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Form **990-EZ**Department of the Treasury
Internal Revenue Service**Short Form**
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.

► The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2008**Open to Public
Inspection****A** For the 2008 calendar year, or tax year beginning **January 1, 2009**, 2008, and ending **June 30**, 20 **09****B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Termination
☐ Amended return
☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization**TWO LAKES COORDINATED TRANSIT ALLIANCE INC**

Number and street (or P O box, if mail is not delivered to street address) Room/suite

1416 HAYES DRIVE

City or town, state or country, and ZIP + 4

MANHATTAN, KANSAS 66502-5066**D** Employer identification number**48 : 1147628****E** Telephone number**(785) 776-9201****F** Group Exemption Number

Number . . . ►

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method: ☒ Cash ☐ Accrual
Other (specify) ►**I** Website: ► **N/A****H** Check ☒ If the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**J** Organization type (check only one) – ☒ 501(c) (**3**) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ. ► \$ **289,247****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See the instructions for Part I.)

| | | | | |
|-------------------|---|--|----------------|----------------|
| Revenue | 1 | Contributions, gifts, grants, and similar amounts received | 1 | 288,797 |
| | 2 | Program service revenue including government fees and contracts | 2 | |
| | 3 | Membership dues and assessments | 3 | 450 |
| | 4 | Investment income | 4 | |
| | 5a | Gross amount from sale of assets other than inventory | 5a | |
| | 5b | Less: cost or other basis and sales expenses | 5b | |
| | 5c | Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule) | 5c | |
| | 6 | Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/> | | |
| | 6a | Gross revenue (not including \$ _____ of contributions reported on line 1) | 6a | |
| 6b | Less: direct expenses other than fundraising expenses | 6b | | |
| 6c | Net income or (loss) from special events and activities (Subtract line 6b from line 6a) | 6c | | |
| 7a | Gross sales of inventory, less returns and allowances | 7a | | |
| 7b | Less: cost of goods sold | 7b | | |
| 7c | Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) | 7c | | |
| 8 | Other revenue (describe ►) | 8 | | |
| 9 | Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8. | 9 | 289,247 | |
| Expenses | 10 | Grants and similar amounts paid (attach schedule) | 10 | 288,797 |
| | 11 | Benefits paid to or for members | 11 | |
| | 12 | Salaries, other compensation, and employee benefits | 12 | |
| | 13 | Professional fees and other payments to independent contractors | 13 | |
| | 14 | Occupancy, rent, utilities, and maintenance | 14 | |
| | 15 | Printing, publications, postage, and shipping | 15 | |
| | 16 | Other expenses (describe ► ADMINISTRATIVE) | 16 | 366 |
| | 17 | Total expenses. Add lines 10 through 16 | 17 | 289,163 |
| Net Assets | 18 | Excess or (deficit) for the year (Subtract line 17 from line 9) | 18 | 84 |
| | 19 | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) | 19 | 970 |
| | 20 | Other changes in net assets or fund balances (attach explanation) | 20 | |
| | 21 | Net assets or fund balances at end of year. Combine lines 18 through 20 | 21 | 1,054 |

Part II Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

| | (A) Beginning of year | (B) End of year |
|--|-----------------------|-----------------|
| 22 Cash, savings, and investments | 970 | 22 1,054 |
| 23 Land and buildings | | 23 |
| 24 Other assets (describe ►) | | 24 |
| 25 Total assets | 970 | 25 1,054 |
| 26 Total liabilities (describe ►) | | 26 |
| 27 Net assets or fund balances (line 27 of column (B) must agree with line 21) | 970 | 27 1,054 |

For Privacy Act and Paperwork Reduction Act Notice, see the Instruction for Form 990.

Cat No 106421

Form **990-EZ** (2008)

SCANNED JAN 07 2010

P 16

Part III **Statement of Program Service Accomplishments** (See the instructions for Part III.)

Expenses

What is the organization's primary exempt purpose? Enhance coordinated transit efforts

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title.

(Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, optional for others.)

28 Meet statutory requirements of K.S.A. 75-051 to receive and distribute funds for the enhancement of coordinated transportation organizations.

(Grants \$ **288,797**) If this amount includes foreign grants, check here ☐

| | |
|-----|---------|
| 28a | 288.797 |
|-----|---------|

29

(Grants \$) If this amount includes foreign grants, check here ☐

29a

30

(Grants \$) If this amount includes foreign grants, check here ☐

30a

31 Other program services (attach schedule)

(Grants \$) If this amount includes foreign grants, check here ☐

31a

32 Total program service expenses (add lines 28a through 31a)

| | |
|----|---------|
| 32 | 288.797 |
|----|---------|

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (See the instructions for Part IV.)

[illegible]

Part V Other Information (Note the statement requirements in the instructions for Part VI.)

| | Yes | No |
|---|-----|----|
| 33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity | | ✓ |
| 34 Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes | ✓ | |
| 35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T. | | |
| a Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements? | | ✓ |
| b If "Yes," has it filed a tax return on Form 990-T for this year? | | |
| 36 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N | | ✓ |
| 37a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0 | | |
| b Did the organization file Form 1120-POL for this year? | | ✓ |
| 38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return? | | ✓ |
| b If "Yes," complete Schedule L, Part II and enter the total amount involved 38b | | |
| 39 Section 501(c)(7) organizations. Enter: | | |
| a Initiation fees and capital contributions included on line 9 39a | | |
| b Gross receipts, included on line 9, for public use of club facilities 39b | | |
| 40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶ | | |
| b Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I | | ✓ |
| c Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ | | |
| d Enter amount of tax on line 40c reimbursed by the organization ▶ | | |
| e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T. | | ✓ |
| 41 List the states with which a copy of this return is filed. ▶ <u>Kansas</u> | | |
| 42a The books are in care of ▶ <u>Phillip K Korenek</u> Telephone no. ▶ <u>(785) 776-9201</u> | | |
| Located at ▶ <u>1416 Hayes Dr., Manhattan, KS</u> ZIP + 4 ▶ <u>66502-5066</u> | | |
| b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? | | ✓ |
| If "Yes," enter the name of the foreign country: ▶ | | |
| See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts . | | |
| c At any time during the calendar year, did the organization maintain an office outside of the U.S.? | | ✓ |
| If "Yes," enter the name of the foreign country: ▶ | | |
| 43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here ▶ <input type="checkbox"/> | | |
| and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 | | |
| 44 Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ | | ✓ |
| 45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ | | ✓ |

Part VI Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

- | | Yes | No |
|---|-----|----|
| 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I | 46 | ✓ |
| 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II | 47 | ✓ |
| 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E | 48 | ✓ |
| 49a Did the organization make any transfers to an exempt non-charitable related organization? | 49a | ✓ |
| b If "Yes," was the related organization(s) a section 527 organization? | 49b | |
- 50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and address of each employee paid more than \$100,000 | (b) Title and average hours per week devoted to position | (c) Compensation | (d) Contributions to employee benefit plans & deferred compensation | (e) Expense account and other allowances |
|--|--|------------------|---|--|
| None | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total number of other employees paid over \$100,000 ▶ | | | | |

- 51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and address of each independent contractor paid more than \$100,000 | (b) Type of service | (c) Compensation |
|---|---------------------|------------------|
| None | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total number of other independent contractors each receiving over \$100,000 . . ▶ | | |

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here ▶ Joan Brabec, Pres. Date 12.14.09

Signature of officer

Joan Brabec, President

Type or print name and title.

Paid Preparer's Use Only

Preparer's signature ▶ _____ Date _____ Check if self-employed ☐

Firm's name (or yours if self-employed), address, and ZIP + 4 ▶ _____ Preparer's Identifying Number (See instructions)

EIN ▶ _____ Phone no ▶ () _____

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☐ Yes ☐ No

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

2008

Open to Public Inspection

Name of the organization

Two Lakes Coordinated Transit Alliance

Employer identification number

48 : 1147628

Part I Reason for Public Charity Status (All organizations must complete this part.) (see instructions)

The organization is not a private foundation because it is: (Please check only **one** organization.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**. (Attach Schedule H.)
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**. (see instructions)
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III—Functionally integrated d ☐ Type III—Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

| | Yes | No |
|----------|-----|----|
| 11g(i) | | |
| 11g(ii) | | |
| 11g(iii) | | |

h Provide the following information about the organizations the organization supports.

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1-9 above or IRC section (see instructions)) | (iv) Is the organization in col (i) listed in your governing document? | | (v) Did you notify the organization in col (i) of your support? | | (vi) Is the organization in col (i) organized in the U S ? | | (vii) Amount of support |
|------------------------------------|----------|---|--|----|---|----|--|----|-------------------------|
| | | | Yes | No | Yes | No | Yes | No | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total | | | | | | | | | |

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

| Calendar year (or fiscal year beginning in) ► | (a) 2004 | (b) 2005 | (c) 2006 | (d) 2007 | (e) 2008 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") | 405 | 370 | 335 | 335 | 700 | 2,145 |
| 2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 The value of services or facilities furnished by a governmental unit to the organization without charge | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 Total. Add lines 1-3 | 405 | 370 | 335 | 335 | 700 | 2,145 |
| 5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) | | | | | | 0 |
| 6 Public support. Subtract line 5 from line 4. | | | | | | 2,145 |

Section B. Total Support

| Calendar year (or fiscal year beginning in) ► | (a) 2004 | (b) 2005 | (c) 2006 | (d) 2007 | (e) 2008 | (f) Total |
|--|----------|----------|----------|----------|----------|--------------------------|
| 7 Amounts from line 4 | 405 | 370 | 335 | 335 | 700 | 2,145 |
| 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 Net income from unrelated business activities, whether or not the business is regularly carried on | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 Total support. Add lines 7 through 10 | | | | | | 2,145 |
| 12 Gross receipts from related activities, etc. (see instructions) | | | | | 12 | 0 |
| 13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here | | | | | | <input type="checkbox"/> |

Section C. Computation of Public Support Percentage

| | | |
|--|----|-------------------------------------|
| 14 Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f)) | 14 | 100 % |
| 15 Public support percentage from 2007 Schedule A, Part IV-A, line 26f | 15 | 100 % |
| 16a 33 1/3 % support test—2008. If the organization did not check the box on line 13, and line 14 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization | | <input checked="" type="checkbox"/> |
| b 33 1/3 % support test—2007. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization | | <input type="checkbox"/> |
| 17a 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization | | <input type="checkbox"/> |
| b 10%-facts-and-circumstances test—2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization | | <input type="checkbox"/> |
| 18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► | | <input type="checkbox"/> |

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

| Calendar year (or fiscal year beginning in) ► | (a) 2004 | (b) 2005 | (c) 2006 | (d) 2007 | (e) 2008 | (f) Total |
|--|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") | | | | | | |
| 2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose | | | | | | |
| 3 Gross receipts from activities that are not an unrelated trade or business under section 513 | | | | | | |
| 4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf | | | | | | |
| 5 The value of services or facilities furnished by a governmental unit to the organization without charge | | | | | | |
| 6 Total. Add lines 1-5 | | | | | | |
| 7a Amounts included on lines 1, 2, and 3 received from disqualified persons | | | | | | |
| b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000 | | | | | | |
| c Add lines 7a and 7b | | | | | | |
| 8 Public support (Subtract line 7c from line 6.) | | | | | | |

Section B. Total Support

| Calendar year (or fiscal year beginning in) ► | (a) 2004 | (b) 2005 | (c) 2006 | (d) 2007 | (e) 2008 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 9 Amounts from line 6 | | | | | | |
| 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources | | | | | | |
| b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 | | | | | | |
| c Add lines 10a and 10b | | | | | | |
| 11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on | | | | | | |
| 12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) | | | | | | |
| 13 Total support. (Add lines 9, 10c, 11, and 12.) | | | | | | |
| 14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/> | | | | | | |

Section C. Computation of Public Support Percentage

| | | |
|---|----|---|
| 15 Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f)) | 15 | % |
| 16 Public support percentage from 2007 Schedule A, Part IV-A, line 27g | 16 | % |

Section D. Computation of Investment Income Percentage

| | | |
|--|----|---|
| 17 Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f)) | 17 | % |
| 18 Investment income percentage from 2007 Schedule A, Part IV-A, line 27h | 18 | % |

- 19a **33⅓% support tests—2008.** If the organization did not check the box on line 14, and line 15 is more than 33⅓%, and line 17 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐
- b **33⅓% support tests—2007.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓%, and line 18 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐
- 20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► ☐

Part IV **Supplemental Information.** Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see instructions)

This image shows a full page of a worksheet designed for handwriting practice. It features approximately 20 evenly spaced, horizontal dashed lines across the entire width of the page. The background is plain white, providing a clear guide for letter height and placement. There are no margins, text, or other markings present.

INCOME CALENDAR 01/01/09 to 06/30/09

| Date | Income | KDOT | Dues | Miscellaneous | Total | Year to Date | Amount | |
|----------|-----------------|---------------|-----------|---------------|---------------|---------------|-----------|--------|
| 01/02/09 | Operating | \$ 55,942.31 | \$ - | - | \$ 55,942.31 | \$ 58,078.43 | \$ 50.00 | 1 5310 |
| 12/31/09 | Operating Admin | \$ 2,136.12 | \$ - | - | \$ 2,136.12 | \$ 105,053.19 | \$ 50.00 | 2 5310 |
| 02/03/09 | Operating | \$ 46,974.76 | \$ - | - | \$ 46,974.76 | \$ 110,314.80 | \$ 50.00 | 3 5311 |
| 02/06/08 | Operating Admin | \$ 5,261.61 | \$ - | - | \$ 5,261.61 | \$ 112,846.12 | \$ 50.00 | 4 5311 |
| 03/05/09 | Operating Admin | \$ 2,531.32 | \$ - | - | \$ 2,531.32 | \$ 155,879.14 | \$ 50.00 | 5 5311 |
| 03/06/09 | Operating | \$ 43,033.02 | \$ - | - | \$ 43,033.02 | \$ 158,162.32 | \$ 50.00 | 6 5311 |
| 03/26/09 | Operating Admin | \$ 2,283.18 | \$ - | - | \$ 2,283.18 | \$ 200,385.51 | \$ 50.00 | 7 5311 |
| 03/27/09 | Operating | \$ 42,223.19 | \$ - | - | \$ 42,223.19 | \$ 202,635.51 | \$ 50.00 | 8 5310 |
| 04/13/09 | Dues | \$ - | \$ 250.00 | - | \$ 250.00 | \$ 202,225.42 | \$ 50.00 | 9 5310 |
| 04/24/09 | Operating Admin | \$ 1,589.91 | \$ - | - | \$ 1,589.91 | \$ 244,338.72 | \$ 50.00 | |
| 04/27/09 | Operating | \$ 42,113.30 | \$ - | - | \$ 42,113.30 | \$ 244,538.72 | \$ 50.00 | |
| 05/13/09 | Dues | \$ - | \$ 200.00 | - | \$ 200.00 | \$ 246,410.91 | \$ 50.00 | |
| 05/28/09 | Operating/Admin | \$ 1,872.19 | \$ - | - | \$ 1,872.19 | \$ 289,247.24 | \$ 50.00 | |
| 05/22/08 | Dues | \$ 42,836.33 | \$ - | - | \$ 42,836.33 | \$ 289,247.24 | \$ 50.00 | |
| 07/01/09 | Operating/Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 07/02/09 | Operating/Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 07/13/09 | Dues | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 08/07/09 | Operating Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 08/07/09 | Operating | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 09/04/09 | Dues | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 09/13/09 | CTD Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 09/14/09 | Operating/Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 09/15/09 | Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 09/23/09 | Dues | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 10/06/09 | Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| 10/07/09 | Operating/Admin | \$ - | \$ - | - | \$ - | \$ 289,247.24 | \$ 50.00 | |
| TOTALS | | \$ 288,797.24 | \$ 450.00 | - | \$ 288,797.24 | \$ 450.00 | \$ 450.00 | |

2009 Dues Paid
03/03/09 Frankfort Comm Care Home #006848
03/03/09 St Joeph Village #024556
03/06/09 Pott County #63922
03/06/09 Riley County ATA #4742
03/08/09 Twin Valley Dev Services #14567
03/09/09 Big Lakes Dev Center #15597
05/13/09 Geary County Senior Center #15778
05/13/09 Westy Community Care Home #6228
05/13/09 Community Health Care System #102294

Balance Brought Forward January 1, 2009 \$ 970.14
Total Income for 01/01/09 to 06/30/09 \$ 289,247.24
Total Assets \$ 290,217.38

Total Expenditures for 01/01/09 to 06/30/09 \$ 289,163.27

CURRENT BALANCE as of 06/30/2009 \$ 1,054.11
Current as of 07/01/2009

**BY-LAWS
OF THE
TWO LAKES COORDINATED TRANSIT ALLIANCE, INC.**

ARTICLE I - NAME

- 1.1 Name.** There shall be established an alliance named TWO LAKES COORDINATED TRANSIT ALLIANCE, INC. henceforth referred to as "Alliance".
- 1.2 Organization.** The Corporation shall be formed exclusively for non-profit purposes and shall have no shares of stock.
- 1.3 District Area.** The geographical area to be served by this Corporation shall consist of Clay, Geary, Marshall, Pottawatomie, Riley, and Washington Counties, henceforth referred to as "District #4".

ARTICLE II - STATEMENT OF PURPOSE

- 2.1 Purpose.** The purpose of the Alliance shall include but not be limited to meeting the following objectives:
- a) to meet statutory requirements of K.S.A. 75-5051 *et seq.* which establishes Coordinated Transit Districts in Kansas to enhance coordination and management of state and federal passenger transportation funds to recipients of funds distributed for operation of public transportation services from state funds or federal funds designated for rural public and specialized transportation services.
 - b) to serve as a coordinating body for the purpose of providing information and referral services concerning the general public and community transportation providers for the primary benefit of older adults and persons with disabilities within District #4.
 - c) to provide transit information and referral exchange among the

Alliance membership.

- d) to represent the interests of the Alliance before appropriate governmental agencies, councils, commissions, etc.

2.2 Corporation Earnings. No part of the earnings of the Corporation shall inure to the benefit of or be distributable to its members, directors, officers or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these By-Laws. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in (including the publishing or distribution of statements or the making of oral statements on behalf of any candidate for public office). Notwithstanding any other provision of these By-Laws, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE III - CHARITABLE ORGANIZATION

Said Corporation is organized exclusively for charitable, religious, educational and scientific purpose, including, for such purpose, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE IV - OFFICES

4.1 Principle Office. The principle office for the transaction of the business of the Alliance shall be located in District #4.

4.2 Registered Office. The Alliance may change the location of its

registered office as designated in the Articles of Incorporation to any other place in District #4. By like resolution, the resident agent at such registered office may be changed to any other person or corporation.

ARTICLE V - MEMBERSHIP

5.1 Membership. The Alliance shall consist of members.

- a) Members shall consist of one designated representative from each direct transportation provider based in District #4, who are funded by Section 16 or Section 18 monies administered by KDOT or who have made application to the Alliance for said monies.
- b) Members shall consist of agencies, entities, or individuals with an interest in transportation within District #4.

5.2 Voting Privileges of Council Members. Every member on the Alliance, whose dues have been paid in accordance with Section 5.6 Membership Dues shall be entitled to one vote, in person or by proxy. Additionally, members or their designated proxy can earn or retain voting privileges by attending a minimum of three (3) of the duly called regular meetings within a agencies fiscal year.

5.3 Quorum. A quorum of the Alliance shall be a simple majority of the current members.

5.4 Frequency of Meetings. A minimum of five (5) meetings per agencies fiscal year shall be held, with agendas to be provided to the Alliance membership at least ten (10) days in advance. Following the second absence of the Alliance during any fiscal year the Chairman will notify the Alliance by letter, with a copy of the letter also going to the KDOT Program Coordinator and that member in good standing status for the Alliance is in jeopardy. Following the third absence of the Alliance during the fiscal year the Chairman will notify said Alliance by letter, with a copy of the letter also going to the KDOT Program

Coordinator, that the Alliance is no longer a member in good standing until the beginning of the next agencies fiscal year. In the event that the Member can prove to the Chairman in a letter providing a conscious reason that they were unable to attend the meetings, the Chairman can ask the Alliance to approve the unexcused absence.

- 5.5 Special Meetings.** Special meetings of the Alliance, for any purpose or purposes whatsoever, may be called at any time by the Chairperson. Notice of such special meetings shall be given in the same manner as for regular meetings of the Alliance. Notices of any special meeting shall specify in addition to the place, day, and hour of such meeting, the general nature of the business to be transacted.
- 5.6 Membership Dues.** The amount of membership dues shall be set by a majority vote of the members and shall be payable each year before the Annual Meeting. The amount of membership dues of \$50.00 shall be addressed and approved at each annual meeting. The Alliance also has the authority to approve and assess special fees for general operation of projects of the Alliance. Special fees will require a two-thirds (2/3) majority vote of the Alliance members.
- 5.7 Annual Meeting.** The annual meeting of the Alliance shall be held in April of each year. Notice stating the place, day and hour of the annual meeting shall be delivered to the Alliance membership not less than ten (10) nor more than thirty (30) days before the date of the meeting.

ARTICLE VI - OFFICERS

- 6.1 Nominations.** There shall be a nominating committee selected by the Alliance. This committee shall consist of: three (3) members. This committee shall elect its own chairperson. The committee must submit a list of nominations to the Alliance two (2) meetings prior to the Annual meeting.
- 6.2 Election.** Every two years new officers are elected, the voting

members shall elect officers (Chairperson, Vice Chairperson(s), Secretary, and Treasurer) for a two (2) year term of office. No Board member may serve more than three (3) consecutive terms in any particular office. Only members are eligible for officer positions.

6.3 Duties. The duties of each representative officer are described as follows:

- a) **Chairperson.** The Chairperson shall preside at all Alliance meetings and Executive Committee meetings, and shall serve as an ex officio member of all committees.

The Chairperson shall be the signing authority of the Alliance for all legal purposes, such as but not limited to grant signatures, and other legal representation of the organization.

The Chairperson is responsible for the preparation of meeting agendas and their distribution to the membership.

- b) **Vice Chairperson(s).** The First Vice Chairperson is empowered to act in the absence or disability of the Chairperson on all organizational matters. If the Chairperson is unable to serve, the First Vice Chairperson will assume the duties of the Chairperson until the next election of officers.

The First Vice Chairperson shall be a signing authority of the Alliance.

Additional Vice Chairperson(s) may be elected as needed. The order of additional Vice Chairperson(s) shall be Second Vice Chairperson, Third, etc., as decided by the Council when defining the additional officer's position(s).

- c) **Secretary.** The Secretary, or a designee, shall be responsible for the maintenance of minutes for all Alliance meetings and Executive Committee meetings. The Secretary shall be responsible for gathering, maintaining, and distributing minutes

taken at meetings. Copies of the minutes of all meetings shall be maintained in the corporate offices for public review.

The Secretary shall be responsible for the agenda, maintenance of the roster of the Alliance membership and attendance record of the members.

- d) **Treasurer.** The Treasurer shall keep and maintain or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, surplus and shares. The books of account shall be open to inspection by a scheduled appointment with the Treasurer. The Treasurer shall notify the Chairperson of all scheduled inspections prior to their occurrence. The Treasurer shall also report all such inspections to the Council at each regularly scheduled meeting.

The Treasurer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the Corporation with such depositories as may be designated by the Treasurer with Alliance approval. He or she shall disburse the funds of the Corporation as may be ordered by the Executive Committee, shall render to the Chairperson and officers, whenever they request it, an account of all of his or her transactions as Treasurer and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be assigned by the voting members. He or she shall be bonded, if required by the Alliance.

- 6.4 Executive Committee.** The Executive Committee shall be composed of the officers (Chairperson, Vice Chairperson(s), Secretary, and Treasurer). Executive Committee meetings shall be called by the Chairperson. The primary function of the Executive Committee is to conduct the routine business of the organization within the limitations of the law, the Articles of Incorporation and these By-Laws. It shall be the duty of the Executive Committee to consider and make

recommendations to the Alliance. A quorum of the Executive Committee shall be a simple majority of the current Executive Committee members.

- 6.5 Meetings Procedures.** All meetings on the 3rd Monday of the following months (annual meeting in April, regular Alliance meetings in February, July, October and November, special meetings, committee meetings, and Executive Committee meetings) are to be open meetings with the exception of meetings in executive session.

"Robert's Rules of Order" shall be used as a reference for questions regarding parliamentary procedures.

ARTICLE VII - GENERAL PROVISIONS

- 7.1 Amendments.** Proposed By-Law changes must be submitted to the Alliance at a meeting for which notice has been furnished at least ten (10) days in advance with a copy of the proposed changes. The changes will be discussed at this meeting and will be voted on at the next regular Alliance meeting.

To alter, amend or repeal the by-laws of the organization, will require a two-thirds (2/3) vote of members present.

- 7.2 Committees.** Committees may be established by the Alliance. These committees shall meet regularly and report to the Alliance at each regular Alliance meeting. Committees may be composed of members and associate members.

- 7.3 Conflict of Interest.** A conflict of interest is considered to exist when a Alliance member is requested to vote on agency-specific funding and the Alliance member is either:

- a) employed by that agency, organization, or company;
- b) an officer or director of that agency; or

- c) if a member of the Alliance member's immediate family or partner is employed by or an officer or director of that agency.

If a conflict of interest is determined to exist, then the member must abstain from voting in any action regarding funding specifically for that agency.

If there is a question regarding a conflict of interest in a funding situation, the members should abstain to avoid even the appearance of conflict of interest.

Voting to adopt a committee recommendation which includes funding for several agencies is not considered to be an agency-specific vote.

7.4 Fiscal Year. The fiscal year of the Alliance will be July 1 – June 30.

7.5 Staffing. The Alliance shall have the authority to hire staff as deemed necessary to carry out the tasks of the Alliance. The term of office, salary, benefits, and other conditions of employment shall be established by the Executive Committee and approved by the Alliance.

7.6 Indemnification of Officers. When a person is sued, either alone or with others, because he/she is or was a Director or officer of the Corporation, or of another corporation serving at the request of this Corporation, in any proceeding arising out of his/her alleged misfeasance or nonfeasance in the performance of his/her duties or out of any alleged wrongful act against the Corporation or by the Corporation, he/she shall be indemnified for his/her reasonable expenses, including attorney's fees incurred in the defense of the proceeding, if both of the following conditions exist:

- a) the person sued is successful in whole or in part, or the proceeding against him/her is settled with the approval of the court.
- b) the court finds that his/her conduct fairly and equitably merits such indemnity.

The amount of such indemnity which may be assessed against the Corporation, its receiver, or its director, by the court in the same or in a separate proceeding shall be so much of the expenses, including attorneys' fees incurred in the defense of the proceeding, as the court determines and finds to be reasonable. Application for such indemnity may be made either by the person used or by the attorney or other person rendering services to him/her in connection with the defense, and the court may order the fees and expenses to be paid directly to the attorney or other person, although he/she is not a party to the proceeding. Notice of the application for such indemnity shall be served upon the Corporation, its receiver, or its trustee, and upon the plaintiff and other parties to the proceeding. The court may also order notice to be given to the members in such form as the court directs.

7.7 Checks, Drafts, etc. All checks, drafts or other orders for payment of money, issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the Alliance.

7.8 Expenditures. All funds of the organization shall be deposited into an account bearing the name TWO LAKES COORDINATED TRANSIT ALLIANCE, INC. Any expenditures, other than monthly reimbursement of operating funds received from KDOT, must have approval of the Alliance. ***Funds shall be disbursed only upon the dual signature of the Treasurer and one other officer of the organization. All checks must be fully completed with the date, amount and which organization to receive funds before signing.***

(amended January 18, 2005)

ARTICLE VIII - DISSOLUTION OF THE CORPORATION

Upon dissolution of the Corporation, the Alliance shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, scientific, or any other proposes as shall at the time qualify as an exempt

organization or organizations under Section 501(c)(3) of the internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Alliance shall determine. Any such assets not so disposed of shall be disposed of by the applicable District Court, exclusively to such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.