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Form **990-EZ****Short Form
Return of Organization Exempt From Income Tax**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.

► The organization may have to use a copy of this return to satisfy state reporting requirements.

Department of the Treasury
Internal Revenue Service**2008****Open to Public
Inspection**

A For the 2008 calendar year, or tax year beginning August 1, 2008, and ending July 31, 2009

B Check if applicable:
☐ Address change
☐ Name change
☒ Initial return
☐ Termination
☐ Amended return
☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization
Oregon Athletic Directors Association
 Number and street (or P.O. box, if mail is not delivered to street address): Room/suite
1177 Delrose Drive
 City or town, state or country, and ZIP + 4
Springfield, OR 97477

D Employer identification number
39 : 2069894

E Telephone number
(541) 747-4431

F Group Exemption Number . . . ►

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method: ☒ Cash ☐ Accrual
 Other (specify) ►

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ► www.oada.8m.com

J Organization type (check only one)— ☒ 501(c) (3) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ ► \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

		1	2	3	4	5a	5b	5c	6a	6b	6c	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21			
Revenue	1	Contributions, gifts, grants, and similar amounts received															109,400														
	2	Program service revenue including government fees and contracts															0														
	3	Membership dues and assessments															8965														
	4	Investment income															0														
	5a	Gross amount from sale of assets other than inventory															0														
	5b	Less: cost or other basis and sales expenses															0														
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)															0														
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here ☐																													
	6a	Gross revenue (not including \$ 0.00 of contributions reported on line 1)															0														
	6b	Less: direct expenses other than fundraising expenses															0														
6c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)																														
7a	Gross sales of inventory, less returns and allowances															0															
7b	Less: cost of goods sold															0															
7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)															0															
8	Other revenue (describe ►)																														
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8.															118,365															
Expenses	10	Grants and similar amounts paid (attach schedule)															0														
	11	Benefits paid to or for members															0														
	12	Salaries, other compensation, and employee benefits															0														
	13	Professional fees and other payments to independent contractors															0														
	14	Occupancy, rent, utilities, and maintenance															0														
	15	Printing, publications, postage, and shipping															288														
	16	Other expenses (describe ► See Attached Document #1)															108,118														
	17	Total expenses. Add lines 10 through 16															108,406														
18	Excess or (deficit) for the year (Subtract line 17 from line 9)															9959															
Net Assets	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)															33,713														
	20	Other changes in net assets or fund balances (attach explanation)															0														
	21	Net assets or fund balances at end of year. Combine lines 18 through 20															43,672														

Part II Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

		(A) Beginning of year	(B) End of year
22	Cash, savings, and investments	33,713	43,672
23	Land and buildings	0	0
24	Other assets (describe ►)	0	0
25	Total assets	33,713	43,672
26	Total liabilities (describe ►)	0	0
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)	33,713	43,672

For Privacy Act and Paperwork Reduction Act Notice, see the instruction for Form 990.

Cat. No. 106421

Form **990-EZ** (2008)

SCANNED JAN 06 2010

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Part III	Statement of Program Service Accomplishments (See the instructions for Part III.)
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What is the organization's primary exempt purpose? Promote educational purposes for schools in Oregon.
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title.

Expenses
(Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts; optional for others.)

28	Conduct an eight (8) city tour throughout Oregon to promote portsmanship program directed at administrators, players, coaches and parents. Attended by over 11,500 people throughout the eight city tour. (Grants \$) If this amount includes foreign grants, check here ☐	28a	13,013
29	Conducted an annual state conference for athletic directors and guests as it relates to improving knowledge, networking opportunities and educational programs to enhance an individuals performance as an athletic director. Attendance was at 257. (Grants \$) If this amount includes foreign grants, check here ☐	29a	67,552
30	 (Grants \$) If this amount includes foreign grants, check here ☐	30a	
31	Other program services (attach schedule) (Grants \$) If this amount includes foreign grants, check here ☐	31a	
32	Total program service expenses (add lines 28a through 31a) ☐	32	80,565

Part IV **List of Officers, Directors, Trustees, and Key Employees.** List each one even if not compensated. (See the instructions for Part IV.)

[illegible]

Part V Other Information (Note the statement requirements in the instructions for Part VI.)

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33	✓
34 Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	34	✓
35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.		
a Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?	35a	✓
b If "Yes," has it filed a tax return on Form 990-T for this year?	35b	✓
36 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N	36	✓
37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0.00		
b Did the organization file Form 1120-POL for this year?	37b	✓
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?	38a	✓
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0.00 ; section 4912 ▶ 0.00 ; section 4955 ▶ 0.00		
b Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I	40b	✓
c Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0.00		
d Enter amount of tax on line 40c reimbursed by the organization ▶ 0.00		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e	✓
41 List the states with which a copy of this return is filed. ▶ Oregon		
42a The books are in care of ▶ Ronald Richards, CAA Telephone no. ▶ (503) 399-3249		
Located at ▶ McKay HS 2440 Lancaster Drive, NE, Salem, OR ZIP + 4 ▶ 97305		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b	✓
If "Yes," enter the name of the foreign country: ▶		
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
c At any time during the calendar year, did the organization maintain an office outside of the U.S.?	42c	✓
If "Yes," enter the name of the foreign country: ▶		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here ▶ ☐		
and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ	44	✓
45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ	45	✓

Part VI Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

- 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I
- 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II
- 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E
- 49a Did the organization make any transfers to an exempt non-charitable related organization?
- b If "Yes," was the related organization(s) a section 527 organization?
- 50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

	Yes	No
46		✓
47		✓
48		✓
49a		✓
49b		

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				
Total number of other employees paid over \$100,000	NONE			

- 51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		
Total number of other independent contractors each receiving over \$100,000	NONE	

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer: William Bowers Date: 12/09/2009

Type or print name and title: William Bowers, CMAA, Executive Director

Paid Preparer's Use Only Preparer's signature: _____ Date: _____ Check if self-employed: ☐ Preparer's identifying number (See instructions): _____

Firm's name (or yours if self-employed), address, and ZIP + 4: _____ EIN: _____ Phone no.: _____

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Department of the Treasury
Internal Revenue Service

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

2008

Open to Public
Inspection

Oregon Athletic Directors Association

39 : 2069894

The organization is not a private foundation because it is: (Please check only one organization.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).

2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)

3 ☐ A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii). (Attach Schedule H.)

4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)

8 ☐ A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)

9 ☐ An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)

10 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4). (See instructions)

11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.

a ☐ Type I b ☐ Type II c ☐ Type III—Functionally integrated d ☐ Type III—Other

e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).

f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box _____ ☐

g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? _____

(ii) A family member of a person described in (i) above? _____

(iii) A 35% controlled entity of a person described in (i) or (ii) above? _____

h Provide the following information about the organizations the organization supports.

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

[illegible]

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	84,028	95,135	100,892	118,132	118,365	516,552
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf	0	0	0	0	0	0
3 The value of services or facilities furnished by a governmental unit to the organization without charge	0	0	0	0	0	0
4 Total. Add lines 1-3	84,028	95,135	100,892	118,132	118,365	516,552
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						6338
6 Public support. Subtract line 5 from line 4.						510,214

See Addendum A Attached

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
7 Amounts from line 4	84,028	95,135	100,892	118,132	118,365	516,552
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	0	0	0	0	0	0
9 Net income from unrelated business activities, whether or not the business is regularly carried on	0	0	0	0	0	0
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	0	0	0	0	0	0
11 Total support. Add lines 7 through 10						516,352
12 Gross receipts from related activities, etc. (see instructions)					12	0
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☒						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f))	14	98.8 %
15 Public support percentage from 2007 Schedule A, Part IV-A, line 26f	15	%
16a 33% support test—2008. If the organization did not check the box on line 13, and line 14 is 33% or more, check this box and stop here. The organization qualifies as a publicly supported organization ☐		
b 33% support test—2007. If the organization did not check a box on line 13 or 16a, and line 15 is 33% or more, check this box and stop here. The organization qualifies as a publicly supported organization ☐		
17a 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ☐		
b 10%-facts-and-circumstances test—2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐		

Addendum for Schedule A of Form 990EZ

Schedule A, Part II, Section A, Line 5
(Donations from companies exceeding 2% limit)

Company	Year <u>2004</u>	Year <u>2005</u>	Year <u>2006</u>	Year <u>2007</u>	Year <u>2008</u>	<u>Total</u>	<u>Threshold</u>	<u>Excess</u>
BiMART	-	-	-	4,669	1,669	6,338	10,331	-
Totals	-	-	-	4,669	1,669	6,338	10,331	-

Threshold	516,552
	<u>0.02</u>
	10,331

OADA Income/Expense Annual
8/1/2008 through 7/31/2009
(Cash Basis)

Document #1
PART 1 of
Form 990EZ
Revenue &
Expenses

	A	B
1	Category Description	Amount
2		
3	Income	
4		
5	Carry-over; Opening Balance	\$ 33,713.09
6	Membership Dues	\$ 8,930.08
7	LTC/ASEP Classes	\$ 5,980.00
8	NIAAA Membership	\$ 180.00
9	Retired Dues	\$ 35.00
10	State Conference Registration	\$ 38,695.00
11	Retired Conference Registration	\$ 150.00
12	State Conference Vendors	\$ 13,996.00
13	State Conference Sponsorships	\$ 27,243.00
14	State Conference Golf	\$ 5,310.00
15	State Conference College Hospitality	\$ 2,000.00
16	State Conference Scholarship Fundraiser	\$ 435.00
17	Section VIII Campaign Funds	
18	Misc. Revenue (Networking)	\$ 681.00
19	Conf Gifts Sold	
20	BI-MART	\$ 12,000.00
21	HOF Registration	\$ 2,730.00
22		
23		
24	TOTAL Income	\$ 152,078.17
25		
26		
27	Expenses	
28	Board Lunches	\$ 860.95
29	Board Notebooks	\$ 512.29
30	Printing	
31	Postage	\$ 287.78
32	OADA Newsletter	
33	OADA Bd. Gear	\$ 194.11
34	League Rep Shirts	\$ 2,269.49
35	League Rep Meeting Meals/Dinner	\$ 3,028.05
36	LTP/LTP Classes/State Coord Exp	\$ 4,898.65
37	Executive Director Expenses	\$ 2,399.31
38	President Expenses	\$ 1,567.22
39	Vice-President Expenses	\$ 905.25
40	New AD workshop	\$ 343.00
41	IRS Corporation Fees/Exp/Ins.	\$ 800.00
42	State LTC Coord Mtg	
43	Section VIII Expenses	\$ 3,084.52
44	Scholarships	\$ 1,500.00
45	OADA PINS	
46	Misc Expense (&National Conf.)	\$ 2,545.59
47	Spirit of a Champion Tour	\$ 13,013.42
48	NIAAA Membership Dues	
49	State Conference Entertainment	
50	State Conference Office Supplies	\$ 445.99
51	State Conference Registration Gifts	\$ 9,288.28

OADA Income/Expense Annual
8/1/2008 through 7/31/2009
(Cash Basis)

	A	B
52	State Conference Ribbons	
53	State Conference Golf Prizes	\$ 300.00
54	State Conference Speaker Fees	\$ 1,500.00
55	State Conference Reimbursement	\$ 1,042.31
56	State Conference Awards	\$ 1,216.75
57	State Conference Refunds	\$ 503.00
58	State Conference Printing	\$ 115.00
59	S.C. Sunriver Lodging	\$ 4,173.39
60	S.C. Sunriver Meals	\$ 23,444.40
61	S.C. Sunriver Golf	\$ 6,399.36
62	S.C. Sunriver Rental	\$ 1,200.00
63	S.C. Sunriver Copying	\$ 90.20
64	S.C. Sunriver Hospitality	\$ 5,174.00
65	S.C. Exhibitor Tables	\$ 3,480.00
66	S.C. Pipe/Drape - Exhibitors (Signs)	\$ 1,099.00
67	S.C. Audio Visual Equip	\$ 4,959.20
68	S.C. Program	
69	S.C. Sunriver Misc.	\$ 298.96
70	HOF Dinner	\$ 4,132.00
71	HOF Production	\$ 1,334.73
72	HOF Awards	
73	HOF Display	
74	HOF Committee Expense	
75	TOTAL EXPENSES	\$ 108,406.20
76		
77	NET INCOME/LOSS	\$ 43,641.97