of the members present and voting, provided that notice of the substance of any proposed amendment shall be provided to each member of the Association at least thirty (30) days prior to that meeting. After such notice, changes in such proposed amendments may be adopted at the meeting without further notice to the members.
- 12.2 Editorial changes that do not effect the substance of a bylaw may be adopted by the Council without prior notification of the membership.

**Application for Extension of Time To File an
Exempt Organization Return**

OMB No 1545-1709

▶ **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I and check this box. ☒ **X**
 - If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II (on page 2 of this form).
- Do not complete Part II unless** you have already been granted an automatic 3-month extension on a previously filed Form 8868.

Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension—check this box and complete Part I only. ☐

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Electronic Filing (e-file). Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit www.irs.gov/efile and click on *e-file for Charities & Nonprofits*.

Type or print File by the due date for filing your return. See instructions.	Name of Exempt Organization HAWAII MEDICAL ASSOCIATION		Employer identification number 99-0067306	
	Number, street, and room or suite no. If a P.O. box, see instructions. C/O 1003 BISHOP STREET, SUITE 610			
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. HONOLULU HI 96813			

Check type of return to be filed (file a separate application for each return):

- | | | |
|--|---|------------------------------------|
| ☒ Form 990 | ☐ Form 990-T (corporation) | ☐ Form 4720 |
| ☐ Form 990-BL | ☐ Form 990-T (sec. 401(a) or 408(a) trust) | ☐ Form 5227 |
| ☐ Form 990-EZ | ☐ Form 990-T (trust other than above) | ☐ Form 6069 |
| ☐ Form 990-PF | ☐ Form 1041-A | ☐ Form 8870 |

- The books are in the care of ☐ _____

Telephone No. ☐ _____ FAX No. ☐ _____

- If the organization does not have an office or place of business in the United States, check this box. ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension will cover.

- 1** I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until 8/16/2010, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ▶ ☒ calendar year 2009 or
▶ ☐ tax year beginning _____, and ending _____

- 2** If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period

3 a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$ <u>0</u>
b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$ _____
c Balance Due. Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$ <u>0</u>

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

• If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box. ☒ **X**

Note. Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

• If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1).

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed).

Type or print File by the extended due date for filing the return. See instructions.	Name of Exempt Organization		Employer identification number
	HAWAII MEDICAL ASSOCIATION		99-0067306
	Number, street, and room or suite no. If a P.O. box, see instructions.		For IRS use only
	C/O 1003 BISHOP STREET, SUITE 610		
	City, town or post office, state, and ZIP code. For a foreign address, see instructions.		
	HONOLULU HI 96813		

Check type of return to be filed (File a separate application for each return):

- | | | | |
|--|---|--------------------------------------|------------------------------------|
| ☒ Form 990 | ☐ Form 990-PF | ☐ Form 1041-A | ☐ Form 6069 |
| ☐ Form 990-BL | ☐ Form 990-T (sec. 401(a) or 408(a) trust) | ☐ Form 4720 | ☐ Form 8870 |
| ☐ Form 990-EZ | ☐ Form 990-T (trust other than above) | ☐ Form 5227 | |

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- The books are in the care of ☐ Telephone No. ☐ FAX No. ☐
- If the organization does not have an office or place of business in the United States, check this box. ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) ☐. If this is for the whole group, check this box. ☐. If it is for part of the group, check this box. ☐ and attach a list with the names and EINs of all members the extension is for.

4 I request an additional 3-month extension of time until 11/15/2010.

5 For calendar year 2009, or other tax year beginning , and ending .

6 If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period

7 State in detail why you need the extension INFORMATION NECESSARY TO COMPLETE THE RETURN IS NOT YET AVAILABLE

8 a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	8a	\$ <u>0</u>
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.	8b	\$ <u> </u>
c Balance Due. Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	8c	\$ <u>0</u>

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature Richard P. Terty Title CPA Date 8/2/2010