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Return of Private Foundation or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

OMB No 1545 0052

2009

Department of the Treasury Internal Revenue Service

Note. The foundation may be able to use a copy of this return to satisfy state reporting requirements are beginning 2009, and ending

For cal	endar year 2009, or tax year beginning	, 2009	, and ending	,	
G Che	eck all that apply Initial return Initial	al Return of a former p	ublic charity	Fina	al return
	Amended return	Address	· —	change	
Use th	Name of foundation		IA	Employer identification nur	nber
IRS lab	Del Courtney and Victoria Buf	fum Family For	undation	04-3359381	
Otherw	ise, Number and street (or P O box number if mail is not	delivered to street address)	Room/suite B	Telephone number (see the	instructions)
print or typ	e. P.O. Box 638 40 George S	St.		(802) 863-349	94
See Spe	cific City or town		ZIP code C	If exemption application is	
Instructi	Burlington	VT	05402 D		·
H Ç	heck type of organization X Section 501	(c)(3) exempt private for	oundation	2 Foreign organizations meet	ing the 85% test, check
	Section 4947(a)(1) nonexempt charitable tr		private foundation	here and attach computation	n 🟲 📗
	or market value of all assets at end of year J Acc	ounting method X C	ash Accrual E	If private foundation status under section 507(b)(1)(A)	was terminated
(7)	from Part II, column (c), line 16)	Other (specify)	F	If the foundation is in a 60	·
► \$		column (d) must be on		under section 507(b)(1)(B)	
Part I	Analysis of Revenue and	(a) Revenue and	(b) Net investment	(c) Adjusted net	(d) Disbursements
	Expenses (The total of amounts in columns (b), (c), and (d) may not neces-	expenses per books	income	income	for charitable
	sarily equal the amounts in column (a)				purposes (cash basis only)
	(see the instructions))				(cash basis only)
	1 Contributions, gifts, grants, etc, received (att sch)	0.			
	2 Ck X if the foundn is not req to att Sch B			 	
	3 Interest on savings and temporary cash investments	0.	0		
	4 Dividends and interest from securities	18,305.	18,305		*********
	5a Gross rents				
	b Net rental income or (toss)		L-6a Stmt		
R	6a Net gain/(loss) from sale of assets not on line 10	-5,021.			
R E V	b Gross sales price for all 25,000.				
Ě	7 Capital gain net income (from Part IV, line 2)		0	DECE	IVED.
N	8 Net short-term capital gain			NLUL	1000
U E	9 Income modifications				08
_	10a Gross sales less returns and allowances			S MAY 2	1 2010 8
	h Less Cost of			1-10	N S
	c Gross profit/(loss) (att sch)			OGDE	
	11 Other income (attach schedule)			UGUE OGUE	14, 0
	The other meditic (attach seriedate)				
	12 Total. Add lines 1 through 11	13,284.	18,305		
	13 Compensation of officers, directors, trustees, etc		 1		
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits				
A	16a Legal fees (attach schedule) L-16a Stmt	4,834.	2,417		2,417.
D M	b Accounting fees (attach sch) L-16b Stmt	1,885.	1,508		377.
Ņ	c Other prof fees (attach sch)				
OPERATING	17 Interest				
E T R R	18 Taxes (attach schedule)(see instr.) Federal Excise Ta	6,500.	0	•	0.
A A	19 Depreciation (attach sch) and depletion				
2 N V	20 Occupancy	<u></u>			
	21 Travel, conferences, and meetings				
A E	22 Printing and publications				
AND EXP	23 Other expenses (attach schedule)				
_	See Line 23 Stmt	732.	178		554.
ĘĔĔ	24 Total operating and administrative expenses. Add lines 13 through 23	13,951.	4,103		3,348.
	25 Contributions, gifts, grants paid	33,000.	4,103	•	33,000.
<u>I</u>	26 Total expenses and disbursements.	23,000.			
<u> </u>	Add lines 24 and 25	46,951.	4,103	.	36,348.
SCANINED MAINS	27 Subtract line 26 from line 12:				
ಲ್ಲೆ 	a Excess of revenue over expenses and disbursements	-33,667.			
S.	b Net investment income (if negative, enter 0-)	-33,007.	14,202	 	
	C Adjusted net income (if negative, enter -0)		14,202	·	
BAA F	or Privacy Act and Paperwork Reduction Act	Notice see the instru	tions TE	_ FA0301 02/02/10	Form 990-PF (2009)

Form	990-	PF (2009) Courtney and Victoria Buffum Family F		04-335	
Part	T I	Balance Sheets Attached schedules and amounts in the description column should be for end of year amounts only	Beginning of year		f year
	二	(See instructions)	(a) Book Value	(b) Book Value	(c) Fair Market Value
	ī	Cash — non-interest-bearing	0.	0.	0.
	l	Savings and temporary cash investments	13,254.	9,607.	<u>9,6</u> 07.
	3	Accounts receivable			
	_	Less allowance for doubtful accounts			
	4	Pledges receivable			
	_	Less allowance for doubtful accounts			
	5	Grants receivable			
	6	Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see the instructions)			
Δ	7	Other notes and loans receivable (attach sch)			
A S E T		Less allowance for doubtful accounts			
S	8	Inventories for sale or use			
		Prepaid expenses and deferred charges			
S		a Investments — U.S. and state government obligations (attach schedule)			
	,	o Investments — corporate stock (attach schedule) L-10b Stmt	797,348.	780,301.	640,406.
	l	c Investments — corporate bonds (attach schedule) L-10c Stmt	200,010.	187,037.	180,733.
	11	Investments – land, buildings, and equipment basis			
		Less accumulated depreciation (attach schedule)			
)	Investments – mortgage loans			
	13	(
	14	Land, buildings, and equipment basis			
i		Less accumulated depreciation (attach schedule)			
	1	Other assets (describe Total assets (to be completed by all filers —			
	10	see instructions Also, see page 1, item I)	1,010,612.	976,945.	830,746.
Ļ	17	Accounts payable and accrued expenses			· · · · · · · · · · · · · · · · · · ·
Ä	18	Grants payable			
В	19	Deferred revenue			
L	20	Loans from officers, directors, trustees, & other disqualified persons			
I T	21	Mortgages and other notes payable (attach schedule)		= ·	
i	22	Other liabilities (describe			
E S	23	Total liabilities (add lines 17 through 22)			
		Foundations that follow SFAS 117, check here and complete lines 24 through 26 and lines 30 and 31.			
N F	24	Unrestricted			
N F E U T N	25	Temporarily restricted			
D	26	Permanently restricted			
A S B S A E L T		Foundations that do not follow SFAS 117, check here and complete lines 27 through 31.			
E L T A	27	Capital stock, trust principal, or current funds	1,010,612.	976,945.	
SNC	28	Paid-in or capital surplus, or land, building, and equipment fund			
OE	29	Retained earnings, accumulated income, endowment, or other funds			
RS	30 31	Total net assets or fund balances (see the instructions) Total liabilities and net assets/fund balances	1,010,612.	976,945.	
Part	111	(see the instructions) Analysis of Changes in Net Assets or Fund Balance	1,010,612.	976,945.	
1	Fotal end-	l net assets or fund balances at beginning of year – Part II, colum of-year figure reported on prior year's return)	in (a), line 30 (must agree	e with	1,010,612.
		r amount from Part I, line 27a		2	-33,667.
		increases not included in line 2 (itemize)		3	33,007.
		lines 1, 2, and 3		4	976,945.

5 Decreases not included in line 2 (itemize)

Adjust Capital Gain for Basis at Time of Stock Gift

976,945.

5

<u>r ai</u>	(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse, or common stock, 200 shares MLC Company) (b) How acc				(C) Date acquired (month, day, year)	(d) Date sold (month, day, year)
1 a	Publicly Tr	aded Securities		P	Various	Various
)					
						
e	(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other bas plus expense of sale		(h) Gain or (e) plus (f) m	
	25,000.	0.	· ,	0,021.	(-)	-5,021.
t		<u> </u>		,,021.		3,021.
						··- ··-
	I					
e		,, ., .				
		ng gain in column (h) and owned by			(I) Gains (Col	
	(i) Fair Market Value as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of column over column (j), if an	(i) iy	gain minus column (than -0-) or Losses (f	
a						-5,021.
t	·-···					
						
						
e	Capital gain net income or (net	capital loss) If gain, also If (loss), ent	enter in Part I, line 7 er -0- in Part I, line 7	2		-5,021.
	, .	oss) as defined in sections 1222(5) a 8, column (c) (see the instructions)	``	3		
	es,' the foundation does not quali	ion 4942 tax on the distributable amo fy under section 4940(e) Do not com	plete this part		Yes	X No
		each column for each year, see the		any entries		
	(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use ass	ets (co	(d) Distribution Dlumn (b) divided	
	2008	38,306.	939	,045.		0.040793
	2007	69,055.		698.		0.062852
	2006	49,603.		,070.		0.047373
	2005	57,791.		,801.		0.053175
	2004	51,976.	1,241	,491.	1	0.041866
2	Total of line 1, column (d)			2	ļ	0.246059
3	Average distribution ratio for the number of years the foundation	e 5-year base period — divide the tota has been in existence if less than 5	al on line 2 by 5, or by the years	3		0.049212
4	Enter the net value of noncharit	able-use assets for 2009 from Part X	, line 5	4		734,158.
5	Multiply line 4 by line 3			5	<u> </u>	36,129.
6 Enter 1% of net investment income (1% of Part I, line 27b)				6		142.
7	Add lines 5 and 6			7		36,271.
8	Enter qualifying distributions fro	m Part XII, line 4		8		36,348.
	If line 8 is equal to or greater th		16			
	Part VI instructions	an line 7, check the box in Part VI, ii	ine 16, and complete that pa	irt using a 1%	tax rate See the)

Part	: VI	Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948 - see the	instructi	ons)		
1 a	Exempt o	perating foundations described in section 4940(d)(2), check here and enter 'N/A' on line 1.				
	Date of r	uling or determination letter (attach copy of letter if necessary - see instr.)				
b	Domes	tic foundations that meet the section 4940(e) requirements in Part V,	1			142.
	check h	nere X and enter 1% of Part I, line 27b				
С	All other	domestic foundations enter 2% of line 27b Exempt foreign organizations enter 4% of Part I, line 12, column (b)				
2	Tax und foundat	der section 511 (domestic section 4947(a)(1) trusts and taxable ions only. Others enter -0-)	2			0.
3	Add line	es 1 and 2	3			142.
4	Subtitle	A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)	4			0.
5	Tax bas	sed on investment income. Subtract line 4 from line 3 If zero or less, enter -0-	5			142.
6	Credits	(Payments				
а	2009 esti	mated tax pmts and 2008 overpayment credited to 2009 6a 1, 435.				
b	Exemp	foreign organizations — tax withheld at source 6b				
С	Tax par	d with application for extension of time to file (Form 8868)	ĺ			
d	Backup	withholding erroneously withheld 6d	1			
7	Total ci	redits and payments. Add lines 6a through 6d	7		1.	435.
8			8			
9			9			
10		ment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid			1.:	293.
		amount of line 10 to be Credited to 2010 estimated tax 150. Refunded				143.
		Statements Regarding Activities	<u> </u>		-,	
					Yes	No
ı a	particip	the tax year, did the foundation attempt to influence any national, state, or local legislation or did it ate or intervene in any political campaign?		1 a		X
b		pend more than \$100 during the year (either directly or indirectly) for political purposes e instructions for definition)?		1 b		x
	If the a	nswer is 'Yes' to 1a or 1b, attach a detailed description of the activities and copies of any materials publishe Ibuted by the foundation in connection with the activities	ed			
С	Did the	foundation file Form 1120-POL for this year?		1 c		Х
d	Enter th	ne amount (if any) of tax on political expenditures (section 4955) imposed during the year				
		the foundation	0.			
е		ne reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on ion managers $\qquad \qquad \qquad$				
2	Has the	foundation engaged in any activities that have not previously been reported to the IRS?		2		Х
	If 'Yes,	' attach a detailed description of the activities				
3	Has the	foundation made any changes, not previously reported to the IRS, in its governing instrument, articles poration, or bylaws, or other similar instruments? If 'Yes,' attach a conformed copy of the changes		3		×
4a	Did the	foundation have unrelated business gross income of \$1,000 or more during the year?	[4a:		Х
b	If 'Yes,'	has it filed a tax return on Form 990-T for this year?		4b	N/	
5	Was there	e a liquidation, termination, dissolution, or substantial contraction during the year?		5		Х
	If 'Yes,	attach the statement required by General Instruction T				
6	Are the	requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either				
		nguage in the governing instrument, or				
	By sta	ate legislation that effectively amends the governing instrument so that no mandatory directions that conflict he state law remain in the governing instrument?	t	6	х	
7		oundation have at least \$5,000 in assets at any time during the year? If 'Yes,' complete Part II, column (c), and Part XV	ŀ	7	X	
		ne states to which the foundation reports or with which it is registered (see the instructions)	}			
- Cu		ates Registered In				
b	If the ans (or design	wer is 'Yes' to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General nate) of each state as required by <i>General Instruction G? If 'No,' attach explanation</i>		8b	Х	
9	is the for cale	oundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942 and ar year 2009 or the taxable year beginning in 2009 (see instructions for Part XIV)? If 'Yes,' complete Part	?(j)(5) t XIV	9		x
10	Did any and add	persons become substantial contributors during the tax year? If 'Yes,' attach a schedule listing their names dresses	5	10		x
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Form 990-PF (2009) Courtney and Victoria Buffum Family Foundation	04-335938	1	Р	age 5
Part VII-A Statements Regarding Activities Continued		1		
At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If 'Yes', attach schedule (see instructions)		11		х
12 Did the foundation acquire a direct or indirect interest in any applicable insurance contract before August 17, 2008?		12		х
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption Website address ► N/A	application?	13	Х	
Website address ►N/A 14 The books are in care of ► John Cain Telephon	e no 🕨 (802)	863	_3/0	
Located at - 40 George Street Burlington, VT ZIP + 4	05401	- 5 6 3	_ = = -	
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 — Check here	22401		<u>-</u>	TT -
and enter the amount of tax-exempt interest received or accrued during the year	▶ 15			
Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required	1131			
File Form 4720 if any item is checked in the 'Yes' column, unless an exception applies.		1	Yes	No
1a During the year did the foundation (either directly or indirectly)			163	110
(1) Engage in the sale or exchange, or leasing of property with a disqualified person?	Yes X No			
	Lies Vino			
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person?	Yes X No			
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person?	Yes X No			
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person?	Yes X No			
	Lies VINO			
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)?	Yes X No			
(6) Agree to pay money or property to a government official? (Exception. Check 'No' if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days)	Yes X No			
b If any answer is 'Yes' to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53 4941(d)-3 or in a current notice regarding disaster assistance (see the instruction	ns)?	1 b	N/	Α
Organizations relying on a current notice regarding disaster assistance check here	▶ 📙			
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2009?		1 c		X
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)).				
a At the end of tax year 2009, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2009?	Yes X No			
If 'Yes,' list the years ▶ 20, 20, 20, 20				
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(crelating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(and the section 4942))	a)(2))(2) to			
all years listed, answer 'No' and attach statement — see the instructions)		2b	N/	<u>A</u>
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years h 20, 20, 20, 20	ere			
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year?	Yes X No			
b If 'Yes,' did it have excess business holdings in 2009 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969, (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest, or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2009)		3ь	NA	7.
- ,		"		
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?		4a		<u>x</u>
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2009?		4b		<u> </u>
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Part VII-B Statements Regarding Activit		1 4/20 May Be Req	uired (continued)		
5a During the year did the foundation pay or incur	-				
(1) Carry on propaganda, or otherwise attemp	t to influence legislation	(section 4945(e))?	∐ Yes X	No	
(2) Influence the outcome of any specific publ on, directly or indirectly, any voter registra	tion drive?		Yes X	No	
(3) Provide a grant to an individual for travel,	•	·	Yes X	No	
(4) Provide a grant to an organization other th in section 509(a)(1), (2), or (3), or section	an a charitable, etc, org 4940(d)(2)? (see instru	janization described ctions)	Yes X	No	
(5) Provide for any purpose other than religiou educational purposes, or for the prevention	is, charitable, scientific, n of cruelty to children o	literary, or r animals?	Yes X	No	
b If any answer is 'Yes' to 5a(1)-(5), did any of t described in Regulations section 53 4945 or in (see instructions)?	he transactions fail to qual a current notice regardi	ualify under the exception ing disaster assistance	ons	5 b	N/A
Organizations relying on a current notice regar	ding disaster assistance	e check here	▶ 🗌		
c If the answer is 'Yes' to question 5a(4), does the tax because it maintained expenditure response	ne foundation claim exe libility for the grant?	mption from the N/A	Yes 🗌	No	
If 'Yes,' attach the statement required by Regu	lations section 53 4945-	5(d)			
6a Did the foundation, during the year, receive an on a personal benefit contract?		, , , , , , , , , , , , , , , , , , ,		No	
b Did the foundation, during the year, pay premit If 'Yes' to 6b, file Form 8870	ums, directly or indirectl	y, on a personal benefit	contract?	6 b	<u> </u>
7a At any time during the tax year, was the found	ation a party to a prohib	oited tax shelter transact	ion? Yes X	No	
b If yes, did the foundation receive any proceeds	or have any net income	e attributable to the tran	saction?	7b	N/A
Part VIII Information About Officers, D	irectors, Trustees,	Foundation Manag	gers, Highly Paid E	mployees	,
and Contractors					
1 List all officers, directors, trustees, foundation				T	
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense other allo	
Thomas J. Gauntlett					
590 West Centre Avenue	President				
Portage MI 49024	2.00	0.	0.		0.
Courtney Buffum					
7 Juniper Ridge	Vice President				
Shelburne VT 05482	2.00	0.	0.		0.
Patricia Motch 6 Harbor Watch Road	Secretary				
Burlington VT 05401	1.00	0.	0.		0.
See Information about Officers, Directors, Trustees, Etc.					
		0.	0.		0.
2 Compensation of five highest-paid employee	s (other than those incl	uded on line 1— see ins	tructions). If none, ente	r 'NONE.'	
(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense other allo	
NoneNone			compensation		
0					
0					
0					
0					
0					
Total number of other employees paid over \$50,000 BAA			<u> </u>		None
DAA	TEEA0306 0	7/06/09		Form 990	- PF (2009)

Form 990-PF (2009) Courtney and Victoria Buffum Family Foundation 04-33 Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid and Contractors (continued)	B59381 Page 7 Employees,
3 Five highest-paid independent contractors for professional services — (see instructions). If none, enter 'NONE.'	
(a) Name and address of each person paid more than \$50,000 (b) Type of service	(c) Compensation
None	(5)
Total number of others receiving over \$50,000 for professional services	None
Part IX-A Summary of Direct Charitable Activities	
List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc	Expenses
No Direct Charitable Activities	-
3	-
4	
Part IX-B Summary of Program-Related Investments (see instructions)	
Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2	Amount
1None	-
2	_
All other program-related investments See instructions 3	_
	†
Total. Add lines 1 through 3	•
BAA	Form 990-PF (2009)

Part X Minimum Investment Return (All domestic foundations must complete this part. I see instructions.)	oreign foi	undations,
1 Fair market value of assets not used (or held for use) directly in carrying out charitable, etc, purposes a Average monthly fair market value of securities	1 a	728,138.
b Average of monthly cash balances	1 b	17,200.
c Fair market value of all other assets (see instructions)	. 1c	0.
d Total (add lines 1a, b, and c)	1 d	745,338.
e Reduction claimed for blockage or other factors reported on lines 1a and 1c		
(attach detailed explanation)		
2 Acquisition indebtedness applicable to line 1 assets	2	0.
3 Subtract line 2 from line 1d	3	745,338.
4 Cash deemed held for charitable activities Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	11,180.
5 Net value of noncharitable-use assets. Subtract line 4 from line 3 Enter here and on Part V, line 4	5	734,158.
6 Minimum investment return. Enter 5% of line 5	6	36,708.
Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operand certain foreign organizations check here ► ☐ and do not complete this part XI	-	
1 Minimum investment return from Part X, line 6	1	36,708.
2a Tax on investment income for 2009 from Part VI, line 5		
b Income tax for 2009 (This does not include the tax from Part VI) 2b		
c Add lines 2a and 2b	2 c	142.
3 Distributable amount before adjustments Subtract line 2c from line 1	3	36,566.
4 Recoveries of amounts treated as qualifying distributions	4	
5 Add lines 3 and 4	5	36,566.
6 Deduction from distributable amount (see instructions)	6	
7 Distributable amount as adjusted Subtract line 6 from line 5 Enter here and on Part XIII, line 1	7	36,566.
Part XII Qualifying Distributions (see instructions)		
1 Amounts paid (including administrative expenses) to accomplish charitable, etc, purposes a Expenses, contributions, gifts, etc — total from Part I, column (d), line 26	1 a	36,348.
b Program-related investments — total from Part IX-B	1 b	
2 Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc, purposes	2	0.
3 Amounts set aside for specific charitable projects that satisfy the a Suitability test (prior IRS approval required)	3 a	0.
b Cash distribution test (attach the required schedule)	3 b	0.
4 Qualifying distributions Add lines 1a through 3b Enter here and on Part V, line 8, and Part XIII, line 4	4	36,348.
5 Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income Enter 1% of Part I, line 27b (see instructions)	5	142.
6 Adjusted qualifying distributions. Subtract line 5 from line 4	6	36,206.
Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating when qualifies for the section 4940(e) reduction of tax in those years	her the found	Jation

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Form **990-PF** (2009)

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2008	(c) 2008	(d) 2009
Distributable amount for 2009 from Part XI, line 7	_			36,566.
2 Undistributed income, if any, as of the end of 2009				30,300.
a Enter amount for 2008 only			32,521.	
b Total for prior years 20, 20, 20				
3 Excess distributions carryover, if any, to 2009				
a From 2004 0.				
b From 2005 0.				
c From 2006 0.				
d From 2007 0.				
e From 2008 0.				
f Total of lines 3a through e	0.			
4 Qualifying distributions for 2009 from Part				
XII, line 4 ► \$ 36,348.		•		
a Applied to 2008, but not more than line 2a			32,521.	
b Applied to undistributed income of prior years (Election required – see instructions)				
c Treated as distributions out of corpus (Election required – see instructions)				
d Applied to 2009 distributable amount				3,827.
e Remaining amount distributed out of corpus	0.			
5 Excess distributions carryover applied to 2009				
(If an amount appears in column (d), the same amount must be shown in column (a))				
Same amount mast be shown in column (a)				
6 Enter the net total of each column as indicated below:				
a Corpus Add lines 3f, 4c, and 4e Subtract line 5	0.			
b Prior years' undistributed income Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistribut-				
ed income for which a notice of deficiency				
has been issued, or on which the section 4942(a) tax has been previously assessed				
d Subtract line 6c from line 6b. Taxable				
amount — see instructions		0.		
e Undistributed income for 2008 Subtract line 4a from				
line 2a Taxable amount — see instructions			0.	
()				
f Undistributed income for 2009 Subtract lines 4d and 5 from line 1. This amount must be				
distributed in 2010				32,739.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed				
by section 170(b)(1)(F) or 4942(g)(3)			CONTRACT CARREST CARROLL	
(see instructions)				
8 Excess distributions carryover from 2004 not	•			
applied on line 5 or line 7 (see instructions)	0.			
9 Excess distributions carryover to 2010. Subtract lines 7 and 8 from line 6a	0.			
10 Analysis of line 9.				
a Excess from 2005 0.				
b Excess from 2006 0.				
c Excess from 2007 0.				
d Excess from 2008 0.				
e Excess from 2009 0.				
) A A				F

D. IVIV D		mily Foundatio		04-335938	1 Page 10
Part XIV Private Operating Founda	itions (see instruc	ctions and Part \	VII-A, question	9)	N/A
1 a If the foundation has received a ruling o is effective for 2009, enter the date of the	ie ruling		_	_	· · · · · · · · · · · · · · · · · · ·
b Check box to indicate whether the found		rating foundation des		4942(j)(3) or	4942(j)(5)
2a Enter the lesser of the adjusted net income from Part I or the minimum	Tax year	# > 0000	Prior 3 years	1,0000	–
investment return from Part X for each year listed	(a) 2009	(b) 2008	(c) 2007	(d) 2006	(e) Total
b 85% of line 2a					
c Qualifying distributions from Part XII, line 4 for each year listed			_	ļ	
d Amounts included in line 2c not used directly for active conduct of exempt activities					
e Qualifying distributions made directly for active conduct of exempt activities Subtract line 2d from line 2c					
3 Complete 3a, b, or c for the alternative test relied upon					
a 'Assets' alternative test — enter					
(1) Value of all assets					
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					
b 'Endowment' alternative test — enter 2/3 of minimum investment return shown in Part X, line 6 for each year listed					
c 'Support' alternative test — enter					
 Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties) 					
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(III)					
(3) Largest amount of support from an exempt organization					
(4) Gross investment income		<u> </u>			
Part XV Supplementary Information assets at any time during	on (Complete this the year — see ir	part only if the structions.)	organization h	ad \$5,000 or mo	re in
Information Regarding Foundation Mar a List any managers of the foundation who close of any tax year (but only if they have a second or secon	o have contributed mo	ore than 2% of the to han \$5,000) (See s	ital contributions re- ection 507(d)(2))	ceived by the foundar	tion before the
	Courtne	y Buffum			
b List any managers of the foundation wh a partnership or other entity) of which the	o own 10% or more of ne foundation has a 10	the stock of a corpo % or greater interes	oration (or an equal st	ly large portion of the	e ownership of
		lone			
2 Information Regarding Contribution, G Check here if the foundation onl requests for funds If the foundation ma complete items 2a, b, c, and d	y makes contributions	to preselected chari	itable organizations		
a The name, address, and telephone num	ber of the person to w	hom applications sh	nould be addressed		
John P. Cain					
P.O. Box 638 40 George					
Burlington	VT 0540	·	02) 863-3494		
b The form in which applications should b See	e Attached Sam		-	e	
c Any submission deadlines Letter of Interest s	should be subm	uitted betwee	n January 1	and March 1.	-
d Any restrictions or limitations on awards		hical areas, charitab	le fields, kinds of in	nstitutions, or other fa	octors

Part XV | Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Name and address (nome or business) Show any elaborated norm of technical controller Show any elaborated norm of technical controller	3 Grants and Contributions Paid During the Yea		re Payment		
Name and address (forme or business) substantial contribution substan		any foundation manager or	status of	Purpose or grant or	Amount
Performance		substantial contributor	recipient		
## P.O. Box 123 MA				-	
Mankton				1	
Disability Awareness 153 Main Street 153 M			509(a)(1)	Sponsorship.	
153 Main Street Burlington					3,600.
## Burlington		37.77		- 1	
United Way of Chittenden County 12 Farrell Street #200 N/A Support the Child Care A		1	509(a)(1)	Outreach to Homeless Youth.	2 222
N/A Sog(a)(1) Food Network 4,400	3				3,000.
South Burlington	<u>-</u>				
Boys & Girls Club of Burlington N/A Sog(a)(1) Teen Programming. Sog(a)(1) Teen Programming. Sog(a)(1) Teen Programming. Sog(a)(1) Teen Programming. Sog(a)(1) Scholarship Program. Sog(a)(1)		· ·	509(a)(1)	rood Network.	4 400
March Note	<u> </u>			Europe C Enhance	4,400.
Burlington			500/-1/11		
Single-Mother Scholarship Program Single-Mother Scholarship Program Scholarshi		N/A	509(a)(1)	reen Programming.	F 000
P.O. Box 670 Burlington, VT 05402 Brain Injury Association P.O. Box 482 Women's Rape Crisis Center P.O. Box 92 Burlington VT 05404 Winooski VT 05404 N/A 509(a)(1) Sponsor Keynote Speaker. Support Year-Round Support Year-	•			Singlo-Mothor	5,000.
Burlington,		N / A	509/31/11	1 -	
Brain Injury Association P.O. Box 482 Waterbury VT 05676 Partners in Adventure P.O. Box 867 N/A Sog(a)(1) Speaker. Support Year-Round Camp for Disabled Youth. Shelburne VT 05482 Women's Rape Crisis Center P.O. Box 92 Burlington VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 N/A Sog(a)(1) Speaker. Support Year-Round Camp for Disabled Youth. Youth Violence Prevention Education. Therapeutic Horseback Riding Program. 3,500. Total N/A Sog(a)(1) N/A Sog(a)(1) N/A Sog(a)(1			309(a)(1)	Scholarship Flogram.	3 000
P.O. Box 482 Waterbury VT 05676 Pathers in Adventure P.O. Box 867 Shelburne VT 05482 Women's Rape Crisis Center P.O. Box 92 Burlington VT 05402 VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 Total N/A 509(a)(1) Speaker. Support Year-Round Camp for Disabled Youth. Youth Violence Prevention Education. Therapeutic Horseback Riding Program. 3,500. **Total** **N/A 509(a)(1) **Total** **N/A 509(a)(1) **Total** **N/A 509(a)(1) **N/A 509(a)(1) **Total** **N/A 509(a)(1) **N/A 509(a)(Sponsor Kaynote	3,000.
Waterbury		N / A	509/21/11		
Partners in Adventure P.O. Box 867 N/A So9(a) (1) Support Year-Round Camp for Disabled Youth. Youth Violence Prevention Education. Therapeutic Horseback Riding Program. Total N/A So9(a) (1) Support Year-Round Camp for Disabled Youth. Youth Violence Prevention Education. Therapeutic Horseback Riding Program. 3,000. Therapeutic Horseback Riding Program. 3,500. Total Approved for future payment None			309(a)(1)	bpcaker:	5 000
P.O. Box 867				Support Year-Round	3,000.
Shelburne		N/A	509 (a) (1)		
Women's Rape Crisis Center P.O. Box 92 N/A Burlington VT 05402 VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 Total None Youth Violence Prevention Education. Therapeutic Horseback Riding Program. 3,500.		1			3,000.
P.O. Box 92 Burlington VT 05402 VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 N/A Sog(a)(1) Therapeutic Horseback Riding Program. 3,500. Total None				Youth Violence	.,
Burlington VT 05402 VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 Total None None 2,500. Therapeutic Horseback Riding Program. 3,500.		N/A	509(a)(1)	1	
VSA Arts of Vermont 20 West Canal Street Winooski VT 05404 N/A Sog(a)(1) Therapeutic Horseback Riding Program. 3,500.		1	' ' '		2,500.
20 West Canal Street Winooski VT 05404 N/A 509(a) (1) Riding Program. 3,500.	_			Therapeutic Horseback	, , , , ,
Total	20 West Canal Street	N/A	509(a)(1)	_	
Total b Approved for future payment None	Winooski VT 05404		1		3,500.
None					·
None					
None			<u> </u>		
None			 	► 3a	33,000.
	b Approved for future payment				
	None		1		
Total ► 3b	None				
Total → 3b					
Total Design					
Total Design					
Total Description 3 b					
Total ► 3b					
Total ► 3b					
Total ► 3b					
Total ► 3b					
Total ► 3b					
Total ► 3b]	
Total ► 3b					
Total ► 3b					
	Total			► 3b	

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated	Unrelated	business income	Excluded by	section 512, 513, or 514	
	(a) Business code	(b) Amount	(c) Exclu- sion	(d) Amount	(e) Related or exempt function income
1 Program service revenue			code		(see the instructions)
a	+		- -		··
b	 		 	. · ·	
c	 				
d	+		+		
ef	 		+	· 	
g Fees and contracts from government agencies	- 	-	 		
2 Membership dues and assessments			- 		
3 Interest on savings and temporary cash investments			14	0.	
4 Dividends and interest from securities			14	18,305.	
5 Net rental income or (loss) from real estate					
a Debt-financed property			1		· <u> </u>
b Not debt-financed property					-
6 Net rental income or (loss) from personal property					
7 Other investment income					
8 Gain or (loss) from sales of assets other than inventory			18	-5,021.	··
9 Net income or (loss) from special events		·			
10 Gross profit or (loss) from sales of inventory					
11 Other revenue					
a					
b					
c					
d					
e	<u> </u>				
12 Subtotal Add columns (b), (d), and (e)				13,284.	
13 Total. Add line 12, columns (b), (d), and (e)				13	13,284.
See worksheet in the instructions for line 13 to verify ca	alculations)				
Part XVI-B Relationship of Activities to the	e Accomplish	ment of Exemi	nt Purpose	· s	
		· · · · · · · · · · · · · · · · · · ·			
Line No. Explain below how each activity for which in accomplishment of the foundation's exempt	ncome is reported	d in column (e) of P	Part XVI-A cor	ntributed importantly	to the
, decemple, merk of the learned to the exchipt	- parposes (other			purposes/ (See the	, manuchons /
	Not A	anlianhla			
	NOL A	oplicable			
			-		
					
					
					
			-		
					
					· · · · · · · · · · · · · · · · · · ·
					
	· · · · · · · · · · · · · · · · · · ·				
					
					
					
			· · · · · · · · · · · · · · · · · · ·		

Form 990-PF (2009) Courtney and Victoria Buffum Family Foundation 04-3359381 Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable

	Exempt Organ		<u></u>					
descri	ne organization directly of the directly of the direction 501(c) or the direction 501 directly organization to political organization directly organizatio	f the Code (ot	ngage in any of the follo her than section 501(c)(wing with any o (3) organizations	ther organization s) or in section 527,		Yes	No
	•		a noncharitable exempt	organization of				
(1) C	• -	iodiladiloli to	a nonchamable exempt	organization or		1 a (1)		х
` '	ther assets					1a (2)	 -∤	X
• •	transactions					3-7		
(1) S:	ales of assets to a none	charitable exer	mpt organization			1 b (1)	1	Х
(2) P	urchases of assets from	n a noncharita	ble exempt organization	ſ		1 b (2)		X
(3) R	ental of facilities, equip	ment, or other	assets			1 b (3)		X
(4) Reimbursement arrangements						1 b (4)		Х
(5) Loans or loan guarantees					1 b (5)		Х	
(6) Performance of services or membership or fundraising solicitations						1 b (6)		Х
c Sharir	ng of facilities, equipme	nt, mailing lis	ts, other assets, or paid	employees		1 c		Х
the ac	oods, other assets, or se	ervices given l rangement, sh	by the reporting foundat now in column (d) the va	ion If the found liue of the goods	n (b) should always show the ation received less than fair no, other assets, or services re	narket value in	of	
Line no	(b) Amount involved	(c) Name	of noncharitable exempt organ	ization (d) Description of transfers, transacti	ons, and sharing arran	gements	<u>:</u>
1			N/A					
					· · · · · · · · · · · · · · · · · · ·			
					•••			
			.					
								
						,.		
		<u> </u>						
	foundation directly or ii ibed in section 501(c) o s,' complete the followin		ated with, or related to, on the than section 501(c)(one or more tax 3)) or in section	exempt organizations 527?	Yes	X	۷o
(a) Name of organization			on (b) Type of organization (c)		(c) Descriptio	n of relationship		
			N/A		I			
			11/11					
				···				
				······································				_
			37.11					_
Under penacomplete C		have examined the han taxpayer or fice			itements, and to the best of my knowle has any knowledge	edge and belief, it is true	, correct	and
Under penacomplete C	allies of perjury, Lecture that I Declaration of preparer other the	have examined the han taxpayer or fice		Da	5/14/10 - Tutle	15/75) 10 ~	<u>D</u>
Under penacomplete C		have examined than taxpayer or fice	ois return, including accompany fuciary) is based on all information	Da	5/14/10 × Q	Preparer's Identifying (See Signature in t) <u> </u>	Der Coer
Joder penacomplete C Signa Paid Pre- parer's	Preparer's signature Firm's name (or WALE)	On C	is return, including accompany fuciary) is based on all informations.	Da Di	Tule Check if self	Preparer's Identifyii) <u> </u>	Der Coer
Under penarcomplete C	Preparer's signature Firm's name (or yours if self employed), address and	On Co	is return, including accompany fuciary) is based on all informations.	Da Di	Tutle Tutle Check if self self self self	Preparer's Identifyii) De La ng numb	Der Coer

Form 990-PF Part I, Line 6a

Net Gain or Loss From Sale of Assets

2009

ne	l Wistonia Dud	for Parily Page 4-6-	Employer Identification Number
	-	fum Family Foundation	04-3359381
Asset Inform			
Description of P	roperty <u>P</u>	ublicly Traded Securities	··-··-
Date Acquired	Various	How Acquired Purchased	
Date Sold	Various	Name of Buyer <u>Unrelated Third</u>	
Sales Price	25,00	 Cost or other basis (do not reduce by deprecia 	ation) 30,021.
Sales Expense		0. Valuation Method Cost	
Total Gain (Loss	s) <u>-</u> :	5,021. Accumulation Depreciation	
Description of P	roperty		
Date Acquired		How Acquired	
Date Sold		Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ation)
Sales Expense	<u> </u>	Valuation Method	
Total Gain (Loss	s) [,]	Accumulation Depreciation.	
Description of P			
Date Acquired		How Acquired	
Date Sold	· · · · · · · · · · · · · · · · ·	Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ation)
Sales Expense		Valuation Method	
Total Gain (Loss	:)	Accumulation Depreciation	
Description of P	·		· · · · · · · · · · · · · · · · · · ·
Date Acquired		How Acquired	
Date Sold		Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ation)
Sales Expense		Valuation Method	
Total Gain (Loss	.\	Accumulation Depreciation	
Description of P	·	Accumulation Depreciation	
Date Acquired		How Acquired	
Date Sold		Name of Buyer	
		·	tion)
Sales Price		Cost or other basis (do not reduce by deprecia	
Sales Expense		Valuation Method	
Total Gain (Loss	·	Accumulation Depreciation	
Description of P	roperty	UA	
Date Acquired		How Acquired	·
Date Sold.		Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ation)
Sales Expense	. ———	Valuation Method	
Total Gain (Loss	<i>-</i>	Accumulation Depreciation	
Description of P	roperty		
Date Acquired			
Date Sold		Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ition)
Sales Expense.			
Total Gain (Loss		Accumulation Depreciation	· · · · · · · · · · · · · · · · · · ·
Description of P	roperty		
Date Acquired		How Acquired	
Date Sold		Name of Buyer	
Sales Price		Cost or other basis (do not reduce by deprecia	ition)
Sales Expense		Valuation Method	
Total Gain (Loss		Accumulation Depreciation	

Form 990-PF, Page 1, Part I, Line 23

 •	2	•	
 ine	74	~1	mt
 1116		\sim	

Other expenses:	Rev/Exp Book	Net Inv Inc	Adj Net Inc	Charity Disb
Corporation Fees	511.	0.		511.
Office & Supplies	71.	28.		43.
Invesment Fee	150.	150.		0.

Total	722	170	E
Total	132.	1/0.	554.
			

Form 990-PF, Page 4, Part VII-A, Line 8a

States Registered In

VT - Vermont
DE - Delaware

Form 990-PF, Page 6, Part VIII, Line 1

Information about Officers, Directors, Trustees, Etc.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
Person X Business David R. Coates 356 Mountain View Dr Colchester VT 05446 Person X Business John P. Cain	Treasurer 1.00	0.	0.	0.
P.O. Box 638 Burlington VT 05402	Asst Secretary 1.00	0.	_0.	0.

Total

0. 0. 0.

Form 990-PF, Page 1, Part I

Line 16a - Legal Fees

Name of Provider	Type of Service Provided	Amount Paid Per Books	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
McCormick, Fitzpatri Kasper & Burchard, PC	Operations/Grantmaking Tax & Investment Relat	2,417. 2,417.	<u>0.</u> 2,417.		2,417.

Total <u>4,834.</u> <u>2,417.</u> <u>2,417.</u>

Form-990-PF, Page 1, Part I . Line 16b - Accounting Fees

Name of Provider	Type of Service Provided	Amount Paid Per Books	Net Investment Income	Adjusted Net Income	Disbursements for Charitable Purposes
Wallace W Tapia, P	Tax Return Preparation	1,885.	1,508.		377.
Total		1,885.	1,508.		377.

Form 990-PF, Page 2, Part II, Line 10b

L-10b Stmt

	End of Year		
Line 10b - Investments - Corporate Stock:	Book Value	Fair Market Value	
3,505sh American Funds Capital World Growth & Inc Fund Cl A	150,005.	119,439.	
1,334sh American Funds Small Cap World Fund Cl A	50,005.	42,051.	
1,024sh American Funds Euro Pacific Growth Fund Cl A	50,005.	39,243.	
2,468sh American Funds Fundamental Investors Fund Cl A	100,005.	80,775.	
7,074sh American Funds Growth Fund of America Cl A	232,960.	193,340.	
1,532sh American Funds New Perspective Fund Cl A	50,005.	39,289.	
5,303sh American Funds American Balanced Fund Cl A	97,311.	85,958.	
842sh American Funds Capital Income Builder Fund Cl A	50,005.	40,311.	
Total	780,301.	640,406.	

Form 990-PF, Page 2, Part II, Line 10c

L- 10c Stmt

	End of Year		
Line 10c - Investments - Corporate Bonds:	Book Value	Fair Market Value	
6,714sh American Funds Capital World Bond Fund Cl A 3,903sh American Funds Bond Fund of America Cl A	137,032.	134,675. 46,058.	
Total	187,037.	180,733.	

Courtney and Victoria Buffum Family Foundation EID # 04-3359381 2009 Form 990-PF Attachment



February 23, 2010

RE: Request for Grant

Dear Ms. Bien:

The directors of Courtney and Victoria Buffum Family Foundation have preliminarily approved your grant request for \$5,000 to to try to sustain whales during the current ecological crisis. The Foundation's grant is conditioned on the satisfactory and timely submission of the guidelines that follow.

Family foundations are subject to so many federal regulations that the Foundation has been forced to adopt a more formal grantseeking application process than we have used in the past. Therefore, before you submit a request for funds, you should be aware of the following guidelines:

A. GENERAL GUIDELINES

- 1. No application will be considered from an organization unless the grantseeking organization has been determined to be tax exempt under Section 501(c)(3) of the Internal Revenue Code and "not a private foundation" under Section 509(a) of the Code.
- 2. The Foundation does not normally award grants for capital campaigns or to supplement annual campaigns for regular operations. Multiple year pledges aren't normally made unless there are compelling reasons to do so. Grants are not usually made to individuals, religious programs, scholarships, fellowships, or to fund travel.
- 3. The Foundation will not consider the purchase of blocks of tickets, support for benefits, solicitations from regular development campaigns or annual contribution drives. Also excluded are requests for conference and seminar expenses, projects to erect statues, memorials or the like.

Post Office Box 638, 40 George Street, Burlington, Vermont 05402 • Telephone. (802) 863-3494 • Facsimile: (802) 865-9747

Courtney and Victoria Buffum Family Foundation EID # 04-3359381 2009 Form 990-PF Attachment

February 23, 2010 Page 2

- 4. The Foundation does not make "pass through grants." The Foundation does not support "grassroots organizing" or demonstrations and has no emergency discretionary funds.
- 5. An organization which receives a grant from the Foundation is required to submit written, periodic progress reports and a completion report. The Foundation also requires the organization to execute a grant contract at the time of the award.

B. APPLICATION PROCEDURE

- 1. Courtney and Victoria Buffum Family Foundation does not have a formal application for grantseekers to complete. Simply write us and tell us about the project for which you seek funds. As stated later in this letter, you should describe the scope of the project, the other sources of funding for the project and a history of your organization. Please submit one original of your organization's proposal.
- 2. <u>Proposal Abstract</u>. The proposal abstract should include a complete description of the project for which funding is sought. The proposal abstract should have the following information:
 - a. The legal name, address and telephone number of the organization and the name of a representative who can be contacted by telephone.
 - b. A brief description of the history of the organization including goals, purposes and significant past projects.
 - c. The specific amount being requested from Courtney and Victoria Buffum Family Foundation.
 - d. A statement describing in detail the project or activities to which the requested grant money would be directed.
- 3. <u>Required Documentation</u>. It is imperative that each proposal include the following materials:
 - a. A copy of the most recent letter of exemption from federal income taxes under § 501(c)(3) of the Internal Revenue Code. (You have already submitted this. You don't need to submit another.)
 - b. A copy of the form or letter from the Internal Revenue Service classifying applicant under § 509(a) of the Internal Revenue Code.

Courtney and Victoria Buffum Family Foundation EID # 04-3359381 2009 Form 990-PF Attachment

February 23, 2010 Page 3

- c. A copy of the Internal Revenue Service Form 990, with all schedules, for the most recent two years, if applicant is required to file Form 990.
- d. The current annual operating budget of your organization.
- e. An audited financial statement of the organization for the most recently completed fiscal year.
- f. A statement, on separate letterhead of the organization, signed by a responsible officer, director, trustee or chief executive of the organization, that the Internal Revenue Service determination letter submitted with the application has not been revoked and that the present operation of the organization and its current sources of support are not inconsistent with the organization's continuing classification as set forth in this Determination Letter.
- g. A statement, signed by a responsible officer of the organization, as to whether or not the requested grant would, if received, result in the loss of its classification as a publicly supported organization under the Internal Revenue Code.
- h. The names and the affiliations of the members of Board of Directors or Trustees responsible for the management of the requesting organization.
- i. A statement that the grant request is executed by a person authorized to submit such an application on behalf of the requesting organization.
- j. A list of other sources of funding for this project.

We request that you send us your completed application, along with the information requested above, by June 1, 2009. As soon as your documentation is complete, we will bring your request before the next Foundation's board meeting for the directors' final decision on your grant. Don't hesitate to contact me if you have any questions about the Foundation's application process.

Courtney and Victoria Buffum Family Foundation

By:		
•	John P. Cain	
	Special Counsel	