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Form **990-EZ**

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990 All other organizations with gross receipts less than $500,000 and total assets less than $1,250,000 at the end of the year may use this form

▶ *The organization may have to use a copy of this return to satisfy state reporting requirements.*

OMB No 1545-1150

2009

Open to Public Inspection

A For the 2009 calendar year, or tax year beginning 01/01 , 2009, and ending 12/31 , 20 09

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Terminated
- ☐ Amended return
- ☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization
MINNESOTA SURVEYORS AND ENGINEERS SOCIETY

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
20 Thompson Ave E 206

City or town, state or country, and ZIP + 4
West St Paul, MN 55118-3189

D Employer identification number
23-7367334

E Telephone number
651-457-2347

F Group Exemption Number ▶

• *Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).*

G Accounting Method: ☑ Cash ☐ Accrual
Other (specify) ▶

I **Website:** ▶ www.mses.org

J **Tax-exempt status** (check only one) — ☑ 501(c) (6) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

H Check ▶ ☑ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Check ▶ ☑ if the organization is not a section 509(a)(3) supporting organization **and** its gross receipts are normally **not** more than $25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if $500,000 or more, file Form 990 instead of Form 990-EZ ▶ $ 63278

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received . See Statement 1		1	12950
	2	Program service revenue including government fees and contracts		2	0
	3	Membership dues and assessments		3	17190
	4	Investment income		4	0
	5a	Gross amount from sale of assets other than inventory	5a 0		
	b	Less: cost or other basis and sales expenses	5b 0		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		5c	0
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here ▶ ☐			
	a	Gross revenue (not including $ 11575 of contributions reported on line 1)	6a 33138		
	b	Less: direct expenses other than fundraising expenses	6b 29059		
	c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)		6c	4079
	7a	Gross sales of inventory, less returns and allowances	7a 0		
	b	Less: cost of goods sold	7b 0		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		7c	0
	8	Other revenue (describe ▶)		8	0
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8 ▶		9	34219
Expenses	10	Grants and similar amounts paid (attach schedule) . Statement 2		10	5685
	11	Benefits paid to or for members		11	0
	12	Salaries, other compensation, and employee benefits		12	19234
	13	Professional fees and other payments to independent contractors		13	180
	14	Occupancy, rent, utilities, and maintenance		14	4200
	15	Printing, publications, postage, and shipping		15	2055
	16	Other expenses (describe ▶ **Misc filing fees, meeting expenses, computer expenses, software**)		16	571
	17	**Total expenses.** Add lines 10 through 16 ▶		17	31925
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	2294
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	6893
	20	Other changes in net assets or fund balances (attach explanation)		20	0
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶		21	9187

Part II Balance Sheets. If Total assets on line 25, column (B) are $1,250,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	6893	22	9187
23	Land and buildings	0	23	0
24	Other assets (describe ▶)	0	24	0
25	**Total assets**	6893	25	9187
26	**Total liabilities** (describe ▶)	0	26	0
27	**Net assets or fund balances** (line 27 of column (B) **must** agree with line 21)	6893	27	9187

Part III Statement of Program Service Accomplishments (See the instructions for Part III.)

What is the organization's primary exempt purpose? **To raise money for our scholarship fund...(see Stmt 4)**

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

28	**Scholarship Program: (also see Statement 3) Promoted careers in land surveying and civil engineering to students. $3,500 transferred to MSES Scholarship Trust Fund: $3000 of this was given in order to give more students scholarships in this challenging time instead of hosting a banquet for them; $500 from proceeds** (Grants $ 3500) If this amount includes foreign grants, check here ▶ ☐	28a	
29	**Scholarship Program: $1,185 transferred to the MSES Scholarship Trust Fund from donations made through the MSES Society. In 2009, our MSES Scholarship Trust Fund gave $30,000 to 20 students attending six schools. Review its IRS Form 990, #23-7417547 and view the Scholarship Report at www.mses.org** (Grants $ 1185) If this amount includes foreign grants, check here ▶ ☐	29a	
30	**Scholarship Program: $1,000 is our last of five payments to the CTS Richard P. Braun Chair at the University of Minnesota. This funded faculty which teach/promotes transportation and traffic planning, design, and engineering to students and professionals.** (Grants $ 1000) If this amount includes foreign grants, check here ▶ ☐	30a	
31	Other program services (attach schedule) (Grants $) If this amount includes foreign grants, check here ▶ ☐	31a	
32	**Total program service expenses** (add lines 28a through 31a) ▶	32	

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (See the instructions for Part IV.)

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Sue Blanchard **3495 230th St E, Prior Lake, MN 55372**	**President, 2**	**0**	**0**	**0**
Ted Schoenecker **11660 Myeron Rd N, Stillwater, MN 55082**	**Vice President, 2**	**0**	**0**	**0**
Sean Delmore **701 Xenia Ave S Ste 300, Minneapolis, MN 55416**	**Secretary/Treasurer, 2**	**0**	**0**	**0**
Ann Manthey - employee **104 Spruce St, Farmington, MN 55024**	**Administrative Support, 15**	**$15,916**	**0**	**0**

Part V Other Information (Note the statement requirements in the instructions for Part V.)

			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33		✓
34	Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes	34		✓
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but **not** reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T.			
a	Did the organization have unrelated business gross income of $1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?	35a		✓
b	If "Yes," has it filed a tax return on **Form 990-T** for this year?	35b		
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee **or** were any such loans made in a prior year and still outstanding at the end of the period covered by this return?	38a		✓
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____ ; section 4912 ▶ _____ ; section 4955 ▶ _____			
b	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		
c	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____			
d	Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e		✓

41 List the states with which a copy of this return is filed. ▶ MN

42a The organization's books are in care of ▶ Ann Manthey Telephone no. ▶ 651-457-2347

Located at ▶ 20 Thompson Ave E #206, West St. Paul, MN ZIP + 4 ▶ 55118

			Yes	No
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		✓
	If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for **Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.**			
c	At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: ▶ _____	42c		✓

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43

			Yes	No
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ	44		✓
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ	45		✓

Part VI **Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only.** All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46–49b and complete the tables for lines 50 and 51.

			Yes	No
46	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II	47		
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		
b	If "Yes," was the related organization a section 527 organization?	49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than $100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

f Total number of other employees paid over $100,000 . . . . ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than $100,000	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over $100,000 . . ▶

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date: 2/8/10

▶ Ted Schoeinecker, MSES President
Type or print name and title

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ▶ ☐	Preparer's identifying number (See instructions)
Firm's name (or yours if self-employed), address, and ZIP + 4		EIN ▶	
		Phone no. ▶	

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ▶ ☐ Yes ☐ No

SCHEDULE G
(Form 990 or 990-EZ)
Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than $15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No. 1545-0047
2009
Open To Public Inspection

Name of the organization
MINNESOTA SURVEYORS AND ENGINEERS SOCIETY

Employer identification number
23 : 7367334

Part I **Fundraising Activities.** Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- **a** ☐ Mail solicitations
- **b** ☐ Internet and email solicitations
- **c** ☐ Phone solicitations
- **d** ☐ In-person solicitations
- **e** ☐ Solicitation of non-government grants
- **f** ☐ Solicitation of government grants
- **g** ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ **Yes** ☐ **No**

b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least $5,000 by the organization.

(i) Name of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
Total . . . . . ▶						

3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing.

Part II **Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than $15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than $5,000.

		(a) Event #1 Spring Golf Outing (event type)	(b) Event #2 Fall Outing (event type)	(c) Other events Annual Meeting (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts	15170	24589	4954	44713
	2 Less: Charitable contributions	2650	8925	0	11575
	3 Gross income (line 1 minus line 2)	12520	15664	4954	33138
Direct Expenses	4 Cash prizes	1540	0	0	1540
	5 Noncash prizes	0	1560	0	1560
	6 Rent/facility costs	0	0	497	497
	7 Food and beverages	2557	6176	3051	11784
	8 Entertainment	0	0	0	0
	9 Other direct expenses	7708	5487	483	13678
	10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				(29059)
	11 Net income summary. Combine line 3, column (d), and line 10 ▶				4079

Part III **Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than $15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	☐ Yes ____% ☐ No	☐ Yes ____% ☐ No	☐ Yes ____% ☐ No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				( )
	8 Net gaming income summary. Combine line 1, column d, and line 7 ▶				

			Yes	No
9	Enter the state(s) in which the organization operates gaming activities:			
a	Is the organization licensed to operate gaming activities in each of these states?	9a		
b	If "No," explain:			
10a	Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?	10a		
b	If "Yes," explain:			
11	Does the organization operate gaming activities with nonmembers?	11		
12	Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?	12		

			Yes	No
13	Indicate the percentage of gaming activity operated in:			
a	The organization's facility	13a %		
b	An outside facility	13b %		
14	Enter the name and address of the person who prepares the organization's gaming/special events books and records:			
	Name ▶			
	Address ▶			
15a	Does the organization have a contract with a third party from whom the organization receives gaming revenue?	15a		
b	If "Yes," enter the amount of gaming revenue received by the organization ▶ $ _____ and the amount of gaming revenue retained by the third party ▶ $ _____ .			
c	If "Yes," enter name and address of the third party:			
	Name ▶			
	Address ▶			
16	Gaming manager information:			
	Name ▶			
	Gaming manager compensation ▶ $ _____			
	Description of services provided ▶			
	☐ Director/officer ☐ Employee ☐ Independent contractor			
17	Mandatory distributions:			
a	Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?	17a		
b	Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ $			

2009 - Form 990EZ
Minnesota Surveyors and Engineers Society
23-7367334
Statement 1
Part I, Line 1 - Contributions, gifts, grants, and similar amounts received

Description		2009 *Amount*	2009 *Amount*
Donations to operating expenses: (Life Members, Waived Dues members, Students)			$190.00
Voluntary donations to operating expenses:			$0.00
Trust Fund In/Out Donations			$1,185.00
Spring Golf Outing Donations			$2,650.00
Fall Outing TOTAL Donations			$8,925.00
(includes Reception donations)		$1,470.00	
(includes Big Event donations)		$275.00	
(includes Golf Sponsor donations)		$985.00	
(includes Raffle donations)		$175.00	
(includes Trapshoot donations)		$0.00	
(includes "General" donations)		$520.00	
(includes Wed West Golf Tourney)		$5,500.00	
	Line 1 TOTAL		**$12,950.00**

2009 - Form 990EZ
Minnesota Surveyors and Engineers Society
23-7367334
Statement 2
Part I, Line 10 - Grants and similar amounts paid.

		2009 *BookValue*	**2009** *FMV Amount*
Type of Activity:	MSES Scholarship Programs		
Donee's name & address:	MSES Scholarship Trust Fund at USBank USBank-800 Nicollet Mall 4th Floor Minneapolis, MN 55402	*$4,685.00*	$4,685.00
Purpose of Payment to affiliate:	$3,500 gift to Trust Fund; $1,185 was In/Out donations		
Type of Activity:	Scholarship advancement	*$1,000.00*	$1,000.00
Donee's name & address:	University of MN Foundation CTS (Center for Transportation Studies) 142 Civil Engineering Bldg 500 Pillsbury Dr SE Minneapolis, MN 55455		
Purpose of Payment to affiliate:	Richard P. Braun CTS Chair in Transportation Engineering		
	Line 10 Total Contributions Paid	***$5,685.00***	**$5,685.00**

2009 - Form 990EZ
Minnesota Surveyors and Engineers Society
23-7367334
Statement 3
Part III, Line 28

Program Service Accomplishments

Achievement	Grants and Allocations	Includes foreign grants	Program Service Expenses
Scholarship Programs: (Also see Statement 2 & 4). Promoted careers in land surveying and civil engineering to students. Transferred and made contributions to the MSES Scholarship Trust Fund. (In 2009 awarded $30,000 in undergrad/grad scholarships; see MSES Scholarship Trust Fund #23-7417547 form more details.) $3500 transferred to our Scholarship Fund (in stead of hosting a scholarship banquet we transferred those funds for more scholarships); plus $1185 transferred to Scholarship Fund (InOut) plus $1000 contribution to Richard Braun Chair at Univerisy of Minnesota, Center for Transportation Studies. (0 dollars)	0		0
TOTAL:			**0**

2009 - Form 990EZ
Minnesota Surveyors and Engineers Society
23-7367334
Statement 4

Primary Exempt Purpose

To raise money for our scholarship fund which promotes transportation careers in land surveying & civil engineering, and network among peers within the transportation industry.