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Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

2009

Department of the Treasury
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public Inspection

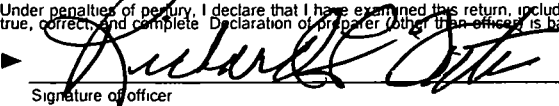
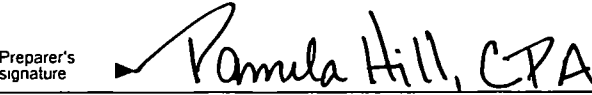
For the 2009 calendar year, or tax year beginning , 2009, and ending ,

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Termination <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See specific instructions.	C Name of organization Texas Access to Justice Foundation		D Employer Identification Number 74-2354575
		Number and street (or P.O. box if mail is not delivered to street address) Room/suite PO Box 12886		E Telephone number (512) 320-0099
		City, town or country State ZIP code + 4 Austin TX 78711		G Gross receipts \$ 22,519,556.
		F Name and address of principal officer Richard L. Tate PO Box 12886 Austin TX 78711		H(a) Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'No,' attach a list (see instructions) H(c) Group exemption number ▶
I Tax-exempt status <input checked="" type="checkbox"/> 501(c) (3) ▶ (insert no) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				
J Website: ▶ www.teajf.org				
K Form of organization <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶				
L Year of formation 1984 M State of legal domicile TX				

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities <u>The Texas Access to Justice Foundation is a nonprofit corporation is organized as a funding source for legal services to indigent Texans in civil matters. The funding primarily generated by interests earned on lawyer's trust accounts (IOLTA) throughout Texas.</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its assets		
	3 Number of voting members of the governing body (Part VI, line 1a)		3 13
	4 Number of independent voting members of the governing body (Part VI, line 1b)		4 13
	5 Total number of employees (Part V, line 2a)		5 8
	6 Total number of volunteers (estimate if necessary)		6 0
	7a Total gross unrelated business revenue from Part VIII, column (C), line 12		7a 0.
b Net unrelated business taxable income from Form 990-T, line 34		7b	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	13,308,704.	7,048,917.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,164,866.	707,297.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	14,473,570.	7,756,214.
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	14,070,807.	13,121,378.
	14 Benefits paid to or for members (Part IX, column (A), line 4)		
Expenses	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	756,444.	746,780.
	16a Professional fundraising fees (Part IX, column (A), line 11e)		
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 56,723.		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)	906,683.	885,269.
	18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	15,733,934.	14,753,427.
	19 Revenue less expenses Subtract line 18 from line 12	-1,260,364.	-6,997,213.
	Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Year
21 Total liabilities (Part X, line 26)		26,487,305.	19,788,444.
22 Net assets or fund balances Subtract line 21 from line 20		8,648,733.	9,346,793.
		17,838,572.	10,441,651.

Part II Signature Block

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	
	Signature of officer 	Date October 25, 2010
Paid Preparer's Use Only	Preparer's signature 	Date 10/05/10
	Firm's name (or yours if self-employed), address, and ZIP + 4 Montemayor Hill & Company, P.C. 3001 South Lamar Boulevard, Suite 320 Austin TX 78704	Check if self-employed <input type="checkbox"/> Preparer's identifying number (see instructions) EIN ▶ 74-2902112 Phone no ▶ (512) 442-0380
	May the IRS discuss this return with the preparer shown above? (see instructions) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

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Part III Statement of Program Service Accomplishments

1 Briefly describe the organization's mission:

The Texas Access to Justice Foundation (TAJF) is a nonprofit corporation organized as a funding source for legal services to indigent Texans in civil matters. The funding is primarily generated

See Form 990, Page 2, Part III, Line 1 (continued)

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code) (Expenses \$ 13,779,636. including grants of \$ 13,121,378.) (Revenue \$ 0.)

During 2009, TAJF made grants totaling \$13,121,378 to various 501(c)(3) organizations and other charities that provide legal services to qualified individuals.

4b (Code) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ 13,779,636.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I		X
4 Section 501(c)(3) organizations Did the organization engage in lobbying activities? If 'Yes,' complete Schedule C, Part II		X
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If 'Yes,' complete Schedule C, Part III		
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? If 'Yes,' complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? If 'Yes,' complete Schedule D, Part V		X
11 Is the organization's answer to any of the following questions 'Yes'? If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable	X	
• Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI		
• Did the organization report an amount for investments— other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII		
• Did the organization report an amount for investments— program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII		
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX		
• Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X		
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? If 'Yes,' complete Schedule D, Part X		
12 Did the organization obtain separate, independent audited financial statement for the tax year? If 'Yes,' complete Schedule D, Parts XI, XII, and XIII	X	
12A Was the organization included in consolidated, independent audited financial statement for the tax year? If 'Yes,' completing Schedule D, Parts XI, XII, and XIII is optional	X	
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? If 'Yes,' complete Schedule F, Part I		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If 'Yes,' complete Schedule F, Part II		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If 'Yes,' complete Schedule F, Part III		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III		X
20 Did the organization operate one or more hospitals? If 'Yes,' complete Schedule H		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II</i>	X	
22 Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III</i>	X	
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, and that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25</i>		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I</i>		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I</i>		X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If 'Yes,' complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If 'Yes,' complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions).		
28a A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
28b A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
28c An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1</i>		X
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O	X	

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Form 990 (2009)

Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1a	Enter the number reported in Box 3 of form 1096, Annual Summary and Transmittal of U.S. Information Returns. Enter -0- if not applicable.	1a	8
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	1b	0
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	X
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	2a	8
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions).	2b	X
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	3a	X
b	If 'Yes,' has it filed a Form 990-T for this year? If 'No,' provide an explanation in Schedule O.	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If 'Yes,' enter the name of the foreign country: See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?	6a	X
b	If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b	If 'Yes,' did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d	If 'Yes,' indicate the number of Forms 8282 filed during the year.	7d	
e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?	7h	
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	8	X
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the organization make any taxable distributions under section 4966?	9a	X
b	Did the organization make any distribution to a donor, donor advisor, or related person?	9b	X
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12.	10a	
b	Gross Receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from other members or shareholders.	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year.	12b	

Part VI Governance, Management and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body		
1b Enter the number of voting members that are independent		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee?		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
4 Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?		X
5 Did the organization become aware during the year of a material diversion of the organization's assets?		X
6 Does the organization have members or stockholders?		X
7a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?		X
7b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following		
a The governing body?	X	
b Each committee with authority to act on behalf of the governing body?	X	
9 Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code)

	Yes	No
10a Does the organization have local chapters, branches, or affiliates?		X
b If 'Yes,' does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?		
11 Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	X	
11A Describe in Schedule O the process, if any, used by the organization to review this Form 990		
12a Does the organization have a written conflict of interest policy? If 'No,' go to line 13	X	
b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c Does the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this is done	X	
13 Does the organization have a written whistleblower policy?	X	
14 Does the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	X	
b Other officers of key employees of the organization	X	
If 'Yes' to line 15a or 15b, describe the process in Schedule O. (See instructions)		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If 'Yes,' has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosures

- 17 List the states with which a copy of this Form 990 is required to be filed ▶ _____
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
☒ Own website ☐ Another's website ☒ Upon request
- 19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public
- 20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization.
 ▶ Joyce Lindsey 1601 Rio Grande Suite 351 Austin TX 78701 (512) 320-0099

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees. See instructions for definition of 'key employees.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if the organization did not compensate any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
G. Joseph Barrientos Director	2.00	X						0.	0.	0.
Ray Farabee Director	2.00	X						0.	0.	0.
Margarita Sanchez Director	2.00	X						0.	0.	0.
Lamont A. Jefferson Director	2.00	X						0.	0.	0.
Judge Suzanne Covington Director	2.00	X						0.	0.	0.
Rose Wilson Director	2.00	X						0.	0.	0.
Tom Godbold Director	2.00	X						0.	0.	0.
Mike McGee Director	2.00	X						0.	0.	0.
Andrew L. Kerr Director	2.00	X						0.	0.	0.
Richard L. Tate Chair	3.00			X				0.	0.	0.
Deborah G. Hankinson Vice Chair	3.00			X				0.	0.	0.
Patty Huffines Secretary	3.00			X				0.	0.	0.
Rep. Pete Gallego Treasurer	3.00			X				0.	0.	0.
Betty Balli Torres Executive Director	40.00			X		X		128,750.	0.	14,544.

Part VIII Statement of Revenue

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514	
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c 296,325.					
	d Related organizations	1d					
	e Government grants (contributions)	1e 6,285,978.					
	f All other contributions, gifts, grants, and similar amounts not included above	1f 466,614.					
	g Noncash contribns included in lns 1a-1f	\$					
	h Total. Add lines 1a-1f		7,048,917.				
PROGRAM SERVICE REVENUE	2a _____		Business Code				
	b _____						
	c _____						
	d _____						
	e _____						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
	OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)		698,040.	0.	0.	698,040.
4 Income from investment of tax-exempt bond proceeds							
5 Royalties							
6a Gross Rents		(i) Real	(ii) Personal				
		b Less rental expenses					
		c Rental income or (loss)					
		d Net rental income or (loss)					
7a Gross amount from sales of assets other than inventory		(i) Securities	(ii) Other				
			14,772,599.				
		b Less cost or other basis and sales expenses		14,763,342.			
		c Gain or (loss)		9,257.			
d Net gain or (loss)			9,257.	0.	0.	9,257.	
8a Gross income from fundraising events (not including \$ 296,325. of contributions reported on line 1c) See Part IV, line 18		a					
		b Less direct expenses	b				
		c Net income or (loss) from fundraising events					
9a Gross income from gaming activities See Part IV, line 19		a					
		b Less direct expenses	b				
		c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances		a					
		b Less cost of goods sold	b				
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11a _____							
b _____							
c _____							
d All other revenue							
e Total. Add lines 11a-11d							
12 Total revenue. See instructions			7,756,214.	0.	0.	707,297.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	12,749,588.	12,749,588.		
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22	371,790.	371,790.		
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	128,750.	0.	128,750.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1) and persons described in section 4958(c)(3)(B))				
7 Other salaries and wages	486,066.	204,358.	281,708.	0.
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	39,211.	12,943.	26,268.	0.
9 Other employee benefits	48,187.	16,546.	31,641.	0.
10 Payroll taxes	44,566.	15,226.	29,340.	0.
11 Fees for services (non-employees)				
a Management	9,634.	5,831.	3,803.	0.
b Legal	3,334.	3,334.	0.	0.
c Accounting	14,500.	0.	14,500.	0.
d Lobbying				
e Prof fundraising svcs. See Part IV, ln 17				
f Investment management fees	44,288.	0.	44,288.	0.
g Other				
12 Advertising and promotion	76,197.	1,399.	74,798.	0.
13 Office expenses	25,714.	4,026.	21,688.	0.
14 Information technology	63,296.	0.	63,296.	0.
15 Royalties				
16 Occupancy	54,856.	0.	54,856.	0.
17 Travel	48,655.	29,305.	19,350.	0.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	97,796.	0.	97,796.	0.
23 Insurance	6,458.	0.	6,458.	0.
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a <u>Projects</u>	375,526.	318,803.	0.	56,723.
b <u>Grant oversight</u>	46,487.	46,487.	0.	0.
c <u>Newsletter</u>	18,528.	0.	18,528.	0.
d _____				
e _____				
f All other expenses				
25 Total functional expenses. Add lines 1 through 24f	14,753,427.	13,779,636.	917,068.	56,723.
26 Joint costs. Check here <input type="checkbox"/> if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

BAA

Form 990 (2009)

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
ASSETS	1 Cash – non-interest-bearing	7,557.	1	139,797.
	2 Savings and temporary cash investments	3,832,384.	2	3,361,586.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	836,189.	4	665,132.
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	3,674.	9	3,674.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 772,071.		
	b Less accumulated depreciation	10b 536,862.	324,470.	10c 235,209.
	11 Investments – publicly-traded securities	21,184,508.	11	15,271,176.
	12 Investments – other securities. See Part IV, line 11		12	
	13 Investments – program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	298,523.	15	111,870.
16 Total assets. Add lines 1 through 15 (must equal line 34)	26,487,305.	16	19,788,444.	
LIABILITIES	17 Accounts payable and accrued expenses	249,205.	17	196,011.
	18 Grants payable	8,102,319.	18	8,900,363.
	19 Deferred revenue	25,000.	19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities. Complete Part X of Schedule D	272,209.	25	250,419.
	26 Total liabilities. Add lines 17 through 25	8,648,733.	26	9,346,793.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 27 through 29 and lines 33 and 34.			
	27 Unrestricted net assets	17,722,702.	27	10,374,955.
	28 Temporarily restricted net assets	115,870.	28	66,696.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, and equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	17,838,572.	33	10,441,651.
34 Total liabilities and net assets/fund balances	26,487,305.	34	19,788,444.	

BAA

Form 990 (2009)

Part XI Financial Statements and Reporting

1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other

If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O

2a Were the organization's financial statements compiled or reviewed by an independent accountant?

b Were the organization's financial statements audited by an independent accountant?

c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O

d If 'Yes' to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both

☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis

3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits

	Yes	No
2a		X
2b	X	
2c		X
3a		X
3b		

BAA

Form 990 (2009)

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include 'unusual grants'.)	5,309,344.	6,866,195.	20,627,976.	13,308,704.	7,048,917.	53,161,136.
2 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf						
3 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.						
4 Total. Add lines 1-through 3	5,309,344.	6,866,195.	20,627,976.	13,308,704.	7,048,917.	53,161,136.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						46,844.
6 Public support. Subtract line 5 from line 4						53,114,292.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	5,309,344.	6,866,195.	20,627,976.	13,308,704.	7,048,917.	53,161,136.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	179,281.	232,469.	651,341.	1,098,779.	698,040.	2,859,910.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						56,021,046.
12 Gross receipts from related activities, etc. (see instructions)					12	794,819.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	94.81 %
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	95.52 %
16a 33-1/3 support test – 2009. If the organization did not check the box on line 13, and the line 14 is 33-1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization. ▶ <input checked="" type="checkbox"/>		
b 33-1/3 support test – 2008. If the organization did not check a box on line 13, or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test – 2009. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test – 2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received (Do not include "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in a activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (add lns 9, 10c, 11, and 12)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%

19a **33-1/3 support tests – 2009.** If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

b **33-1/3 support tests – 2008.** If the organization did not check a box on line 14 or 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Financial Statements

- Complete if the organization answered 'Yes,' to Form 990,
Part IV, lines 6, 7, 8, 9, 10, 11, or 12.
► Attach to Form 990. ► See separate instructions

OMB No 1545-0047

2009

**Open to Public
Inspection**

Employer identification number

Texas Access to Justice Foundation

74-2354575

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts Complete if
the organization answered 'Yes' to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply)

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or pleasure)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ► _____

4 Number of states where property subject to conservation easement is located ► _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easement it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ► _____

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ► \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets
Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1 ► \$ _____

(ii) Assets included in Form 990, Part X ► \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1 ► \$ _____

b Assets included in Form 990, Part X ► \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition accession and other records, check any of the following that are a significant use of its collection items (check all that apply)

- ☐ a Public exhibition
☐ b Scholarly research
☐ c Preservation for future generations
☐ d Loan or exchange programs
☐ e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements Complete if organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV and complete the following table

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV

Part V Endowment Funds Complete if organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as

- a Board designated or quasi-endowment ▶ _____ %
 b Permanent endowment ▶ _____ %
 c Term endowment ▶ _____ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

- (i) unrelated organizations
 (ii) related organizations

b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIV the intended uses of the organization's endowment funds

Part VI Investments—Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated Depreciation	(d) Book Value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		772,071.	536,862.	235,209.
e Other				
Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c))				235,209.

BAA

Schedule D (Form 990) 2009

Part VII Investments—Other Securities See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation Cost or end-of-year market value
Financial derivatives		
Closely-held equity interests		
Other		
Total. (Column (b) must equal Form 990 Part X, col. (B) line 12) ▶		

Part VIII Investments—Program Related (See Form 990, Part X, line 13)

(a) Description of investment type	(b) Book value	(c) Method of valuation Cost or end-of-year market value
Total (Column (b) must equal Form 990, Part X, Col. (B), line 13)		

Part IX	Other Assets (See Form 990, Part X, line 15)
----------------	---

(a) Description	(b) Book value
Accrued interest	111,870.
Total. (Column (b) must equal Form 990, Part X, col (B), line 15)	111,870.

Part X	Other Liabilities (See Form 990, Part X, line 25)
---------------	--

(a) Description of Liability	(b) Amount
Federal Income Taxes	
Student loan repayment plan payable	250,419.
Total (Column (b) must equal Form 990, Part X, col (B) line 25)	250,419.

2. FIN 48 Footnote In Part XIV, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48

Part XI Reconciliation of Change in Net Assets from Form 990 to Financial Statements

1	Total revenue (Form 990, Part VIII, column (A), line 12)	7,756,214.
2	Total expenses (Form 990, Part IX, column (A), line 25)	14,753,427.
3	Excess or (deficit) for the year Subtract line 2 from line 1	-6,997,213.
4	Net unrealized gains (losses) on investments	-399,708.
5	Donated services and use of facilities	
6	Investment expenses	
7	Prior period adjustments	
8	Other (Describe in Part XIV)	
9	Total adjustments (net) Add lines 4 through 8	-399,708.
10	Excess or (deficit) for the year per audited financial statements Combine lines 3 and 9	-7,396,921.

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

1	Total revenue, gains, and other support per audited financial statements	1	7,356,506.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIV)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	7,356,506.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1		
a	Investments expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	399,708.
c	Add lines 4a and 4b	4c	399,708.
5	Total revenue Add lines 3 and 4c. (This must equal Form 990, Part I, line 12)	5	7,756,214.

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

1	Total expenses and losses per audited financial statements	1	14,753,427.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIV)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	14,753,427.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investments expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIV)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses Add lines 3 and 4c (This must equal Form 990, Part I, line 18)	5	14,753,427.

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9, Part III, lines 1a and 4, Part IV, lines 1b and 2b, Part V, line 4, Part X, line 2, Part XI, line 8, Part XII, lines 2d and 4b, and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

Pt XII Line 4b Unrealized loss removed from revenue <\$399,708>

Department of the Treasury
Internal Revenue Service

Complete if the organization answered 'Yes' to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

2009

Open to Public Inspection

Name of the organization

Employer identification number

Texas Access to Justice Foundation

74-2354575

Fundraising Activities. Complete if the organization answered 'Yes' to Form 990, Part IV, line 17
Form 990EZ filers are not required to complete this part

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Mail solicitations | <input type="checkbox"/> Solicitation of non-government grants |
| <input type="checkbox"/> Internet and email solicitations | <input type="checkbox"/> Solicitation of government grants |
| <input type="checkbox"/> Phone solicitations | <input type="checkbox"/> Special fundraising events |
| <input type="checkbox"/> In-person solicitations | |

- 2a** Did the organization have written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?

☐ Yes ☐ No

- b** If 'Yes,' list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization

[illegible]

- 3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing

Part II Fundraising Events. Complete if the organization answered 'Yes' to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other Events	(d) Total Events
		25th Gala (event type)	(event type)	NONE (total number)	(Add col. (a) through col. (c))
REVENUE	1 Gross receipts	296,325.			296,325.
	2 Less Charitable contributions	296,325.			296,325.
	3 Gross income (line 1 minus line 2)	0.			0.
DIRECT EXPENSES	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary Add lines 4- through 9 in column (d)				
	11 Net income summary Combine lines 3, column (d) and line 10				0.

Part III Gaming. Complete if the organization answered 'Yes' to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (Add col. (a) through col. (c))
		1 Gross revenue			
DIRECT EXPENSES	2 Cash prizes				
	3 Non-cash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	Yes _____ % No	Yes _____ % No	Yes _____ % No	
7 Direct expense summary Add lines 2 through 5 in column (d)					
8 Net gaming income summary Combine lines 1, column (d) and line 7					

	YES	NO
9 Enter the state(s) in which the organization operates gaming activities _____		
a Is the organization licensed to operate gaming activities in each of these states?	9a	
b If 'No,' explain _____		
10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?	10a	
b If 'Yes,' explain. _____		
11 Does the organization operate gaming activities with nonmembers?	11	
12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?	12	

13 Indicate the percentage of gaming activity operated in**a** The organization's facility**13a** %**b** An outside facility**13b** %**14** Enter the name and address of the person who prepares the organization's gaming/special events books and records

Name ▶ _____

Address ▶ _____

15a Does the organization have a contact with a third party from whom the organization receives gaming revenue?**15a****b** If 'Yes,' enter the amount of gaming revenue received by the organization \$ _____ and the amount of gaming revenue retained by the third party \$ _____**c** If 'Yes,' enter name and address of the third party

Name ▶ _____

Address ▶ _____

16 Gaming manager information

Name ▶ _____

Gaming manager compensation ▶ \$ _____

Description of services provided ▶ _____

☐ Director/officer☐ Employee☐ Independent contractor**17** Mandatory distributions**a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?**17a****b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

SCHEDULE I
(Form 990)

**Grants and Other Assistance to Organizations,
Governments and Individuals in the United States**

OMB No. 1545-0047

2009

Department of the Treasury
Internal Revenue Service

Complete if the organization answered 'Yes' to Form 990, Part IV, lines 21 or 22.
▶ Attach to Form 990.

Open to Public
Inspection

Name of the organization

Texas Access to Justice Foundation

Employer identification number

74-2354575

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

☒ Yes ☐ No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered 'Yes' to Form 990, Part IV, line 21 for any recipient that received more than \$5,000. Check this box if no one recipient received more than \$5,000. Use Part IV and Schedule I-1 (Form 990) if additional space is needed

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
Texas Rio Grande Legal Aid 300 S. Texas Blvd. Weslaco TX 78596	74-1675230	501(c)(3)	2,601,459.				legal services
Legal Aid of NorthWest Texas 400 North Beach Street Ft. Worth TX 76111	75-0856086	501(c)(3)	2,362,672.				legal services
Lone Star Legal Aid 1415 Fannin 3rd Floor Houston TX 77002	75-1564061	501(c)(3)	2,145,137.				legal services
Texas Legal Services Center 815 Brazos, Ste. 1100 Austin TX 78701	74-2220750	501(c)(3)	1,062,510.				legal services
Oficina Legal del Pueblo 1405 Montopolis Dr. Austin TX 78741	74-1995879	501(c)(3)	435,507.				legal services
Advocacy, Inc. 7800 Shoal Creek Blvd. Austin TX 78757	74-1916289	501(c)(3)	200,863.				legal services
Houston Volunteer Lawyers 712 Main Street Houston TX 77002	76-0090652	501(c)(3)	224,423.				legal services
Oficina Legal de Pueblo U Cesar Chavez & Business B San Juan TX 78589	74-1995879	501(c)(3)	136,521.				legal services

2 Enter total number of section 501(c)(3) and government organizations

3 Enter total number of other organizations

BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

TEEA3901 02/10/10

Schedule I (Form 990) 2009

Continuation Sheet for Schedule I (Form 990)

▶ Attach to Form 990 to list additional information for
Schedule I (Form 990), Part II and Part III.

OMB No. 1545-0047

2009

**Open to Public
Inspection**

Name of the organization		Employer identification number					
Texas Access to Justice Foundation		74-2354575					
Part I Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part II.)							
(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
Legal Hospice of Texas							legal services
3626 N. Hall							
Dallas TX 75219	75-2294537	501 (c) (3)	253,260.				
Casa del Proyecto Liberta							
113 N. First Street							
Harlingen TX 78550	74-1237609	501 (c) (3)	171,438.				legal services
American Gateways							
314 Highland mall Blvd.							
Austin TX 78752	74-2578266	601 (c) (3)	218,620.				legal services
Diocesan Migrant & Refuge							
1117 North Stanton							
El Paso TX 79902	74-2723627	501 (c) (3)	247,372.				legal services
Catholic Charities of Dal							
5415 Maple Avenue							
Dallas TX 75235	75-2745221	501 (c) (3)	241,168.				legal services
NAACP - Houston							
2002 Wheeler Avenue							
Houston TX 77004	76-0239942	501 (c) (3)	139,753.				legal services
Catholic Charities of San							
202 W. French Place							
San Antonio TX 78212	74-1109743	501 (c) (3)	121,442.				legal services
Volunteer Legal Services							
816 Congress Ave							
Austin TX 78701	74-2168895	501 (c) (3)	175,656.				legal services
Southern Disability Law C							
1307 Payne Avenue							
Austin TX 78757	37-1738244	501 (c) (3)	109,142.				legal services

Continuation Sheet for Schedule I (Form 990)

▶ Attach to Form 990 to list additional information for
Schedule I (Form 990), Part II and Part III.

2009

Open to Public
Inspection

Name of the organization		Employer identification number					
Texas Access to Justice Foundation		74-2354575					
Part I Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part II.)							
(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
University of Houston Law 100 Law Center, Room 56 Houston TX 77024	74-6001399	501(c)(3)	106,218.				legal services
Cathedral Justice Project 1700 Texas Avenue Houston TX 77002	71-0933434	501(c)(3)	100,000.				legal services
YMCA International PO Box 740425 Houston TX 77274	74-1109737	501(c)(3)	155,015.				legal services
Equal Justice Center 510 S. Congress Avenue Austin TX 78704	74-3002521	501(c)(3)	389,107.				legal services
Dallas Bar Association Co 2101 Ross Avenue Dallas TX 75201	75-2410525	501(c)(3)	82,483.				legal services
Cabrini Center for Immigr PO Box 66508 Houston TX 77266	74-1109733	501(c)(3)	205,386.				legal services
Catholic Charities of Cen 1817 East 6th Street Austin TX 78702	74-2928450	501(c)(3)	80,297.				legal services
St. Mary's Immigration Cl One Camino Santa Maria San Antonio TX 78228	74-1143128	501(c)(3)	130,015.				legal services
South Texas College of La 1303 San Jacinto Houston TX 77002	76-0382392	501(c)(3)	72,136.				legal services

**SCHEDULE I-1
(Form 990)**

Department of the Treasury
Internal Revenue Service

Continuation Sheet for Schedule I (Form 990)

▶ Attach to Form 990 to list additional information for
Schedule I (Form 990), Part II and Part III.

OMB No 1545-0047

2009

**Open to Public
Inspection**

Name of the organization		Employer identification number					
Texas Access to Justice Foundation		74-2354575					
Part I Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule I (Form 990), Part I.)							
(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
Refugee & Immigrant Center 1305 N. Flores San Antonio TX 78207	74-2436920	501(c)(3)	229,622.				legal services
Texas Advocacy Project, Inc. PO Box 833 Austin TX 78767	74-2237306	501(c)(3)	68,073.				legal services
Legal Aid Society of Lubbock 916 Main Street Lubbock TX 79401	75-1253155	501(c)(3)	102,471.				legal services
Las Americas Immigration 1500 E. Yandell El Paso TX 79902	74-2472774	501(c)(3)	69,711.				legal services
Fort Bend Lawyers Care 1405 A Main Street Richmond TX 77469	20-4370198	501(c)(3)	48,598.				legal services
Catholic Charities of Southeast PO Box 829 Beaumont TX 77704	74-1900345	501(c)(3)	56,191.				legal services
Family Violence Prevention 7911 Broadway San Antonio TX 78209	74-1994151	501(c)(3)	41,827.				legal services
Pro Bar-ABA Fund for Justice 301 E. Madison Avenue Harlingen TX 78550	36-6110299	501(c)(3)	40,121.				legal services
Texas Wesleyan School of Commerce Ft. Worth TX 76102	75-0800691	501(c)(3)	40,000.				legal services

Continuation Sheet for Schedule I (Form 990)

► **Attach to Form 990 to list additional information for Schedule I (Form 990), Part II and Part III.**

Department of the Treasury
Internal Revenue Service

Name of the organization

Name of the organization
Texas Access to Justice Foundation

Employer identification number

Texas Access to Justice Foundation

74-2354575

Part I	Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule 17)	(For 990)	Part II
	Continuation of Grants and Other Assistance to Governments and Organizations in the United States (Schedule 17)	(For 990)	Part II

[illegible]

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.

OMB No 1545-0047

2009

**Open to Public
Inspection**

Name of the organization

Texas Access to Justice Foundation

Employer identification number

74-2354575

Pt VI-B, Line 11A The Foundation's board of directors received a draft of
the 2009 Form 990 for review. They were given a few weeks to
return any questions or comments on the return and these
were addressed accordingly. Upon agreement of the board of directors,
the 2009 Form 990 was then approved for final submission.

Pt VI-B, Line 12c The Foundation requires the Board and all staff to annually read
and sign the conflict of interest policy. During each board
meeting when a vote is on the floor for approval, the chair will ask
if anyone has a conflict and if so that board member abstains from voting.

Pt VI-B, Line 15 See Executive Director Performance Evaluation Procedures-Attachment A
See Key Employees Performance Evaluation Procedures-Attachment B

Pt VI-C, Line 19 The Foundation's governing documents, all policy documents,
and financial statements are available on our website and
upon request from an individual or organization to the Foundation.

Schedule O (Form 990), Supplemental Information to Form 990
Form 990, Page 2, Part III, Line 1 (continued)

Briefly describe the organization's mission

by interest earned on lawyers' trust accounts (IOLTA) throughout Texas.
As of July 1, 1989, Texas attorneys are ordered to participate in the Texas IOLTA Program
if they maintain nominal and/or short-term funds in trust for clients.

TEXAS | ACCESS *to* JUSTICE FOUNDATION

Texas Access to Justice Foundation

Executive Director Performance Evaluation Procedures

1. The Executive Director will be evaluated annually by the board of directors. The board may request evaluations from other key stakeholders in the civil legal services area. A standardized evaluation form will be used. The evaluation will include:
 - a. Assessment of job performance in relation to the quality and quantity of work defined in the job description and to the performance objectives established in the most recent evaluation.
 - b. Clearly stated objectives for future performance.
 - c. Recommendations for further training and skill-building, if applicable.
 - d. A self-evaluation from the executive director.
 - e. A meeting between a designated board member or committee and the executive director will occur to discuss the results of the evaluation. The Executive Director will have an opportunity to comment prior to finalizing the report/evaluation.
2. The chair of the board or the chair of the personnel committee will provide a written report to the Executive Director to be placed in the personnel file.

Schedule O, Form 990(2009)-Attachment A

TEXAS | ACCESS *to* JUSTICE FOUNDATION

Texas Access to Justice Foundation

Key Employees Performance Evaluation Procedures

During November each year, the Executive Director should begin the formal evaluation process with managers. The Executive Director will prepare a draft focusing on whether the manager has met their goals for the year and the performance of duties related to their specific job description. The Executive Director may ask the managers to submit a self-evaluation to help facilitate discussion during the evaluation.

The executive director and the manager will meet to discuss the draft. Changes may be made to the performance plan at this time. They should also discuss the resources needed to complete each task as well as any specific expectations of the manager. The job description should be reviewed annually and changes made as necessary.

Quarterly reviews may be utilized to discuss the progress of meeting the manager's goals. These discussions will provide an opportunity to make any necessary changes to the goals and to discuss any potential problems that may prohibit the successful completion of the functions/goals for the manager.

A copy of the evaluation report will be placed in the manager's personnel file.

TEXAS | ACCESS^{to} JUSTICE FOUNDATION

Grant Program Overview Guidelines for Selecting Recipients and Sub-recipients

The Texas Access to Justice Foundation (www.teajf.org) was created by the Supreme Court of Texas in 1984 and is the primary state-based funding source for the provision of civil legal aid in Texas. TAJF has been selected by a number of funding sources to fund Texas non-profits in the delivery of civil legal services based on its twenty-five year old history of administering grants to and monitoring programs that provide civil legal services to low-income Texans. TAJF has set up an extensive and comprehensive process of grants awards and administration.

The Board of Directors are appointed by the Supreme Court of Texas and the State Bar of Texas. Over 100,000 Texans each year receive services from 40 current grantees. TAJF has awarded in excess of \$253 million dollars in 25 years of existence. TAJF collects and administers a number of different funds including: IOLTA, BCLS (Filing Fee, Pro Hac Vice) and crime victims' funds through an interagency agreement between the Supreme Court of Texas and the Office of Attorney General of Texas. TAJF is considered a leader in the national IOLTA program community, is considered the primary underpinning for the delivery of civil legal aid in Texas.

The management structure for TAJF consists of an Executive Director, Associate Director, Director of Grants, Special Project Manager and Communications Manager. TAJF has the grants management systems necessary to collect and track the data for all financial and programmatic needs. TAJF has received clean independent audits its entire existence.

The guiding principles for all funds administered by TAJF include: •Fiscal responsibility, effectiveness, accountability and transparency: •Coordinate planning and execution to quickly and responsibly deploy funds: •Ongoing assessment of grantees compliance with all grant requirements: •Regular evaluation of the quality and effectiveness of grantees operations and services: •Assessment of the accuracy of information provided in programmatic and financial reports and •Providing technical assistance and recommendations to insure compliance and improve the grantees services and operations.

An on-going oversight system also informs and compliments TAJF's grant awards process. TAJF conducts an on-site review of each grantee at three-year intervals, requires an annual Self Assessment Report (25 page request for narrative and data report on previous year's grant) and meets annually with all grantees – in persona at our annual grantee meeting and via webinar for an annual grant administration meeting during which all reporting requirements, budgeting, permissible activities are reviewed. Additionally, regular contact with grantees throughout the year is a cornerstone of our grants program through listserves and e-mail lists designed to help them identify needs, share programmatic models and spot available resources and fundraising strategies.

Organizations Eligible for Grants.

The Foundation shall make grants to organizations, not individuals. The Board of Directors of the

Foundation has promulgated a policy, consistent with the Supreme Court Rules, which states the criteria to be met by an organization to qualify for consideration of any grant. The criteria provides, among other criteria specified by the Board of Directors, that the organization must be exempt from taxation under Section 501 (c) (3) of the United States Internal Revenue Code, as amended, or corresponding provisions of any subsequent United States Internal Revenue law or laws, have as a primary purpose the delivery of legal services to low-income persons pursuant to income and type of case criteria acceptable to the Board of Directors, be current in all filings required to be made by it with any governmental authority, maintain open records and conduct open meetings (subject to reasonable limitations for an organization of its type), be an equal employment opportunity employer, and be able to demonstrate that it can utilize any funds granted to it in a manner consistent with Rules and policies adopted by the Board of Directors of the Foundation.

Grant Cycles

Request for Funding Proposals (RFP's) are announced annually in the spring inviting potential applicants to submit detailed proposals. Criteria and the process are provided on the Foundation's website along with grant requirements. Applicants are informed of the competitive process and nature since the Foundation has always far more requests for funding than available funds to award.

Criteria for Grants.

The Board of Directors of the Foundation has promulgated the grant criteria policies, consistent with Supreme Court Rules. Such criteria provides that the funds granted by the Foundation may not be used to duplicate a service already funded by another entity or in place of other funds available for the same purpose

To be eligible, an applicant must submit a grant application that includes:

- Proof of non profit status
- Proof of professional liability insurance
- List of Board of Directors
- Board minutes for the previous 12 months
- a narrative portion
 - ☐ identification of the need
 - ☐ plans to address services to meet the need
 - ☐ collaborative partners
 - ☐ identifiable outcomes
- a data collection portion including:
 - ☐ project budget w/ explanation
 - ☐ anticipated fund from other sources
 - ☐ anticipated in-kind support

TAJF staff reviews each application and provides a summary for the TAJF Board of Directors. Additionally, the staff reviews current programs and new requests to ascertain how best to distribute services statewide to achieve optimal services throughout the state. The staff makes recommendations to the TAJF Board. The Board conducts interviews of new applicants to obtain any additional information they need. The Board votes on each grant application by region. Finally, the TAJF Board submits its recommendations to the Texas Supreme Court for their review and approval. An applicant does not become a grantee until the Court signs the Order approving the TAJF Board's recommendations.

Specific Grant Criteria

The Foundation, recognizing the size and vast geographic diversity of the state and the unique needs of its various areas, will consider the following criteria in making grants:

- Track record with the organization
- The number of poor persons served by the applicant/grantee organization
- The types of legal services provided by the organization
- Availability of other funding for the proposed projects
- The number of other organizations in the service area providing similar services
- Requests for one-time needs, e.g. capital additions, outreach campaigns
- Track record of the organization
- Comparison of other similar project's funding
- Special populations
- Funds available in service area
- Unmet needs
- Collaborative efforts
- Potential for leveraging other resources
- Development and expansion of pro bono
- Probability of availability of other future funding sources

The Board of Directors and Awarding of Grants

A major function of the Foundation in its grant making capacity is to award grants to exemplary nonprofit providers of legal services in a competitive process that will result in the most effective and efficient delivery of legal services by selected Texas non-profit organizations.

A detailed outline of the grant awarding process consists of:

(1) The staff reads and summarizes all grant applications received and compiles the board's grant summary book. That manual includes information about the community need to be addressed, funding request, project strategy and staffing, current level of services provided by the organization and miscellaneous additional information that seemed of import when reviewing the organization's application or, if a current grantee, its' most previous Self Assessment Report and site visit report.

Protocols:

- ☐ New grants are awarded every year, not re-funding or renewals
- ☐ The Board of Directors review staff summaries of grant applications in a manual that is distributed
- ☐ The Board of Directors will follow up request to staff for more information when needed
- ☐ The Board will Interview new applicants/current grantees about new project funding requests – oral presentations
- ☐ At the Board meeting when grants awards are deliberated, the Board is divided into teams.
- ☐ Staff will give short introduction to issues associated with each applicant before presentation
- ☐ Applicant representatives will provide 10 minute presentation of grant request
- ☐ Board Team will ask questions

(2) The Board will hear oral presentations from applicants that are invited to participate. Applicants are invited but not required to give an oral presentation. If an applicant decides not to provide a presentation, the Board considers the application based on the grant application, plus any information obtained by the staff as they follow up on questions raised by an evaluation of the application.

(3) The Board is divided into "teams." Each team meets with its assigned applicants and discusses each applicant at the close of the presentation. Generally, the team reaches a consensus on each applicant regarding funding. After the teams have heard the presentations, the full Board reconvenes. Each team presents its findings and recommendations to the full Board and a tentative decision is made on whether or not to fund the applicant. Absent problems with the organization or an instruction by the Board not to fund, all currently funded projects of current grantees receive some level of funding.

Applicants are asked to address:

- ☐ What are the needs and how do you know of the need,
- ☐ How do you propose to address this need,
- ☐ Why is your organization in the best position to address this need, and
- ☐ What other resources has your organization secured to provide civil legal services
- ☐ At the end of each, the Board team will caucus about whether it would like to see the project funded if funding is available
- ☐ The Board Team makes recommendations announced to the full board when it convenes.
- ☐ List of weak or inappropriate applicants – usually with some instructions from the board about what to communicate back to the organization.
- ☐ Scenarios are reviewed by funding source and by funding category
- ☐ Proposed variations are offered and debated until the collective will of the Board is achieved.

To assist the Board in determining funding levels for the applicants, the staff prepares funding scenarios for the Board to consider and discuss during the grants making meeting. Additionally, the Board relies on the staff to share any pertinent knowledge of the applicants that might effect its funding decisions. Consideration is given to the reasonableness of the amount requested, available funds in the area, and objectives of the proposed project. The funding scenarios are designed to give the Board a jumping off point from which to base its funding decisions. In some years, the Board has selected a scenario and made revisions to it before voting on it. In other years, the Board has selected a scenario and voted on it as presented.

Oversight of Grantees

The Foundation conducts several on-site visits to grant recipient organizations each year. The purpose of these visits is the following:

1. Assess the grantee's compliance with the grant requirements contained in the Texas Supreme Court Order and the IOLTA grant agreement;
2. Evaluate the quality and effectiveness of the grantee's operations and services;
3. Assess the accuracy of information provided in the grant application and quarterly reports; and
4. Provide technical assistance and recommendations to encourage compliance and improve the grantee's services and operations.

Board participation on these visits provides important information and perspective that can be valuable when providing technical assistance and, later, when assessing grant applications. They are provided a grant oversight guide listing the kinds of information the Foundation typically seeks from the grantee. Board members typically are asked to participate on one to three visits per year. Their participation will consist of interviews with specific staff and board members of the grant recipient organization, a brief caucus with Foundation staff, and an exit interview with the grantee. They will later be given a draft report and the opportunity to add their comments to the final report.

**Application for Extension of Time To File an
Exempt Organization Return**

OMB No 1545-1709

Department of the Treasury
Internal Revenue Service► **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868**Part I Automatic 3-Month Extension of Time.** Only submit original (no copies needed).A corporation required to file Form 990-T and requesting an automatic 6-month extension – check this box and complete Part I only ☐*All other corporations (including 1120-C filers), partnerships, REMICS, and trusts must use Form 7004 to request an extension of time to file income tax returns*

Electronic Filing (e-file). Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit www.irs.gov/efile and click on *e-file for Charities & Nonprofits*

Type or print File by the due date for filing your return. See instructions	Name of Exempt Organization	Employer identification number
	Texas Access to Justice Foundation	74-2354575
	Number, street, and room or suite number. If a P.O. box, see instructions	
	PO Box 12886	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions	
	Austin	TX 78711

Check type of return to be filed (file a separate application for each return)

- | | | |
|--|--|------------------------------------|
| <input checked="" type="checkbox"/> Form 990 | <input type="checkbox"/> Form 990-T (corporation) | <input type="checkbox"/> Form 4720 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 990-T (section 401(a) or 408(a) trust) | <input type="checkbox"/> Form 5227 |
| <input type="checkbox"/> Form 990-EZ | <input type="checkbox"/> Form 990-T (trust other than above) | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990-PF | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 8870 |

- The books are in the care of ► Joyce Lindsey ✓

Telephone No ► (512) 320-0099 FAX No ► _____

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension will cover.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until Aug 16, 20 10, to file the exempt organization return for the organization named above.

The extension is for the organization's return for

- ☒ calendar year 20 09 or
- ☐ tax year beginning _____, 20 _____, and ending _____, 20 _____

2 If this tax year is for less than 12 months, check reason ☐ Initial return ☐ Final return ☐ Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions

3a \$ 0.

b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.

3b \$ 0.

c Balance Due. Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.

3c \$ 0.

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

BAA For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form 8868 (Rev 4-2009)

• If you are filing for an Additional (Not Automatic) 3-Month Extension, complete only Part II and check this box ☒ X

Note. Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868

• If you are filing for an Automatic 3-Month Extension, complete only Part I (on page 1)

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed)

Type or print File by the extended due date for filing the return. See instructions	Name of Exempt Organization	Employer identification number
	Texas Access to Justice Foundation	74-2354575
	Number, street, and room or suite number. If a P.O. box, see instructions	For IRS use only
	PO Box 12886	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions	
	Austin TX 78711	

Check type of return to be filed (File a separate application for each return)

<input checked="" type="checkbox"/> Form 990	<input type="checkbox"/> Form 990-PF	<input type="checkbox"/> Form 1041-A	<input type="checkbox"/> Form 6069
<input type="checkbox"/> Form 990-BL	<input type="checkbox"/> Form 990-T (section 401(a) or 408(a) trust)	<input type="checkbox"/> Form 4720	<input type="checkbox"/> Form 8870
<input type="checkbox"/> Form 990-EZ	<input type="checkbox"/> Form 990-T (trust other than above)	<input type="checkbox"/> Form 5227	

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- The books are in care of Joyce Lindsey
Telephone No (512) 320-0099 FAX No _____
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ If this is for the whole group, check this box ☐ If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for

- I request an additional 3-month extension of time until Nov 15, 2010
- For calendar year 2009, or other tax year beginning _____, 20____, and ending _____, 20____.
- If this tax year is for less than 12 months, check reason ☐ Initial return ☐ Final return ☐ Change in accounting period
- State in detail why you need the extension All information necessary to file a complete and accurate return is not yet available; therefore, additional time to file is hereby respectfully requested.

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions	8a \$	0.
8b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868	8b \$	0.
8c Balance Due. Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instrs	8c \$	0.

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature [Signature] Title CPA Date 8.11.10