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Form 990-EZ

# Short Form Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2009

Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)  
▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form.  
▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

## A For the 2009 calendar year, or tax year beginning , 2009, and ending

B Check if applicable: <input checked="" type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Termination <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization CREW ORLANDO		D Employer identification number 59-2960643
		Number and street (or P.O. box, if mail is not delivered to street address) Room/suite 390 N. ORANGE AVENUE 1500		E Telephone number (407) 246-8696
		City or town, state or country, and ZIP + 4 ORLANDO, FL 32802-1391		F Group Exemption Number . . . ▶

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method: ☒ Cash ☐ Accrual  
Other (specify) ▶

I Website: ▶ HTTP://CREWORLANDO.ORG/

J Tax-exempt status (check only one) - ☒ 501(c) ( 6 ) (insert no.) 4947(a)(1) or 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990-EZ . . . ▶ \$ 140,920.

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received . . . . .	1	29,354.
	2	Program service revenue including government fees and contracts . . . . .	2	37,730.
	3	Membership dues and assessments . . . . .	3	45,330.
	4	Investment income . . . . .	4	138.
	5a	Gross amount from sale of assets other than inventory . . . . .		
	5b	Less: cost or other basis and sales expenses . . . . .		
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	5c	
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/> . . . . .		
	6a	Gross revenue (not including \$ 1,854. of contributions reported on line 1) . . . . .	6a	28,308.
Expenses	6b	Less: direct expenses other than fundraising expenses . . . . .	6b	17,193.
	6c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a) . . . . .	6c	11,115.
	7a	Gross sales of inventory, less returns and allowances . . . . .	7a	
	7b	Less: cost of goods sold . . . . .	7b	
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	7c	
	8	Other revenue (describe ▶ ATCH 4 ) . . . . .	8	60.
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8 . . . . .	9	123,727.
	10	Grants and similar amounts paid (attach schedule) . . . . .	10	8,422.
	11	Benefits paid to or for members . . . . .	11	0.
Net Assets	12	Salaries, other compensation, and employee benefits . . . . .	12	4,214.
	13	Professional fees and other payments to independent contractors . . . . .	13	14.
	14	Occupancy, rent, utilities, and maintenance . . . . .	14	7,302.
	15	Printing, publications, postage, and shipping . . . . .	15	132,864.
	16	Other expenses (describe ▶ ATCH 6 ) . . . . .	16	152,816.
	17	Total expenses. Add lines 10 through 16 . . . . .	17	-29,089.
	18	Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	18	
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	19	59,529.
	20	Other changes in net assets or fund balances (attach explanation) . . . . .	20	
21	Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . .	21	30,440.	

## Part II Balance Sheets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments . . . . .	59,529.	30,440.
23 Land and buildings . . . . .		
24 Other assets (describe ▶ ) . . . . .		
25 Total assets . . . . .	59,529.	30,440.
26 Total liabilities (describe ▶ ) . . . . .		
27 Net assets or fund balances (line 27 of column (B) must agree with line 21) . . . . .	59,529.	30,440.

**Part III** Statement of Program Service Accomplishments (See the instructions for Part III.)

What is the organization's primary exempt purpose? FACILITATE MEMBER SUCCESS.

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

## Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others )

28 PUBLICATION OF QUARTERLY NEWSLETTERS TO INFORM MEMBERS OF  
CHAPTER ACTIVITIES AND INDUSTRY DEVELOPMENTS.

(Grants \$ \_\_\_\_\_) If this amount includes foreign grants, check here . . . . . ☐

29 MONTHLY PROGRAM MEETINGS TO PROVIDE INFORMATION/EDUCATION  
PERTINENT TO COMMERCIAL REAL ESTATE IN THE ORLANDO AREA.

(Grants \$ \_\_\_\_\_) If this amount includes foreign grants, check here . . . . . ☐

**30** QUARTERLY MEMBERS ONLY MEETINGS PROVIDE NETWORKING FORUM  
IN WHICH TO GAIN LEADS AND DO BUSINESS AMONG MEMBERS.

(Grants \$ \_\_\_\_\_) If this amount includes foreign grants, check here . . . . . ☐

**31 Other program services (attach schedule)** . . . . .

(Grants \$ ) If this amount includes foreign grants, check here . . . . . ►

**32 Total program service expenses** (add lines 28a through 31a) . . . . .

**Part IV** List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (See the instructions for Part IV.)

[illegible]

**Part V Other Information** (Note the statement requirements in the instructions for Part V.)

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity . . . . .		X
34 Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes . . . . .		X
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T.		
a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements? . . . . .		X
b If "Yes," has it filed a tax return on Form 990-T for this year? . . . . .		
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N. . . . .		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0.		
b Did the organization file Form 1120-POL for this year? . . . . .		X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return? . . . . .		X
b If "Yes," complete Schedule L, Part II and enter the total amount involved . . . . .		
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9 . . . . .		
b Gross receipts, included on line 9, for public use of club facilities . . . . .		
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:		
section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .		
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶		
d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .		X
41 List the states with which a copy of this return is filed. ▶		
42a The organization's books are in care of ▶ CREW NETWORK Telephone no. ▶ 785-856-8276		
Located at ▶ 1201 WAKARUSA DRIVE SUTIE 300 LAWRENCE, KS ZIP + 4 ▶ 66049		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? . . . . .	Yes	No
If "Yes," enter the name of the foreign country: ▶		X
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
c At any time during the calendar year, did the organization maintain an office outside of the U.S.? . . . . .		X
If "Yes," enter the name of the foreign country: ▶		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here. . . . . ▶		
and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ 43		
44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		X
45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		X

Form 990-EZ (2009)

**Part VI** **Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

- 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . . **46** ☐ Yes ☐ No
- 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II . . . . . **47** ☐ Yes ☐ No
- 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . . **48** ☐ Yes ☐ No
- 49a Did the organization make any transfers to an exempt non-charitable related organization? . . . . . **49a** ☐ Yes ☐ No
- b If "Yes," was the related organization a section 527 organization? . . . . . **49b** ☐ Yes ☐ No
- 50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None "

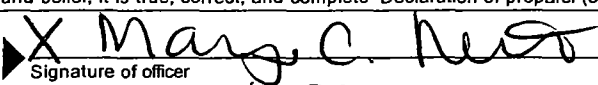
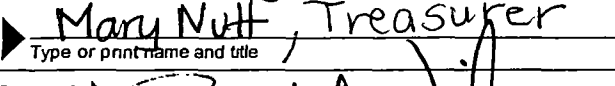
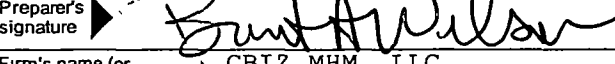
(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

f Total number of other employees paid over \$100,000 . . . . . ▶

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors receiving over \$100,000 . . . . . ▶

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge			
	 Signature of officer		5-12-10 Date	
Paid Preparer's Use Only	 Type or print name and title		Mary Nott, Treasurer	
	Preparer's signature	 Date	Check if self-employed <input type="checkbox"/>	Preparer's identifying number (See instructions)
	Firm's name (or yours if self-employed), address, and ZIP + 4	CBIZ MHM, LLC 11440 TOMAHAWK CREEK PARKWAY LEAWOOD, KS 66211	EIN ▶ 34-1874260	Phone no ▶ 913.234.1000
	May the IRS discuss this return with the preparer shown above? See instructions . . . . . <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Form 990-EZ (2009)

(Form 990 or 990-EZ)

Name of the organization

CREW ORLANDO

**Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.**

▶ **Attach to Form 990 or Form 990-EZ.** ▶ **See separate instructions.**

OMB No. 1545-0047

2009

**Open To Public  
Inspection**

Employer identification number

59-2960643

**Part I** Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

- 1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- |   |                          |                                  |   |                          |                                       |
|---|--------------------------|----------------------------------|---|--------------------------|---------------------------------------|
| a | <input type="checkbox"/> | Mail solicitations               | e | <input type="checkbox"/> | Solicitation of non-government grants |
| b | <input type="checkbox"/> | Internet and email solicitations | f | <input type="checkbox"/> | Solicitation of government grants     |
| c | <input type="checkbox"/> | Phone solicitations              | g | <input type="checkbox"/> | Special fundraising events            |
| d | <input type="checkbox"/> | In-person solicitations          |   |                          |                                       |

- 2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No

- b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
<b>Total . . . . . ▶</b>						

- 3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing.

**Part II Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other Events	(d) Total events (add col. (a) through col. (c))
		GOLF TOURNAMENT (event type)	CELEB OF CHAMPS (event type)	0 (total number)	
Revenue	1 Gross receipts . . . . .	18,178.	6,035.		24,213.
	2 Less: Charitable contributions . . . . .	0.	0.		0.
	3 Gross income (line 1 minus line 2) . . . . .	18,178.	6,035.		24,213.
Direct Expenses	4 Cash prizes . . . . .	0.	0.		0.
	5 Noncash prizes . . . . .	0.	1,510.		1,510.
	6 Rent/facility costs . . . . .	0.	660.		660.
	7 Food and beverages . . . . .	0.	7,130.		7,130.
	8 Entertainment . . . . .	0.	0.		0.
	9 Other direct expenses . . . . .	169.	1,371.		1,540.
	10 Direct expense summary. Add lines 4 through 9 in column (d) . . . . .				( 10,840.)
11 Net income summary. Combine line 3, column (d), and line 10 . . . . .				13,373.	

**Part III Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue . . . . .				
Direct Expenses	2 Cash prizes . . . . .				
	3 Noncash prizes . . . . .				
	4 Rent/facility costs . . . . .				
	5 Other direct expenses . . . . .				
	6 Volunteer labor . . . . .	Yes _____ % No _____ %	Yes _____ % No _____ %	Yes _____ % No _____ %	
	7 Direct expense summary. Add lines 2 through 5 in column (d) . . . . .				( )
	8 Net gaming income summary. Combine line 1, column d, and line 7 . . . . .				

- 9 Enter the state(s) in which the organization operates gaming activities: \_\_\_\_\_
- a Is the organization licensed to operate gaming activities in each of these states? . . . . .
- b If "No," explain: \_\_\_\_\_
- 10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? . . . . .
- b If "Yes," explain: \_\_\_\_\_
- 11 Does the organization operate gaming activities with nonmembers? . . . . .
- 12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? . . . . .

	Yes	No
9a		
10a		
11		
12		

**13** Indicate the percentage of gaming activity operated in:

- |   | 13a | % | Yes | No |
|---|-----|---|-----|----|
| a The organization's facility . . . . . |     |   |     |    |
| b An outside facility . . . . .         | 13b | % |     |    |

**14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ► \_\_\_\_\_

Address ► \_\_\_\_\_

**15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? . . . . .**15a**

- b** If "Yes," enter the amount of gaming revenue received by the organization ► \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ► \$ \_\_\_\_\_

- c** If "Yes," enter name and address of the third party:

Name ► \_\_\_\_\_

Address ► \_\_\_\_\_

**16** Gaming manager information:

Name ► \_\_\_\_\_

Gaming manager compensation ► \$ \_\_\_\_\_

Description of services provided ► \_\_\_\_\_

☐ Director/officer      ☐ Employee      ☐ Independent contractor
**17** Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? . . . . .

**17a**

- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ \_\_\_\_\_



ATTACHMENT 1FORM 990EZ, PART I - INVESTMENT INCOME

<u>DESCRIPTION</u>	<u>AMOUNT</u>
INTEREST INCOME	138.
TOTAL	<u>138.</u>

ATTACHMENT 2FORM 990EZ, PART I - EXCLUDED CONTRIBUTIONS

<u>DESCRIPTION</u>	<u>AMOUNT</u>
MEMBERS ONLY	0.
GOLF TOURNAMENT	0.
CELEBRATION OF CHAMPIONS	0.
CREW CAREERS	1,854.
OTHER SPECIAL EVENTS	0.
TOTAL	<u>1,854.</u>

ATTACHMENT 3FORM 990EZ, PART I - SPECIAL EVENTS AND ACTIVITIES

<u>DESCRIPTION</u>	<u>GROSS REVENUE</u>	<u>DIRECT EXPENSES</u>	<u>NET INCOME</u>
MEMBERS ONLY	4,095.	3,524.	571.
GOLF TOURNAMENT	18,178.	169.	18,009.
CELEBRATION OF CHAMPIONS	6,035.	10,671.	-4,636.
CREW CAREERS	0.	1,787.	-1,787.
OTHER SPECIAL EVENTS	0.	1,042.	-1,042.
TOTALS	<u>28,308.</u>	<u>17,193.</u>	<u>11,115.</u>

CREW ORLANDO

59-2960643

ATTACHMENT 4

FORM 990EZ, PART I - OTHER REVENUE

MISCELLANEOUS INCOME

60.

TOTALS

60.

ATTACHMENT 5FORM 990EZ, PART I - GRANTS AND SIMILAR AMOUNTS PAID  
IN EXCESS OF \$5000

RELATIONSHIP TO SUBSTANTIAL CONTRIBUTOR

AND

RECIPIENT NAME AND ADDRESSFOUNDATION STATUS OF RECIPIENTPURPOSE OF GRANT OR CONTRIBUTIONAMOUNT

## GRANTS PAID

VALENCIA COMMUNITY COLLEGE  
190 S ORANGE AVENUE  
ORLANDO, FL 32801NONE  
501 (C) (3)

CHARITABLE

6,000

TOTAL CONTRIBUTIONS PAID

6,000

FORM 990EZ, PART I - OTHER EXPENSES

SUPPLIES	92.
TRAVEL	5,492.
CONFERENCES, CONVENTIONS	5,035.
MEMBERSHIP EXPENSES	25,033.
PROGRAM EXPENSES	37,516.
WEB COMPUTER EXPENSE	10,519.
SPONSORSHIP EXPENSE	987.
BOARD EXPENSE	5,706.
BANK/CREDIT CARD EXPENSE	2,063.
INSURANCE	405.
GRAPHIC DESIGN EXPENSE	163.
ADMINISTRATIVE EXPENSE	39,853.
TOTAL	<u>132,864.</u>

ATTACHMENT 7FORM 990EZ, PART II - CASH, SAVINGS AND INVESTMENTS

<u>DESCRIPTION</u>	<u>BEGINNING OF YEAR</u>	<u>END OF YEAR</u>
CASH	59,529.	30,440.
TOTALS	<u>59,529.</u>	<u>30,440.</u>