



See a Social Security Number? Say Something!
Report Privacy Problems to <https://public.resource.org/privacy>
Or call the IRS Identity Theft Hotline at 1-800-908-4490



Form **990-EZ****Short Form**
Return of Organization Exempt From Income Tax

OMB No 1545-1150

2009Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

Open to Public Inspection**A For the 2009 calendar year, or tax year beginning , 2009, and ending ,**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Termination <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C THE INTERNATIONAL CENTER OF THE CAPITAL REGION, INC. 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	D Employer identification number 14-6012797
Please use IRS label or print or type. See Specific Instructions		E Telephone number 518-727-2609
		F Group Exemption Number

• **Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).**

G Accounting method ☐ Cash ☒ Accrual
Other (specify) ▶

I Website: ▶ N/A

H Check ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

J Tax-exempt status (check only one) — ☒ 501(c) (3) (insert no) 4947(a)(1) or 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally **not** more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$500,000 or more, file Form 990 instead of Form 990-EZ

▶ \$ 48,147.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

1 Contributions, gifts, grants, and similar amounts received	1	45,876.
2 Program service revenue including government fees and contracts	2	2,271.
3 Membership dues and assessments	3	
4 Investment income	4	
5a Gross amount from sale of assets other than inventory	5a	
b Less cost or other basis and sales expenses	5b	
c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
6 Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
a Gross revenue (not including \$ _____ of contributions reported on line 1)	6a	
b Less direct expenses other than fundraising expenses	6b	
c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	
7a Gross sales of inventory, less returns and allowances	7a	
b Less cost of goods sold	7b	
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
8 Other revenue (describe ▶ _____)	8	
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	48,147.
10 Grants and similar amounts paid (attach schedule)	10	
11 Benefits paid to or for members	11	
12 Salaries, other compensation, and employee benefits	12	
13 Professional fees and other payments to independent contractors	13	23,557.
14 Occupancy, rent, utilities, and maintenance	14	
15 Printing, publications, postage, and shipping	15	
16 Other expenses (describe ▶ SEE STATEMENT 1)	16	19,817.
17 Total expenses. Add lines 10 through 16	17	43,374.
18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	4,773.
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	12,272.
20 Other changes in net assets or fund balances (attach explanation)	20	
21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	17,045.

Part II Balance Sheets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ.

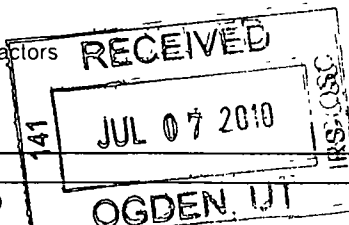
(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	11,460.	18,607.
23 Land and buildings		
24 Other assets (describe ▶ SEE STATEMENT 2)	812.	
25 Total assets	12,272.	18,607.
26 Total liabilities (describe ▶ SEE STATEMENT 3)	0.	1,562.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	12,272.	17,045.

BAA For Privacy Act and Paperwork Reduction Act Notice, see separate instructions.

Form 990-EZ (2009)

SCANNED AUG 04 2010 6:06:00 PM



99

Part III	Statement of Program Service Accomplishments (See the instructions)
-----------------	--

Expenses

What is the organization's primary exempt purpose? SEE STATEMENT 4

28	SEE STATEMENT 5		
	(Grants \$ 23,537.) If this amount includes foreign grants, check here	▶ <input type="checkbox"/>	28 a 23,556.
29	ANNUAL AWARD EVENT- LOCAL RECIPIENTS ARE CHOSEN AND HONORED FOR GLOBAL CITIZENSHIP AWARDS INCLUDING AWARDS FOR ADVOCACY, LEADERSHIP, AND COMMUNITY OUTREACH.		
	(Grants \$) If this amount includes foreign grants, check here	▶ <input type="checkbox"/>	29 a 6,467.
30	SEE STATEMENT 6		
	(Grants \$) If this amount includes foreign grants, check here	▶ <input type="checkbox"/>	30 a 3,526.
31	Other program services (attach schedule) SEE STATEMENT 7		
	(Grants \$) If this amount includes foreign grants, check here	▶ <input type="checkbox"/>	31 a 2,335.
32	Total program service expenses (add lines 28a through 31a)	▶	32 35,884.

Part IV	List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instrs)
----------------	--

[illegible]

Part V Other Information (Note the statement requirements in the instrs for Part V)

SEE STATEMENT 9

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If 'Yes,' attach a detailed description of each activity		X
34 Were any changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the changes	X	
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T		
a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?		X
b If 'Yes,' has it filed a tax return on Form 990-T for this year?		
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0.		
b Did the organization file Form 1120-POL for this year?		X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return?		X
b If 'Yes,' complete Schedule L, Part II and enter the total amount involved 38b N/A		
39 Section 501(c)(7) organizations Enter		
a Initiation fees and capital contributions included on line 9 39a N/A		
b Gross receipts, included on line 9, for public use of club facilities 39b N/A		
40a Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under section 4911 ▶ 0., section 4912 ▶ 0., section 4955 ▶ 0.		
b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I 40b		X
c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0.		
d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization ▶ 0.		
e All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T 40e		X
41 List the states with which a copy of this return is filed ▶ NY		

42a The organization's books are in care of **▶** THUY NGUYEN Telephone no **▶** 518-708-7608
 Located at **▶** 423 STATE STREET, 3RD FLOOR ALBANY NY ZIP + 4 **▶** 12203

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? **42b**

If 'Yes,' enter the name of the foreign country **▶**

	Yes	No
42b		X
42c		X

See the instructions for exceptions and filing requirements for **Form TD F 90-22.1, Report of a Foreign Bank and Financial Accounts**

c At any time during the calendar year, did the organization maintain an office outside of the U S ? **42c**

If 'Yes,' enter the name of the foreign country **▶**

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041** — Check here **▶** ☐ N/A
 and enter the amount of tax-exempt interest received or accrued during the tax year **▶ 43** N/A

44 Did the organization maintain any donor advised funds? If 'Yes,' Form 990 must be completed instead of Form 990-EZ **44**

45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If 'Yes,' Form 990 must be completed instead of Form 990-EZ **45**

	Yes	No
44		X
45		X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

	Yes	No
46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I		X
47 Did the organization engage in lobbying activities? If 'Yes,' complete Schedule C, Part II		X
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E		X
49a Did the organization make any transfers to an exempt non-charitable related organization?		X
49b If 'Yes,' was the related organization a section 527 organization?		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

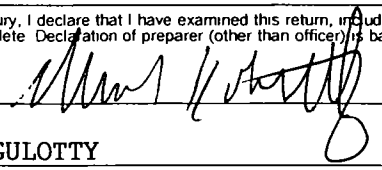

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account and other allowances
NONE				

f Total number of other employees paid over \$100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000 ▶

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.			
	Signature of officer  MICHAEL GULOTTY Type or print name and title		Date 6/24/10 PRESIDENT	
Paid Preparer's Use Only	Preparer's signature 	Date 6/24/10	Check if self employed <input type="checkbox"/>	Preparer's Identifying Number (See instructions) P00104774
	Firm's name (or yours if self employed), address, and ZIP + 4 T M BYXBEE CO., CPAS, NY, P.C. 80 WOLF ROAD STE 102 ALBANY, NY 12205		EIN 14-1767196	
			Phone no (518) 458-2213	

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

BAA

Form **990-EZ** (2009)

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received (Do not include 'unusual grants')						
2 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf						
3 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.						
4 Total. Add lines 1-through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f).						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	%
16a 33-1/3 support test — 2009. If the organization did not check the box on line 13, and the line 14 is 33-1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 33-1/3 support test — 2008. If the organization did not check a box on line 13, or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test — 2009 If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test — 2008. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

BAA

Schedule A (Form 990 or 990-EZ) 2009

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received (Do not include 'unusual grants'.)	66,321.	13,556.	13,664.	28,110.	45,876.	167,527.
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in a activity that is related to the organization's tax-exempt purpose	10,295.	3,613.	12,900.	3,682.	2,271.	32,761.
3 Gross receipts from activities that are not an unrelated trade or business under section 513						0.
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						0.
5 The value of services or facilities furnished by a governmental unit to the organization without charge						0.
6 Total. Add lines 1 through 5	76,616.	17,169.	26,564.	31,792.	48,147.	200,288.
7a Amounts included on lines 1, 2, 3 received from disqualified persons	0.	0.	0.	0.	0.	0.
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the amount on line 13 for the year	0.	0.	0.	0.	0.	0.
c Add lines 7a and 7b	0.	0.	0.	0.	0.	0.
8 Public support. (Subtract line 7c from line 6.)						200,288.

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6	76,616.	17,169.	26,564.	31,792.	48,147.	200,288.
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources			166.			166.
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						0.
c Add lines 10a and 10b	0.	0.	166.	0.	0.	166.
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						0.
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						0.
13 Total support. (add lines 9, 10c, 11, and 12.)						200,454.
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	99.9 %
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	100.0 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	0.1 %
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	0.0 %

- 19a 33-1/3 support tests – 2009.** If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☒
- b 33-1/3 support tests – 2008.** If the organization did not check a box on line 14 or 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☐
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ☐

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.

[illegible]

2009

FEDERAL STATEMENTS
THE INTERNATIONAL CENTER OF THE
CAPITAL REGION, INC.

PAGE 1

CLIENT 611859

14-6012797

STATEMENT 1
FORM 990-EZ, PART I, LINE 16
OTHER EXPENSES

BENDER PROGRAM	\$ 1,375.
CONFERENCES, CONVENTIONS, AND MEETINGS	3,525.
CONS SUPPLIES EXPS	1,171.
DEPRECIATION	812.
EVENT EXPENSES	6,467.
INSURANCE	1,175.
MEMBERSHIP DUES	500.
NYS NFP FEE	35.
OFFICE EXPENSES	675.
PRINTING	1,747.
SPECIAL PROJECTS	2,335.
TOTAL	\$ 19,817.

STATEMENT 2
FORM 990-EZ, PART II, LINE 24
OTHER ASSETS

	<u>BEGINNING</u>	<u>ENDING</u>
FURNITURE AND FIXTURES	\$ 812.	\$ 0.
TOTAL	\$ 812.	\$ 0.

STATEMENT 3
FORM 990-EZ, PART II, LINE 26
TOTAL LIABILITIES

	<u>BEGINNING</u>	<u>ENDING</u>
ACCOUNTS PAYABLE AND ACCRUED EXPENSES	\$ 0.	\$ 1,562.
TOTAL	\$ 0.	\$ 1,562.

STATEMENT 4
FORM 990-EZ, PART III
ORGANIZATION'S PRIMARY EXEMPT PURPOSE

THE ICCR HELPS THE CAPITAL REGION ENGAGE WITH THE WORLD AND PROMOTE INTERNATIONAL UNDERSTANDING, AND IS THE LEADER IN NEW YORK'S CAPITAL REGION IN DEVELOPING INTERNATIONAL FRIENDSHIP AND COOPERATION.

STATEMENT 5
FORM 990-EZ, PART III, LINE 28
STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS

THE NATIONAL COUNCIL FOR INTERNATIONAL VISITORS PROVIDES FUNDING TO THE ORGANIZATION THROUGH THE COMMUNITY PATNERSHIP GRANT FOR THE INTERNATIONAL VISITOR LEADERSHIP PROGRAM RUN BY THE US DEPT. OF STATE. THIS GRANT PROVIDES FUNDS TO OPERATE A DESIGNATED COUNCIL FOR INTERNATIONAL VISITORS. DURING 2009 104 INTERNATIONAL VISITORS FROM 20+ COUNTRIES WERE HOSTED.

STATEMENT 6
FORM 990-EZ, PART III, LINE 30
STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS

ATTENDENCE AT NATIONAL, REGIONAL AND LOCAL MEEETINGS FOR THE PURPOSE OF TRAINING,
 SHARING BEST PRACTICES ABOUT CREATING/HOSTING DELEGATES, PROGRAMMING AND TECHNICAL
 SYSTEMS SUPPORT, AND NETWORKING WITH PARTNERS AND COLLEAGUES.

STATEMENT 7
FORM 990-EZ, PART III, LINE 31
STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS

DESCRIPTION	GRANTS	PROGRAM SERVICE EXPENSES
MISCELLANEOUS PROGRAMS		2,335.
INCLUDES FOREIGN GRANTS: NO		
TOTAL	\$ 0.	\$ 2,335.

STATEMENT 8
FORM 990-EZ, PART IV
LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

NAME AND ADDRESS	TITLE AND AVERAGE HOURS PER WEEK DEVOTED	COMPEN- SATION	CONTRI- BUTION TO EBP & DC	EXPENSE ACCOUNT/ OTHER
RAY BROMLEY, PH.D, AICP 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	\$ 0.	\$ 0.	\$ 0.
CAROL WHITTAKER 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	VICE PRESIDENT 0	0.	0.	0.
BRUCE BUSHART 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	TREASURER 0	0.	0.	0.
ELENA H ALVAREZ, PH.D 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	SECRETARY 0	0.	0.	0.
MANOJ AJMERA 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
JEFFREY FARBER 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.

STATEMENT 8 (CONTINUED)
FORM 990-EZ, PART IV
LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

NAME AND ADDRESS	TITLE AND AVERAGE HOURS PER WEEK DEVOTED	COMPEN- SATION	CONTRI- BUTION TO EBP & DC	EXPENSE ACCOUNT/ OTHER
ANNEKE BULL 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	\$ 0.	\$ 0.	\$ 0.
MICHAEL GULOTTY 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	PRESIDENT 0	0.	0.	0.
WILLIAM HEMPEL 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
KELLY AMERSON LOPEZ 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
THUY NGUYEN 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
BARBARA OPITZ 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	SECRETARY 0	0.	0.	0.
GERALD SHAYE 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
LESLIE THIELE, ESQ. 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
MARCO TOMAKIN, ESQ. 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
BERRY BEUMER 423 STATE STREET, 3RD FLOOR ALBANY, NY 12203	DIRECTOR 0	0.	0.	0.
TOTAL		\$ 0.	\$ 0.	\$ 0.

2009

FEDERAL STATEMENTS
THE INTERNATIONAL CENTER OF THE
CAPITAL REGION, INC.

PAGE 4

CLIENT 611859

14-6012797

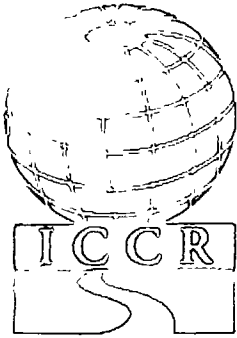
STATEMENT 9
FORM 990-EZ, PART V
REGARDING TRANSFERS ASSOCIATED WITH PERSONAL BENEFIT CONTRACTS

(A) DID THE ORGANIZATION, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY OR
INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT?

NO

(B) DID THE ORGANIZATION, DURING THE YEAR, PAY PREMIUMS, DIRECTLY OR
INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT?

NO



**THE INTERNATIONAL CENTER
OF THE CAPITAL REGION, INC.**

423 State Street, 3rd Floor
Albany, NY 12203
www.iccralbany.org

"Welcoming the World to the Capital Region of New York State"

*A Council for International Visitors/ CIV
An Affiliate of the Foreign Policy Association
An Affiliate of the World Affairs Council*

By-Laws

Revision Date June 4, 2009

**ARTICLE I
ORGANIZATION**

The name of the organization shall be the International Center of the Capital Region, Inc. ("ICCR")

**ARTICLE II
PURPOSE**

Section 2.1 **Mission:** The ICCR helps the Capital Region engage with the world and promotes international understanding.

Section 2.2 **Vision:** The ICCR is the leader in New York's Capital Region in developing international friendship and cooperation. We do this by:

- Serving as citizen diplomats by hosting international visitors and delegations, and promoting professional and cultural exchanges;
- Fostering education, awareness and advocacy about cultural diversity and global issues;
- Promoting the assets of the New York Capital Region to the global community;
- Offering shared services for international groups in the Capital Region.

**ARTICLE III
BOARD OF DIRECTORS**

Section 3.1 The governing body of the ICCR shall be the Board of Directors.

Section 3.2 The Board of Directors shall consist of no fewer than twelve nor more than twenty-one members. The Executive Director shall serve as an *ex officio* board member.

Section 3.3 Each Director shall serve a term of three years, with the terms of office of the Directors arranged insofar as possible so that one third of the Board of Directors shall be elected each year,

Section 3.4 One-half of the members of the Board of Directors present in person shall constitute a quorum for the transaction of business. Unless otherwise provided in the Certificate of Incorporation, the vote of a majority of the directors present at the time of the vote, if a quorum is present, shall be the act of the Board. No proxies are permitted.

Section 3.5 There shall be a minimum of three regular meetings of the Board each year, which shall be held upon prior notice to all members of the Board. One will be the Annual Meeting which shall be held in the month of December or as close to that as possible, and one will be the Midyear Meeting, which shall be held in June, or failing that, as close to June as possible.

Section 3.6 The President may call a special meeting of the Board at any time, and shall call such meeting whenever requested by two-thirds of the Directors. All Directors shall be notified of any special meeting, and the agenda for the special meeting, at least seven days in advance.

Section 3.7 Vacancies occurring on the Board of Directors between Annual Meetings may be filled for the unexpired term by a vote of the majority of the members of the Board present at any regular or special meeting.

Section 3.8 For the election of a slate of directors for the coming year, the Governance Committee shall submit a list of nominees for the Board of Directors and nominations for officers twenty (20) days prior to the last meeting of the calendar year. Elections for the Board of Directors and officers shall take place at the Annual Meeting.

Section 3.9 Notice of regular Board meetings shall be given no less than 14 days in advance. The Board may establish a schedule of meetings, which, when distributed to Board members, shall constitute notice of such meetings, with an agenda for such meetings being distributed no less than seven days in advance.

Section 3.10 Any member of the Board of Directors who has a financial or personal interest in any matter under discussion by the Board shall be excused from the discussion and shall take no part in the Board's deliberation on the matters. The recusal of a Board member from some part of a discussion shall not affect the existence of a quorum.

Section 3.11 A member of the Board of Directors shall serve no more than six consecutive years on the Board. A former member of the Board may be reelected to the Board after an absence from the Board of one year.

Section 3.12 Any member of the Board of Directors may be removed from the Board, with or without cause, by a majority vote of the Board,

ARTICLE IV OFFICERS

Section 4.1 The officers of the Board of Directors shall be a President, a Vice President, a Secretary and a Treasurer. Each officer shall take office in January following election at the Annual Meeting of the preceding year, and shall hold office for the period of two years or until a successor shall have been chosen.

Bylaws

Effective Date June 4, 2009

Page 3

Section 4.2 The President shall serve as Chair of the Board of Directors, shall preside at all meetings, shall appoint the chairpersons of all committees and shall be an *ex officio* member of all committees of the ICCR, with the exception of the Governance Committee. The President shall be, together with the Treasurer, empowered to sign checks, notes and other negotiable instruments, subject to such conditions as the Board may impose.

Section 4.3 The Vice President shall have the power to perform all duties of the President in his/her absence.

Section 4.4 The Secretary shall keep full minutes of all meetings, send out notices of all meetings and prepare any necessary correspondence on behalf of the ICCR. The Secretary shall have charge of the ICCR's books and records.

Section 4.5 The Treasurer shall have custody of all funds of the ICCR, shall maintain such funds in a bank or banks as the Board may direct and, together with the President, shall be empowered to sign checks, notes and other negotiable instruments, subject to such conditions as the Board may impose. The Treasurer shall ensure that an accurate account of all receipts, expenditures and outstanding bills is maintained, and shall prepare and issue reports and financial statements for the Board no less often than for each regular Board meeting.

Section 4.6 If any office should become vacant, the Board of Directors may appoint any qualified person to fill such vacancy, who shall hold office for the unexpired term of the predecessor. The Board shall work with the Governance Committee to identify qualified candidates.

Section 4.7 The officers shall also carry out any other or further duties as may be assigned to them by the Board of Directors, or by the President with the consent of the Board.

Section 4.8 Any officer elected by the Board may be removed by the Board, with or without cause, by a majority vote of the Board of Directors.

ARTICLE V COMMITTEES

Section 5.1 The standing committees of the ICCR shall be:

- Executive
- Finance
- Fundraising
- Governance
- Marketing/Communications
- Program
- Volunteer Development

The President shall appoint the chairperson of each of the standing committees. The members of all standing committees shall be selected by the President in consultation with the chairpersons, subject to Board approval. With the exception of the Executive Committee, each committee shall consist of at least two Board members and such other non-Board members as the President and the chairperson shall decide. Committee members shall serve for one year.

Bylaws

Effective Date June 4, 2009

Page 4

Section 5.2 The Executive Committee shall consist of the current officers (President, Vice President, Treasurer, and Secretary), the immediate past President, and the Executive Director. The Executive Committee shall act for and on behalf of the ICCR on any and all matters arising or requiring action between meetings of the Board of Directors. This committee shall also be responsible for the overall development of financial plans, goals, strategy, bylaws, policy and practices.

Section 5.3 The Finance Committee shall oversee the finances of the ICCR, and shall prepare a draft annual budget for discussion and approval at the last Board meeting of the calendar year.

Section 5.4 The Fundraising Committee shall develop new and maintain existing sources of financial and community support to carry out the ICCR's mission.

Section 5.5 The Governance Committee is charged with nominations and board development. It will recruit, develop and nurture existing as well as prospective board members. This committee shall prepare and submit lists of nominees for the Board of Directors and nominations for officers in accordance with Article III of the by-laws.

Section 5.6 The Marketing/Communications Committee shall promote the activities of the center and increase awareness of the ICCR's programs and services.

Section 5.7 The Program Committee shall evaluate and provide guidance for all of the ICCR's ongoing programs. It shall develop recommendations for new programs and services for the ICCR to meet the needs and fulfill the mission of the ICCR.

Section 5.8 The Volunteer Development Committee shall actively recruit, develop and nurture a base of volunteers to help carry forward the ICCR's mission.

Section 5.9 The President may name other *ad hoc* committees with the approval of the Board of Directors. All committees shall report to the Board of Directors.

ARTICLE VI EXECUTIVE DIRECTOR

The Board of Directors may appoint an Executive Director to assist in the operation of the ICCR.

The Executive Director shall be the principal administrative officer of the ICCR. The Executive Director has responsibility for directing the activities of the organization, interpreting policies, administering the budget, and directing the fiscal management of the organization. The Executive Director shall engage, direct and discharge any organization staff. He/she shall report on the ICCR's programmatic operations and activities at regular meetings of the Board of Directors, and shall be an *ex officio* member of all committees. The Executive Director may also carry out such responsibilities or exercise such other or further powers as may be assigned by the President or directed by the Board of Directors.

ARTICLE VI AMENDMENTS

These bylaws may be amended by the majority vote of the Board of Directors at any meeting, provided a quorum is present and notice of such proposed amendment has been contained in the notice of such meeting.

I hereby certify that this is a complete and accurate copy of the bylaws of the International Center of the Capital Region as revised June 4, 2009.

Nathan N. Michels

Signed

Executive Director 6/28/10

Title

**Application for Extension of Time To File an
Exempt Organization Return**

OMB No 1545 1709

► **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868**Part I Automatic 3-Month Extension of Time.** Only submit original (no copies needed).A corporation required to file Form 990-T and requesting an automatic 6-month extension — check this box and complete Part I only ☐*All other corporations (including 1120-C filers), partnerships, REMICS, and trusts must use Form 7004 to request an extension of time to file income tax returns*

Electronic Filing (e-file). Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit www.irs.gov/efile and click on *e-file for Charities & Nonprofits*

Type or print File by the due date for filing your return. See instructions.	Name of Exempt Organization	Employer identification number
	THE INTERNATIONAL CENTER OF THE CAPITAL REGION, INC.	14-6012797
	Number, street, and room or suite number. If a P.O. box, see instructions	
	423 STATE STREET, 3RD FLOOR	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions	
	ALBANY, NY 12203	

Check type of return to be filed (file a separate application for each return)

- | | | |
|---|--|------------------------------------|
| <input type="checkbox"/> Form 990 | <input type="checkbox"/> Form 990-T (corporation) | <input type="checkbox"/> Form 4720 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 990-T (section 401(a) or 408(a) trust) | <input type="checkbox"/> Form 5227 |
| <input checked="" type="checkbox"/> Form 990-EZ | <input type="checkbox"/> Form 990-T (trust other than above) | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990-PF | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 8870 |

- The books are in the care of ► THUY NGUYEN

Telephone No ► 518-727-2609 FAX No ► _____

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ If this is for the whole group, check this box ☐ If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension will cover

- 1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until 8/15, 20 10, to file the exempt organization return for the organization named above. The extension is for the organization's return for

- ☒ calendar year 20 09 or
- ☐ tax year beginning _____, 20 _____, and ending _____, 20 _____

- 2 If this tax year is for less than 12 months, check reason ☐ Initial return ☐ Final return ☐ Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance Due. Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

BAA For Privacy Act and Paperwork Reduction Act Notice, see instructions.Form **8868** (Rev 4-2009)