Form **990-PF**

Department of the Treasury
Internal Revenue Service (77)

Return of Private Foundation
or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0052

2009

For calendar year 2009, or tax year beginning , and ending

G Check all that apply ☐ Initial return ☐ Initial return of a former public charity ☐ Final return
☐ Amended return ☐ Address change ☒ Name change

Use the IRS label. Otherwise, print or type. See Specific Instructions.	Name of foundation The Pitney Bowes Foundation	**A** Employer identification number 20-0523317
	Number and street (or P O box number if mail is not delivered to street address) / Room/suite 1 Elmcroft Road, MSC 6101	**B** Telephone number (see page 10 of the instructions) 203 351-7656
	City or town, state, and ZIP code Stamford, CT 06926-0700	**C** If exemption application is pending, check here ▶ ☐ **D** 1. Foreign organizations, check here ▶ ☐ 2. Foreign organizations meeting the 85% test, check here and attach computation ▶ ☐

H Check type of organization: ☒ Section 501(c)(3) exempt private foundation
☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

E If private foundation status was terminated under section 507(b)(1)(A), check here ▶ ☐

I Fair market value of all assets at end of year *(from Part II, col. (c), line 16)* ▶ $ 10,466,989

J Accounting method. ☐ Cash ☒ Accrual ☐ Other (specify) *(Part I, column (d) must be on cash basis.)*

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ▶ ☐

Part I **Analysis of Revenue and Expenses** *(The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see page 11 of the instructions))*

		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc , received (attach schedule)	5,000,000			
	2 Check ▶ ☐ if the foundation is **not** required to attach Sch B				
	3 Interest on savings and temporary cash investments	0	0		
	4 Dividends and interest from securities	336,739	336,739	336,739	
	5 a Gross rents		0		
	b Net rental income or (loss) 0				
	6 a Net gain or (loss) from sale of assets not on line 10	0			
	b Gross sales price for all assets on line 6a 0				
	7 Capital gain net income (from Part IV, line 2)		0		
	8 Net short-term capital gain			0	
	9 Income modifications				
	10 a Gross sales less returns and allowances 0				
	b Less Cost of goods sold 0				
	c Gross profit or (loss) (attach schedule)	0			
	11 Other income (attach schedule)	0	0	0	
	12 **Total.** Add lines 1 through 11	5,336,739	336,739	336,739	
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc	0			
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits				
	16 a Legal fees (attach schedule)	261	261	0	0
	b Accounting fees (attach schedule)	0	0	0	0
	c Other professional fees (attach schedule)	184,259	184,259	0	0
	17 Interest				
	18 Taxes (attach schedule) (see page 14 of the instructions)	372	372	0	0
	19 Depreciation (attach schedule) and depletion	0	0	0	
	20 Occupancy				
	21 Travel, conferences, and meetings	5,556	5,565		
	22 Printing and publications				
	23 Other expenses (attach schedule)	5,363	5,363	0	0
	24 **Total operating and administrative expenses.** Add lines 13 through 23	195,811	195,820	0	0
	25 Contributions, gifts, grants paid	1,638,614			1,638,614
	26 **Total expenses and disbursements.** Add lines 24 and 25	1,834,425	195,820	0	1,638,614
	27 Subtract line 26 from line 12.				
	a **Excess of revenue over expenses and disbursements**	3,502,314			
	b **Net investment income** (if negative, enter -0-)		140,919		
	c **Adjusted net income** (if negative, enter -0-)			336,739	

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Part II Balance Sheets

Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions)

	Line	Description	Beginning of year (a) Book Value	End of year (b) Book Value	End of year (c) Fair Market Value
Assets	1	Cash—non-interest-bearing	4,816,588	15,972,781	10,466,989
	2	Savings and temporary cash investments			
	3	Accounts receivable ▶			
		Less allowance for doubtful accounts ▶ 0	135,686	0	0
	4	Pledges receivable ▶ 0			
		Less: allowance for doubtful accounts ▶ 0	0	0	0
	5	Grants receivable			
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see page 15 of the instructions)	0	0	0
	7	Other notes and loans receivable (attach schedule) ▶ 0			
		Less allowance for doubtful accounts ▶ 0	0	0	0
	8	Inventories for sale or use			
	9	Prepaid expenses and deferred charges			
	10 a	Investments—U S and state government obligations (attach schedule)	0	0	0
	b	Investments—corporate stock (attach schedule)	0	0	0
	c	Investments—corporate bonds (attach schedule)	0	0	0
	11	Investments—land, buildings, and equipment basis ▶ 0			
		Less accumulated depreciation (attach schedule) ▶ 0	0	0	0
	12	Investments—mortgage loans			
	13	Investments—other (attach schedule)	0	0	0
	14	Land, buildings, and equipment basis ▶ 0			
		Less accumulated depreciation (attach schedule) ▶ 0	0	0	0
	15	Other assets (describe ▶)	0	0	0
	16	**Total assets** (to be completed by all filers—see the instructions Also, see page 1, item I)	4,952,274	15,972,781	10,466,989
Liabilities	17	Accounts payable and accrued expenses		2,560	
	18	Grants payable			
	19	Deferred revenue			
	20	Loans from officers, directors, trustees, and other disqualified persons	0	0	
	21	Mortgages and other notes payable (attach schedule)	0	0	
	22	Other liabilities (describe ▶)	0	0	
	23	**Total liabilities** (add lines 17 through 22)	0	2,560	
Net Assets or Fund Balances		**Foundations that follow SFAS 117, check here ▶ ☐ and complete lines 24 through 26 and lines 30 and 31.**			
	24	Unrestricted			
	25	Temporarily restricted			
	26	Permanently restricted			
		Foundations that do not follow SFAS 117, check here ▶ ☐ and complete lines 27 through 31.			
	27	Capital stock, trust principal, or current funds			
	28	Paid-in or capital surplus, or land, bldg , and equipment fund			
	29	Retained earnings, accumulated income, endowment, or other funds	4,952,274	15,970,221	
	30	**Total net assets or fund balances** (see page 17 of the instructions)	4,952,274	15,970,221	
	31	**Total liabilities and net assets/fund balances** (see page 17 of the instructions)	4,952,274	15,972,781	

Part III Analysis of Changes in Net Assets or Fund Balances

	Description	Line	Amount
1	Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	4,952,274
2	Enter amount from Part I, line 27a	2	3,502,314
3	Other increases not included in line 2 (itemize) ▶ See attached	3	7,518,193
4	Add lines 1, 2, and 3	4	15,972,781
5	Decreases not included in line 2 (itemize) ▶	5	
6	Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30	6	15,972,781

Part IV Capital Gains and Losses for Tax on Investment Income

	(a) List and describe the kind(s) of property sold (e g , real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co)	(b) How acquired P—Purchase D—Donation	(c) Date acquired (mo , day, yr)	(d) Date sold (mo , day, yr)
1a				
b				
c				
d				
e				

	(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a	0	0	0	0
b	0	0	0	0
c	0	0	0	0
d	0	0	0	0
e	0	0	0	0

Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69

	(i) F M V as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col (i) over col (j), if any	(l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))
a	0	0	0	0
b	0	0	0	0
c	0	0	0	0
d	0	0	0	0
e	0	0	0	0

2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7; If (loss), enter -0- in Part I, line 7 }	2	0
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c) (see pages 13 and 17 of the instructions). If (loss), enter -0- in Part I, line 8	3	0

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☐ No

If "Yes," the foundation does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see page 18 of the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col (b) divided by col (c))
2008			0.000000
2007			0.000000
2006			0.000000
2005			0.000000
2004			0.000000

2 **Total** of line 1, column (d)	2	0.000000
3 Average distribution ratio for the 5-year base period—divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	0.000000
4 Enter the net value of noncharitable-use assets for 2009 from Part X, line 5	4	0
5 Multiply line 4 by line 3	5	0
6 Enter 1% of net investment income (1% of Part I, line 27b)	6	0
7 Add lines 5 and 6	7	0
8 Enter qualifying distributions from Part XII, line 4	8	0

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate See the Part VI instructions on page 18

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see page 18 of the instructions)

1 a Exempt operating foundations described in section 4940(d)(2), check here ▶ ☐ and enter "N/A" on line 1. Date of ruling or determination letter ________ (attach copy of letter if necessary—see instructions)			
b Domestic foundations that meet the section 4940(e) requirements in Part V, check here ▶ ☐ and enter 1% of Part I, line 27b		1	2,818
c All other domestic foundations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col (b)			
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-)		2	0
3 Add lines 1 and 2		3	2,818
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only Others enter -0-)		4	
5 **Tax based on investment income.** Subtract line 4 from line 3 If zero or less, enter -0-		5	2,818
6 Credits/Payments:			
a 2009 estimated tax payments and 2008 overpayment credited to 2009	6a 8,904		
b Exempt foreign organizations—tax withheld at source	6b		
c Tax paid with application for extension of time to file (Form 8868)	6c 0		
d Backup withholding erroneously withheld	6d		
7 Total credits and payments Add lines 6a through 6d		7	8,904
8 Enter any **penalty** for underpayment of estimated tax. Check here ☐ if Form 2220 is attached		8	0
9 **Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed** ▶		9	0
10 **Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid** ▶		10	6,086
11 Enter the amount of line 10 to be: **Credited to 2010 estimated tax** ▶ 0 **Refunded** ▶		11	6,086

Part VII-A Statements Regarding Activities

		Yes	No
1 a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?	1a		X
b Did it spend more than $100 during the year (either directly or indirectly) for political purposes (see page 19 of the instructions for definition)?	1b		X
If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.			
c Did the foundation file **Form 1120-POL** for this year?	1c		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year. **(1)** On the foundation ▶ $ ______ **(2)** On foundation managers ▶ $ ______			
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers ▶ $ ______			
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? *If "Yes," attach a detailed description of the activities.*	2		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? *If "Yes," attach a conformed copy of the changes*	3		X
4 a Did the foundation have unrelated business gross income of $1,000 or more during the year?	4a		X
b If "Yes," has it filed a tax return on **Form 990-T** for this year?	4b		X
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? *If "Yes," attach the statement required by General Instruction T*	5		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	6		X
7 Did the foundation have at least $5,000 in assets at any time during the year? *If "Yes," complete Part II, col (c), and Part XV*	7	X	
8 a Enter the states to which the foundation reports or with which it is registered (see page 19 of the instructions) ▶ CT			
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by *General Instruction G? If "No," attach explanation*	8b	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2009 or the taxable year beginning in 2009 (see instructions for Part XIV on page 27)? *If "Yes," complete Part XIV*	9	X	
10 Did any persons become substantial contributors during the tax year? *If "Yes," attach a schedule listing their names and addresses*	10		X

Part VII-A Statements Regarding Activities *(continued)*

			Yes	No
11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule (see page 20 of the instructions)	11		X
12	Did the foundation acquire a direct or indirect interest in any applicable insurance contract before August 17, 2008?	12		X
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application?	13	X	

Website address ▶ www.pb.com/communityinvestments

14 The books are in care of ▶ Polly Morrow Telephone no. ▶ 203 351-6669

Located at ▶ 1 Elmcroft Rd. Stamford,CT ZIP+4 ▶ 06926-0700

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041**—Check here ▶ ☐

and enter the amount of tax-exempt interest received or accrued during the year ▶ | 15 |

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

					Yes	No
1a	During the year did the foundation (either directly or indirectly)					
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	☐ Yes	☒ No			
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	☐ Yes	☒ No			
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	☐ Yes	☒ No			
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	☐ Yes	☒ No			
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	☐ Yes	☒ No			
	(6) Agree to pay money or property to a government official? (**Exception.** Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days)	☐ Yes	☒ No			
b	If any answer is "Yes" to 1a(1)–(6), did **any** of the acts fail to qualify under the exceptions described in Regulations section 53 4941(d)-3 or in a current notice regarding disaster assistance (see page 20 of the instructions)?			1b	N/A	
	Organizations relying on a current notice regarding disaster assistance check here ▶ ☐					
c	Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2009?			1c		X
2	Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5))					
a	At the end of tax year 2009, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2009?	☐ Yes	☐ No			
	If "Yes," list the years ▶ 20_____ , 20_____ , 20_____ , 20_____					
b	Are there any years listed in 2a for which the foundation is **not** applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to **all** years listed, answer "No" and attach statement—see page 20 of the instructions)			2b		X
c	If the provisions of section 4942(a)(2) are being applied to **any** of the years listed in 2a, list the years here ▶ 20_____ , 20_____ , 20_____ , 20_____					
3a	Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	☐ Yes	☐ No			
b	If "Yes," did it have excess business holdings in 2009 as a result of **(1)** any purchase by the foundation or disqualified persons after May 26, 1969; **(2)** the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or **(3)** the lapse of the 10-, 15-, or 20-year first phase holding period? *(Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2009)*			3b		
4a	Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?			4a		X
b	Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2009?			4b		X

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required *(continued)*

5a During the year did the foundation pay or incur any amount to:

(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No

(2) Influence the outcome of any specific public election (see section 4955), or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No

(3) Provide a grant to an individual for travel, study, or other similar purposes? ☐ Yes ☒ No

(4) Provide a grant to an organization other than a charitable, etc , organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? (see page 22 of the instructions) ☐ Yes ☒ No

(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No

b If any answer is "Yes" to 5a(1)–(5), did **any** of the transactions fail to qualify under the exceptions described in Regulations section 53 4945 or in a current notice regarding disaster assistance (see page 22 of the instructions)? **5b** N/A

Organizations relying on a current notice regarding disaster assistance check here ▶ ☐

c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? ☐ Yes ☐ No

If "Yes," attach the statement required by Regulations section 53 4945–5(d)

6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No

b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? **6b**

If "Yes" to 6b, file Form 8870

7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction? ☐ Yes ☒ No

b If yes, did the foundation receive any proceeds or have any net income attributable to the transaction? **7b**

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, foundation managers and their compensation (see page 22 of the instructions).

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
See Schedule Attached	.00	0	0	0
	.00	0	0	0
	.00	0	0	0
	00	0	0	0

2 Compensation of five highest-paid employees (other than those included on line 1—see page 23 of the instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than $50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
None				

Total number of other employees paid over $50,000 ▶

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors *(continued)*

3 Five highest-paid independent contractors for professional services (see page 23 of the instructions). If none, enter "NONE."

(a) Name and address of each person paid more than $50,000	(b) Type of service	(c) Compensation
NONE		0
		0
		0
		0
		0

Total number of others receiving over $50,000 for professional services . . . ▶

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc	Expenses
1	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see page 24 of the instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1	
2	
All other program-related investments See page 24 of the instructions 3	0
Total. Add lines 1 through 3 . . . ▶	0

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see page 24 of the instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc , purposes:		
a	Average monthly fair market value of securities	1a	12,848,930
b	Average of monthly cash balances	1b	
c	Fair market value of all other assets (see page 24 of the instructions)	1c	
d	**Total** (add lines 1a, b, and c)	1d	12,848,930
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation) 1e		
2	Acquisition indebtedness applicable to line 1 assets	2	
3	Subtract line 2 from line 1d	3	12,848,930
4	Cash deemed held for charitable activities. Enter 1½ % of line 3 (for greater amount, see page 25 of the instructions)	4	192,734
5	**Net value of noncharitable-use assets.** Subtract line 4 from line 3 Enter here and on Part V, line 4	5	12,656,196
6	**Minimum investment return.** Enter 5% of line 5	6	632,810

Part XI Distributable Amount (see page 25 of the instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ▶ ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6			1	632,810
2a	Tax on investment income for 2009 from Part VI, line 5	2a	2,818		
b	Income tax for 2009 (This does not include the tax from Part VI)	2b			
c	Add lines 2a and 2b			2c	2,818
3	Distributable amount before adjustments Subtract line 2c from line 1			3	629,992
4	Recoveries of amounts treated as qualifying distributions			4	
5	Add lines 3 and 4			5	629,992
6	Deduction from distributable amount (see page 25 of the instructions)			6	
7	**Distributable amount** as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1			7	629,992

Part XII Qualifying Distributions (see page 25 of the instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc , purposes		
a	Expenses, contributions, gifts, etc —total from Part I, column (d), line 26	1a	1,638,614
b	Program-related investments—total from Part IX-B	1b	0
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc , purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the.		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	0
4	**Qualifying distributions.** Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4	4	1,638,614
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income Enter 1% of Part I, line 27b (see page 26 of the instructions)	5	0
6	**Adjusted qualifying distributions.** Subtract line 5 from line 4	6	1,638,614

Note. The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years

Part XIII Undistributed Income (see page 26 of the instructions)

		(a) Corpus	(b) Years prior to 2008	(c) 2008	(d) 2009
1	Distributable amount for 2009 from Part XI, line 7				629,992
2	Undistributed income, if any, as of the end of 2009:				
a	Enter amount for 2008 only			2,095	
b	Total for prior years 20____, 20____, 20___		0		
3	Excess distributions carryover, if any, to 2009				
a	From 2004 — 0				
b	From 2005 — 0				
c	From 2006 — 0				
d	From 2007 — 0				
e	From 2008 — 0				
f	**Total** of lines 3a through e	0			
4	Qualifying distributions for 2009 from Part XII, line 4 ▶ $ 1,638,614				
a	Applied to 2008, but not more than line 2a			2,095	
b	Applied to undistributed income of prior years (Election required—see page 26 of the instructions)		0		
c	Treated as distributions out of corpus (Election required—see page 26 of the instructions)	0			
d	Applied to 2009 distributable amount				629,992
e	Remaining amount distributed out of corpus	1,006,527			
5	Excess distributions carryover applied to 2009 *(If an amount appears in column (d), the same amount must be shown in column (a).)*	0			0
6	**Enter the net total of each column as indicated below:**				
a	Corpus Add lines 3f, 4c, and 4e Subtract line 5	1,006,527			
b	Prior years' undistributed income Subtract line 4b from line 2b		0		
c	Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed				
d	Subtract line 6c from line 6b Taxable amount—see page 27 of the instructions		0		
e	Undistributed income for 2008 Subtract line 4a from line 2a. Taxable amount—see page 27 of the instructions			0	
f	Undistributed income for 2009. Subtract lines 4d and 5 from line 1 This amount must be distributed in 2010				0
7	Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (see page 27 of the instructions)				
8	Excess distributions carryover from 2004 not applied on line 5 or line 7 (see page 27 of the instructions)	0			
9	**Excess distributions carryover to 2010.** Subtract lines 7 and 8 from line 6a	1,006,527			
10	Analysis of line 9:				
a	Excess from 2005 — 0				
b	Excess from 2006 — 0				
c	Excess from 2007 — 0				
d	Excess from 2008 — 0				
e	Excess from 2009 — 1,006,527				

Part XIV Private Operating Foundations (see page 27 of the instructions and Part VII-A, question 9)

1 a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2009, enter the date of the ruling ▶

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

	Tax year	Prior 3 years			
	(a) 2009	(b) 2008	(c) 2007	(d) 2006	(e) Total
2 a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed	336,739				336,739
b 85% of line 2a	286,228	0	0	0	286,228
c Qualifying distributions from Part XII, line 4 for each year listed	1,638,614				1,638,614
d Amounts included in line 2c not used directly for active conduct of exempt activities					0
e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c	1,638,614	0	0	0	1,638,614
3 Complete 3a, b, or c for the alternative test relied upon					
a "Assets" alternative test—enter: (1) Value of all assets					0
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					0
b "Endowment" alternative test—enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed	421,873				421,873
c "Support" alternative test—enter: (1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)					0
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)					0
(3) Largest amount of support from an exempt organization					0
(4) Gross investment income					0

Part XV Supplementary Information (Complete this part only if the foundation had $5,000 or more in assets at any time during the year—see page 28 of the instructions.)

1 Information Regarding Foundation Managers:

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than $5,000) (See section 507(d)(2))

None

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest

None

2 Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:

Check here ▶ ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds If the foundation makes gifts, grants, etc (see page 28 of the instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d

a The name, address, and telephone number of the person to whom applications should be addressed

Polly Morrow C/O PBI 1 Elmcroft Rd Stamford CT 06926-0700

b The form in which applications should be submitted and information and materials they should include

See Attached Grant Form

c Any submission deadlines

See Attached

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors

See Attached

Part XV Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a *Paid during the year*				
See Attached				
Total . . . . ▶ **3a**				0
b *Approved for future payment*				
Total . . ▶ **3b**				0

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.	Unrelated business income		Excluded by section 512, 513, or 514		(e)
	(a) Business code	(b) Amount	(c) Exclusion code	(d) Amount	Related or exempt function income (See page 28 of the instructions)
1 Program service revenue:					
a		0		0	0
b		0		0	0
c		0		0	0
d		0		0	0
e		0		0	0
f		0		0	0
g Fees and contracts from government agencies					
2 Membership dues and assessments					
3 Interest on savings and temporary cash investments					
4 Dividends and interest from securities		336,739			
5 Net rental income or (loss) from real estate					
a Debt-financed property					
b Not debt-financed property					
6 Net rental income or (loss) from personal property					
7 Other investment income					
8 Gain or (loss) from sales of assets other than inventory				0	
9 Net income or (loss) from special events					
10 Gross profit or (loss) from sales of inventory					
11 Other revenue: a		0		0	0
b		0		0	0
c		0		0	0
d		0		0	0
e		0		0	0
12 Subtotal Add columns (b), (d), and (e)		336,739		0	0

13 **Total.** Add line 12, columns (b), (d), and (e) 13 336,739

(See worksheet in line 13 instructions on page 28 to verify calculations)

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

Line No. ▼	Explain below how each activity for which income is reported in column (e) of Part XVI-A contributed importantly to the accomplishment of the foundation's exempt purposes (other than by providing funds for such purposes) (See page 28 of the instructions.)

Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

			Yes	No
1	Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?			
a	Transfers from the reporting foundation to a noncharitable exempt organization of:			
	(1) Cash	1a(1)		X
	(2) Other assets	1a(2)		X
b	Other transactions:			
	(1) Sales of assets to a noncharitable exempt organization	1b(1)		X
	(2) Purchases of assets from a noncharitable exempt organization	1b(2)		X
	(3) Rental of facilities, equipment, or other assets	1b(3)		X
	(4) Reimbursement arrangements	1b(4)		X
	(5) Loans or loan guarantees	1b(5)		X
	(6) Performance of services or membership or fundraising solicitations	1b(6)		X
c	Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c		X

d If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received

(a) Line no	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		
	0		

2a Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☐ No

b If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer or fiduciary) is based on all information of which preparer has any knowledge

Signature of officer or trustee 11/15/10 Date President Title

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ☐	Preparer's identifying number (see **Signature** on page 30 of the instructions)
Firm's name (or yours if self-employed), address, and ZIP code		EIN	
		Phone no	

The Pitney Bowes Foundation
2009

Page 1, Part 1 Line 11 - Other Income

correct cash book value	27,761

Page 1, Part 1 Line 16c - Other Professional Fees:

CONSULTING	32,196
PROFESSIONAL SERVICES	139,960
TAX ADVISORY SERVICES	12,102
	184,259

Page 1, Part 1 Line 23 - Other Expenses:

BANK FEES	6,003
INSURANCE	3,241
FILING FEES	25
PAYROLL SERVICE	(3,906)
	5,363

Page 2, Part III Line 3 - Other increases:

Assets of merged fund - Pitney Bowes Literary and Education Fund, Inc. 20-0523265	7,818,193

PB Foundation Inc
2009

DATE	AMOUNT	ORGANIZATION
11/18/2008	1,500	Center for Women and Families of Eastern Fairfield
11/25/2008	3,709	Hall Elementary School
12/9/2008	4,500	Starfish Connection Inc
12/30/2008	10,000	Junior Achievement of Southwestern Connecticut
1/12/2009	40,000	Capital Chamber Foundation Inc
1/14/2009	25,000	Danbury Youth Services
1/15/2009	20,000	Team Inc.
1/15/2009	20,000	Jumpstart For Young Children, Inc
1/15/2009	25,000	National Children's Museum
1/15/2009	25,000	Teach For America Inc
1/15/2009	5,000	RYASAP/Bridgeport Parent Leadership Training Institute
1/15/2009	10,000	Innovators Program Network Association, Inc (IPN)
1/15/2009	1,250	Eastern Washington University
1/23/2009	2,500	AMBYESE
1/27/2009	5,000	Shelton Parent Teacher Association
2/13/2009	100,000	Reading Is Fundamental
2/17/2009	3,000	Connecticut Ballet, Inc.
2/20/2009	25,000	National Society of Black Engineers, Inc.
2/23/2009	1,000	Team Project Grant: National African-American
2/24/2009	3,000	Service Corps of Retired Executives
2/24/2009	25,000	The B E L L Foundation Inc
2/25/2009	4,500	Bridgeport Child Advocacy Coalition
2/25/2009	500	HIP OF SPOKANE COUNTY
3/4/2009	4,000	Stamford Partnership
3/4/2009	2,000	Stamford Public Education Foundation
3/6/2009	2,500	Student Conservation Association
3/6/2009	3,000	Great Bridge Primary School (GBP)
3/24/2009	2,500	The Hord Foundation
3/29/2009	1,000	Society Of Women Engineers - CT section
3/30/2009	5,000	Columbia Business School
3/31/2009	1,000	Stamford Partnership
3/31/2009	24,471	United Way International
3/31/2009	1,000	Connecticut FIRST
4/2/2009	10,000	READ TO GROW, INC.
4/2/2009	100,000	Norwalk Community College Foundation
4/7/2009	1,000	Boys and Girls Club of Stamford,CT
4/7/2009	1,000	YMCA of Stamford,CT
4/9/2009	7,500	Regional YMCA of Western Connecticut
4/11/2009	10,000	University of Connecticut Foundation, Inc
4/14/2009	3,000	Stamford Sailing Foundation Inc
4/14/2009	5,000	The Lighthouse Program
4/20/2009	2,500	United Way Of Western Connecticut
4/20/2009	3,500	New Endeavors By Women
4/27/2009	550	Christian Heritage School, Inc
4/27/2009	3,000	Bridgeport Neighborhood Trust, Inc.
4/28/2009	5,000	Danbury Schools & Business Collaborative
4/28/2009	4,000	Morris Street Family Resource Center
4/29/2009	1,000	Childcare Learning Centers
5/11/2009	5,000	Junior Achievement of Western Connecticut Inc

5/14/2009	2,200	Keep Stamford Beautiful
5/14/2009	5,000	Burroughs Community Center Inc
5/14/2009	5,000	MERCY LEARNING CENTER
5/15/2009	380	THE VOLUNTEER CENTER
5/15/2009	2,000	CTE, INC.
5/15/2009	4,820	Park City Magnet School
5/19/2009	10,000	Caroline House
5/20/2009	350	STAMFORD PUBLIC EDUCATION FOUNDATION
5/20/2009	250,000	Connecticut Science Center
5/21/2009	35,000	Ferguson Library
5/22/2009	500	Dispute Settlement Center Inc
5/22/2009	5,000	Recording for the Blind & Dyslexic
5/25/2009	2,500	Junior Achievement of Michigan Great Lakes
5/27/2009	25,000	THE BRIDGEPORT PUBLIC EDUCATION FUND, INC
5/27/2009	3,500	Gonzaga University
5/29/2009	5,000	ST. LUKE'S LIFEWORKS
5/29/2009	5,500	Danbury Children First Inc
6/1/2009	10,000	WESTERN CONNECTICUT STATE UNIVERSITY FOUNDATION IN
6/1/2009	2,500	Girl Scouts of Connecticut
6/1/2009	25,000	Stamford Public Education Foundation
6/1/2009	5,000	Urban League Of Greater Hartford Inc (ULGH)
6/8/2009	7,500	CPEP
6/8/2009	1,000	Shelton Economic Development Corporation
6/15/2009	1,000	Boys & Girls Club of Stamford
6/15/2009	4,300	CTE, Inc.
6/15/2009	5,875	Habitat for Humanity International
6/15/2009	650	CTE, Inc.
6/15/2009	300	Georgia State University Foundation
6/15/2009	1,000	St. Marks Kindergarten
6/19/2009	24,700	Horizons National Student Enrichment Program Inc
6/21/2009	10,000	CTE, Inc.
6/23/2009	5,000	Bridgeport Rescue Mission
6/23/2009	90,967	NATIONAL CENTER FOR FAMILY LITERACY
6/24/2009	50,000	EVERYBODY WINS! USA
6/25/2009	8,500	Reading Is Fundamental
6/29/2009	10,000	United Way of Coastal Fairfield County Inc.
6/30/2009	2,500	Reclass NAMASKAAR Foundation payment posted 5/4/09
6/30/2009	2,500	AMBYESE
6/30/2009	600	Fairfield County Safe Kids
6/30/2009	2,100	The Volunteer Center Serving Western Connecticut
6/30/2009	500	Grants Managers Network
6/30/2009	81,834	Childcare Learning Centers
7/9/2009	30,000	National Urban League Inc.
7/20/2009	1,000	COMMUNITY CLOTHES CLOSET INC
7/20/2009	500	Interlude, Inc.
7/27/2009	200	Chicago Urban League
8/18/2009	500	Park City Initiative Corporation
8/21/2009	1,180	Council on Foundations
8/28/2009	5,000	Valley United Way
9/3/2009	2,178	Rebuilding Together Stamford/Greenwich, Inc.
9/3/2009	525	Childcare Learning Centers
9/3/2009	2,075	Childcare Learning Centers
9/24/2009	497	Build On
10/2/2009	5,000	CONNECTICUT APPLESEED CENTER FOR LAW & JUSTICE, IN

10/8/2009	2,000	FOSH (FRIENDS OF STAMFORD HIGH)
10/16/2009	1,000	Stamford High School Band Parents Association Inc
10/16/2009	1,742	Liverpool Charity and Voluntary Services
10/19/2009	24,850	United Way of Peel Region
10/20/2009	223	ALPHAGRAPHICS
10/20/2009	83	ALPHAGRAPHICS
10/21/2009	25,604	LIVERPOOL CHARITY AND VOLUNTARY SERVICES
10/21/2009	205	LIVERPOOL CHARITY AND VOLUNTARY SERVICES
11/2/2009	3,780	School Volunteer Association Bridgeport Incorporat
11/2/2009	2,500	Liverpool Charity and Voluntary Services
11/3/2009	4,700	AmeriCares Free Clinic Inc.
11/3/2009	3,000	Boys & Girls Club of Stamford
11/3/2009	2,250	Michigan Family Resources
11/3/2009	3,000	Shelter For The Homeless
11/3/2009	4,000	Shelton Board of Education
11/3/2009	7,500	Thurgood Marshall Academy
11/3/2009	3,000	Birmingham Group Health Services
11/3/2009	5,000	AmeriCares Free Clinic Inc.
11/3/2009	5,000	The Baruch College Fund
11/3/2009	1,500	Center for Women and Families of Eastern Fairfield
11/3/2009	600	Domus Foundation
11/3/2009	3,334	Everybody Wins Metro Boston Inc
11/3/2009	5,000	Everybody Wins! Connecticut Inc.
11/3/2009	500	Food Pantries for the Capital District
11/3/2009	1,000	Girls Inc.
11/3/2009	2,000	Junior Achievement of Northeastern New York, Inc.
11/3/2009	4,000	Kids In Crisis
11/3/2009	5,000	Mill River Collaborative
11/3/2009	4,000	Parent Child Resource Center
11/3/2009	5,000	Reach Out And Read Inc
11/3/2009	3,333	Reach Out And Read Inc
11/3/2009	5,500	Yerwood Center, Inc.
11/3/2009	5,000	Build On
11/3/2009	3,000	Fox Valley Literacy Coalition, Inc.
11/3/2009	5,000	Boys & Girls Clubs of Hartford, Inc.
11/3/2009	5,000	The Bridge Academy
11/3/2009	7,500	Build On
11/3/2009	5,000	Child Guidance Center
11/3/2009	5,000	D.C. LEARNs, Inc
11/3/2009	10,000	Reading Is Fundamental
11/3/2009	3,780	School Volunteer Association Bridgeport Incorporat
11/3/2009	500	University at Albany Foundation
11/3/2009	3,000	Urban Alliance Foundation Inc
11/4/2009	3,000	Rebuilding Together--Fox Valley Inc
11/5/2009	1,000	Shelton High School Robotic Team
11/5/2009	375	GOPIO (Global Organization of People of Indian Ori
11/9/2009	3,000	Fox Valley Literacy Coalition, Inc.
11/12/2009	4,700	Dorothy Day Hospitality House Inc
11/12/2009	3,500	Martin Luther King, Jr. Family Center
11/12/2009	5,000	MI CASA Family Services & Educational Center, Inc
11/12/2009	1,000	Boy Scouts of America Denver Area Council
11/12/2009	2,000	Foodbank of SE Virginia
11/12/2009	500	Ontarion Track III Ski Association for the Disable
11/12/2009	2,000	Person To Person Inc

11/12/2009	1,250	Transitional Programs For Women
11/12/2009	1,000	Unity House
11/12/2009	1,000	WMTH Educational Telecommunications
11/12/2009	3,333	Literacy Volunteers Of Massachusetts Inc
11/12/2009	500	Capital Regoin Sponsor-a-Scholar
11/12/2009	500	American Red Cross
11/12/2009	500	Area Congregations Together, Inc.
11/12/2009	2,250	Boys & Girls Club of Greater Holland
11/12/2009	3,000	The Dwelling Place
11/12/2009	600	First Presbyterian Church of Stamford
11/12/2009	2,350	Greater Bridgeport Latino Network Inc (GBLN)
11/12/2009	500	Joseph's House & Shelter
11/12/2009	1,500	Greater Capital Regoin Science
11/12/2009	5,000	New Vision International Development Corporation
11/20/2009	15,000	Blinded American Veterans Foundation
11/20/2009	5,000	The WorkPlace, Inc.
11/20/2009	4,000	Area Congregations Together, Inc.
11/20/2009	3,000	United Way Of Western Connecticut
11/20/2009	500	Equinox
11/20/2009	8,500	The Fishing School, Inc.
11/20/2009	10,000	Team Inc.
11/20/2009	2,500	The Reading Connection
11/20/2009	500	Literacy Volunteers of Rensselaer County
11/20/2009	5,000	Everybody Wins D C Inc.
12/18/2009	5,000	Berkshire School
12/18/2009	1,000	WEE-ACT (William E. Edwards Academic College Tours
12/22/2009	1,000	YMCA of Stamford
1/6/2010	2,560	United Way
	1,638,614	

The Pitney Bowes Foundation
Names, Addresses and Titles of Officers
Directors, Trustees, Etc.

Murray Martin, Director
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Johnna Torsone, Director
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Juanita James, Director
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Polly O'Brien Morrow, Director and Officer (President)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Helen Shan, Director and Officer (Assistant Treasurer)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Michael Monahan, Director and Officer (Treasurer)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Russell Hochman, Officer (Secretary)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Patricia Johnson, Officer (Assistant Secretary)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0.00

Kathleen Ryan Mufson, Officer (Vice President)
One Elmcroft Road
Stamford, CT 06926-0700
Annual Compensation $0 00

The Pitney Bowes Foundation Literacy and Education Grant Application

Organization Information

Organization Name
Childcare Learning Centers Inc

Street Address

City

State
<Select One>

Postal Code

Country
<Select One>

Main Phone Number

Main Fax Number

Main E-mail Address

Website

Are you funded by the United Way?

Please provide your organization's mission/vision statement:
250 word limit

Please provide a brief history of your organization including its charter/purpose:
250 word limit

What are the goals of your organization?
250 word limit

What are your organization's key accomplishments in the areas of literacy and education?
250 word limit

Please describe the senior professional and support staff employed by your organization and total number of full and part-time staff employed:
250 word limit

Identify the amount, purpose and results of any funding your

organization has received from Pitney Bowes over the last 5 years:
250 word limit

Please describe any Pitney Bowes employee volunteer involvement over the last 5 years.

Contact Information

Prefix
<Select One>

First Name

Middle Name

Last Name

Suffix
<None>

Title

Office Phone

Extension -

Office Fax

E-mail

Office Street Address

Office City

Office State
<Select One>

Office Postal Code

Office Country
<Select One>

First Name

Last Name

Title

E-mail

Prefix
<None>

Office Phone

Proposal Information

Proposal General Information

Request Date
Please enter today's date

Request Amount

Project Title

Project Start Date

Project End Date

Total Project Budget

Provide the names of all program staff and a summary of their

relevant professional experience
250 word limit

Proposal Details

Please provide a synopsis of the program.
35 word limit

What critical need does this program address in the anticipated geographic area served?
50 word limit

How does the program enhance critical skills needed by participants and/or prepare them for the workforce?
250 word limit

Does the program improve higher or continuing education curriculum? If so how?
100 word limit

What academic discipline(s) does the program focus on?
e.g., communications, engineering) 100 word limit

Is the program designed to attract minorities as participants? If so, how?

100 word limit

Describe achievements of your program:
250 word limit

Proposal Attributes

Fund

Program Area

Geographical Area Served

Ethnicity

Gender

Age Group

Population Served

Measurement and Recognition

Provide quantitative measurement objectives for your program and the anticipated timetable for achieving anticipated results.

Please be sure to provide both outputs (e.g., number of students mentored, number of study hours provided) and long-term and short-term impact / outcomes (.e.g., # of graduates placed, increased test scores)

Provide qualitative measurement objectives for your program and the anticipated timetable for achieving anticipated results.

(e.g., intent to expand or replicate program over X number of years)

Describe any publicity the Pitney Bowes Foundation may receive as a result of this donation.

250 word limit

Local Community Support Grant Application

Organization Information

Organization Name
Childcare Learning Centers Inc

Street Address

City

State
<Select One>

Postal Code

Country
<Select One>

Main Phone Number

Main Fax Number

Main E-mail Address

Website

Are you funded by the United Way?

Please provide your organization's mission \ vision statement:
250 word limit

Please provide a brief history of your organization including its charter \ purpose:
250 word limit

What are the goals of your organization?
250 word limit

What are your organization's key accomplishments?
250 word limit

Please provide the number of professional and support staff employed by your organization:
250 word limit

Identify the amount, purpose and results of any funding your organization has received from Pitney Bowes over the last 5 years:
250 word limit

Please describe any Pitney Bowes employee volunteer involvement over the past 5 years.

Contact Information

Prefix
<Select One>

First Name

Middle Name

Last Name

Suffix
<None>

Title

Office Phone

Extension

Office Fax

E-mail

Office Street Address

Office City

Office State
<Select One>

Office Postal Code

Office Country
<Select One>

Proposal Information

Proposal General Information

Request Date
Please enter today's date

Request Amount

Project Title

Project Start Date

Project End Date

Total Project Budget

Provide the names of all program staff and a summary of their relevant professional experience
250 word limit

Proposal Detail

Please provide a synopsis of your program.
35 word limit

Please provide a detailed description of your program.
250 word limit

What critical need does your program address in the anticipated geographic area served?
50 word limit

Does your program / project designed to attract minorities as participants? If so, how?
50 word limit

Describe achievements of your program \ project:
If not applicable enter N/A 250 word limit

Proposal Attributes

Fund

Program Area

Geographical Area Served

Ethnicity

Gender

Age Group

Population Served

Measurement and Recognition

Provide quantitative measurement objectives for your program \ project and the anticipated timetable for achieving anticipated results.

Please be sure to provide outputs (e.g., # of students mentored, # of service hours provided) and long term and short term impact / outcomes (e.g., increased student test scores)

Provide qualitative measurement objectives for your program \ project and the anticipated timetable for achieving anticipated results.

e.g., intent to expand or replicate program over X number of years

Describe any publicity the Pitney Bowes Foundation may receive as a result of this donation.

250 word limit

Pitney Bowes Foundation
Literacy and Education Programs
Guidelines & How to Apply

Guidelines

Funding Priorities

Support will be given to literacy and education programs that focus on workforce preparation and giving individuals the skills they will need to succeed by partnering with a limited number of national organizations and with local non-profit organizations.

Preference will be given to:

- Early childhood education
- After-school programs
- Mentoring programs
- Literacy programs
- Job training programs

Preference will also be given to support higher level education programs at both two- and four-year colleges and adult and continuing education programs that focus on curriculum improvement and attracting minorities. The specific areas include communication and engineering.

Geographic Areas

The Pitney Bowes Foundation, Inc. will provide grants to qualified organizations in selected key locations, such as:

Connecticut
Bridgeport, CT
Danbury, CT
Hartford, CT
Shelton, CT
Stamford, CT

Other States:
Washington, DC
Boston/Waltham, MA
Albany/Troy, NY
Grand Rapids, MI
Spokane, WA
Appleton, WI
Chesapeake, VA

Funding Eligibility

The Pitney Bowes Foundation, Inc. awards grants to organizations that have been approved by the Internal Revenue Service (IRS) as 501(c)(3) public charities, and Government institutions such as schools and libraries.

Funding Restrictions

Our programs tend not to fund:

- Organizations that do not have the 501(c)(3) tax-exempt status
- Individuals
- Religious organizations, unless the project benefits the community, such a soup kitchen housed in a church
- Political candidates or lobbying organizations
- Organizations with limited constituency, such as fraternal, labor or veterans groups and business associations
- Conferences, sporting events, auctions, trade shows, and other one-time, short term events
- Sponsorships
- Advertising or television programming
- Anti-business groups
- Team sponsorships or athletic scholarships
- Fundraising events
- Indirect costs that exceed 20% of program budget
- Organizations which discriminate against any person or persons on the basis of race, political affiliation, age, gender, national origin, ethnicity, disability, sexual orientation, or religious belief
- Single disease health organizations

Grant Deadlines

Grant application deadlines are January 15 and June 1 of each year. Organizations may apply for funding only once in a calendar year.

How to Apply

Thank you for your interest in the Pitney Bowes Foundation's Literacy and Education Programs. The grant application deadlines for this program are January 15 and June 1 of each year. Organizations must apply via the online system and may submit only one grant request per year.

To apply online, you will need to provide your 501(c)(3) charity's Federal Tax I.D. number. You will be asked to answer prescreening questions that confirm that you have reviewed the Foundation's guidelines, that you are not requesting support for an individual or for religious or political purposes, and that you are requesting support for a literacy and education program.

You will be given access to the application form, which will ask you to supply detailed information describing your organization and the program for which you are seeking support.
You will be required to upload a listing of your board of directors.

If you are applying for a grant over $25,000, you will also be required to upload audited financial statements, for the two most recent years as required by law, and organizational budget.
If you are applying for a grant over $50,000, in addition to the above mentioned documents, you will also be required to upload your organization's 990s for two most recent years as required by law, your annual report, CVs of key employees, and a list of funders.

You will receive an electronic receipt confirming that your application has been submitted. Grantees will be notified of the outcome of their application within four to six months. Please do not contact us to follow up on the status of your grant. You will be contacted if there are any questions regarding your application or if additional information is required.

Click here to apply.

Pitney Bowes Foundation Guidelines

Funding Priorities

We support:

- Programs with measurable outcomes that close the academic achievement gap and prepare the future workforce
- Organizations in which Pitney Bowes employees are strongly involved
- Programs that target diverse populations, particularly women, minorities, and the disabled.
- Initiatives in the following communities:

Bridgeport, CT	Washington, DC	Chesapeake, VA
Danbury, CT	Atlanta, GA	Dallas, TX
Hartford, CT	Waltham, MA	Spokane, WA
Shelton, CT	Grand Rapids, MI	Appleton, WI
Stamford, CT	Troy, NY	

Community support may include sponsorship of special events tied to priority initiatives or not-for-profit partners with whom the Company has an existing charitable relationship.

Eligibility

Pitney Bowes awards grants to organizations that have been approved by the Internal Revenue Service (IRS) as 501(c)(3) charities, and government institutions such as schools and libraries. We target our support to specific projects or programs that increase and enhance the scope of services offered by an organization. Our grants are seldom used to support operating costs or capital campaigns. Priority is also given to organizations that have a broad base of donors and that effectively engage Pitney Bowes employee volunteers.

Restrictions

Pitney Bowes' Community Investments do not fund:

- Organizations that do not have 501(c)(3) tax-exempt status
- Individuals
- Religious organizations unless the project benefits the community, such as a soup kitchen that is housed in a church
- Political candidates or lobbying organizations
- Organizations with a limited constituency, such as fraternal, labor or veteran's groups
- Travel by groups or individuals
- Single disease health organizations
- Conferences, sporting events, auctions and other one-time, short-term events
- Sponsorships
- Advertising or television programming
- Anti-business groups
- Team sponsorships or athletic scholarships

Company policy does not allow the donation of Pitney Bowes products.

How to Apply

Thank you for your interest in Pitney Bowes Local Community Support. If you think your organization merits support through our Local Community Support initiatives, you may apply for funding through our online grant application form. Organizations must apply via the online system and are encouraged to submit only one grant request per year. Applications for Local Community Support are reviewed on a quarterly basis. Deadlines to submit your organization's request are the following:

February 15
May 15
August 15
October 15

Grantees will be notified of the outcome of their application by the end of the respective quarter.

To apply online, you will need to provide your 501(c)(3) charity's Federal Tax I.D. Number, and will be asked to answer prescreening questions that confirm that you have reviewed our Local Community Support Guidelines, that you are not requesting support for an individual or for religious or political purposes, and whether or not you are requesting support for a literacy and education program.

You will be given access to the application form, which will ask you to supply detailed information describing your organization and the program for which you are seeking support, including budget and evaluation components.

You will be required to upload copies of your IRS 501(c)(3) letter of determination, your latest 990 and audited financial statements, a listing of your board of directors / trustees, your annual report, and a line item budget for the project for which you are seeking funding. You will receive an electronic receipt confirming that your application has been submitted. Please do not contact us to follow up on the status of your grant. You will be contacted if there are any questions regarding your application or if additional information is required.

Online Application Forms

For Local Community Program Support, click here to apply.

For Local Community Event Sponsorship, click here to apply.