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Return of Private Foundation

OMB No 1545-0052

2009

Department of the Treasury
Internal Revenue Serviceor Section 4947(a)(1) Nonexempt Charitable Trust
Treated as a Private Foundation

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements.

For calendar year 2009, or tax year beginning

, and ending

G Check all that apply:

☐ Initial return☐ Initial return of a former public charity☐ Final return☐ Amended return☐ Address change☐ Name changeUse the IRS
label.
Otherwise,
print
or type.
See Specific
Instructions.

Name of foundation

DON E. & CHARLOTTE J. WILLIAMS
CHARITABLE FOUNDATION, INC.

Number and street (or P O box number if mail is not delivered to street address)

C/O FRANK NOWINSKI, 1000 36TH AVENUE

Room/suite

City or town, state, and ZIP code

MOLINE, IL 61265

A Employer identification number

36-3611702

B Telephone number

309-797-3000

C If exemption application is pending, check here ☐D 1. Foreign organizations, check here ☐2. Foreign organizations meeting the 85% test,
check here and attach computation ☐E If private foundation status was terminated
under section 507(b)(1)(A), check here ☐F If the foundation is in a 60-month termination
under section 507(b)(1)(B), check here ☐

H Check type of organization:

☒ Section 501(c)(3) exempt private foundation☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundationI Fair market value of all assets at end of year
(from Part II, col (c), line 16)

\$ 1,817,432. (Part I, column (d) must be on cash basis.)

J Accounting method: ☒ Cash ☐ Accrual☐ Other (specify)

Part I Analysis of Revenue and Expenses

(The total of amounts in columns (b), (c), and (d) may not
necessarily equal the amounts in column (a).)(a) Revenue and
expenses per books(b) Net investment
income(c) Adjusted net
income(d) Disbursements
for charitable purposes
(cash basis only)

Revenue	1	Contributions, gifts, grants, etc., received			N/A	
	2	Check <input checked="" type="checkbox"/> if the foundation is not required to attach Sch B				
	3	Interest on savings and temporary cash investments				
	4	Dividends and interest from securities	61,564.	61,564.		STATEMENT 1
	5a	Gross rents				
	b	Net rental income or (loss)				
	6a	Net gain or (loss) from sale of assets not on line 10	-80,781.			
	b	Gross sales price for all assets on line 6a	244,637.			
	7	Capital gain net income (from Part IV, line 2)		0.		
	8	Net short-term capital gain				
Operating and Administrative Expenses	9	Income modifications				
	10a	Gross sales less returns and allowances				
	b	Less: Cost of goods sold				
	c	Gross profit or (loss)				
	11	Other income	298.	0.		STATEMENT 2
	12	Total. Add lines 1 through 11	-18,919.	61,564.		
	13	Compensation of officers, directors, trustees, etc	21,312.	13,427.		7,885.
	14	Other employee salaries and wages				
	15	Pension plans, employee benefits				
	16a	Legal fees	224.	224.		0.
	b	Accounting fees	4,460.	4,460.		0.
	c	Other professional fees				
	17	Interest	2,561.	2,561.		0.
	18	Taxes	3,680.	480.		0.
	19	Depreciation and depletion				
	20	Occupancy				
	21	Travel, conferences, and meetings				
	22	Printing and publications				
	23	Other expenses	4,597.	4,597.		0.
	24	Total operating and administrative expenses. Add lines 13 through 23	36,834.	25,749.		7,885.
25	Contributions, gifts, grants paid	77,500.			77,500.	
26	Total expenses and disbursements. Add lines 24 and 25	114,334.	25,749.		85,385.	
27	Subtract line 26 from line 12:					
a	Excess of revenue over expenses and disbursements	-133,253.				
b	Net investment income (if negative, enter -0-)		35,815.			
c	Adjusted net income (if negative, enter -0-)			N/A		

**DON E. & CHARLOTTE J. WILLIAMS
CHARITABLE FOUNDATION, INC.**
Part II Balance Sheets

Attached schedules and amounts in the description column should be for end-of-year amounts only

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash - non-interest-bearing	-74,447.	10,349.	10,349.
	2 Savings and temporary cash investments			
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons			
	7 Other notes and loans receivable ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges		3,750.	
	10a Investments - U.S. and state government obligations			
	b Investments - corporate stock STMT 7	2,077,551.	1,868,660.	1,472,416.
	c Investments - corporate bonds STMT 8	240,383.	242,101.	218,148.
11 Investments - land, buildings, and equipment basis ▶				
Less accumulated depreciation ▶				
12 Investments - mortgage loans				
13 Investments - other STMT 9	176,894.	162,268.	116,519.	
14 Land, buildings, and equipment: basis ▶				
Less accumulated depreciation ▶				
15 Other assets (describe ▶)				
16 Total assets (to be completed by all filers)	2,420,381.	2,287,128.	1,817,432.	
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable			
	22 Other liabilities (describe ▶)			
23 Total liabilities (add lines 17 through 22)	0.	0.		
Net Assets or Fund Balances	Foundations that follow SFAS 117, check here ▶ <input type="checkbox"/>			
	and complete lines 24 through 26 and lines 30 and 31.			
	24 Unrestricted			
	25 Temporarily restricted			
	26 Permanently restricted			
	Foundations that do not follow SFAS 117, check here ▶ <input checked="" type="checkbox"/>			
	and complete lines 27 through 31.			
	27 Capital stock, trust principal, or current funds	1,227,910.	1,227,910.	
28 Paid-in or capital surplus, or land, bldg., and equipment fund	0.	0.		
29 Retained earnings, accumulated income, endowment, or other funds	1,192,471.	1,059,218.		
30 Total net assets or fund balances	2,420,381.	2,287,128.		
31 Total liabilities and net assets/fund balances	2,420,381.	2,287,128.		

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year - Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	2,420,381.
2 Enter amount from Part I, line 27a	2	-133,253.
3 Other increases not included in line 2 (itemize) ▶	3	0.
4 Add lines 1, 2, and 3	4	2,287,128.
5 Decreases not included in line 2 (itemize) ▶	5	0.
6 Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 30	6	2,287,128.

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Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)	(b) How acquired P - Purchase D - Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a AMERIPRISE (SEE STMT)	P	VARIOUS	VARIOUS
b FROM INVESTMENT PARTNERSHIPS	P	VARIOUS	VARIOUS
c			
d			
e			

(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a 243,456.		325,418.	-81,962.
b 1,181.			1,181.
c			
d			
e			

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69			(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) or Losses (from col. (h))
(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	
a			-81,962.
b			1,181.
c			
d			
e			

2 Capital gain net income or (net capital loss)	2	-80,781.
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c). If (loss), enter -0- in Part I, line 8	3	N/A

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2008	99,807.	2,013,071.	.049579
2007	77,500.	2,387,675.	.032458
2006	68,227.	1,217,265.	.056049
2005	73,115.	1,238,081.	.059055
2004	49,000.	819,928.	.059761

2 Total of line 1, column (d)	2	.256902
3 Average distribution ratio for the 5-year base period - divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	.051380
4 Enter the net value of noncharitable-use assets for 2009 from Part X, line 5	4	1,456,911.
5 Multiply line 4 by line 3	5	74,856.
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	358.
7 Add lines 5 and 6	7	75,214.
8 Enter qualifying distributions from Part XII, line 4	8	85,385.

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see instructions)

1a Exempt operating foundations described in section 4940(d)(2), check here <input type="checkbox"/> and enter "N/A" on line 1. Date of ruling or determination letter: _____ (attach copy of letter if necessary-see instructions)		1	358.
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here <input checked="" type="checkbox"/> and enter 1% of Part I, line 27b		2	0.
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b)		3	358.
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		4	0.
3 Add lines 1 and 2		5	358.
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		6a	4,019.
5 Tax based on investment income Subtract line 4 from line 3. If zero or less, enter -0-		6b	
6 Credits/Payments:		6c	
a 2009 estimated tax payments and 2008 overpayment credited to 2009		6d	
b Exempt foreign organizations - tax withheld at source		7	4,019.
c Tax paid with application for extension of time to file (Form 8868)		8	
d Backup withholding erroneously withheld		9	
7 Total credits and payments. Add lines 6a through 6d		10	3,661.
8 Enter any penalty for underpayment of estimated tax. Check here <input type="checkbox"/> if Form 2220 is attached		11	3,301.
9 Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed			
10 Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid			
11 Enter the amount of line 10 to be: Credited to 2010 estimated tax 360. Refunded 360.			

Part VII-A Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
1b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see instructions for definition)? If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		X
1c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. \$ 0. (2) On foundation managers. \$ 0.		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. \$ 0.		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		X
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by General Instruction T		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?		X
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XV.	X	
8a Enter the states to which the foundation reports or with which it is registered (see instructions) IL		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2009 or the taxable year beginning in 2009 (see instructions for Part XIV)? If "Yes," complete Part XIV		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		X

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**DON E. & CHARLOTTE J. WILLIAMS
CHARITABLE FOUNDATION, INC.**

36-3611702

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Part VII-A Statements Regarding Activities (continued)

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see instructions)	11		X
12	Did the foundation acquire a direct or indirect interest in any applicable insurance contract before August 17, 2008?	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ► <u>N/A</u>	13	X	
14	The books are in care of ► <u>FRANK NOWINSKI</u> Telephone no. ► <u>309-797-3000</u> Located at ► <u>1000 36TH AVE., MOLINE, IL</u> ZIP+4 ► <u>61265</u>			
15	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the year	15		N/A

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
1a During the year did the foundation (either directly or indirectly):		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b If any answer is "Yes" to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see page 20 of the instructions)? Organizations relying on a current notice regarding disaster assistance check here	N/A	1b
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2009?		1c
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
a At the end of tax year 2009, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2009? If "Yes," list the years ► _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement - see instructions.)	N/A	2b
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ► _____		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b If "Yes," did it have excess business holdings in 2009 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2009.)	N/A	3b
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?		4a
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2009?		4b

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Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)**5a** During the year did the foundation pay or incur any amount to:

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?

☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive?

☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes?

☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc., organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)?

☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?

☐ Yes ☒ No**b** If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see instructions)?

N/A

5b

Organizations relying on a current notice regarding disaster assistance check here

▶ ☐**c** If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?

N/A

☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53.4945-5(d)

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?☐ Yes ☒ No

6b

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract?

If "Yes" to 6b, file Form 8870.

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?☐ Yes ☒ No**b** If yes, did the foundation receive any proceeds or have any net income attributable to the transaction?

N/A

7b

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**1** List all officers, directors, trustees, foundation managers and their compensation.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
MARVIN SCHRAGER	DIRECTOR			
220 N. ZAPATA HWY #11				
LAREDO, TX 78043	9.00	10,312.	0.	0.
FRANK NOWINSKI	DIRECTOR			
4401 37TH AVENUE				
ROCK ISLAND, IL 61201	1.50	5,500.	0.	0.
STEVE DOELLINGER	DIRECTOR			
1102 WEST 57TH PLACE				
DAVENPORT, IA 52806	1.50	5,500.	0.	0.

2 Compensation of five highest-paid employees (other than those included on line 1). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
NONE				

Total number of other employees paid over \$50,000

0

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Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors *(continued)*

[illegible]

C

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.		Expenses
1	SCHOLARSHIPS AND GRANTS FOR EDUCATIONAL PURPOSES - SEE INFORMATION INCLUDED FOR ADDITIONAL DETAILS.	0.
2		
3		
4		

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.	Amount
1 N/A	
	0.
2	
All other program-related investments. See instructions.	
3	
Total. Add lines 1 through 3	0.

2009.03060 DON E. & CHARLOTTE J. WILLI 14505037

**DON E. & CHARLOTTE J. WILLIAMS
CHARITABLE FOUNDATION, INC.**

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	1,461,956.
b	Average of monthly cash balances	1b	-22,540.
c	Fair market value of all other assets	1c	39,681.
d	Total (add lines 1a, b, and c)	1d	1,479,097.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	0.
2	Acquisition indebtedness applicable to line 1 assets	2	0.
3	Subtract line 2 from line 1d	3	1,479,097.
4	Cash deemed held for charitable activities. Enter 1 1/2% of line 3 (for greater amount, see instructions)	4	22,186.
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	1,456,911.
6	Minimum investment return. Enter 5% of line 5	6	72,846.

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	72,846.
2a	Tax on investment income for 2009 from Part VI, line 5	2a	358.
b	Income tax for 2009. (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	358.
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	72,488.
4	Recoveries of amounts treated as qualifying distributions	4	0.
5	Add lines 3 and 4	5	72,488.
6	Deduction from distributable amount (see instructions)	6	0.
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	72,488.

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	85,385.
b	Program-related investments - total from Part IX-B	1b	0.
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	85,385.
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b	5	358.
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	85,027.

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2008	(c) 2008	(d) 2009
1 Distributable amount for 2009 from Part XI, line 7				72,488.
2 Undistributed income, if any, as of the end of 2009				
a Enter amount for 2008 only			0.	
b Total for prior years:				
2008, 2007, 2006		0.		
3 Excess distributions carryover, if any, to 2009:				
a From 2004	8,231.			
b From 2005	11,927.			
c From 2006	8,542.			
d From 2007				
e From 2008	1,479.			
f Total of lines 3a through e	30,179.			
4 Qualifying distributions for 2009 from Part XII, line 4: ▶ \$	85,385.			
a Applied to 2008, but not more than line 2a			0.	
b Applied to undistributed income of prior years (Election required - see instructions)		0.		
c Treated as distributions out of corpus (Election required - see instructions)	0.			
d Applied to 2009 distributable amount				72,488.
e Remaining amount distributed out of corpus	12,897.			
5 Excess distributions carryover applied to 2009 (If an amount appears in column (d), the same amount must be shown in column (a))	0.			0.
6 Enter the net total of each column as indicated below:				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5	43,076.			
b Prior years' undistributed income. Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b. Taxable amount - see instructions		0.		
e Undistributed income for 2008. Subtract line 4a from line 2a. Taxable amount - see instr.			0.	
f Undistributed income for 2009. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2010				0.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3)	0.			
8 Excess distributions carryover from 2004 not applied on line 5 or line 7	8,231.			
9 Excess distributions carryover to 2010 Subtract lines 7 and 8 from line 6a	34,845.			
10 Analysis of line 9:				
a Excess from 2005	11,927.			
b Excess from 2006	8,542.			
c Excess from 2007				
d Excess from 2008	1,479.			
e Excess from 2009	12,897.			

N/A

- b. Check box to indicate whether the foundation is a private operating foundation described in section**

☐ 4942(1)(3) or ☐ 4942(1)(5)

- [illegible]

2009.03060 DON E. & CHARLOTTE J. WILLI 14505037

Part XV Supplementary Information (continued)**3** Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a Paid during the year COMMUNITY FOUNDATION OF GREAT RIVER BEND 852 MIDDLE RD., #100 BETTENDORF, IA 52722		EXEMPT	EDUCATION SCHOLARSHIPS	72,500.
FAMILY RESOURCES, INC. 2800 EASTERN AVE. DAVENPORT, IA 52803		EXEMPT	OPERATING EXPENSES	5,000.
Total			3a	77,500.
b Approved for future payment NONE				
Total			3b	0.

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.

Enter gross amounts unless otherwise indicated.		Unrelated business income		Excluded by section 512, 513, or 514		(e) Related or exempt function income
	(a) Business code	(b) Amount	(c) Exclu- sion code	(d) Amount		
1 Program service revenue:						
a _____						
b _____						
c _____						
d _____						
e _____						
f _____						
g Fees and contracts from government agencies						
2 Membership dues and assessments						
3 Interest on savings and temporary cash investments						
4 Dividends and interest from securities			14	61,564.		
5 Net rental income or (loss) from real estate:						
a Debt-financed property						
b Not debt-financed property						
6 Net rental income or (loss) from personal property						
7 Other investment income	211110	298.				
8 Gain or (loss) from sales of assets other than inventory			18	-80,781.		
9 Net income or (loss) from special events						
10 Gross profit or (loss) from sales of inventory						
11 Other revenue:						
a _____						
b _____						
c _____						
d _____						
e _____						
12 Subtotal. Add columns (b), (d), and (e)		298.		-19,217.		0.
13 Total. Add line 12, columns (b), (d), and (e)					13	-18,919.

(See worksheet in line 13 instructions to verify calculations.)

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

[illegible]

Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

1	Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?		Yes	No
a	Transfers from the reporting foundation to a noncharitable exempt organization of:			
	(1) Cash	1a(1)		X
	(2) Other assets	1a(2)		X
b	Other transactions:			
	(1) Sales of assets to a noncharitable exempt organization	1b(1)		X
	(2) Purchases of assets from a noncharitable exempt organization	1b(2)		X
	(3) Rental of facilities, equipment, or other assets	1b(3)		X
	(4) Reimbursement arrangements	1b(4)		X
	(5) Loans or loan guarantees	1b(5)		X
	(6) Performance of services or membership or fundraising solicitations	1b(6)		X
c	Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c		X
d	If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received.			

[illegible]

2a Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527?

☐ Yes ☒ No

b If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship
N/A		SEE STATEMENT 11

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer or fiduciary) is based on all information of which preparer has any knowledge.

Sign Here

Man L. Schaefer
Signature of officer or trustee

7/1/0
Date

President
Title

Preparer's signature 

Date 5/28/10

Check if self-employed ☒

Preparer's identifying number

Firm's name (or yours if self-employed), address, and ZIP code **RODNEY N. HARRIS, CPA**
3755 CAPITAL OF TEXAS HWY S., SUITE 290
AUSTIN, TX 78704

EIN ▶

Phone no. (512) 328-8006

Form **990-PF** (2009)

FORM 990-PF	DIVIDENDS AND INTEREST FROM SECURITIES	STATEMENT	1
-------------	--	-----------	---

SOURCE	GROSS AMOUNT	CAPITAL GAINS DIVIDENDS	COLUMN (A) AMOUNT
AMERIPRISE	60,592.	0.	60,592.
PARTNERSHIP	972.	0.	972.
TOTAL TO FM 990-PF, PART I, LN 4	61,564.	0.	61,564.

FORM 990-PF	OTHER INCOME	STATEMENT	2
-------------	--------------	-----------	---

DESCRIPTION	(A) REVENUE PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME
ATLAS PIPELINE	-1,829.	0.	
BREITBURN ENERGY	1,879.	0.	
CUERO PLAZA	-3,472.	0.	
PIONEER SW ENERGY	3,720.	0.	
TOTAL TO FORM 990-PF, PART I, LINE 11	298.	0.	

FORM 990-PF	LEGAL FEES	STATEMENT	3
-------------	------------	-----------	---

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
LEGAL FEES	224.	224.		0.
TO FM 990-PF, PG 1, LN 16A	224.	224.		0.

FORM 990-PF	ACCOUNTING FEES			STATEMENT	4
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
ACCOUNTING FEES	4,460.	4,460.			0.
TO FORM 990-PF, PG 1, LN 16B	4,460.	4,460.			0.

FORM 990-PF	TAXES			STATEMENT	5
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
FEDERAL INCOME TAX DEPOSIT	3,200.	0.			0.
FOREIGN TAXES	480.	480.			0.
TO FORM 990-PF, PG 1, LN 18	3,680.	480.			0.

FORM 990-PF	OTHER EXPENSES			STATEMENT	6
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES	
WEBSITE EXPENSE	335.	335.			0.
FROM INVESTMENT PARTNERSHIPS	4,162.	4,162.			0.
MISCELLANEOUS	100.	100.			0.
TO FORM 990-PF, PG 1, LN 23	4,597.	4,597.			0.

FORM 990-PF	CORPORATE STOCK		STATEMENT	7
DESCRIPTION			BOOK VALUE	FAIR MARKET VALUE
			1,868,660.	1,472,416.
TOTAL TO FORM 990-PF, PART II, LINE 10B			1,868,660.	1,472,416.

FORM 990-PF	CORPORATE BONDS	STATEMENT	8
DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE	
	242,101.	218,148.	
TOTAL TO FORM 990-PF, PART II, LINE 10C	242,101.	218,148.	

FORM 990-PF	OTHER INVESTMENTS	STATEMENT	9
DESCRIPTION	VALUATION METHOD	BOOK VALUE	FAIR MARKET VALUE
	COST	162,268.	116,519.
TOTAL TO FORM 990-PF, PART II, LINE 13		162,268.	116,519.

990-PF	INVOLVEMENT WITH NONCHARITABLE ORGANIZATIONS	STATEMENT	10
	PART XVII, LINE 1, COLUMN (D)		

NAME OF NONCHARITABLE EXEMPT ORGANIZATION

N/A

DESCRIPTION OF TRANSFERS, TRANSACTIONS, AND SHARING ARRANGEMENTS

N/A

990-PF	AFFILIATION WITH TAX-EXEMPT ORGANIZATIONS	STATEMENT 11
	PART XVII, LINE 2, COLUMN (C)	

NAME OF AFFILIATED OR RELATED ORGANIZATION

N/A

DESCRIPTION OF RELATIONSHIP WITH AFFILIATED OR RELATED ORGANIZATION

N/A

DON E. AND CHARLOTTE J. WILLIAMS CHARITABLE FOUNDATION, INC.
PURPOSES OF THE FOUNDATION & GRANT PROCEDURES

The Don E. and Charlotte J. Williams charitable foundation, Inc. is being established for various purposes and is to implement and carry out the following:

I. EDUCATION

- A. Provide grants to individuals for travel, study, apprenticeships, trade schools, or other similar purposes. Grants shall have the same definitions as set forth in Section 4945 of the Internal Revenue Code and Regulations §53.4945-4.
- B. All grants are to be awarded on an objective and nondiscriminatory basis.
- C. The grant will constitute a scholarship or fellowship which is excluded from gross income under Section 117(a) and is to be utilized for study as described in Section 151(e) (4).
- D. The purpose of the grant is to achieve a specific objective, produce a report or similar product, or improve or enhance a literary, artistic, musical, scientific, teaching, or other similar capacity, skill, or talent of the grantee.
- E. The Board of Directors shall appoint a selection committee to award all grants. The selection committee shall consist of the following:
 - (1) No more than five nor less than three members shall make up the committee.
 - (2) All members of the selection committee must consist of individuals totally independent and separate from the private foundation, its organizer and the employer concerned.
 - (3) All grants are to be awarded on an objective and non discriminatory basis. No grants or awards are to be given which represent compensation for past, present, or future employment services nor as an employee incentive. Also, no grants are to be given if such studies or research are primarily for the benefit of the grantor, the foundation or the employer.
 - (4) All public announcements of the awards must be made by the selection committee or by the foundation.
 - (5) The number of grants to be awarded may be reduced but may not be increased from the number recommended by the selection committee. Only the committee may vary the amount of grants awarded.
 - (6) The program must impose identifiable minimum requirements

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for grant eligibility. If an employee must have been employed for some minimum period by the employer to which the program relates to the eligible to receive a grant or to make that employee's children eligible to receive a grant, the minimum period of employment may not exceed three (3) years. Eligibility must not be related to any other employment related factors, such as the employee's position, services or duties.

- (7) A grant may not be terminated because the recipient or the recipient's parent terminates employment regardless of the reason for such termination.
- (8) The courses of study for which grants are available must not be limited to those that would be of particular benefit to the employer or the foundation.
- (9) The grants are to be awarded to enable the recipients to obtain an education in their individual capacities solely for their personal benefit and must not include any commitments, understandings, conditional or unconditional, suggesting that the studies are undertaken by the recipients for the benefit of the employer or the foundation.
- (10) The program must meet either the 25% or 10% tests regarding number of grants awarded under the program as outlined in Revenue Procedure 76-47.
- (11) Individual Grant Procedures

Pursuant to Section 4945(g) of the Internal Revenue Code and §53.4945-4, the following are the procedures of the Don E. and Charlotte J. Williams Charitable Foundation, Inc. in the awarding of grants to individuals.

(a) The Selection Process - Candidates for Grants

In the case of grants to individuals, selection of grantees is made by the foundation's Selection Committee on the basis of criteria reasonably related to the purposes of the grant including the merits of the proposal and credentials of the potential grantee.

On the basis of criteria relating to the particular grant program involved, an individual grantee may be selected (1) from a group of qualified candidates or (2) without reference to a group of candidates because he or she is exceptionally qualified to carry out the charitable, educational, or scientific purpose of the grant or (3) it is otherwise evident that the selection is particularly calculated to effectuate the exempt purpose of the grant rather than to benefit particular persons. The group of persons who select recipients (see discussion of Selection Committee) are not in a position to derive a private benefit, directly or indirectly, if certain potential grantees are selected over others.

- (i) How solicited: Applicants are solicited

through the distribution of notices to all deWco employees annually and by word of mouth to other potential applicants.

(ii) How selected: Applicants are required to submit a biographical record, including a report on their academic and professional careers.

(iii) Screening board: There is a preliminary screening of all candidates by the Selection Committee, who are not employees of the Foundation. Neither employees of the Foundation nor "disqualified persons" are eligible for grants.

(b) Terms and Conditions Under Which the Foundation Makes Individual Grants

The terms and conditions of each grant to an individual are contained in a letter sent to each recipient of such a grant. The recipient is required to communicate acceptance thereof by a letter in writing to the Foundation. Terms and conditions include: specific purpose of the grant, its duration, and the total amount of the grant.

(c) Procedure for Exercising Supervision Over Individual Grants

With respect to individual scholarship or fellowship grants, the Foundation arranges to receive a report of the grantee's courses taken (if any) and grades received (if any) in each academic period. Such a report must be verified by the educational institution attended by the grantee and is obtained at least once a year. Where study at an institution does not involve the taking of courses but the preparation of research papers or projects, the Foundation requires a brief report from the institution on the progress of the paper or project at least once a year. Upon completion institution, a final report is also obtained.

The Foundation may not consider it necessary to obtain the foregoing reports if the following conditions are met: First, the grant is a scholarship or fellowship subject to the provisions of Section 117(a) of the study at an educational institution which normally maintains a regular faculty and curriculum and normally has a regularly organized body of students in attendance at the place where its educational activities are carried on. Second, the Foundation pays the scholarship or fellowship to the educational institution. Third, the educational institution agrees to use the grant funds to defray the recipient's expenses or pay funds to the recipient only if he is enrolled at the educational institution and his standing at such institution is consistent with the purposes and conditions of the grant.

(d) Procedures for review of Grantee Reports, for Investigation Where Diversion of Grant Funds From Their Specified Purposes is Indicated, and for Recovery of Diverted Grant Funds

Review of grantee reports

A professional staff member of the Foundation and the Selection Committee has the responsibility to follow the progress of the individual grant, that is, to review each report submitted by the funded educational institution or person, to make a determination as to whether the grant purposes are being or have been fulfilled, and to look into any questions requiring further scrutiny or investigation.

Investigation where diversion of grant funds from their specified purpose is indicated

Where reports to the Foundation or other information (including failure to submit reports after a reasonable time has elapsed from their due date) indicates that all or any part of grant funds are not being used for the purposes of such grant, the Foundation initiates an investigation. While conducting the investigation, the Foundation withholds further payments to the extent possible until it has determined that no part of the grant has been used for improper purposes, and until any delinquent reports have been submitted.

If the Foundation determines that any part of a grant has been used for improper purposes, the Foundation takes all reasonable and appropriate steps to recover diverted grant funds or to insure the restoration of diverted funds and the dedication or other grant funds held by the grantee to the purposes being financed by the grant. These steps will include legal action unless such action would in all probability not result in the satisfaction of execution of a judgement.

If the Foundation determines that any part of the grant has been used for improper purposes and the grantee has not previously diverted grant funds to any use not in furtherance of a purpose specified in the grant, the Foundation withholds further payments on the particular grant until (1) it has received the grantee's assurances that further diversions will not occur, (2) any delinquent reports have been submitted, and (3) it has required the grantee to take extraordinary precautions to prevent further diversions from occurring. If the Foundation determines that any part of the grant has been used for improper purposes and the grantee has previously diverted Foundations grant funds, the Foundation withholds further payment until the three conditions of the preceding sentence are met and the diverted

funds are in fact recovered or restored.

II. CIVIC

Grants may be given to such civic organizations which, in the opinion of the Board of Directors, advances and improves the quality of life in the Illinois and Iowa Quad City area.

III. CHARITABLE

Grants may be given to such charitable organizations which, in the opinion of the Board of Directors, provides necessary services to the residents of the Illinois and Iowa Quad City area.

**COMMUNITY FOUNDATION OF THE GREAT RIVER BEND
DON E. AND CHARLOTTE WILLIAMS SCHOLARSHIP
PURPOSE AND PROCEDURES**

Purposes:

1. Provide grants to individuals for educational purposes at colleges and other post-high school institutions, including trade and technical schools.
2. The purpose of the grant is to achieve a specific objective, produce a report or similar product or improve or enhance a literary, artistic, musical, scientific, teaching or other similar capacity, skill or talent of the grantee.
3. All grants are to be awarded on an objective and nondiscriminatory basis.

Procedure:

1. A Scholarship Committee of no more than 5 nor less than 3 members will be selected by the Community Foundation of the Great River Bend. The Don E. and Charlotte Williams Charitable Foundation may recommend Scholarship Committee members but at least one Committee member shall be a Community Foundation Board or Committee member. All members of the Scholarship Committee must be totally independent and separate from the Don E. and Charlotte Williams Charitable Foundation.
2. No member or immediate family of members of the Scholarship Committee or the Community Foundation Board and staff shall be eligible to receive a grant.
3. The Community Foundation will do a preliminary screening of all candidates as to eligibility.
4. The individual grantees will be selected from a group of qualified candidates.
5. The solicitation for candidates will be done on the Community Foundation website, notices to schools or news releases. For 2002, awards will be made in August. In subsequent years, the Community Foundation's schedule for granting scholarships will be followed.
6. The Scholarship Committee will determine the number of scholarships and the amount to be received by each applicant. The maximum distribution for new scholarships will be \$25,000 per year. The grants will be approved by the Community Foundation of the Great River Bend in accordance with its scholarship policies. Continuation requests can be made by reapplication on the scholarship form used by the Community Foundation.
7. All public announcements of the awards will be made by the Community Foundation.

**COMMUNITY FOUNDATION OF THE GREAT RIVER BEND
DON E. AND CHARLOTTE WILLIAMS SCHOLARSHIP
CRITERIA**

1. Each applicant should be considered if (criteria listed in order of importance):
 - a. The applicant is a resident of the service area of the Community Foundation of the Great River Bend, or if the applicant does not reside in the service area, the applicant is a lineal descendant or dependent of a former employee (worldwide) of Don E. Williams Company.
 - b. The applicant shows evidence of leadership and character.
 - c. The desired education is conducive toward enabling the applicant to achieve gainful employment in the applicant's chosen career.
 - d. A reasonable financial need appears to exist.
 - e. The applicant demonstrates academic achievement.
 - f. The applicant appears determined to achieve his or her educational goals.
 - g. Evidence of well-rounded interests and concern for others can be considered.
 - h. The applicant does not yet have a Bachelors degree.
2. Distribution:
 - a. Amount to be distributed:
 - i. Scholarships for full-time students will be awarded in an amount up to \$2,500 per full school year. Part-time students can receive \$75 per semester hour. The Committee can adjust the amount of awards up or down but must uniformly apply their decision.
 - ii. Scholarships can be used to cover the costs of tuition, fees and books.
 - iii. Distributions will be made directly to the school attended by the award recipient. If the entire scholarship amount is not used in the first semester, any unused balance will be available in the second semester.
 - b. Continuation requests for scholarships awarded in prior years should be considered unless:
 - i. The recipient has attained a Bachelors degree.
 - ii. The recipient has failed to maintain a 2.0 grade point average on a 4.0 scale.
 - iii. The recipient has already received funding of \$12,500 in scholarships from the Don E. and Charlotte Williams Scholarship Fund, or has received grants for five years.

COMMUNITY FOUNDATION

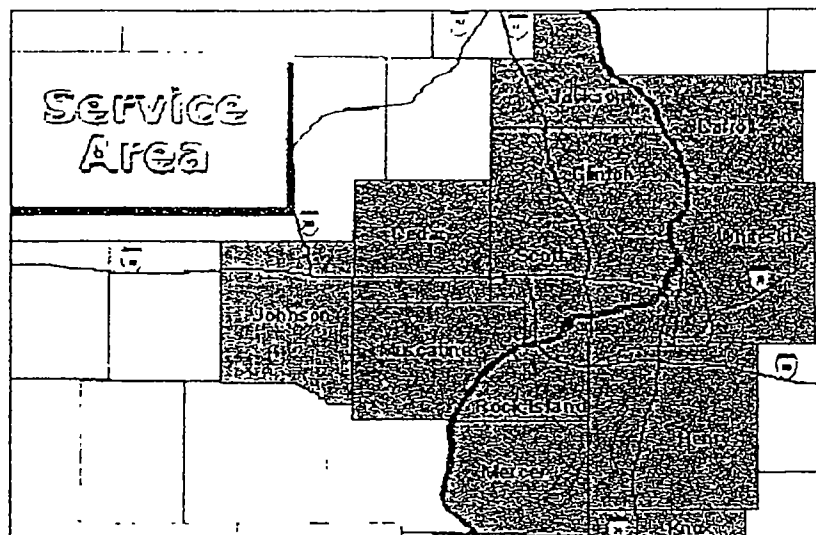
OF THE GREAT RIVER BEND

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Service Area

The Community Foundation is proud to serve these counties.



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Scholarship Application

Due to Counselor's or Principals Office on January 5th

Community Foundation of the Great River Bend
Address: 111 E. Third Street, Davenport, IA 52807
Telephone: (563) 326-2840 Fax: (563) 326-2870 E-Mail: info@cfgrb.org

Name of Scholarship

Applicant Information

Name _____
Last First Middle

Permanent Address

Number & Street

City County State Zip

Date of Birth: _____ Social Security Number _____ / _____ / _____
Month/Date/Year

Telephone Number: _____

Date you began living in Quad City area on a permanent basis _____
Month/Year

High School _____ Graduation Date: _____
School Name Month/Year

Financial Information: Need is a factor for some of the scholarships, but not all of them. Refer to criteria of each scholarship to determine how need fits into the particular scholarship. If need is a criteria and you want financial assistance, please fill out the Free Application for Federal Student Aid form (FAFSA), which is available from the high school offices. After sending in the FAFSA you will receive a Student Aid Report (SAR). Please send the Community Foundation a copy of the SAR form, at our office 111 East Third Street, Suite 710, Davenport, IA, 52801. Financial information will be held in the strictest confidence.

Family Information

Name of father/stepfather/guardian: _____

Address: _____
Street City State Zip

Name of mother/stepmother/guardian: _____

Address: _____
Street City State Zip

Spouse's name: _____

Address: _____
Street City State Zip

Due January 5th

Check if applicable: () Father deceased () Mother deceased

How many dependent children do your parents have including yourself? _____ Ages _____

How many are in college at present? _____

How many children are living at home full-time? _____

High School Record

A. High School grade point average (GPA) _____

B. Senior Class rank _____

C. Number of students in class _____

D. ACT _____ SAT _____

E. Attach a copy of your high school transcript.

F. Please list in order of preference five colleges to which you have applied. Please note if you have been accepted and/or plan to attend.

1. _____
2. _____
3. _____
4. _____
5. _____

School Activities

In the space below, please list extracurricular activities in which you have participated during the past four years (Include clubs, debate, school sports, student government, fine arts, etc.)

Activity	Number of Years	Approximate Time Spent Outside Of Class		Leadership Positions, Letters Earned, Awards, Recognition, Etc.
		Hrs/Wk	Wks/Yr	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Due January 5th

Community & Personal Activities

In the space provided below, please list community, church/synagogue, and personal activities in which you have participated during the past four years (Include volunteer work, youth programs, athletic programs, music, 4-H, etc.)

Activity	Number of Years	Approximate Time Spent Hrs/Wk Wks/Yr	Leadership Positions, Awards, Honors, Recognition, Etc

Work Experience

In the space provided below, please list any paid work experience (including self-employment) you have had during the past four years. Include summer employment as well as employment during the school year. Complete this information beginning with your most recent work experience.

Employer	Nature of Work (Include Supervisory Positions)	Dates of Employment	Hrs/Wk

COLLEGE/UNIVERSITY INFORMATION

Year in college during the coming academic year:

☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior

Will you be a full-time student? _____ Yes _____ No

Major field of study: _____

Anticipated date of college graduation: _____
Month/Year

Due January 5th

Aspirations & Goals

Please submit an essay (200-300 word typed) on an attached sheet describing yourself, including personal aspirations, educational, and career goals. This essay should be no longer than one typewritten, double-spaced page. See scholarship criteria on website for additional required information for the scholarship, which you are applying for.

Please report any additional information or factors, which you believe, should be considered in reviewing your application.

References

Please provide 2 written recommendations and fill in the below information on the persons making the recommendations

Name _____ Phone _____

Address: _____

Name _____ Phone _____

Address: _____

Certification

I hereby affirm that the information provided on this form is accurate and complete to the best of my knowledge

Applicant's Signature

Date

RETURN TO: High School Counselors or Principals Office no later than January 5th