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Form 990-EZ

Short Form Return of Organization Exempt From Income Tax

OMB No 1545-1150 2009

Department of the Treasury Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form ▶ The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public Inspection

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Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.	_											re than \$25,000	
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28	Christian teaching & leadership	p training; touc	aht at abou	<u> </u>	for oth						
	20 churches; Theld 3 Trail	hing conferent	tes								
	(Grants \$) If this amount i	includes foreign grants, ch	eck here	. ▶ 🗆	28a	33000					
29	Short-term mission teams; for	evangelism, cons	truction, h	elpina.							
	needy, leadership training, s — 2 teams including a	HELOY									
	(Grants \$) If this amount	includes foreign grants, ch		. ▶ 🗆	29a	<u> 3200</u>					
30	Helping the needy; supported		including								
	children, provided medicines reservoir, painted village school	s, tood' home re									
	(Grants \$) If this amount i	includes foreign grants, chi	eck here . ,	. • 🗆	30a	31000					
31	Other program services (attach schedule) . Su (Grants \$) If this amount	aport of Christi includes foreign grants, chi		S	31a	18500					
	Total program service expenses (add lines 28a tl	hrough 31a)		<u>.</u>	32	114500					
Par	List of Officers, Directors, Trustees, and Key										
	(a) Name and address	(b) Title and average hours per week deyoted to position	(c) Compensation (if not paid, enter -0)	(d) Contributio employee benefit deferred comper	plans &	(e) Expense account and other allowances					
<u>~</u>	oteven Shepard	Director / President			$\overline{}$						
<u> </u>	5186 Cressingham Drive	40 hrs./WK	58835		0	<u> </u>					
·‡											
Ç	lettiev Kalmer 2283 Devils Hole Road	Board member	0		\bigcirc						
F	2283 Devils Hole Road Bowling Green, OH 43402	D d till q intollipor			\cup						
	Sary Ackerman +112 Cordusov Road	Board member	0		0	0					
	Oregon, OH 43616				$\overline{}$						
	2										
	Brian Navgrette 240.7 Giblev Park	Board member	0		0	\bigcirc					
	Toledo, OH 43617	· · · · · · · · · · · · · · · · · · ·									
	Beth Horner			<u> </u>							
	7744 W. Waterwork Drive	Board member	0		O	\circ					
	ind lay, OH 45840										
	Larry Trimbach	(F) -									
	6385 Brantford Road	Board member	0		0	O					
	Larry Trimbach, 6385 Brantford Road Dayton, OH 45414										
	Christy Shopard	Secretary/_	^								
	5186 Cressingham Drive	Treas	urer O		0						
	tort Mill, 509 29 107										
											
		· · · · · · · · · · · · · · · · · · ·									

Part	Other information (Note the statement requirements in the instructions for Part V.)			
	 	[Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33		X
34	Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes	34	X	
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T.			
а	Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?	35a		X
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35b		N/A
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a			
b	Did the organization file Form 1120-POL for this year?	37b		<u> N/</u> /
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return?	38a		X
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b N/A			
39	Section 501(c)(7) organizations. Enter			
а	Initiation fees and capital contributions included on line 9			
40a	Gross receipts, included on line 9, for public use of club facilities			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶			
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit			
	transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	405		X
_	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on	40b		
С	organization managers or disqualified persons during the year under sections 4912, 4955, and 4958			
d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization			
е	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e		1
41	List the states with which a copy of this return is filed.			
42a	The organization's books are in care of Christy Shepard Telephone no. > 41	1.5	75.	-32
_	Located at > 5186 Cressing ham Dr. Ft. Mill, SC ZIP+4 > 29	70.7	1-6	24.7
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority		Vas	NI-
	over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b	Yes	No
	If "Yes," enter the name of the foreign country: ▶	420		
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
С	At any time during the calendar year, did the organization maintain an office outside of the U.S.?	42c		X
	If "Yes," enter the name of the foreign country: ▶		/ ^	
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year	N/	/}	> 🗆
			Yes	No
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of			
	Form 990-EZ	44		X
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ		}	
		45 990) E7	<u> </u>
	Eor			

יבל ווויט	7-LL (CUU3)					raye 🕶							
Part \	Section 501(c)(3) organizations and 501(c)(3) organizations and section 49 and complete the tables for lines 50 a	section 4947(a)(1) non- 947(a)(1) nonexempt cha and 51.	exempt charitab ritable trusts mus	le trusts only. At answer question	ll secti ns 46-	on -49b							
46	Did the organization engage in direct or indirect	ct political campaign activi	ties on behalf of or	in opposition to	Y	es No							
	candidates for public office? If "Yes," complete				46	X							
	Did the organization engage in lobbying activiti				47	×							
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E												
49a	Did the organization make any transfers to an e	exempt non-charitable relat	ed organization? .		49a	-X							
	If "Yes," was the related organization a section				49b	N/F							
50	Complete this table for the organization's five temployees) who each received more than \$100	nighest compensated empl 0,000 of compensation from	oyees (other than on the organization. I	officers, directors, to f there is none, en	rustees ter "No	and key ne."							
	(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	acco	xpense unt and llowances							
Non	e												
51	Complete this table for the organization's five \$100,000 of compensation from the organization.	on. If there is none, enter "I	None."	ors who each rect	sived ii								
*	(a) Name and address of each independent contractor		(b) Typ	pe of service	(c) Comp	pensation							
TAOI	7e												
	·												
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~												
					<del></del>								
			····			<del></del>							
d	Total number of other independent contractors	each receiving over \$100 (	000										
_	rotal number of other independent contractors	Caciffectiving over \$100,0		·····									
	Under penalties of penjury, I declare that I have examinand belief, it is true, correct, and complete. Declaration	ned this return, including accompa	inying schedules and sta	tements, and to the bes	at of my k	nowledge ledge							
	7.			,	-,								
Sign	Steven ( Sheep	aid	1	7/7/10									
lere	Signature of officer			Date									
	Stoven C. Shorn	rd (President	/Director	5									
	Type or print name and title	C TESPOLETT	/ Director										
	Preparer's	Date	Check if	Preparer's identifying num	nber (See ii	nstructions)							
aid	signature		Check if self- employed ▶ □										
repare	Firm's name (or	! ►	· · · · · ·	<del> </del>									
lse On	yours if self-employed), address, and ZIP + 4		EIN	one no ▶									
lay th	e IRS discuss this return with the preparer show	vn above? See instructions		one no	Yes	□ No							
						-EZ (2009)							
				En	m 944 -	·P/ (Onno							

#### SCHEDULE A (Form 990 or 990-EZ)

(FORM 990 OF 990-E2)

Department of the Treasury Internal Revenue Service

### **Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2009

Open to Public Inspection

140111	. 01 .	ne organizació	Churc	h Plai	nTing.	LnTer	naTro	nal		33		230	Ċ	
Pa	t I	Reason	for Public Ch	arity Stat	<b>us</b> (All or	ganızatio	ons mus	t compl	ete this	part.) Se	e instru	ctions.		
The 1 2	orga	A church, co	ot a private foun privention of chu scribed in <b>sectio</b>	rches, or a	ssociation	of churcl	hes desc	-	-		•			
3 4		A medical re	r a cooperative I esearch organiza ime, city, and st	ition operat							170(b)(1	)(A)(iii). E	Inter the	
5		An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)												
6			ate, or local gov		_				•					
7	Ø		on that normally section 170(b)				its suppo	ort from a	governm	nental uni	t or from	the gene	al public	
8 9		A community An organizate receipts from support from	y trust described ion that normally n activities relate n gross investm the organization	d in <b>sectior</b> / receives: ( ed to its exident income	n 170(b)(1) 1) more the empt funct and unre	(A)(vi). (Can 33½ % tions—sulated bus	of its su bject to siness ta	pport fro certain ex xable inc	xceptions come (les	s, and (2) s section	no more	than 331/s	% of its	
10 11		An organizar purposes of	tion organized a tion organized a one or more pul neck the box tha	and operate blicly suppo	ed exclusiv	ely for th	ne benefi describe	it of, to p d in sect	perform t ion 509(a	he function (1) (1) or sec	ons of, o	(a)(2). See	section	
е		persons other	this box, I cert er than foundation section 509(a)(2)	n manager	organizat		t control	lled direc	tly or inc	directly by	y one or		qualified	
f		organization	zation received, check this box									III supp	orting	
g		Since Augus following pe	st 17, 2006, has	the organiz	ation acce	epted any	gift or d	ontributi	on from a	any of the	1			
		(i) A persor	who directly or						th persor	ns describ	oed in (ii)		'es No	
			pelow, the gover				ganizatio	n? .	• • •			11g(i) 11g(ii)		
			member of a per controlled entity				 (u) above					11g(iii)	<u> </u>	
h			following inform									119000		
(i)		e of supported ganization	(ii) EIN	(iii) Type of (described of above or II	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))		(iv) Is the organization in col (i) listed in your governing document? (v) Did you notif the organization col (i) of your support?		nization in of your	organizat	s the ion in col zed in the S ?	(vii) Am sup		
- 1	V/	71				Yes	No	Yes	No	Yes	No			
_		<del></del>												
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					,	,	-	, , ,	-	1	,			

Pai	Support Schedule for Org (Complete only if you chec	ganizations [ ked the box	<b>Described in</b> on line 5, 7,	<b>Sections 17</b> or 8 of Part I	<b>0(b)(1)(A)(iv)</b> .)	and 170(b)(1	)(A)(vi)				
Sec	tion A. Public Support		· · · · · · · · · · · · · · · · · · ·								
Ca	lendar year (or fiscal year beginning in) ▶	(a) 2005	<b>(b)</b> 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total				
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	130119	155679	152158	147280	128601	713837				
2	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf	0	0	0	0	0	0				
3	The value of services or facilities furnished by a governmental unit to the organization without charge	0	0	0	0	0	0				
4	Total. Add lines 1 through 3	130119	155679	152158	147280	128601	713837				
5	The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)					1 140	110,12				
6	Public support. Subtract line 5 from line 4.		- ,				603.71				
Sec	tion B. Total Support										
Ca	lendar year (or fiscal year beginning in) 🕨	(a) 2005	<b>(b)</b> 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total				
7	Amounts from line 4	130119	155679	152158	147280	12860	713837				
8	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	0	0	0	0	0	0				
9	Net income from unrelated business activities, whether or not the business is regularly carried on	0	0	0	0	0	0				
10	Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV)	0	0	0	0	0	0				
11	Total support. Add lines 7 through 10 .	,	, ,	·			713837				
12	Gross receipts from related activities, etc				:	12	1947				
13	First five years. If the Form 990 is for organization, check this box and stop he	ere	<u> </u>		, or fifth tax y		on 501(c)(3)				
Sec	tion C. Computation of Public Su										
14	Public support percentage for 2009 (line			1, column (f))		14	85 %				
15 16a	Public support percentage from 2008 Sc 33½ % support test—2009. If the organiand stop here. The organization qualifies	zation did not d	check the box of	on line 13, and		6 or more, che	87 % ck this box				
b	b 33½% support test—2008. If the organization did not check a box on line 13 or 16a, and line 15 is 33½% or more, check this box and stop here. The organization qualifies as a publicly supported organization										
17a	a 10%-facts-and-circumstances test—2009. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶										
b 18	10%-facts-and-circumstances test—2008 more, and if the organization meets the "forganization meets the "facts-and-circumstance" Private foundation. If the organization did	facts-and-circum ances" test. The	istances" test, o organization qua	check this box a alifies as a public	and <b>stop here.</b> bly supported or	Explain in Part ganization	IV how the				

#### Schedule A (Form 990 or 990-EZ) 2009 Page 3 Part III Support Schedule for Organizations Described in Section 509(a)(2) (Complete only if you checked the box on line 9 of Part I.) Section A. Public Support Calendar year (or fiscal year beginning in) (a) 2005 (b) 2006 (c) 2007 (d) 2008 (e) 2009 (f) Total Gifts grants, contributions, membership fees received. (Do not include any "unusual grants ") . . . Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . Gross receipts from activities that are not an unrelated trade or business under section 513 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf The value of services or facilities furnished by a governmental unit to the organization without charge Total. Add lines 1 through 5 7a Amounts included on lines 1, 2, and 3 received from disqualified persons Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year c Add lines 7a and 7b . . . . . Public support (Subtract line 7c from line 6) Section B. Total Support Calendar year (or fiscal year beginning in) (a) 2005 (b) 2006 (c) 2007 (d) 2008 (e) 2009 (f) Total Amounts from line 6 . 10a Gross income from interest, dividends, payments received on securities loans. rents, royalties and income from similar b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . Add lines 10a and 10b Net income from unrelated business 11 activities not included in line 10b, whether or not the business is regularly carried on Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV) . . . . . . 13 Total support. (Add lines 9, 10c, 11, First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ □ Section C. Computation of Public Support Percentage Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f)) . 15 % Public support percentage from 2008 Schedule A, Part III, line 15 16 <u>%</u>

Section D. Computation of Investment Income Percentage Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f)) . 17 % 17 Investment income percentage from 2008 Schedule A, Part III, line 17 . . . . . . . . _18 % 18

19a 331/3 % support tests - 2009. If the organization did not check the box on line 14, and line 15 is more than 331/3 %, and line 17 is not more than 331/3 %, check this box and stop here. The organization qualifies as a publicly supported organization 🕨 🔲

33\% support tests - 2008. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33\% m, and line 18 is not more than 33% %, check this box and stop here. The organization qualifies as a publicly supported organization 🕨 🗌

Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.  NA  Supplemental Information. Complete this part to provide the explanations required by Part II, line 10; Part III, line 12. Provide any other additional information. See instructions.	Schedule A (Form 990 or 990-EZ) 2009											
	Part IV	Supplementa Part II, line 17	il Informati 7a or 17b; a	on. Complete	e this part to	provide the	e explanations required additional information	by Part II, line 10; See instructions.				
	N/A											
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## SCHEDULE O (Form 990)

## **Supplemental Information to Form 990**

Complete to provide information for responses to specific questions on Form 990 or to provide any additional information.

Attach to Form 990.

OMB No 1545-0047

2009

Open to Public

Inspection

Department of the Treasury Internal Revenue Service

Name of the organization

Church Planting International

Employer identification number 33: 0175230

Page 1, Part I, line 10: Grants and similar amounts paid
\$24,000, charitable, support of orphanage in Mexico, Emmanuel Children's Home, Juarez, Mexico, P.O. Box 147, El Paso, TX 79942.
\$12,958, religious, support of pastors and church planters in other countries including for Church construction (about 8).
\$ 2,398, religious, Tom Hopkins, 7600 Reg Road, W. Springfield, PA 16443 (missionary support).
#3,532, charitable, general assistance to needy in Mexico and Perú, food, medical expense, home repairs, and helped build a village school room.
Page 1, Part I, line 16: Other expenses \$ 11,933, Short-term mission team expense, travel, lodging, food, supplies.
# 7,553, Leadership training expense in Perú and Mexico, conferences, books.
\$2,122, staff travel expense \$1,745, misc. expense, office equipment, telephone, bank, credit card, and membership charges, conference, meals, & California corporate filing fee.
Page 1, Part I, line 20: Other changes in net assets or fund balance — \$20, a reimbursement expense not related to CPI's incomes or expenses.

Name of the organization	Church f	Planting -	Internation	ral	Employer identification 33: 0175	n number 230
Explan	nation of	Amen	dments			
Website c	hange to:	churchp	lantinginter	nation	ial.com	
Website of Page 1, Pag	rt I, line	16: other	expenses	îs no	w \$23,	3535
Page 1, Pai	rt I, line	18 : exce	ess is nov	N \$ 3	3,043.	to bala)
Page 1, Pa due to r	rt I, line 10n-CPI r	20: chai eimburser	nge in tu nent expen	nd ba ise.	lance is	<u>-\$20</u>
Pagel, Pagel, Pagel						
Page 1, Page 1, 728	. <b></b>					
Page 1, Page 1	artII, line 212) chang	24: in	kind comp ntribution	outer s and a	oftware (	valued line 16
of Part I, c	changing t	nat total	to \$1,72	75 (mi	sc. expense,	,
Pagel, Pa					4.	
Page 2, I change Cressin	Part IV and for Stev	Page 3 en and C	, Party, lin Christy She Mitt Sc	ne 420 epard.	7 : addres Now-513	36 36
Clessiii	ignarn Di					·
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## **Church Planting International**

Employer Identification Number: 33-0175230

Explanation of Changes to Bylaws: Changes to the bylaws of Church Planting International were approved with unanimous vote by the board of directors at a meeting held on September 14, 2009. These revisions addressed mainly issues relating to the operation of the board of directors and did not alter in any way the organization's purpose. Please find enclosed the particular articles and sections that were changed as well as a conformed copy of the bylaws.

### Conformed Copy of Articles and Sections of Bylaws Changed:

#### Article 1 Section 1 Principle Office

The principal office of the corporation for the transaction of its business is located in Wood County, Ohio.

#### Article 4 Section 1. Number

The corporation shall have not less than one (1) Director, with the exact number to be fixed by approval of the Board of Directors in the manner provided in these bylaws and collectively they shall be known as the Board of Directors. The number may be changed by amendment of this Bylaw, or by repeal of this Bylaw and adoption of a new Bylaw, as provided in these Bylaws.

#### Article 4 Section 3 Duties

(e) Register their addresses and contact information with the Secretary of the Corporation, and notices of meeting mailed physically or electronically to them at such addresses shall be valid notices thereof.

#### Article 4 Section 6 Place of Meetings

Meetings shall be held at the principle office of the corporation unless otherwise provided by the Board or at such place within or without the State of California which has been designated from time to time by resolution of the Board of the Directors. In the absence of such designation, any meeting not held at the principle office of the corporation shall be valid only if held by the consent of all the Board of Directors given either before or after the meeting and noted in the minutes of the Corporation. Any meeting may be held by conference telephone, computer, or similar communications equipment, so long as all Directors participating in such meeting can hear one another.

#### Article 4 Section 7. Regular and Annual Meetings

The Board of Director's shall meet a minimum of 2 (two) times once in January and the next meeting as designated by mutual consent of the Board. The meeting in January will be designated as the Annual meeting of the Board. At the annual meeting new Directors shall be elected and continuing directors will be reconfirmed by the Board of Directors. The candidates receiving the highest number of votes up to the number of

#### Church Planting International: Particular Articles and Sections of Bylaws Changed (continued)

Directors to be elected shall be elected. Each Director shall cast one vote, with voting to be conducted as designated by the Chairman of the Board.

#### Article 4 Section 9. Notice of Meetings

All meetings of the Board shall be held upon at least four (4) days notice. Such notices shall be addressed to each Director at his or her address, physical or electronic, as shown on the books of the corporation, or given by telephone. Notice of the time and place of holding an adjourned meeting need not be given to absent Directors in the time and place of the adjourned meeting are fixed at the meeting adjourned and if such adjourned meeting is held no more than twenty-four (24) hours from the time of the original meeting. Notice shall be given of any adjourned regular or special meeting to directors absent from the original meeting if the adjourned meeting is held more than twenty-four (24) hours from the time of the original meeting. This does not forbid giving notice to absent Directors.

#### **SECTION 14. Conduct of Meeting**

Meetings of the Board of directors shall be presided over by the Chairman of the Board, or, if no much person has been to designated or, in his or her absence, the president of the Corporation or, in his or her absence, by the Vice President of the Corporation or, in the absence of each of these persons, by a chairman chosen by a majority of the Directors present at the meeting. The Secretary of the Corporation shall act as Secretary of all meeting of the Board, provided that in his or her absence, the presiding officer shall appoint another person to act as Secretary of the meeting.

The minimum business for all meetings shall include: prayer, Scripture devotion, acceptance of Minutes, financial and Ministry Reports, old and new business, and determination of the next meeting time and place.

Meetings will be conducted in a manner consistent with the core values of Church Planting International, with reliance upon the leading of the Holy Spirit, and with a view to glorify God in all that is said and decided by the board of Directors.

#### Article 7 Section 2. Checks and Notes

Except as otherwise specifically determined by resolution of the Board of Directors, or as

otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Corporation shall be signed by the CEO/Director or Treasurer and payments which are made will be reflected in the official financial reports and submitted to the Board of Directors.