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Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the year may use this form.
- The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2009

Open to Public
InspectionDepartment of the Treasury
Internal Revenue Service

A For the 2009 calendar year, or tax year beginning , and ending		D Employer identification number 02-0242390	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See Specific Instructions.	C Name of organization NH ACADEMY OF FAMILY PHYSICIANS	
		Number and street (or P.O. box, if mail is not delivered to street address) Room/suite 7 NORTH STATE STREET	
		City, town, or country State ZIP + 4 CONCORD NH 03301	
		E Telephone number (603) 224-1909	
		F Group Exemption Number	

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting Method ☒ Cash ☐ Accrual
Other (specify) ►

I Website: ► WWW.NHAFP.ORG

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

J Tax-exempt status (check only one)— ☒ 501(c) (6) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A Form 990-EZ or Form 990 return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts. If \$500,000 or more, file Form 990 instead of Form 990-EZ. ► \$ 63,988

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	600
	2	Program service revenue including government fees and contracts	2	15,803
	3	Membership dues and assessments	3	47,072
	4	Investment income	4	513
	5a	Gross amount from sale of assets other than inventory	5a	0
	5b	Less: cost or other basis and sales expenses	5b	0
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
	6a	Gross revenue (not including \$ 0 of contributions reported on line 1)	6a	0
	6b	Less: direct expenses other than fundraising expenses	6b	0
6c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	0	
7a	Gross sales of inventory, less returns and allowances	7a		
7b	Less: cost of goods sold	7b		
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0	
8	Other revenue (describe ► MISCELLANEOUS REIMBURSEMENTS)	8	0	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	63,988	
Expenses	10	Grants and similar amounts paid (attach schedule)	10	0
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	7,000
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	122
	16	Other expenses (describe ► See Attached Statement)	16	38,732
	17	Total expenses. Add lines 10 through 16	17	45,854
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	18,134
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	116,957
	20	Other changes in net assets or fund balances (attach explanation)	20	0
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	135,091

Part II Balance Sheets. If Total assets on line 25, column (B) are \$1,250,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	116,957	22 135,091
23 Land and buildings		23
24 Other assets (describe ►)	0	24 0
25 Total assets	116,957	25 135,091
26 Total liabilities (describe ►)	0	26 0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	116,957	27 135,091

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2009)

Part III Statement of Program Service Accomplishments (See the instructions for Part III.)**Expenses**

What is the organization's primary exempt purpose? Promote & encourage high standards in family medicine
 Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

28	Officers attend a national convention, hold a continuing medical education workshop and hold meetings to further the mission to promote and maintain high standards in family medicine & encourage individuals in preparing, qualifying and establishing themselves in family medicine.	(Grants \$ 0) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	41,269
29		(Grants \$ 0) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	0
30		(Grants \$ 0) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	0
31	Other program services (attach schedule)	(Grants \$ 0) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	0
32	Total program service expenses. (add lines 28a through 31a)		32	41,269

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instructions for Part IV.)

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
LOUIS KAZAL, MD 7 NORTH STATE STREET CONCORD NH 03301	Title PRESIDENT Hr/WK 2.00	0	0	0
JAMES FIESEHER, MD 7 NORTH STATE STREET CONCORD NH 03301	Title VICE PRESIDENT Hr/WK 2.00	0	0	0
VIRGINIA JEFFRYES, MD 7 NORTH STATE STREET CONCORD NH 03301	Title SECRETARY Hr/WK 2.00	0	0	0
BURT DIBBLE, MD 7 NORTH STATE STREET CONCORD NH 03301	Title TREASURER Hr/WK 2.00	0	0	0
DAVID KAHAS, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
MELISSA DUXBURY, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
JOHN THOMAS, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
RITA KOSTECKE, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
COWAN STARK, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
LAUREN OSHMAN, MD MPH 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
MOLLY ROSSIGNAL, DO 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
ELEANOR BUENO, DO 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
GARY SOBELSON, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
JENNIFER MADDEN, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
PETER MASON, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
ERIC KROPP, MD 7 NORTH STATE STREET CONCORD NH 03301	Title MEMBER Hr/WK 1.00	0	0	0
CATRINA WATSON 7 NORTH STATE STREET CONCORD NH 03301	Title EXEC DIRECTOR Hr/WK 10.00	0	0	0
	Title Hr/WK .00	0	0	0

Part V Other Information (Note the statement requirements in the instructions for Part V)

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity.		X
34 Were any changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the changes		X
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining why the organization did not report the income on Form 990-T		
a Did the organization have unrelated business gross income of \$1,000 or more or was it subject to section 6033(e) notice, reporting, and proxy tax requirements?		X
b If "Yes," has it filed a tax return on Form 990-T for this year?		
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N.		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions 37a 0		
b Did the organization file Form 1120-POL for this year?		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the period covered by this return?		X
b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b 0		
39 Section 501(c)(7) organizations. Enter		
a Initiation fees and capital contributions included on line 9 39a		
b Gross receipts, included on line 9, for public use of club facilities 39b		
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 40a ; section 4912 40a ; section 4955 40a		
b Section 501(c)(3) and 501(c)(4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or is it aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I 40b		
c Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 40c		
d Section 501(c)(3) and 501(c)(4) organizations Enter amount of tax on line 40c reimbursed by the organization 40d		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T 40e		X
41 List the states with which a copy of this return is filed. 41 NH		
42 a The organization's books are in care of 42a Catrina Watson Telephone no. 42a (603) 224-1909		
Located at 42a 7 North State Street City Concord ST NH ZIP + 4 42a 03301		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? 42b		X
If "Yes," enter the name of the foreign country: 42b		
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
c At any time during the calendar year, did the organization maintain an office outside of the U.S.? 42c		X
If "Yes," enter the name of the foreign country: 42c		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here 43 <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year 43 N/A		
44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ 44		X
45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ 45		X

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 46-49b and complete the tables for lines 50 and 51.

	Yes	No
46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I.	46	
47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II.	47	
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E.	48	
49 a Did the organization make any transfers to an exempt non-charitable related organization?	49a	
b If "Yes," was the related organization a section 527 organization?	49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

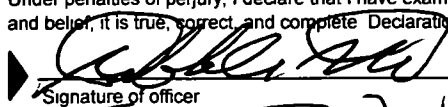
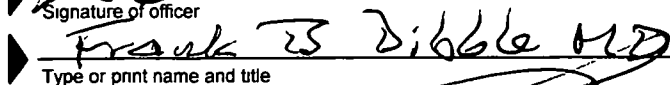
(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Name <u>None</u> Str _____	Title _____			
City <u>ST</u> ZIP _____	Hr/WK <u>.00</u>	<u>0</u>	<u>0</u>	<u>0</u>
Name _____ Str _____	Title _____			
City <u>ST</u> ZIP _____	Hr/WK <u>.00</u>	<u>0</u>	<u>0</u>	<u>0</u>
Name _____ Str _____	Title _____			
City <u>ST</u> ZIP _____	Hr/WK <u>.00</u>	<u>0</u>	<u>0</u>	<u>0</u>
Name _____ Str _____	Title _____			
City <u>ST</u> ZIP _____	Hr/WK <u>.00</u>	<u>0</u>	<u>0</u>	<u>0</u>
Name _____ Str _____	Title _____			
City <u>ST</u> ZIP _____	Hr/WK <u>.00</u>	<u>0</u>	<u>0</u>	<u>0</u>

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
Name <u>None</u> Str _____		
City <u>ST</u> ZIP _____		
Name _____ Str _____		
City <u>ST</u> ZIP _____		
Name _____ Str _____		
City <u>ST</u> ZIP _____		
Name _____ Str _____		
City <u>ST</u> ZIP _____		

d Total number of other independent contractors each receiving over \$100,000

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.				
	 Signature of officer		<u>5/13/10</u> Date		
Paid Preparer's Use Only	 Type or print name and title		Date <u>5/5/2010</u>	Check if self-employed <input type="checkbox"/>	Preparer's identifying number (See instructions) <u>P00581700</u>
	Firm's name (or yours if self-employed), address, and ZIP + 4 <u>ROWLEY AND ASSOCIATES, PC</u> <u>6A HILLS AVE, CONCORD, NH 03301</u>		EIN <u>02-0522619</u>		Phone no <u>(603)228-5400</u>

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Part I, Line 16 (990-EZ) - Other Expenses

38,732

1	Travel	1	
2	Meals and entertainment	2	1,238
3	Fundraising	3	
4	Amortization	4	0
5	Conferences, conventions, and meetings	5	
6	Depreciation	6	0
7	Depletion	7	
8	Equipment rental and maintenance	8	
9	Interest	9	
10	Supplies	10	
11	Telephone	11	
12	Unrelated business income taxes	12	0
13	ACCOUNTING FEES	13	396
14	MEDICAL EDUCATION MEETINGS	14	23,587
15	COD MEETING	15	4,457
16	NATIONAL CONVENTIONS	16	3,292
17	DONATIONS	17	1,200
18	LEGAL FEES	18	75
19	STUDENT DUES	19	765
20	RECOGNITION AWARDS	20	54
21	RESIDENTS	21	2,500
22	MISCELLEANOUS	22	1,168
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	
29		29	

NEW HAMPSHIRE ACADEMY OF FAMILY PHYSICIANS **BYLAWS**

CHAPTER I **NAME**

The name of this organization shall be the New Hampshire Academy of Family Physicians.

CHAPTER II **AFFILIATION**

The organization is a constituent chapter of the American Academy of Family Physicians, a corporation existing under the laws of Illinois and is possessed only of those rights and powers conferred by said corporation to this organization. No rules, regulations, or policies adopted by this organization shall be in conflict with the rules, regulations, or policies of the American Academy of Family Physicians or the charter issued by said Academy to this organization.

CHAPTER III **OBJECTS AND PURPOSES**

Section 1. To the end that the people of America may receive excellence in health care, the Academy has for its objects and purposes the following:

1. To promote and maintain high standards in family medicine.
2. To encourage and assist young men and women in preparing, qualifying and establishing them in family medicine.
3. To preserve the right of the family physician to engage in medical and surgical procedures for which he/she is qualified by training and experience.
4. To assist in providing postgraduate study courses for family physicians, and to encourage and assist practicing physicians in such training.
5. To promote the science and art of medicine and betterment of the public health.

6. To acknowledge and assume responsible public advocacy in all health related matters.

Section 2. This organization shall have no capital stock. It is not conducted for pecuniary profit and does not contemplate pecuniary gain or profit to the members thereof.

CHAPTER IV MEMBERSHIP

Section 1. The qualifications and conditions of membership and the classes of membership shall be the same as those now or hereafter provided in the Bylaws of the American Academy of Family Physicians. The privilege of the floor of the Meeting of the Members and the right to vote and hold office by each class of members shall be the same as provided that class of members in the bylaws of the American Academy of Family Physicians.

Application for membership shall be made in writing on a form prescribed by the American Academy of Family Physicians. Election to membership shall be by a majority of the Board of Directors of this chapter.

Acceptance of membership in this organization shall constitute an agreement by such member to comply with the Bylaws of this organization and those of the American Academy of Family Physicians. Subject to the right of appeal to the corporation, an applicant accepting membership in this organization shall recognize the Board of Directors of this organization as the sole and only judge of his right to be or remain a member.

All rights, title and interest, both legal and equitable, of a member in and to the property of this organization shall cease in the event of any of the following: (a) expulsion of such member; (b) the striking of his/her name from the roll of members; (c) his/her death or resignation.

Section 2. Members shall be required to pay dues and/or assessments to this organization in the amount and manner provided in the Bylaws.

Section 3. All Members of this organization whose dues and assessments are paid shall be members of the American Academy of Family Physicians. Any member of the organization who fails to apply for and obtain membership in said AAFP shall

be ineligible for membership in this organization.

CHAPTER V

DUES AND ADMISSION FEE

Section 1. Dues for active members will be set by the Board of Directors, due and payable upon election to membership and payable in advance on the first day of each subsequent year so long as the member shall remain a member. Dues may be changed at any time during the year by a 2/3 vote of the Board of Directors, with the additional requirement that the increase must be ratified by a vote of the membership at the time of the next annual meeting.

Section 2. An admission fee of ten dollars (\$10.00) shall be paid by all new active members, said fee to be forwarded to the Executive Vice President of the American Academy of Family Physicians together with the first year's dues to said corporation. The admission fee and first annual dues shall accompany the candidate's membership application, provided, however, that the total sum shall be refunded in the event this application is not approved.

Section 3. The dues of other than active members shall be fixed by the Board of Directors. In addition, those members shall be required to pay such dues to the American Academy of Family Physicians as may be prescribed by the Bylaws of that organization.

Section 4. Special assessments may be applied equally to all members by affirmative action of two-thirds of the members of the Board of Directors, provided, however, that no assessments shall be in excess of seventy-five dollars (\$75.00) annually.

Section 5. Any member whose dues or assessments are unpaid at the time of any Meeting of the Members shall be ineligible to vote or hold office. Any member whose dues or assessments are unpaid at the end of the calendar year shall be notified thereof by the Treasurer of the American Academy of Family Physicians, by certified mail to the member's address of record. Unless payment is received within thirty (30) days thereafter, the Treasurer shall cause the member's name to be stricken from the membership roll. If a member thus stricken from the roll shall pay the amount due prior to the end of the ensuing calendar year, the Board of Directors of the American Academy of Family Physicians may, at its discretion, reinstate said member. If at the end of the ensuing calendar year the amount due remains unpaid, the member whose name has been stricken from the roll shall be in

the same status as though he/she had never been a member, and shall acquire membership only in the manner set forth in these Bylaws; provided however, that a former active member whose name has been stricken from the roll for failure to pay dues shall not be enrolled as a new active member, unless such former member furnishes evidence of completion during the three years immediately preceding the date of application of one hundred fifty (150) hours of postgraduate study acceptable to the Board of Directors.

CHAPTER VI MEETINGS

Section 1. A Meeting of the Members of this organization shall be held within each calendar year at a time and place to be determined by the Board of Directors.

Section 2. Special meetings may be called by the Board of Directors or by the President. Special meetings shall be called by the Secretary upon the written request of any ten (10) members at a place and time determined by the Board of Directors.

Section 3. Notice of the Meeting of the Members or special meetings shall be given by the Secretary to all members at least forty-five (45) days prior to the date of such meeting, either by letter mailed to the member's address as it appears on the organizations records or by publication in the official publication, if any, of the organization.

Section 4. Twenty (20) voting members shall constitute a quorum for the transaction of business at any regular or special meeting, and unless otherwise provided in the Bylaws, the articles of incorporation, or by law, all matters shall be determined by a majority vote of the members voting.

Section 5. The Board of Directors may adopt such rules of procedure for the transaction of business at the Meeting of the Members or special meetings of this organization as it deems desirable, unless otherwise provided in these bylaws.

CHAPTER VII BOARD OF DIRECTORS

Section 1. Subject to the action of the members in meeting assembled or by referendum, the control and administration of this organization shall be vested in a Board of Directors composed of:

Five (5) Officers - President, Vice President, Speaker, Secretary, Treasurer

Two (2) Delegates and

Two (2) Alternate Delegates to the Congress of Delegates of the AAFP

Two (2) Academic Representatives: One
(1) from the residency training program at
Concord Hospital and One (1) from the Department
of Community & Family Medicine at Dartmouth
Medical School

One (1) Student Representative

One (1) Resident Representative

One (1) Immediate Past President

Nine (9) At Large Members

Section 2. The Board of Directors shall meet at least once each calendar year and such other times and places as the Chairman may determine.

Section 3. A majority of the Board shall constitute a quorum for the transaction of any business and unless provided otherwise in these Bylaws, the articles of incorporation or by law, all matters shall be decided by a majority vote of the directors present and voting.

Section 4. There shall be an Executive Committee of five (5) members composed of the President, Vice President, Speaker, Secretary and Treasurer. The Executive Committee by a majority vote of its members shall have full authority to act for and in behalf of the Board of Directors, whenever business of the organization demands prompt action in the interim between meetings of the Board, or when it is impractical or impossible to convene the Board of Directors.

Section 5. The Board of Directors may appoint such standing or special committees to assist in its work as it deems necessary.

CHAPTER VIII

ELECTION OF OFFICERS AND DIRECTORS

Section 1. The officers of this organization shall be a President, Vice President, Speaker, Secretary, and Treasurer; all of whom shall be members. Each year, at the Meeting of the Members of this organization, the members shall elect a President, Vice President, Speaker, Secretary, Treasurer and one member for each vacant seat occurring on the Board of Directors, including two Academic Representatives, a Student Representative, one Resident Representative, two Delegates and two Alternate Delegates to the Congress of Delegates of the American Academy of Family Physicians, as well as new At Large Members of the Board. A slate shall be proposed by a Nominating Committee chaired by the Immediate Past President who will select at least two (2) but not more than four (4) members of the Board of Directors for the Committee. Additional nominations may be made from the floor. The election of officers, delegates, and alternates to the Congress of Delegates to the American Academy of Family Physicians and all other board members shall be by a majority vote of the members present and voting. When there are three or more candidates for any of these offices, and one receives a majority vote on the first ballot, a second ballot shall be taken between the two candidates receiving the highest number of votes on the first ballot. Candidates for the at large seats of the Board of Directors shall not be nominated for a specific vacancy occurring on the Board. The election of directors shall be by a majority vote of the members present and voting and a separate ballot shall be cast for each vacancy on the Board. If no candidate receives a majority on the first ballot, the two candidates receiving the greatest number of votes cast shall be candidates on the second ballot. All other candidates shall be dropped, provided however, there is a tie for the second place, the candidate receiving the highest number of those tied for second place shall be included in the ballot, and balloting shall continue in like manner until a majority is attained. The same procedure shall be followed in filling each of the remaining vacancies from all remaining candidates originally nominated.

Section 2. The President shall be Chairman of the Board of Directors.

Section 3. The Board of Directors may appoint an Executive Director, who may, but need not be a member of this organization, for a term and stipend, if any, to be determined by the Board. She/he serves as ex Officio on the Board of Directors without voting privileges.

CHAPTER IX

DUTIES AND TERMS OF OFFICERS

Section 1. The President shall be an ex Officio member of all commissions and committees, and shall preside at all meetings of this organization. His/her term of

office shall begin at the conclusion of the Meeting of the Members at which he/she is elected, until his/her successor is seated. The President may be nominated and reelected for a second term, but may not serve in the office more than thirty six (36) consecutive months. In the event of the death or resignation or incapacity of both the President and the Vice President, the Board of Directors shall elect a president for the unexpired portion of the term.

Section 2. The Vice President shall preside at meetings of the organization in the absence of the President. He/she shall also serve as President Elect of the organization and will succeed the President in the event of death, resignation, or incapacity. The Vice President's term of office shall begin at the conclusion of the Meeting of the Members at which he/she is elected. In the event of the death, resignation or incapacity of the Vice President, the Board of Directors shall elect a Vice President for the unexpired portion of his/her term.

Section 3. The President, as Chairman of the Board of Directors, shall preside over all meetings of the Board and shall be an ex Officio member of all commissions and committees. In the absence of the President, the Vice President shall serve in his place. In the absence of both President and Vice President, a temporary chairman shall be elected by the members present for the meeting.

Section 4. The Speaker shall set the agendas of the Board of Directors meetings and the Meeting of the Members with consultation from the Chairman of the Board of Directors. The Speaker shall conduct the Meeting of the Members and the meetings of the Board of Directors at the discretion of the President, observing the Parliamentary rules specified in the Bylaws. The Speaker shall act as the Parliamentarian in the absence of an appointed Parliamentarian. The Speaker's term of office shall begin at the conclusion of the Meeting of the Members at which he/she is elected. In the event of the death, or resignation or incapacity of the Speaker, the Vice President shall serve as temporary Speaker until the Board of Directors shall elect a Speaker for the unexpired portion of his/her term.

Section 5. The Treasurer shall be the custodian of all the funds of the organization and shall furnish bond, the premium for which shall be paid by the organization in such amount as the Board may require. He/she shall perform such other duties as the title of the office ordinarily connotes. The Treasurer's term of office shall begin at the conclusion of the Meeting of the Members at which he/she is elected. In the event of the death, or resignation or incapacity of the Treasurer, the

President shall serve as temporary Treasurer until the Board of Directors shall elect a Treasurer for the unexpired portion of his/her term.

Section 6. The Secretary shall take and maintain minutes of the Meeting of the Members and all meetings of the Board of Directors and the organization, and will carry on such correspondence as may be required. The Secretary's term of office shall begin at the conclusion of the Meeting of the Members at which he/she is elected. In the event of the death, or resignation or incapacity of the Speaker, the Executive Director shall serve as temporary Secretary until the Board of Directors shall elect a Secretary for the unexpired portion of his/her term.

Section 7. The term of office of At Large Members of the Board of Directors shall be for three (3) years and shall begin at the conclusion of the Meeting of the Members at which their election occurs and expire at the conclusion of the third succeeding annual meeting, or when their successors are elected. At-Large Members may serve consecutive terms. Vacancies on the Board of Directors for the unexpired term of any at large member shall be filled by a majority vote of the remaining members of the Board of Directors.

CHAPTER X

ETHICS

Section 1. The Principles of Medical Ethics of the American Medical Association, as they now or hereafter may provide, shall be the principles of ethics of this organization and shall be hereby made part of these bylaws.

Section 2. If any member is believed in good faith to have violated the Principles of Medical Ethics, or the Bylaws of this organization or of the American Academy of Family Physicians, or, to be otherwise guilty of conduct justifying censure, suspension, or expulsion from this organization; any member may prefer charges against him/her in the form and manner hereinafter specified.

Such charges must be in writing and signed by the accuser or accusers and must state the acts or conduct complained of with reasonable particularity.

Such charges must be filed with the Secretary and at the first meeting of the Board held after the filing of said charges, the Secretary must present said charges to the

Board. The Board shall then or at any adjournment of said meeting, but not more than thirty (30) days thereafter, consider the charges and shall either dismiss them or shall proceed as hereinafter set forth.

If the board fails to dismiss said charges it shall within fifteen (15) days thereafter cause a copy of the charges to be served upon the accused by depositing in the United States mail a copy thereof, registered and addressed to the last known address of the accused. The Board shall also and at the same meeting, fix a time and place for hearing said charges and the accused shall be notified of the time and place at the same time and in the same manners as provided for the serving of the charges. The time set for said hearing shall not be less than fifteen (15) days nor more than six months after serving of charges.

The accused may answer in writing, but need not do so and failure to answer shall not be admission of truth of the charges or a waiver of the accuser's rights to a hearing.

The Board shall, after having given to the accuser and the accused every opportunity to be heard, including oral arguments and the filing and consideration of any written briefs, conclude the hearing, and within thirty (30) days thereafter shall render a decision. The affirmative vote of the majority of the members of the Board present and voting shall constitute the verdict of the said Board which by such vote may exonerate, censure, suspend, or expel the accused member. The decision of the Board shall be expressed in a resolution which shall contain no opinion and shall be signed only by the Chairman of the Board and the Secretary. Any member of the Board, not present for the entire time of the hearing, shall not be entitled to vote.

Censure shall mean a reprimand by the Chairman of the Board of Directors, administered to the accused in the presence of the said Board. No member shall be suspended for more than one (1) year, and at the expiration of the period of suspension shall be reinstated to membership upon his application and the payment of dues accrued during the period of suspension.

Any member who has been censured, suspended, or expelled, may appeal such action to the American Academy of Family Physicians pursuant to the Bylaws of said corporation.

CHAPTER XI

MISCELLANEOUS

Section 1. Inspection of Records. The minutes of the proceedings of the Board of Directors, the membership books, and books of account shall be open to inspection upon the written demand of any member at any reasonable time, for any purpose reasonably related to the member's interest as a member, and shall be produced at any time when requested by the demand of ten (10) percent of the members at any regular or special meeting of the members. Such inspection may be made by agent or attorney, and shall include the right to make extracts thereof. Demand of inspection, other than at a Meeting of the Members, shall be in writing, upon the President or Secretary of the New Hampshire Chapter.

Section 2. The fiscal year of this corporation shall begin on the first day of January and end on the last day of December of each year.

Section 3. In the absence of any provision in these bylaws, all meeting of this organization and of the Board of Directors shall be governed by the parliamentary rules and usage's contained in the most current editions of "Sturgis Standard Code of Parliamentary Procedure".

Section 4. Revisions to these Bylaws require approval by a majority vote of the membership at the annual meeting or a special meeting. Criteria for notice of these meetings, including notification of possible bylaw changes, will be as outlined in Chapter VI.

As revised at 2010 Meeting of the Members.