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# Form ,990-PF

Department of the Treasury Internal Revenue Service

### **Return of Private Foundation**

or Section 4947(a)(1) Nonexempt Charitable Trust

Treated as a Private Foundation

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements

2009

OMB No 1545-0052

For ca	lendar	year 2009, o	r tax year b	eginning		, 2	2009, an	d ending			, 20	)
G Ch	eck all t	that apply:	☐ Initial re☐ Amend	eturn [ led return		return of a form dress change	· —	charity ame change		inal return		
Use t	he IRS	Name of founda	ation					A Employe	ridentific	ation numbe	•	
	bel.	SJE-Rhombu	ıs Foundatior	ı	5	13/6			;	36-3556774		
	rwise,	Number and str	reet (or P O box	number if mail is n	ot delivered	to street address)	Room/sui	te B Telephone	number	(see page 10 d	of the instruc	tions)
	rint Type.	P.O. Box 170	8						2	18-847-1317	•	
	pecific	City or town, st	tate, and ZIP cod	de				C If exemp	tion applic	ation is pendii	an check her	re ▶
	ctions.		s, MN 56502-1	708						ations, check	•	• • • • • • • • • • • • • • • • • • •
H Ch	eck type			ection 501(c)(3)	exempt r	orivate foundation	nn .	_	-	ations, check		
		_		table trust						attach compi		<b>•</b>
		et value of all				d: 🗹 Cash		E If private		on status was		under
		ar (from Part			(specify)			300110111		A), check here		•
	16) ▶		, (0),			e on cash basis )				s in a 60-mont (b)(1)(B), chec		n ►
Part	_	<del> </del>	avenue and	Expenses (The t			I	1	1	(-)(-)(-), -::	1	
. Gire	_			(d) may not necess		(a) Revenue an expenses per		let investment		djusted net	(d) Disburs for chari	ıtable
				age 11 of the instru		books		income	Į.	ncome	purpo: (cash basi	
				received (attach s		19,	750	ž	100		<u> </u>	···y
				received (attach s not required to attac		/ / / / / / / / / / / / / / / / / / /	30	<u> </u>	<b>%</b> ≥	*	*	
						6.1	050	6,050	-		<b> </b>	
3			•	orary cash inve	siments	· · · · · · · · · · · · · · · · · · ·	_				% of %;*** -	·
		idends and in				0,4	295	6,295			<del> </del>	
´   •						27		<i>#</i> .	5,60°	*	*	
		rental incom							ļ		₹	
_ã  ¢		• , ,	•	f assets not on		(10,5	29)	· · · · · · · · · · · · · · · · · · ·	<del>  {</del>		x ¥	
e e		•		line 6a				<u> </u>	ļ <u> </u>		.,	
Revenue				n Part IV, line 2)				0	ļ			
_   `						, , ,	1%	* * *			*	
9		ome modifica					9.				ļ	
10		ss sales less re		wances		, ^5	- 1	* *		<u> </u>		
		s: Cost of go				ļ				R	CEN	FF
-				schedule)				` % ` ` ` .				<u></u>
11		er income (at					_		ļ	0		
12				<u></u>		21,5	566	12,345		161 M	Y 192	2010
တ္က   13		•		ectors, trustees								
sesuedx:		• •		wages						1-0	DEN.	11
<b>a</b> 15		nsion plans, e									DLIV,	
	<b>ia</b> Leg	jal fees (attacl	h schedule)									
е П				dule)								
<b>≨</b>				ch schedule) .		6,0	37	5,137				90
[발  17										_		
.≌   18				ge 14 of the instr		1	57					
[글] 19				e) and depletior							**	
호 20	Occ	supancy										
ə 21				etings								
E 22						7				_		
Operating and Administrative				dule)		1	32					13
늘 24				inistrative exp		İ						
9T6	Add	l lines 13 thro	ough 23			6,3	26	5,137				1,03
<u>م</u> 25	Con	ntributions, gif	fts, grants pa	aid		41,7	00					41,70
26	Tota	ıl expenses an	nd disburseme	ents. Add lines 24	and 25	48,0	26	5,137				42,73
27	Sub	tract line 26 f	from line 12:					end gratination				
	a Exc	ess of revenue	e over expen	ses and disburs	ements	(26,46	(0)	day A. H. Miller	decides no	W 1688		,) <del>**</del> ** **
			•	egative, enter -(		. 421		7,208				
				ative, enter -0-)	•	** 7 A	242.4	The state of the s		N/A		

P	art II	Ralance Sheets Attached schedules and amounts in the description column	Beginning of year	Ena	of year
نكب	41 € 10	Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only. (See instructions.)	(a) Book Value	(b) Book Value	(c) Fair Market Value
	1	Cash—non-interest-bearing	48,813	58,52	58,520
	2	Savings and temporary cash investments			
	3	Accounts receivable ►			
		Less: allowance for doubtful accounts ▶			
	4	Pledges receivable ►		A	2
		Less: allowance for doubtful accounts ▶			
	5	Grants receivable			<del></del>
	6	Receivables due from officers, directors, trustees, and other			
		disqualified persons (attach schedule) (see page 16 of the			
	ĺ	instructions)			
	7	Other notes and loans receivable (attach schedule)		ja	
	'	Less: allowance for doubtful accounts ▶	X X 28	<u> </u>	- 22
Assets	8	Inventories for sale or use			<del> </del>
SSE	9	Prepaid expenses and deferred charges			<del> </del>
Ä	10a	Investments—U.S. and state government obligations (attach schedule)	200,000	151,00	0 152,171
			200,000	131,00	152,171
	b	Investments—corporate stock (attach schedule)			
	C	Investments—corporate bonds (attach schedule)		4 .2 .5 <del></del> . St.	
	11	Investments—land, buildings, and equipment: basis ▶		<u> </u>	* <u> </u>
	40	Less: accumulated depreciation (attach schedule) ▶			<del></del>
	12	Investments—mortgage loans	444.074	455.60	455.400
	13	Investments—other (attach schedule)			455,186
	14	Land, buildings, and equipment: basis ▶			
	١	Less: accumulated depreciation (attach schedule) ▶			
	15	Other assets (describe ►)	2,663	96	966
	16	Total assets (to be completed by all filers—see the			
	l	instructions. Also, see page 1, item l)	692,550	666,09	0 666,843
	17	Accounts payable and accrued expenses			
S	18	Grants payable		· <del></del> -· · · · <del>- ·</del>	
ij	19	Deferred revenue			
Liabilities	20	Loans from officers, directors, trustees, and other disqualified persons			
<u>.e</u>	21	Mortgages and other notes payable (attach schedule)			
_	22	Other liabilities (describe ►)			
	23	Total liabilities (add lines 17 through 22)		<u> </u>	
		Foundations that follow SFAS 117, check here ▶ □			
es		and complete lines 24 through 26 and lines 30 and 31.			
nces	24	Unrestricted	692,550	666,09	
<u>a</u>	25	Temporarily restricted			
Ba	26	Permanently restricted			
Net Assets or Fund Bala		Foundations that do not follow SFAS 117, check here ▶ □			7 * *
5		and complete lines 27 through 31.			
Ξ	27	Capital stock, trust principal, or current funds			* ** * * * * * * * * * * * * * * * * * *
S	28	Paid-in or capital surplus, or land, bldg., and equipment fund			<b>ヿ・</b> ゙゛゛゛゛
šet	29	Retained earnings, accumulated income, endowment, or other funds	-		7
Ş	30	Total net assets or fund balances (see page 17 of the			7
jt/	ľ	instructions)	692,550	666,090	o
ž	31	Total liabilities and net assets/fund balances (see page 17			7
		of the instructions)	692,550	666,090	o l
Pa	rt III	Analysis of Changes in Net Assets or Fund Balances		000,00	1
	_	I net assets or fund balances at beginning of year-Part II, colu	mn (a), line 30 (mus	t agree with	
•		of-year figure reported on prior year's return)			692,550
9		er amount from Part I, line 27a		<del></del> -	(26,460)
3		er increases not included in line 2 (itemize)			(23,400)
4	_ Δ44	lines 1, 2, and 3		4	666,090
5	Decr	reases not included in line 2 (itemize)		5	000,090
	Total	I net assets or fund balances at end of year (line 4 minus line 5)—I	Part II. column (b) lir	ne 30 6	666,090
_					", ACC1030

		e kind(s) of property sold (e g , real estates, or common stock, 200 shs MLC Co		(b) How acquired P—Purchase D—Donation	(c) Date acquired (mo , day, yr)	(d) Date sold (mo , day, yr)
1a	Sale of TRAK Stocks			Р	Various	Various
b						
<u> </u>						
d						
<u>          e</u>	(e) Gross sales price	(f) Depreciation allowed (or allowable)		or other basis		iain or (loss) s (f) minus (g)
а	41,476	(c. a.io vazio,		52,005	(0) pic	(10,529)
<u>a</u>	41,470		<del> </del>	32,003		(10,529)
C						
d						
е						
	Complete only for assets sho	wing gain in column (h) and owned	by the foundation	on on 12/31/69	(I) Gains (C	Co! (h) gain minus
	(i) F M V as of 12/31/69	(j) Adjusted basis as of 12/31/69		ess of col (i) col (j), if any	col (k), but i	not less than -0-) <b>or</b> (from col (h))
а						
b						
С				<u></u>		
d						
е		f. If main	_1	2-412-7		
2	Capital gain net income or	(DAT CADITAL INCC)	also enter in F , enter -0- in P		2	(10,529)
3	If gain, also enter in Part I,	n or (loss) as defined in sections line 8, column (c) (see pages 1	3 and 17 of th	e instructions).		
Dowl	If (loss), enter -0- in Part I,				3	N/A
Part	· · · · · · · · · · · · · · · · · · ·	er Section 4940(e) for Reduvate foundations subject to the				
Was t		e this part blank. section 4942 tax on the distribu qualify under section 4940(e). D			pase period?	☐ Yes ☐ No
1	Enter the appropriate amo	unt in each column for each yea	ar; see page 1	8 of the instruction	s before making	any entries.
Cale	(a)  Base period years endar year (or tax year beginning in)	(b) Adjusted qualifying distributions	s Net value	(c) of noncharitable-use a		(d) istribution ratio ) divided by col (c))
	2008	22	2,523	65	6,756	0.034294
	2007	40	0,540	75	9,879	0.053351
	2006	32	2,860	65	6,953	0.050018
_	2005	·- · · · · · · · · · · · · · · · · · ·	2,317	52	3,068	0.042666
	2004		3,495	47	2,476	0.049727
2	Total of line 1, column (d)				. 2	0.230056
3		or the 5-year base period—divion ation has been in existence if le			the . 3	0.0460112
4	Enter the net value of nonc	charitable-use assets for 2009 fr	om Part X, line	e 5	. 4	596,904
5	Multiply line 4 by line 3 .				. 5	27,464
6	Enter 1% of net investmen	t income (1% of Part I, line 27b)			. 6	72
7	Add lines 5 and 6				. 7	27,536
8		ns from Part XII, line 4			. 8	42,732
	If line 8 is equal to or great	er than line 7, check the box in	Part VI, line 1	b, and complete t	hat part using a	1% tax rate. See t

Part '	Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see page 18 of the	ne inst	ruction	ons)		
1a	Exempt operating foundations described in section 4940(d)(2), check here ▶ □ and enter "N/A" on line 1. )					
	Date of ruling or determination letter: (attach copy of letter if necessary—see instructions)					
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check		72			
	here ► 🗹 and enter 1% of Part I, line 27b					
С	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b)					
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		0			
3	Add lines 1 and 2					
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)		72			
5	Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0					
6	Credits/Payments:		72			
а	2009 estimated tax payments and 2008 overpayment credited to 2009   6a					
ь	Exempt foreign organizations—tax withheld at source 6b					
c	Tax paid with application for extension of time to file (Form 8868) . 6c					
d	Backup withholding erroneously withheld 6d			2. ú		
7	Total credits and payments. Add lines 6a through 6d		0			
8	Enter any <b>penalty</b> for underpayment of estimated tax. Check here  if Form 2220 is attached					
9	Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed ▶ 9		72			
10	Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid > 10					
11	Enter the amount of line 10 to be: Credited to 2010 estimated tax ▶ Refunded ▶ 11					
Part	VII-A Statements Regarding Activities	T				
1a	During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it	-	Yes	No		
_	participate or intervene in any political campaign?	1a		<b>✓</b>		
b	Did it spend more than \$100 during the year (either directly or indirectly) for political purposes (see page 19 of the instructions for definition)?	1b		1		
	If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials			<i>(</i>		
	published or distributed by the foundation in connection with the activities.					
C	Did the foundation file Form 1120-POL for this year?	1c		✓		
d	Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year:					
	(1) On the foundation. ► \$ (2) On foundation managers. ► \$		´			
е	Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. ▶ \$			, <sub>4</sub>		
2	Has the foundation engaged in any activities that have not previously been reported to the IRS?	2		<b>✓</b>		
3	Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of					
_	incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes	3		<b>√</b>		
4a	Did the foundation have unrelated business gross income of \$1,000 or more during the year?	4a		1		
b	If "Yes," has it filed a tax return on Form 990-T for this year?	4b				
5	Was there a liquidation, termination, dissolution, or substantial contraction during the year?	5		<b>✓</b>		
	If "Yes," attach the statement required by General Instruction T.					
6	Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either:			,		
	By language in the governing instrument, or	1 1		1		
	By state legislation that effectively amends the governing instrument so that no mandatory directions that			لببا		
	conflict with the state law remain in the governing instrument?	6		<u> </u>		
7	Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XV	7		<b>✓</b>		
8a	Enter the states to which the foundation reports or with which it is registered (see page 19 of the instructions)   Minnesota			,		
b	If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation N/A	8b		لغسني		
9	Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or					
	4942(j)(5) for calendar year 2009 or the taxable year beginning in 2009 (see instructions for Part XIV on page					
	27)? If "Yes," complete Part XIV	9	]	✓		
10	Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses	10				
		1 10 /		•		

Part	VII-A Statements Regarding Activities (continued)			
11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the			
	meaning of section 512(b)(13)? If "Yes," attach schedule (see page 20 of the instructions)	11		✓
12	Did the foundation acquire a direct or indirect interest in any applicable insurance contract before			
	August 17, 2008?	12		✓_
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13		
	Website address ► N/A			
14	The books are in care of ▶ Nathan Fetting Telephone no. ▶ 21	8-847-	1317	
	Located at ► SJE-Rhombus Detroit Lakes, MN ZIP+4 ► 5	6502-1	708	
15	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 — Check here		. ▶	
	and enter the amount of tax-exempt interest received or accrued during the year ▶ 15			
Part	VII-B Statements Regarding Activities for Which Form 4720 May Be Required	·		
	File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.		Yes	No
1a	During the year did the foundation (either directly or indirectly):	l		
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	3		l
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a	* ` `	17	` 1
	disqualified person?	ľ		l
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?			1
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	:	3	. » ·
	(5) Transfer any income or assets to a disqualified person (or make any of either available for		, , , , , , , , , , , , , , , , , , ,	*
	the benefit or use of a disqualified person)?	5		
	(6) Agree to pay money or property to a government official? (Exception. Check "No" if the	,	Na	Many or part
	foundation agreed to make a grant to or to employ the official for a period after	Ù.		Ĵ
	termination of government service, if terminating within 90 days.)			*
b	If any answer is "Yes" to 1a(1)–(6), did <b>any</b> of the acts fail to qualify under the exceptions described in Regulations		- F	10/0
	section 53.4941(d)-3 or in a current notice regarding disaster assistance (see page 20 of the instructions)?	1b		<u>אַן עו</u>
	Organizations relying on a current notice regarding disaster assistance check here	Š	. : xxi	<b> </b> \-
С	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2009?	<u> </u>		170
_	, , , ,	1c	<u> </u>	אנע
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):	ļ		
_	At the end of tax year 2009, did the foundation have any undistributed income (lines 6d and		3	ş
а	6e, Part XIII) for tax year(s) beginning before 2009?			
	If "Yes," list the years ▶ 20 , 20 , 20 , 20			
ь	Are there any years listed in 2a for which the foundation is <b>not</b> applying the provisions of section 4942(a)(2)	,		1
D	(relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to	al de la company	-	l
	all years listed, answer "No" and attach statement—see page 20 of the instructions.)	2b	<del>                                     </del>	11/2
С	If the provisions of section 4942(a)(2) are being applied to <b>any</b> of the years listed in 2a, list the years here.		<b>'</b>	7/
	► 20 , 20 , 20 , 20	És,		<u> </u>
За	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise			* 1
	at any time during the year?			
h	If "Yes," did it have excess business holdings in 2009 as a result of (1) any purchase by the foundation or			-
U	disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the	-86	. 3.	2 4
	Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of		, S	l
	the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the			
	foundation had excess business holdings in 2009.)	3b	,	VIA
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a		✓.
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its		Á.	
	charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2009?	4b		<b>✓</b>

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Part	VII-B	Statements Regarding Activities	s for V	Vhich Form	4720	May Be F	≀equir	ed (contir	nued)		·······	<u>-90 0</u>
5a		ne year did the foundation pay or incur a										
		on propaganda, or otherwise attempt the or						☐ Yes	☑ No	·		
		tly or indirectly, any voter registration dr						, ☐ Yes	☑ No	,		
	(3) Provi	de a grant to an individual for travel, stu	dy, or	other similar	purpos	es?		Yes	☑ No			
		ide a grant to an organization other that on 509(a)(1), (2), or (3), or section 4940(c							✓ No			
			for any purpose other than religious, charitable, scientific, literary, or educational s, or for the prevention of cruelty to children or animals?									
b	If any an	swer is "Yes" to 5a(1)-(5), did any of the	is "Yes" to 5a(1)–(5), did <b>any</b> of the transactions fail to qualify under the exceptions described in action 53.4945 or in a current notice regarding disaster assistance (see page 22 of the instructions)?							,   <sub>, ,</sub> ,		NJA
		ations relying on a current notice regardi							▶ [			<del>/////</del>
С	c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?							,				
		attach the statement required by Regula										
6a		oundation, during the year, receive any sonal benefit contract?	funds,	directly or in	-		emiums	S □Yes	✓ No	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	, Bè	
b		oundation, during the year, pay premiun	ns, dire	ectly or indire	ctly, on	a personal	benefi			6b	**	N/A
7a		to 6b, file Form 8870. The during the tax year, was the foundation is	a partv	to a prohibited	d tax sh	elter transad	ction?	☐ Yes	√ No		š,	
	b If yes, did the foundation receive any proceeds or have any net income attributable to the transaction? 7b N/4											
Pari	VIII	Information About Officers, Direct and Contractors	tors,	Trustees, F	ounda	tion Man	agers,	Highly F	Paid E	mploy	ees,	
1	List all o	fficers, directors, trustees, foundation	n mana	agers and th	eir con	npensation	ı (see j	page 22 o	f the ir	structi	ons).	
(h) Title and average (c) Compensation (d) Contributions to							(e) Expe	nse acc aliowan				
	a Lage ox 1708 D	Detroit Lakes, MN	Presid	ent <1 hr		0						
	Lewando		Vice-P	resident <1 h		0						
		Detroit Lakes, MN										
	n Fetting	A.A	Treasu	rer <1 hr		0						
	ox 1708 L	Petroit Lakes, MN		.4.4								
		Detroit Lakes, MN	Secret	ary <1 hr		0						
2	Compen	sation of five highest-paid employee enter "NONE."	s (oth	er than thos	e inclu	ded on lin	e 1—s	ee page	23 of 1	the ins	tructi	ons).
(	(a) Name and	d address of each employee paid more than \$50,00	0	(b) Title, and a hours per w devoted to po	veek ¯	(c) Comper	nsation	(d) Contribu employee to plans and do compens	eferred	(e) Exper	nse acc	
						···-		<u> </u>				
						<del></del> -						
				1								
										_		
Fotal r	number of	other employees paid over \$50,000		<u>.                                    </u>		<u></u>						

Par	Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Empand Contractors (continued)	oloyees,
3	Five highest-paid independent contractors for professional services (see page 23 of the instructions). If none	, enter "NONE."
	(a) Name and address of each person paid more than \$50,000 (b) Type of service	(c) Compensation
None		
. <b>-</b>		
		· · · · · · · · · · · · · · · · · · ·
·		
Tota	number of others receiving over \$50,000 for professional services	
Par	IX-A Summary of Direct Charitable Activities	
	t the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of januaritions and other beneficiaries served, conferences convened, research papers produced, etc.	Expenses
1	None	
2		
3		
4		
Par	Summary of Program-Related Investments (see page 24 of the instructions)	
De	scribe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1	None	
2		
		<del> </del>
	other program-related investments. See page 24 of the instructions	
3		
	Add to a data and to	
ıota	. Add lines 1 through 3	

Form **990-PF** (2009)

Part	Minimum Investment Return (All domestic foundations must complete this part. Fore see page 24 of the instructions.)	ign found	ations, ,
1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc.,	Γ	
•	purposes:		
а	Average monthly fair market value of securities	1a	557,974
b	Average of monthly cash balances	1b	46,398
С	Fair market value of all other assets (see page 24 of the instructions)	1c	1,622
d	<b>Total</b> (add lines 1a, b, and c)	1d	605,994
е	Reduction claimed for blockage or other factors reported on lines 1a and		
	1c (attach detailed explanation)		
2	Acquisition indebtedness applicable to line 1 assets	2	0
3	Subtract line 2 from line 1d	3	605,994
4	Cash deemed held for charitable activities. Enter 1 1/2 % of line 3 (for greater amount, see page 25 of		
	the instructions)	4	9,090
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	596,904
_6	Minimum investment return. Enter 5% of line 5	6	29,845
Part		operating	
1	Mınimum investment return from Part X, line 6	1	29,845
2a	Tax on investment income for 2009 from Part VI, line 5	\$ **·	-
b	Income tax for 2009. (This does not include the tax from Part VI.) 2b	1	
C	Add lines 2a and 2b	2c	72
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	29,773
4	Recoveries of amounts treated as qualifying distributions	4	0
5	Add lines 3 and 4	5	29,773
6	Deduction from distributable amount (see page 25 of the instructions)	6	0
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII,		
	Ine 1	7	29,773
Part	XII Qualifying Distributions (see page 25 of the instructions)		
1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:	Na?	
а	Expenses, contributions, gifts, etc.—total from Part I, column (d), line 26	1a	42.732
b	Program-related investments—total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc.,		<del></del>
	purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:	·	
а	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	42,732
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income.	<u> </u>	
	Enter 1% of Part I, line 27b (see page 26 of the instructions)	5	72
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	42,660
	Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating	g whether	

990-PF (20	Undistributed Income (see page 26 o	(a)	1	(b)	(c) 200		(d) 2009	
		Corpus	Year	s prior to 2008			29	,773
Distri	butable amount for 2009 from Part XI,							<del></del> i
	,		1			4,070	- 本	
Undis	stributed income, if any, as of the end of 2009:	*			ļ		*	· !
a Ente	r amount for 2008 only	*						
<b>b</b> Tota	I for prior years: 20,20,20							ļ
Exce	ess distributions carryover, if any, to 2009:	]	1.		1 3	, \		*,* !
	n 2004 · · · · ·	] '	1.0	*** ** (	1 *			İ
	n 2005	]	}					
	n 2006 · · · · · ·	]	1	~	à	1 2	\$ ,,	55
	m 2007 · · · · ·	<u> </u>	0	77	1 3 3	1	**************************************	- 1
-	m 2008	***************************************	0 * 3	· · · · · · · · · · · · · · · · · · ·	*	*·		
f Tot	all of lines 3a through a life and from Part XII, allifying distributions for 2009 from Part XII,	· ·	1 :		,		,	3
P*	A. C 42./34	12	. <b>\</b> . }	4.00		4,070		<u> </u>
	but not more than line 2a .		<del>` ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '</del>	\$ 38.14 <u>c</u> 25.	11 34	5>0,	**	
					0			<u>```</u>
	-ti required—see page 20 of the metal-			<i>i</i> .			<b>.</b>	Ŕ
	. J. Anibustions Olf Of COIDUS (Lieution	1	o 🍰	i in	1 1 Kg	, ,		29,773
C ITS	eated as distributions out of our grant and a squired—see page 26 of the instructions)	, A WOOD A		2000	4	<u> </u>	,	29,113
			2,959	Z.	*		ļ	
	distribilited but of corpus		0		Ž.			
	The second of th			2.1	1 10 Table 1	* *, *		W.
	annears III Column (4), and	e 🖟			3			ì
	and must be shown in column (4).	7	1	* .			,	
6 E	nter the net total of each column a	S		S & &	- 1	, ,		, y.
	wineted helow:	Zu	12,959		<u>`</u>		+	
	4c. and 4e. Subtract line	·	12,000					
a C b P	orpus. Add lines 31, 40, and 40. Con- rior years' undistributed income. Subtract	CT			0		<del>                                     </del>	
1	4b from line 2D					. ×&	1	3.
	t at prior years' undistribute	ed	.		\	-23	1	
C E	ncome for which a notice of deficiency has not the section 4942	as   .			}			
L	see second or on which the section	(a)	1		<u> </u>	* *	+	
	PACHOLISIA 1220200		<i>*</i>			. "		
	line Sc from line bb. taxat	)ie  ***** *	···		0			
			7					
	income for 2008. Subtract in	ine i	,-	* (**)				,
	4- from line 2a Taxable amount 300 pt	ige	ij.	A + 30	*****			
	ar stable instructions		7.	-			1	
f	Undistributed income for 2009. Subtract lin	he	{	30				
	and 5 from line 1. This amount must		16 ·	447	<u> </u>			
	distributed in 2010				·	· · · · · · · · · · · · · · · · · · ·	Yo \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
7	Amounts treated as distributions out of cor	tion			1			
•				~ ;		<u>*</u> · · · *	art:	
	470/E/(4//E/ Or A942(0)(3) (See Page -		0	333		, 58°	**************************************	
	· · · · · · · · · · · · · · · · · · ·					٠,	,	
8	Excess distributions carryover from 2004 applied on line 5 or line 7 (see page 27 of	the		La Carrier		3.		
	applied on line 5 or line 7 (see page 2) instructions)		12,959	1.32.7.	1320		<b>*</b> 1 3	
	instructions)  Excess distributions carryover to 2	010.						
9	Excess distributions call your to		12,959	3 C 12 OF			<i>'</i> ,	, •
	Subtract lines 7 and 8 from line 6a	27.	,,,,	de la company de			. * ]	,
10	Analysis of line 9:	_		The state of the s	1	~~ <del>**</del> **	'& 1	,
а	Excess from 2005			The same of the same	MANAGE TO SECOND	ساد - هنجه د د د پېښون	er	
b	Excess from 2006		4		: 1			
C	Excess from 2007 · · ·		e ar <b>a,</b> ar namar	- Company to Company	· · · · · · · · · · · · · · · · · · ·	Committee of States of A		`
d	Excess from 2008 Excess from 2009	12,959	. * **				Form 9	90-PF

Part	XIV Private Operating Founda	tions (see page	27 of the instru	ctions and Part \	/II-A, question 9)		
1a	If the foundation has received a ruling foundation, and the ruling is effective fo	or determination	letter that it is a	private operating			
b	Check box to indicate whether the four	ndation is a private	operating founda	ition described in se	ection 4942(j)(	3) or 4942(j)(5)	
2a	Enter the lesser of the adjusted net	Tax year	<u> </u>	Prior 3 years			
	income from Part I or the minimum	(a) 2009	<b>(b)</b> 2008	(c) 2007	(d) 2006	(e) Total	
	investment return from Part X for	(4) 2000	(3) 2000	(0) 2001	(4) 2000		
<b>b</b>	each year listed			<del> </del>			
	85% of line 2a						
С	line 4 for each year listed						
d	Amounts included in line 2c not used directly for active conduct of exempt activities						
е	Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c						
3	Complete 3a, b, or c for the alternative test relied upon:						
а	"Assets" alternative test-enter:						
	(1) Value of all assets						
	(2) Value of assets qualifying under						
	section 4942(j)(3)(B)(i)						
b	"Endowment" alternative test—enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed						
С	"Support" alternative test-enter:				1		
	(1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)						
	(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)						
	(3) Largest amount of support from an exempt organization						
	(4) Gross investment income						
Part	XV Supplementary Information	n (Complete th	is part only if t	he foundation h	ad \$5,000 or me	ore in assets at	
	any time during the year-				•		
1	Information Regarding Foundation	•					
а	List any managers of the foundation	•	ited more than 29	% of the total cont	ributions received	by the foundation	
	before the close of any tax year (but o					,	
N/A							
b	List any managers of the foundation ownership of a partnership or other er					rge portion of the	
N/A							
2	Information Regarding Contribution	. Grant. Gift. Loa	n. Scholarship, e	etc Programs:			
	Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:  Check here ▶ ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc. (see page 28 of the instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d.						
а	The name, address, and telephone nu	mber of the perso	on to whom applic	ations should be a	ddressed:		
	ttached	•	, ,				
b	The form in which applications should	be submitted and	d information and	materials they sho	uld include:		
	ttached	Do Gabrilloa ario		materials tries site	ald moldae.		
C N/A	Any submission deadlines:				·		
	Any restrictions or limitations on aw factors:	ards, such as b	y geographical ar	reas, charitable fie	elds, kinds of inst	itutions, or other	
N/A							

Supplementary Information (continued) Part-XV Grants and Contributions Paid During the Year or Approved for Future Payment If recipient is an individual Recipient Foundation show any relationship to Purpose of grant or status of Amount any foundation manager contribution recipient Name and address (home or business) or substantial contributor Paid during the year MN Consortium for Advanced Rural Pysch. 501(c)3 **Program Funding** 2,000 **DL Area College Foundation - MSCTC** 501(c)3 Scholarship Funding 1.000 St. Mary's Development Fund 501(c)3 **Building Funding** 14,000 Mahube Comm. Council - MAC/NAPS 501(c)3 **Program Funding** 1,200 **Boys & Girls Club** 501(c)3 **Program Funding** 2,000 **DL Public Education Foundation** 501(c)3 Scholarship Funding 5,000 **United Way** 501(c)3 **Program Funding** 5,000 **American Heart Association** 501(c)3 **Program Funding** 1,000 Scholarship America 501(c)3 **Scholarship Funding** 5,000 **DLCCC** 501(c)3 **Program Funding** 5,000 **Dollars for Scholars** 501(c)3 **Scholarship Funding** 500 За 41,700 Approved for future payment **Total** 

Pai	L V	VEA Analysis of Income-Producing Ac					
Ente	r gro	oss amounts unless otherwise indicated.	Unrelated but	siness income	Excluded by section	n 512, 513, or 514	
			(a) Business code	(b) Amount	(c) Exclusion code	(d) Amount	Related or exempt function income (See page 28 of
1	Pro	ogram service revenue:					the instructions.)
	a						
	b						
	C						
	đ						
	e		-	<del></del> -			
	Ť						
_	g	Fees and contracts from government agencies					
2		mbership dues and assessments					
3		erest on savings and temporary cash investments			14	6,050	
4		idends and interest from securities	202 48.85		14	6,295	
5		t rental income or (loss) from real estate:	****	- 4 * 3 V\$		* ,	<u> </u>
	a	Debt-financed property					
_		Not debt-financed property					
_		t rental income or (loss) from personal property					
7		ner investment income			10		
8		n or (loss) from sales of assets other than inventory			18	(10,529)	
9		t income or (loss) from special events					
10		oss profit or (loss) from sales of inventory					
11		ner revenue: a					
	b						
	C						
	d	<del></del>				-	<del></del>
40	e					- 1010	
	<b>e</b> Sul	btotal. Add columns (b), (d), and (e)	\$		**	1,816	
13	e Sul Tot	ototal. Add columns (b), (d), and (e) tal. Add line 12, columns (b), (d), and (e)			<u> </u>	1,816	1,816
<b>13</b> (See	e Sul Tot	ototal. Add columns (b), (d), and (e) tal. Add line 12, columns (b), (d), and (e)	· · · · · · · · · · · · · · · · · · ·				1,816
13 See Pai	e Sul Tot wor	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	
13 See Pal	e Sul Tot wor t X	btotal. Add columns (b), (d), and (e)	y calculations.)	ent of Exemp	t Purposes	13	

		Exempt Or	ganizations									
1	ın s			engage in any of the section 501(c)(3) org							Yes	No
а	_		onting foundation t	o a noncharitable exe	empt ora:	anizatior	of:					
_			-							1a(1)		<b>✓</b>
		Other assets .								1a(2)		1
b		er transactions:								1.0(2)		
_			a noncharitable ex	empt organization						1b(1)		<b>-</b>
				able exempt organiza						1b(2)		<b>→</b>
				er assets						1b(3)	_	1
										1b(4)	_	1
		Loans or loan gua								1b(5)	_	1
		•		hip or fundraising sol						1b(6)	_	<b>√</b>
С				sts, other assets, or p						1c		1
d		-		s," complete the foll		-					fair m	arke
_				ices given by the rep								
				gement, show in colu								
(a) Lir		(b) Amount involved	·	haritable exempt organizat				transfers, transa				
· · · ·		, ,										
					T I							
-												
						-						
				· · · · · · · · · · · · · · · · · · ·								
				· · · · · · · · · · · · · · · · · · ·								
2a	des	cribed in section 5	01(c) of the Code (	filiated with, or relate other than section 50						Yes		No
ט			following schedule		ranization		Γ	(c) Descr	antion of relatio	nehin		
(a) Name of organization (b) Type of organization (c) Description of re					TPROTE OF TERRITO	· Iai IIP						
		<del> </del>										
						· · · -	-					
-		<del>- , </del>									-	
					<del> </del>							
	Under	r penalties of penury I	declare that I have exar	nined this return, including	accompan	vina sche	dules and	statements ar	nd to the hest of	of my kr	nowledo	ne and
	Under penalties of perjury, I declare, that I have examined this return, including accompanying schedules and statements, and to the best of belief, it is true, correct, and complete reclaration of preparer (other than taxpayer or fiduciary) is based on all information of which preparer has								asanyki	nowled	ge	
و ا	<b>S</b> 10	mature of officer or trus		Date		<del></del>	Title					
ᅙ	,	, : =:= =: =:::== =:			Date		<u> </u>		Preparer's ic	dentific:		
Sign Here	Paid Preparer's	Preparer's signature					Check self-em	if ployed ► □	number (see page 30 of t	Signa	ture or	
	Pre –	Firm's name (or you	rs if	·	J		<u> </u>	EIN►				
	_	self-employed), address, and ZIP code Phone no.										
							I					

Information Regarding Transfers To and Transactions and Relationships With Noncharitable

### Schedule B (Form 990, 990-EZ,

or 990-PF)
Department of the Treasury

Schedule of Contributors

Attach to Form 990, 990-EZ, or 990-PF.

OMB No 1545-0047

2009

Department of the Treasury Internal Revenue Service

Name of the organization **Employer identification number** Organization type (check one): Filers of: Section: Form 990 or 990-EZ 501(c)( ) (enter number) organization 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation 527 political organization Form 990-PF 501(c)(3) exempt private foundation 4947(a)(1) nonexempt charitable trust treated as a private foundation 501(c)(3) taxable private foundation Check if your organization is covered by the General Rule or a Special Rule. Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions. General Rule For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. **Special Rules** For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33\% % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h or (ii) Form 990-EZ, line 1. Complete Parts I and II. For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, aggregate contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III. For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not aggregate to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the General Rule applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it must answer "No" on Part IV, line 2 of its Form 990, or check the box on line H of its Form 990-EZ, or on line 2 of its Form 990-PF, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or

990-PF).

Schedule	R	(Form	aan	990-E7	or 000 I	DEN /	onna
Schedule	0	(rorm	99U.	990-EZ.	or 990-i	-F) (2	20091

	(Form 990, 990-EZ, or 990-PF) (2009)		Page of of Part
Name of C	organization	E	nployer identification number
Part I	Contributors (see instructions)	· · · · · · · · · · · · · · · · · · ·	-
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
	S.J. Electro Systems, Inc. P.O. Box 1708  Detroit Lakes, MN 56502-1708	. \$	Person Payroll Noncash (Complete Part II if there is a noncash contribution)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		. \$	Person Payroll Noncash (Complete Part II if there is a noncash contribution)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		<b>\$</b>	Person Payroll Noncash (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		<b>\$</b>	Person Payroll Noncash  (Complete Part II if there is a noncash contribution)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
	,	<b>\$</b>	Person Payroll Noncash (Complete Part II if there is a noncash contribution.)

# SJE-Rhombus Foundation

31-Dec-09 36-3556774

# IRS Form 990-PF Supporting Schedules

Part I, Line 16(c) – Other professional fees Salomon Smith Barney Citizen's Scholarship Foundation Total		\$5,137 <u>900</u> \$6,037		
Part I, Line 18 – Taxes		_		
Foundation Income Tax		\$ 157		
Part I, Line 23 – Other Expenses				
Pictures - scholarship		\$ 107		
MN filing fee		25		
Total Other Expenses		\$132		
Part II. Line 10(a) – Investments	Book Value	Market Value		
Citibank	16,000	16,014		
Cit Bank	59,000	59,299		
Banco Santander	16,000	16,158		
Fifth Third Bank	20,000	20,208		
Discover Bank	40,000	40,492		
	\$151,000	\$152,171		
Part II, Line 13 – Investments				
CG Capital Markets – MM	6,485	6,485		
CG Capital Markets- Large Cap V	150,041	122,758		
CG Capital Markets – Small Cap V	27,761	31,542		
CG Capital Markets – Emerging	66,441	84,023		
CG Capital Markets – Int'l	60,837	53,467		
CG Capital Markets – Large Cap G	115,064	124,301		
CG Capital Markets – Small Cap G	<u>28,975</u>	32,610		
Total	455,604	455,186		

## S.J. Electro Systems Foundation

General Purpose of Foundation
The Silv Electro Evistems Foundation is dedicated to improving the divality of life for those in the Detroit Lakes and surrounding communities. We strive to accomplish this with encowments for projects and programs that demonstrate integrity and concern for others through education personal growth, community development and health, improvement.

### GRANT MAKING PROCEDURES

The SJE Foundation Board of Directors commits all Responsibility for Decisions gram funds. The Board usually meets quarterly in February, May August, and November

The Board welcomes brief preliminary inquires Time Required for Decisions regarding the Foundation's possible interest in a particular project. Applicants are encouraged to contact Foundation staff for assistance in the development of a project. Ordinarily, formal grant proposals should be submitted to the President of the Foundation at least two weeks prior to the Board meeting. (For example, to have a request considered at the May Board meeting, it should be submitted by mid April). This allows time for the Foundation to distribute copies of the proposal to each Board member prior to the scheduled meeting. If the proposal is highly specialized, or if it requires review by outside consultants, the consideration process may take longer.

Review Process Ordinarily, each proposal is assigned to a member of the Board when it is received by the President of the Foundation This Board member may seek further discussion with the author of the proposal, and if necessary, may seek other opinions, assistance from consultants, and background information. To reach a final decision this Board member presents the proposal, along with the results of the related investigation and the assigned Board member's recommendation, to the Board.

# **GRANT PROPOSALS**

- All applicants for grants or other funds must be submitted in writing. Plans, which have been worked out thoughtfully and described concisely, are preferred. The basic required information, needed to evaluate every proposal, is summarized below. Two copies of the proposal and its attachments are required.

### Applicant Information

- Name and address of tax-exempt organization which will be the recipient of the 1. grant or funds.
- 2. Requested grant amount.
- Appropriate evidence of the applicant organization's tax-exempt status, including the following:

- a Aloop of the organization's current tax-element ruling from the Internal Revenue Service to the applicant of to a parent organization in the applicant is can of a group exemption, recognizing its exempt status unide Section 50% of the internal Revenue Code.
- b A current declaration signed by an officer of the applicant organization that it has not received notice of any adverse action by the Internal Revenue Service with respect to its exempt status of its Section 509 (a) classification

When the Internal Revenue Service determination letters are not available oftner evidence of the applicant's exempt status should be submitted. However, the declaration of no adverse Internal Revenue Service action must always be submitted.

- Information concerning the organization and the officers responsible for carrying out the project including the following
  - a. The names(s) and qualification of the person(s) who would administer the grant.
  - b The names and primary professional affiliations of the organization's directors or trustees
  - c. A brief description of the applicant organization. This should include a summary of its background, purpose, and experience in the area for which funds are requested.
  - d. If available, an audited balance sheet, an income and expense statement and tax return for the organization's previous fiscal year. An estimated statement of income and expense for the organization for the current year is also requested.
- 5. Position or relationship of the person signing the application for the applicant organization. If the request comes from a department or individual in an organization, the request must also be signed by the administrative head of the organization.

### Proposed Project Information

Proposals should be clearly written so that the project and its importance may be readily understood. The following information is needed for every proposal.

- 1. A clear, concise description of the project, what it may be expected to achieve, and why it is important to undertake.
- 2. A detailed income and expense budget for the project showing how the requested funds would be spent. This budget must also explain the time frames for spending the money as well as the sources from which the income is expected to come.

- If into mation regarding significant financial or thirth subjust, given to the project by the applicant organization
- 4 statement of other possible sources of financial or inhind support public or private the nave been of will be solicited for support of the project. Include any grants or pledges alreading electived. Specify significant financial or inhind support piver to the project by the applicant organization.
- The method: used to measure effectiveness of the project after the grant funds have been expended
- An explanation of how continuation of the project is to be financed (if the project is to be continued after the period for which support has been requested).

When a grant is made, the recipient is expected to accept the terms and conditions specified by the SJE Foundation

# ADMINISTRATIVE PROVISIONS

Notification of the Board Decision The SJE Foundation will send written notice to applicants concerning all Board decisions to approve or deny grant proposals.

Reports to the Foundation The Foundation will require progress reports at least annually stating what has been accomplished by expenditures of the grant funds, along with the appropriate financial reports as to how the funds were spent. Grant funds may be spent only for the purposes granted Uncommitted funds at the end of the grant period must be returned to the Foundation unless other arrangements have been proposed beforehand and approved formally by the Foundation's Board of Directors. Following the end of the period for which funds were granted, the grantee must provide the Foundation with a final financial accounting for the grant funds and an evaluation and summary of the results obtained.

Because the SJE Foundation has limited resources, it is probable that not all qualified requests will be funded.

# FOUNDATION DIRECTORS/OFFICERS

President......Melissa Lage
Vice President.....Laurie Lewandowski
Secretary....Jim Lockrem
Treasurer...Nathan Fetting