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Form **990-EZ****Short Form**  
**Return of Organization Exempt From Income Tax**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form.

► The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

**2009****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service**A** For the 2009 calendar year, or tax year beginning **January 1**, 2009, and ending **December 31**, 20 **09****B** Check if applicable:

- ☐
- Address change
- 
- ☐
- Name change
- 
- ☐
- Initial return
- 
- ☐
- Terminated
- 
- ☐
- Amended return
- 
- ☐
- Application pending

Please use IRS label or print or type. See Specific Instructions.

**C** Name of organization**City Mission of Findlay Ohio**

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite

**510 West Main Cross Street**

City or town, state or country, and ZIP + 4

**Findlay, OH 45840-3339****D** Employer identification number**51-0137853****E** Telephone number**419-423-9151****F** Group Exemption Number ►• **Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).****G** Accounting Method: ☒ Cash ☐ Accrual  
Other (specify) ►**I** Website: ► **www.findlaymission.org****J** Tax-exempt status (check only one) — ☒ 501(c) ( 3 ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$500,000 or more, file Form 990 instead of Form 990-EZ ► \$ **358,913****Part I** **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See the instructions for Part I.)

<b>1</b>	Contributions, gifts, grants, and similar amounts received . . . . .	<b>1</b>	<b>356,571</b>
<b>2</b>	Program service revenue including government fees and contracts . . . . .	<b>2</b>	<b>0</b>
<b>3</b>	Membership dues and assessments . . . . .	<b>3</b>	<b>0</b>
<b>4</b>	Investment income . . . . .	<b>4</b>	<b>467</b>
<b>5a</b>	Gross amount from sale of assets other than inventory . . . . .	<b>5a</b>	<b>0</b>
<b>b</b>	Less: cost or other basis and sales expenses . . . . .	<b>5b</b>	<b>0</b>
<b>c</b>	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	<b>5c</b>	<b>0</b>
<b>6</b>	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here ► <input type="checkbox"/>		
<b>a</b>	Gross revenue (not including \$ <b>0</b> of contributions reported on line 1) . . . . .	<b>6a</b>	<b>0</b>
<b>b</b>	Less: direct expenses other than fundraising expenses . . . . .	<b>6b</b>	<b>0</b>
<b>c</b>	Net income or (loss) from special events and activities (Subtract line 6b from line 6a) . . . . .	<b>6c</b>	<b>0</b>
<b>7a</b>	Gross sales of inventory, less returns and allowances . . . . .	<b>7a</b>	<b>0</b>
<b>b</b>	Less: cost of goods sold . . . . .	<b>7b</b>	<b>0</b>
<b>c</b>	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	<b>7c</b>	<b>0</b>
<b>8</b>	Other revenue (describe ► <b>Gross Rents</b> ) . . . . .	<b>8</b>	<b>1,875</b>
<b>9</b>	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8 . . . . .	<b>9</b>	<b>358,913</b>
<b>10</b>	Grants and similar amounts paid (attach schedule) . . . . .	<b>10</b>	<b>0</b>
<b>11</b>	Benefits paid to or for members . . . . .	<b>11</b>	<b>0</b>
<b>12</b>	Salaries, other compensation, and employee benefits . . . . .	<b>12</b>	<b>237,785</b>
<b>13</b>	Professional fees and other payments to independent contractors . . . . .	<b>13</b>	<b>0</b>
<b>14</b>	Occupancy, rent, utilities, and maintenance . . . . .	<b>14</b>	<b>41,255</b>
<b>15</b>	Printing, publications, postage, and shipping . . . . .	<b>15</b>	<b>15,916</b>
<b>16</b>	Other expenses (describe ► <b>Other operating and 50,805 non-cash also included in Line 1</b> ) . . . . .	<b>16</b>	<b>79,692</b>
<b>17</b>	<b>Total expenses.</b> Add lines 10 through 16 . . . . .	<b>17</b>	<b>374,648</b>
<b>18</b>	Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	<b>18</b>	<b>-15,735</b>
<b>19</b>	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	<b>19</b>	<b>635,727</b>
<b>20</b>	Other changes in net assets or fund balances (attach explanation) . . . . .	<b>20</b>	<b>-82,891</b>
<b>21</b>	Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . .	<b>21</b>	<b>537,101</b>

**Part II** **Balance Sheets.** If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ.

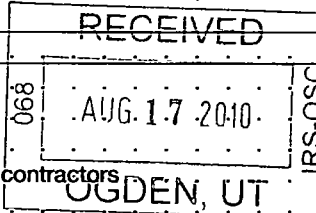
(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
<b>22</b> Cash, savings, and investments . . . . .	<b>223,049</b>	<b>154,658</b>
<b>23</b> Land and buildings . . . . .	<b>383,285</b>	<b>349,528</b>
<b>24</b> Other assets (describe ► <b>Funds held by Community Foundation and ppd expenses</b> ) . . . . .	<b>29,393</b>	<b>44,455</b>
<b>25</b> <b>Total assets</b> . . . . .	<b>635,727</b>	<b>548,647</b>
<b>26</b> <b>Total liabilities</b> (describe ► <b>Payroll liabilities and credit card balances</b> ) . . . . .	<b>0</b>	<b>11,540</b>
<b>27</b> <b>Net assets or fund balances</b> (line 27 of column (B) must agree with line 21) . . . . .	<b>635,727</b>	<b>537,101</b>

SCANNED SEP 09 2010

Expenses

Net Assets



1499

## Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

28	During calendar year 2009 the City Mission provided 712 individuals with 5,502 nights of housing. In addition, a total of 23,180 meals were served to 16,506 residents and 6,674 "drop in guests" that came to the City Mission for meals.		
	(Grants \$ ) If this amount includes foreign grants, check here . . . . ▶ <input type="checkbox"/>	28a	300,137
29			
	(Grants \$ ) If this amount includes foreign grants, check here . . . . ▶ <input type="checkbox"/>	29a	
30			
	(Grants \$ ) If this amount includes foreign grants, check here . . . . ▶ <input type="checkbox"/>	30a	
31	Other program services (attach schedule) . . . . .		
	(Grants \$ ) If this amount includes foreign grants, check here . . . . ▶ <input type="checkbox"/>	31a	
32	<b>Total program service expenses</b> (add lines 28a through 31a) . . . . . ▶	32	

[illegible]

**Part V Other Information** (Note the statement requirements in the instructions for Part V.)

	Yes	No
<b>33</b> Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity . . . . .		✓
<b>34</b> Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes . . . . .	✓	
<b>35</b> If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T.		
<b>a</b> Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements? . . . . .		✓
<b>b</b> If "Yes," has it filed a tax return on <b>Form 990-T</b> for this year? . . . . .		
<b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .		✓
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ <b>37a</b> 0		
<b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .		
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return? . . . . .		✓
<b>b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved . . . . . <b>38b</b>		
<b>39</b> Section 501(c)(7) organizations. Enter:		
<b>a</b> Initiation fees and capital contributions included on line 9 . . . . . <b>39a</b>		
<b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . . <b>39b</b>		
<b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0		
<b>b</b> Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .		✓
<b>c</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ 0		
<b>d</b> Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ 0		
<b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T. . . . .		✓
<b>41</b> List the states with which a copy of this return is filed. ▶ <b>Ohio</b>		
<b>42a</b> The organization's books are in care of ▶ <b>Phil Arnold</b> Telephone no. ▶ <b>419-420-5369</b> Located at ▶ <b>510 West Main Cross Street, Findlay, OH</b> ZIP + 4 ▶ <b>45840-3339</b>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? . . . . .	Yes	No
If "Yes," enter the name of the foreign country: ▶		✓
See the instructions for exceptions and filing requirements for <b>Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts</b> .		
<b>c</b> At any time during the calendar year, did the organization maintain an office outside of the U.S.? . . . .		✓
If "Yes," enter the name of the foreign country: ▶		
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here . . . . . ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b>		
<b>44</b> Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .	Yes	No
		✓
<b>45</b> Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		✓

**Part VI**

**Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46–49b and complete the tables for lines 50 and 51.

	Yes	No
<b>46</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .	<b>46</b>	<input checked="" type="checkbox"/>
<b>47</b> Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II . . . . .	<b>47</b>	<input checked="" type="checkbox"/>
<b>48</b> Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .	<b>48</b>	<input checked="" type="checkbox"/>
<b>49a</b> Did the organization make any transfers to an exempt non-charitable related organization? . . . . .	<b>49a</b>	<input checked="" type="checkbox"/>
<b>b</b> If "Yes," was the related organization a section 527 organization? . . . . .	<b>49b</b>	<input checked="" type="checkbox"/>

**50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
None				

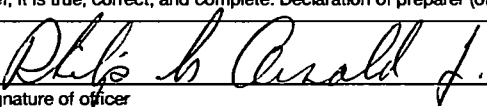
**f** Total number of other employees paid over \$100,000 . . . . . **None**

**51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
None		

**d** Total number of other independent contractors each receiving over \$100,000 . . . . . **None**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

<b>Sign Here</b>		<b>8-11-10</b>
	Signature of officer	Date
	<b>Philip G. Arnold Jr., Treasurer</b>	<b>August 11, 2010</b>
	Type or print name and title	

<b>Paid Preparer's Use Only</b>	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Preparer's identifying number (See instructions)
	Firm's name (or yours if self-employed), address, and ZIP + 4	EIN	Phone no.	
	May the IRS discuss this return with the preparer shown above? See instructions . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No			

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No. 1545-0047

**2009**

**Open to Public  
Inspection**

Name of the organization

City Mission of Findlay Ohio

Employer identification number

51 : 0137853

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I      b ☐ Type II      c ☐ Type III—Functionally integrated      d ☐ Type III—Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? . . . . .
- (ii) A family member of a person described in (i) above? . . . . .
- (iii) A 35% controlled entity of a person described in (i) or (ii) above? . . . . .

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

**h Provide the following information about the supported organization(s).**

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
<b>Total</b>									

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
 (Complete only if you checked the box on line 5, 7, or 8 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .	272,716	311,917	345,039	387,073	356,571	1,673,396
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .	0	0	0	0	0	0
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .	0	0	0	0	0	0
<b>4 Total.</b> Add lines 1 through 3 . . . . .	272,716	311,917	345,039	387,073	356,571	1,673,396
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						0
<b>6 Public support.</b> Subtract line 5 from line 4. . . . .						1,673,396

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>7</b> Amounts from line 4 . . . . .	272,716	311,917	345,039	387,073	356,571	1,673,396
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .	1,093	7,734	10,603	8,419	2,342	30,191
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .	0	0	0	0	0	0
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) . . . . .	0	0	0	0	0	0
<b>11 Total support.</b> Add lines 7 through 10 . . . . .						1,703,587
<b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .					12	
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . .						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f)) . . . . .	<b>14</b>	98.2 %
<b>15</b> Public support percentage from 2008 Schedule A, Part II, line 14 . . . . .	<b>15</b>	98.2 %
<b>16a 33 1/3 % support test—2009.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3 % or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . .		<input checked="" type="checkbox"/>
<b>b 33 1/3 % support test—2008.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3 % or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
<b>17a 10%-facts-and-circumstances test—2009.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
<b>b 10%-facts-and-circumstances test—2008.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► . . . . .		<input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . .						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513 . . . . .						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
<b>6 Total.</b> Add lines 1 through 5 . . . . .						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . . .						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . . .						
<b>c</b> Add lines 7a and 7b . . . . .						
<b>8 Public support</b> (Subtract line 7c from line 6.) . . . . .						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
<b>9</b> Amounts from line 6 . . . . .						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . . .						
<b>c</b> Add lines 10a and 10b . . . . .						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . . .						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV) . . . . .						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . . .						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f)) . . . . .	<b>15</b>	%
<b>16</b> Public support percentage from 2008 Schedule A, Part III, line 15 . . . . .	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2009</b> (line 10c, column (f) divided by line 13, column (f)) . . . . .	<b>17</b>	%
<b>18</b> Investment income percentage from <b>2008</b> Schedule A, Part III, line 17 . . . . .	<b>18</b>	%

**19a 33⅓ % support tests—2009.** If the organization did not check the box on line 14, and line 15 is more than 33⅓ %, and line 17 is not more than 33⅓ %, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**b 33⅓ % support tests—2008.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓ %, and line 18 is not more than 33⅓ %, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► ☐



**Part IV** **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.

Area for supplemental information with horizontal dashed lines.

## Part V, Line 34 – Changes to governing document

**CODE OF REGULATIONS  
OF THE CITY MISSION OF FINDLAY, OHIO****Article I NAME**

The name of this non-profit corporation shall be THE CITY MISSION OF FINDLAY, OHIO. Its address is Findlay, Hancock County, Ohio.

**Article II OBJECTIVES**

The objectives of the City Mission are:

to serve local and transient homeless persons by providing emergency shelter, food, and clothing,

to provide non-denominational Christian religious services,

to give spiritual counsel, guidance, and comfort to those in need,

to cooperate with governmental agencies and other religious and social organizations in helping the poor and needy,

to operate and conduct its activities exclusively for religious charitable purposes in such a manner that it qualifies as an exempt organization under Section 501©(3) of the Internal Revenue Code, and

to receive contributions and make expenditures in fulfillment of the above objectives.

Revision of ARTICLE II adopted 12/14/99

**Article III GOVERNING BODY**

A Board of Trustees consisting of twelve (12) members shall govern the City Mission. The Board shall consist of ten (10) elected trustees and also the General Director and the Associate Director. The General Director and the Associate Director shall always serve as trustees. A term of service consists of four consecutive years beginning on January 1st and concluding on December 31st four years later.

In the 2007 transition from eight (8) elected members to ten (10), it was necessary to make one of the new positions a two (2) year term with the option of renewing that position for an additional four (4) year term at the beginning of 2010. At that point in time, succession will have three (3) members' terms on the Board beginning on even years, and two (2) members' terms on the Board beginning on odd years.

Board members who have served a full term may serve a consecutive full term if requested by the Nominating Committee and approved by a majority vote of the Board. Vacancies may be filled at anytime with a majority vote of the Board of Trustees. Any person elected to fill an unexpired term may elect to serve a consecutive full four (4) year term commencing at the end of the first term with a majority Board approval. Any Trustee, who fails to attend three consecutive meetings of the Board without being excused, shall automatically be dismissed from the Board.

Revision of ARTICLE III, paragraph 2 adopted 11/19/07

Revision of ARTICLE III, paragraph 3 adopted 09/21/09

**Article IV NOMINATING PROCEDURE**

Those Churches who are supporting City Mission shall be contacted prior to trustee elections inviting them to submit candidates for the Board of Trustees. Members of the Board as well as the President and the Directors may also nominate candidates. The Board is encouraged to seek candidates who possess leadership and/or fiscal skills. The election to the Board of Trustees will be held during the November meeting and their term shall begin on January 1st of the year following the election.

*(Note: See policy on Nominating Committee)*

**Article V OFFICERS OF THE BOARD OF TRUSTEES**

Each officer of the Board of Trustees shall serve until his/her successor has been elected. Officers shall be elected at the regular November meeting.

**President**

The President shall preside at all the meetings of the Board of Trustees, appoint subcommittees as are necessary and perform other duties that may be approved by the Board of Trustees, serve as a member of all committees, and may appoint designees as needed.

**Secretary**

The Secretary shall keep records of all the meetings of the Board of Trustees, provide minutes of the prior meeting, provide copies of the Board minutes of the prior meeting to the members of the Board prior to the next scheduled Board meeting, submit a brief news article which has been approved by the President and/or Director to the local newspaper the day after the Board meeting, and perform such other duties as the President or the Board may direct.

**Treasurer**

The Treasurer shall manage all funds belonging to City Mission, keep accurate accounting of these funds, make a financial report at each meeting of the Board of Trustees, arrange for an annual audit, **review, or compilation** to be performed outside the membership of the Board, **select an independent CPA at the Board's recommendation**, make appropriate monetary drafts to satisfy the debits and expenses involved in the operation of City Mission, **provide a copy of the Form 990, including required schedules, as ultimately filed with the IRS, to each member of the Board before it is filed**, and perform such other duties as the President or the Board may direct.

Treasurer's duties amended (**bold**) 07/20/09 to meet IRS requirements

**Director(s) of the Mission**

The Mission Director(s) shall operate City Mission under the guidance of the Board of Trustees. The Director(s) shall submit monthly written reports containing the actions of City Mission at each monthly meeting or upon request of the President.

**Article VI MEETINGS OF THE BOARD OF TRUSTEES**

Meetings of the Board of Trustees shall be held at a date and time determined at the previous meeting. The President or designee shall preside at all meetings of the Board of Trustees. The President may call special meetings of the Board. A majority of all Trustees shall constitute a quorum.

A meeting of Executive Session defined as only elected Board members may be called at any regular meeting, or in a special meeting.

**Article VII FUNDS**

Funds and other assets of City Mission shall be held, invested, reinvested, expended, and distributed by the Board of Trustees only for purposes authorized by the Articles of Incorporation, the Code of Regulations, and the laws of the State of Ohio, provided that no expenditures shall be made and no activities authorized by the Board that could/would cause City Mission to lose its classification as a 501(c)(3) organization exempt from Federal Income Taxes. **Under these circumstances, no Board member or employee of City Mission shall engage in any lobbying or other political activity which could jeopardize the Mission's tax exempt status. Neither shall the Mission accept any endorsement from or make any endorsement of a political group or individual.**

Amended (bold) 07/20/09 to meet IRS requirements

#### **Article VIII AMENDMENTS**

This Code of Regulations may be added to, repealed, or amended by a majority vote, a quorum present, at a regularly called meeting of the Board of Trustees provided notice of the proposed amendment has been sent to all Trustees along with a notice of the meeting at least one week prior to the meeting of the Board.

Revised 01/14/00

**Page 1, Line 20, Other changes in net assets - \$82,891 decrease in value**

This amount is comprised of:

Depreciation	-61,780
Change in Community Foundation Value	12,736
Adjustments to 1/1/2009 Fixed Assets	-29,882
Adjustments to 1/1/2009 Current Assets & Liabilities	-3965
Part 1, Line 20	<u>-82,891</u>

The calculation of depreciation is shown in a separate attachment.

The Community Foundation explanation is shown below.

Prior to 1/1/2009, all Fixed Assets were treated as a single category with a single asset life. The review of Fixed Assets and grouping into asset classifications resulted in a reduction in the net value of these assets of \$29,882.

On 1/1/2009 the City Mission financial records were moved to an accounting software (Quickbooks) from a checking software (Quicken) which allows for more comprehensive tracking of assets and accounts. This resulted in the inclusion of Current Assets and Liabilities for year end 2009 which resulted in a net decrease in net assets of \$3,965.

**Page 1, Line 24, Other Assets - \$42,129**

The amount listed, \$42,129, represents funds invested in the Community Foundation of Findlay-Hancock County (Community Foundation). The Community Foundation is a non-profit organization that supports various charities in the Findlay-Hancock area. The amounts held with the Community Foundation are invested generating investment income and can appreciate/depreciate through changes in the value of the investments. The general public can make contributions to the City Mission funds through the Community Foundation. Use of the funds is subject to restrictions as determined by the Community Foundation. This balance represents a \$12,736 increase in value over the balances as of December 31, 2008.

Page 1, Line 20 - Depreciation - \$61,780

Page 1, Line 23 - Book value of Land &amp; Buildings - \$349,528

Year	Category	Description	Life	Asset Categories						Total	Accum Depr
				Land	Building	Equip-fixed	Appliance	Computer	Furnishings	Vehicle	
1997	land	original bldg	30	10,000	20,000						30,000
1998	land	Front Street property	30	10,000	43,000						53,000
1998	building	bldg construction	30		420,909						420,909
2000	equip-fixed	misc bldg equipment	15			50,000					50,000
2001	equip-fixed	8 kw gas generator	15			10,852					10,852
2001	appliance	security cameras	5				6,620				6,620
2001	appliance	security cameras	5				600				600
2002	appliance	call station	5				674				674
2002	computer	computer & printer	3					1,898			1,898
2002	computer	copier	3					744			744
2002	furnish	carpet	5						880		880
2003	appliance	dishwasher	5								5,273
2003	computer	office pc	3					1,107			1,107
2004	equip-fixed	replace tile floor	15			949					949
2004	appliance	refrigerator	5				1,322				1,322
2005	appliance	alarm system	5				2,041				2,041
2007	computer	new copier	3					968			968
2007	equip-fixed	replace furnace from floo	15			4,500					4,500
2007	appliance	security cameras	5				2,233				2,233
2008	computer	new copier	3					2,646			2,646
2008	vehicle	van	5							5,000	5,000
2008	equip-fixed	basement door replacen	15		612						612
2008	equip-fixed	basement electrical	15		2,555						2,555
2008	equip-fixed	replace water heaters	15			1,500					1,500
2008	furnish	upstairs carpet	5						2,720		2,720
2008	equip-fixed	upstairs floor & drain	15			3,680					3,680
2008	equip-fixed	repair sewer and gas line	15			3,154					3,154
2009	building	508 west main cross	0	9,300	36,880						46,180
2009	building	grade and pave lots	30		3,800						3,800
2009	appliance	security cameras	5				889				889
2009	furnish	new chairs	5						666		666
2009	computer	computers	3					6,369			6,369
				29,300	534,590	67,801	19,652	13,732	4,266	5,000	674,342
											324,814

## Category Summary

Account	12/31/2009		1/1/2009		2009
	Total Fixed Assets	Accumulated Depreciation	Accumulated Depreciation	Depreciation	
13200 depr - buildings	553,889	249,625	197,985	51,640	
13400 depr - fixed equip	77,802	47,454	42,268	5,187	
13500 depr - appliances	19,652	17,531	16,455	1,076	
13600 depr - furnish	4,266	1,763	1,152	611	
13700 depr - computer	13,732	6,940	4,674	2,266	
13800 depr - vehicles	5,000	1,500	500	1,000	
	674,342	324,814	263,034	61,780	