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Form **990-EZ**Department of the Treasury  
Internal Revenue Service**Short Form**  
**Return of Organization Exempt From Income Tax**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

**2008****Open to Public  
Inspection****A** For the 2008 calendar year, or tax year beginning **JULY 1**, 2008, and ending **JUNE 30**, 2009**B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Termination  
☐ Amended return  
☐ Application pending

Please use IRS label or print or type See Specific Instructions.

**C** Name of organization**ALLIED ARTS COUNCIL OF ST. JOSEPH MO**

Number and street (or P O box, if mail is not delivered to street address)

**118 S EIGHTH**

Room/suite

City or town, state or country, and ZIP + 4

**ST JOSEPH, MO 64501****D** Employer identification number**43-0810827****E** Telephone number**816-233-0231****F** Group Exemption Number ▶

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

**G** Accounting method ☐ Cash ☒ Accrual  
Other (specify) ▶**I** Website: ▶ **WWW.STJOEARTS.ORG****J** Organization type (check only one) – ☒ 501(c) ( 3 ) ◀ (insert no ) ☐ 4947(a)(1) or ☐ 527**H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts. If \$1,000,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **748,332****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See the instructions for Part I.)

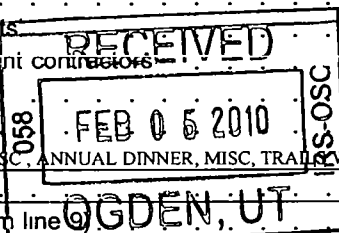
Revenue	1	Contributions, gifts, grants, and similar amounts received	1	477,395
	2	Program service revenue including government fees and contracts	2	36,304
	3	Membership dues and assessments	3	0
	4	Investment income	4	4,756
	5a	Gross amount from sale of assets other than inventory	5a	0
	b	Less: cost or other basis and sales expenses	5b	0
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)	5c	0
	6	Special events and activities (complete applicable parts of Schedule G) If any amount is from gaming, check here <input type="checkbox"/>		
	a	Gross revenue (not including \$ 0 of contributions reported on line 1)	6a	229,850
	b	Less: direct expenses other than fundraising expenses	6b	176,340
c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c	53,510	
7a	Gross sales of inventory, less returns and allowances	7a	0	
b	Less: cost of goods sold	7b	0	
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0	
8	Other revenue (describe ▶ MISCELLANEOUS)	8	27	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	571,992	
Expenses	10	Grants and similar amounts paid (attach schedule) SCHEDULE O	10	145,100
	11	Benefits paid to or for members	11	0
	12	Salaries, other compensation, and employee benefits	12	139,416
	13	Professional fees and other payments to independent contractors	13	14,732
	14	Occupancy, rent, utilities, and maintenance	14	8,066
	15	Printing, publications, postage, and shipping	15	21,486
	16	Other expenses (describe ▶ SUP, TRAVEL, DUES, SUBSC, ANNUAL DINNER, MISC, TRAIL, WEST, EXP, DEPR)	16	256,598
	17	Total expenses. Add lines 10 through 16	17	585,398
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	(13,406)
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	354,340
	20	Other changes in net assets or fund balances (attach explanation) UNREALIZED LOSSES	20	(2,530)
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	338,404

**Part II Balance Sheets.** If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	377,392	22 348,150
23 Land and buildings	0	23 0
24 Other assets (describe ▶ AR, GRANT REC, CONTIB REC (NET ALLOW), PPD, EQUIP (NET ACCUM)	48,333	24 48,834
25 Total assets	425,725	25 396,984
26 Total liabilities (describe ▶ ACCOUNTS PAYABLE, DEFERRED PROGRAM REVENUE)	71,385	26 58,580
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	354,340	27 338,404

For Privacy Act and Paperwork Reduction Act Notice, see the Instruction for Form 990.

Form **990-EZ** (2008)

**Part III** Statement of Program Service Accomplishments (See the instructions for Part III.)**Expenses**What is the organization's primary exempt purpose? SEE SCHEDULE O

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title.

(Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, optional for others.)

<b>28</b> TRAILS WEST!- THE FESTIVAL IS HELD ONCE A YEAR AND IS A CELEBRATION OF THE ARTS AND CULTURE IN ST JOSEPH. IT FEATURES AN ECLECTIC MIX OF LIVE MUSIC, PROFESSIONAL VISUAL ARTISTS AND FINE CRAFTSMEN. OVER 40,000 PEOPLE VISIT THE FESTIVAL EACH YEAR. (Grants \$ <u>0</u> ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>28a</b>	299,356
<b>29</b> CORE PROGRAM & ARTS FUND- SEE SCHEDULE O (Grants \$ <u>145,100</u> ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>29a</b>	225,173
<b>30</b> DAVID MORTON MEMORIAL FUND- FUNDS ARE RESTRICTED TO USE AT THE DIRECTION OF THE TRUSTEE COMMITTEE OF THE DAVID H MORTON MEMORIAL FUND FOR THE ARTS. THE PURPOSE IS TO SPONSOR MEMORIAL ARTS EVENTS. NONE WERE SPONSORED IN THIS YEAR. (Grants \$ <u>0</u> ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>30a</b>	50
<b>31</b> Other program services (attach schedule) (Grants \$ <u>0</u> ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>31a</b>	
<b>32</b> Total program service expenses (add lines 28a through 31a)	<b>32</b>	524,579

**Part IV** List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instructions for Part IV.)

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
TERESA FANKHAUSER 118 S EIGHTH, ST JOSEPH, MO 64501	EXECUTIVE DIRECTOR 40	48,667	0	
RICHARD CRUMLEY 2401 ELEPHANT TRAIL, ST JOSEPH, MO 64506	PRESIDENT/MEMBER 1	0	0	
KATHY HILL-BAHNER 3504 E COLONY SQUARE, ST JOSEPH, MO 64506	PAST PRES./MEMBER 1	0	0	
ALISON SCHIEBER 3708 GRAIN VIEW TERR, ST JOSEPH, MO 64506	1ST VICE-PRES/MEMBER 1	0	0	
LARRY STOBBS 3301 LANTERN LANE, ST JOSEPH, MO 64506	2ND VICE-PRES/MEMBER 1	0	0	
ALLISON STEWART 4509 WILSHIRE DRIVE S, ST JOSEPH, MO 64506	SECRETARY/MEMBER 1	0	0	
ROSIE MERRITT 1602 S RIVERSIDE, ST JOSEPH, MO 64507	TREASURER/MEMBER 1	0	0	
MARK COCHRAN 4911 ASHBEY DR, ST JOSEPH, MO 64506	MEMBER 1	0	0	
BARB CONNOR 34 EASTWOOD DR, ST JOSEPH, MO 64506	MEMBER 1	0	0	
MARY CORNETT 4824 MOCKINGBIRD, ST JOSEPH, MO 64506	MEMBER 1	0	0	
LISA FRACICA 3804 DAMASCUS DR, ST JOSEPH, MO 64506	MEMBER 1	0	0	
KEVIN GRIFFIN 1420 LOVELAND DR, STEWARTSVILLE, MO 64490	MEMBER 1	0	0	
NATALIE LEONARD-REDMOND 3709 ROBIN LANE, ST JOSEPH, MO 64506	MEMBER 1	0	0	
RON OLINGER 1020 N 2ND ST, ATCHISON, KS 66002	MEMBER 1	0	0	
DR ROBERT PERMUT 3504 WOODLAND POINTE DR, ST JOSEPH, MO 64506	MEMBER 1	0	0	
GREGG ROBERTS PO BOX 909, ST JOSEPH, MO 64502	MEMBER 1	0	0	
KITTY SCHUBERT 5507 VALLEY VIEW #4, ST JOSEPH, MO 64507	MEMBER 1	0	0	
SEE SCHEDULE O				

**Part V Other Information** (Note the statement requirements in the instructions for Part VI)

	Yes	No
<b>33</b> Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
<b>34</b> Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes <b>SEE ATTACHED BYLAWS</b>	X	
<b>35</b> If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T <b>SEE SCHEDULE O</b>		
<b>a</b> Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?		X
<b>b</b> If "Yes," has it filed a tax return on <b>Form 990-T</b> for this year?		
<b>36</b> Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N		X
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions <b>▶ 37a</b> 0		
<b>b</b> Did the organization file <b>Form 1120-POL</b> for this year?		X
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?		X
<b>b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved <b>38b</b>		
<b>39</b> Section 501(c)(7) organizations. Enter:		
<b>a</b> Initiation fees and capital contributions included on line 9 <b>39a</b>		
<b>b</b> Gross receipts, included on line 9, for public use of club facilities <b>39b</b>		
<b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 <b>▶</b> 0, section 4912 <b>▶</b> 0; section 4955 <b>▶</b> 0		
<b>b</b> Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I		X
<b>c</b> Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 <b>▶</b> 0		
<b>d</b> Enter amount of tax on line 40c reimbursed by the organization <b>▶</b> 0		
<b>e</b> All organizations At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.		X
<b>41</b> List the states with which a copy of this return is filed. <b>▶</b>		
<b>42a</b> The books are in care of <b>▶ TERESA FANKHAUSER</b> Telephone no <b>▶ 816-233-0231</b> Located at <b>▶ 118 S EIGHTH STREET, ST JOSEPH, MO</b> ZIP + 4 <b>▶ 64501</b>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
If "Yes," enter the name of the foreign country: <b>▶</b>		
See the instructions for exceptions and filing requirements for <b>Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts</b> .		
<b>c</b> At any time during the calendar year, did the organization maintain an office outside of the U.S.?		X
If "Yes," enter the name of the foreign country: <b>▶</b>		
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> – Check here <b>▶</b> <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <b>▶ 43</b>		
<b>44</b> Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
<b>45</b> Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ		X

**Part VI Section 501(c)(3) organizations only.** All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51

- 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . . 

	Yes	No
46		X
47		X
48		X
49a		X
49b		
- 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II . . . . .
- 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .
- 49a Did the organization make any transfers to an exempt non-charitable related organization? . . . . .
- b If "Yes," was the related organization(s) a section 527 organization? . . . . .
- 50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				
Total number of other employees paid over \$100,000 ▶				

- 51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		
Total number of other independent contractors each receiving over \$100,000 . . ▶		

**Sign Here** Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature of officer: *James F. Hanway* Date: *January 26, 2010*

Type or print name and title: *JAMES F. HANWAY*

**Paid Preparer's Use Only** Preparer's signature: *Amy K. Hanway* Date: *1/21/10* Check if self-employed: ☐ Preparer's Identifying Number (See instructions): P00223836

Firm's name (or yours if self-employed), address, and ZIP + 4: MARTIN & HANWAY CPA'S, P.C.  
3725 GENE FIELD ROAD, STE B ST JOSEPH, MO 64506 EIN: 20-4030026 Phone no: 816-232-0450

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☒ Yes ☐ No

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047

**2008**

**Open to Public Inspection**

Name of the organization

Employer identification number

ALLIED ARTS COUNCIL OF ST. JOSEPH MO

43-0810827

**Part I Reason for Public Charity Status** (All organizations must complete this part.) (see instructions)

The organization is not a private foundation because it is: (Please check only **one** organization.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**. (Attach Schedule H.)
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**. (see instructions)
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I      b ☐ Type II      c ☐ Type III—Functionally integrated      d ☐ Type III—Other
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**.
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box \_\_\_\_\_ ☐
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? \_\_\_\_\_
- (ii) A family member of a person described in (i) above? \_\_\_\_\_
- (iii) A 35% controlled entity of a person described in (i) or (ii) above? \_\_\_\_\_

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

**h Provide the following information about the organizations the organization supports**

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
<b>Total</b>									<b>0</b>

**Part II** **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants") . . . . .	314,409	327,519	400,169	486,554	477,395	2,006,046
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .	0	0	0	0	0	0
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .	0	0	0	0	0	0
<b>4 Total.</b> Add lines 1-3 . . . . .	314,409	327,519	400,169	486,554	477,395	2,006,046
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						91,344
<b>6 Public support.</b> Subtract line 5 from line 4 . . . . .						1,914,702

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>7</b> Amounts from line 4 . . . . .	314,409	327,519	400,169	486,554	477,395	2,006,046
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .	1,403	2,967	5,276	6,086	4,756	20,488
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .	0	0	0	0	0	0
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV) . . . . .	29,228	31,354	31,724	51,562	53,537	197,405
<b>11 Total support.</b> Add lines 7 through 10 . . . . .						2,223,939
<b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .					12	225,412
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f)) . . . . .	<b>14</b>	86.10 %
<b>15</b> Public support percentage from 2007 Schedule A, Part IV-A, line 26f . . . . .	<b>15</b>	91.75 %
<b>16a 33⅓% support test—2008.</b> If the organization did not check the box on line 13, and line 14 is 33⅓% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input checked="" type="checkbox"/>		
<b>b 33⅓% support test—2007.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33⅓% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>17a 10%-facts-and-circumstances test—2008.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>b 10%-facts-and-circumstances test—2007.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ <input type="checkbox"/>		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ <input type="checkbox"/>		

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants") . . . . .						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . .						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513 . . . . .						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
<b>6 Total.</b> Add lines 1-5 . . . . .						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . . .						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000 . . . . .						
<b>c</b> Add lines 7a and 7b . . . . .						
<b>8 Public support</b> (Subtract line 7c from line 6) . . . . .						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
<b>9</b> Amounts from line 6 . . . . .						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources . . . . .						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . . .						
<b>c</b> Add lines 10a and 10b . . . . .						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . . .						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV) . . . . .						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12) . . . . .						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f)) . . . . .	<b>15</b>	%
<b>16</b> Public support percentage from 2007 Schedule A, Part IV-A, line 27g . . . . .	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f)) . . . . .	<b>17</b>	%
<b>18</b> Investment income percentage from 2007 Schedule A, Part IV-A, line 27h . . . . .	<b>18</b>	%

- 19a 33⅓% support tests—2008.** If the organization did not check the box on line 14, and line 15 is more than 33⅓%, and line 17 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐
- b 33⅓% support tests—2007.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓%, and line 18 is not more than 33⅓%, check this box and **stop here**. The organization qualifies as a publicly supported organization ► ☐
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ► ☐



**Part IV** **Supplemental Information.** Complete this part to provide the explanation required by Part II, line 10, Part II, line 17a or 17b, or Part III, line 12. Provide any other additional information (see instructions)**PART II, LINE 10**

OTHER INCOME IS MADE UP OF NET PROFIT OF \$53,510 FOR SPECIAL EVENTS HELD. \$52,111 WAS FOR THE TRAILS WEST! EVENT HELD EACH YEAR AND \$1,399 WAS FOR THE SILENT AUCTION HELD. ALSO INCLUDED WAS \$27 FOR MISCELLANEOUS INCOME. THE AMOUNTS ARE DIFFERENT FOR EACH YEAR, HOWEVER THE DESCRIPTIONS PUT UNDER OTHER INCOME IS THE SAME.

Department of the Treasury  
Internal Revenue Service

► **Attach to Form 990 or Form 990-EZ.** Must be completed by organizations that answer "Yes" to Form 990, Part IV, lines 17, 18, or 19, and by organizations that enter more than \$15,000 on Form 990-EZ, line 6a

2008

### Open To Public Inspection

ALLIED ARTS COUNCIL OF ST. JOSEPH MO

43-0810827

**1** Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** ☐ Mail solicitations  
**b** ☐ Email solicitations  
**c** ☐ Phone solicitations  
**d** ☐ In-person solicitations  
**e** ☐ Solicitation of non-government grants  
**f** ☐ Solicitation of government grants  
**g** ☐ Special fundraising events

**2a** Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No

**b** If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization. Form 990-EZ filers are not required to complete this table

(i) Name of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
<b>Total</b> . . . . . ►						

**3 List all states in which the organization is registered or licensed to solicit funds or has been notified it is exempt from registration or licensing**

**Part II Fundraising Events.** Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 on Form 990-EZ, line 6a. List events with gross receipts greater than \$5,000.

		(a) Event #1 FESTIVAL (event type)	(b) Event #2 (event type)	(c) Other Events (total number)	(d) Total Events (Add col (a) through col (c))
Revenue	1 Gross receipts . . . . .	228,451			228,451
	2 Less: Charitable contributions . . . . .	0			0
	3 Gross revenue (line 1 minus line 2) . . . . .	228,451			228,451
Direct Expenses	4 Cash prizes . . . . .	0			0
	5 Non-cash prizes . . . . .	0			0
	6 Rent/facility costs . . . . .	0			0
	7 Other direct expenses . . . . .	176,340			176,340
	8 Direct expense summary. Add lines 4 through 7 in column (d) . . . . . ▶				( 176,340 )
	9 Net income summary. Combine lines 3 and 8 in column (d) . . . . . ▶				52,111

**Part III Gaming.** Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/Instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (Add col (a) through col (c))
Revenue	1 Gross revenue . . . . .				
Direct Expenses	2 Cash prizes . . . . .				
	3 Non-cash prizes . . . . .				
	4 Rent/facility costs . . . . .				
	5 Other direct expenses . . . . .				
	6 Volunteer labor . . . . .	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) . . . . . ▶				( )
	8 Net gaming income summary. Combine lines 1 and 7 in column (d) . . . . . ▶				

		Yes	No
9	Enter the state(s) in which the organization operates gaming activities: _____		
a	Is the organization licensed to operate gaming activities in each of these states? . . . . .	9a	
b	If "No," Explain: _____ _____		
10a	Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? . . . . .	10a	
b	If "Yes," Explain: _____ _____		
11	Does the organization operate gaming activities with nonmembers? . . . . .	11	
12	Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming? . . . . .	12	

		Yes	No
<b>13</b>	Indicate the percentage of gaming activity operated in:		
<b>a</b>	The organization's facility . . . . . <b>13a</b> %		
<b>b</b>	An outside facility . . . . . <b>13b</b> %		
<b>14</b>	Provide the name and address of the person who prepares the organization's gaming/special events books and records:		
	Name ► .....		
	Address ► .....		
<b>15a</b>	Does the organization have a contract with a third party from whom the organization receives gaming revenue? . . . . .	<b>15a</b>	
<b>b</b>	If "Yes," enter the amount of gaming revenue received by the organization ► \$ ..... and the amount of gaming revenue retained by the third party ► \$ .....		
<b>c</b>	If "Yes," enter name and address:		
	Name ► .....		
	Address ► .....		
<b>16</b>	Gaming manager information:		
	Name ► .....		
	Gaming manager compensation ► \$ .....		
	Description of services provided ► .....		
	<input type="checkbox"/> Director/officer <input type="checkbox"/> Employee <input type="checkbox"/> Independent contractor		
<b>17</b>	Mandatory distributions:		
<b>a</b>	Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? . . . . .	<b>17a</b>	
<b>b</b>	Enter the amount of distributions required under state law distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ► \$ .....		

**SCHEDULE O  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990**

► Attach to Form 990. To be completed by organizations to provide additional information for responses to specific questions for the Form 990 or to provide any additional information.

OMB No 1545-0047

**2008**

**Open to Public  
Inspection**

Name of the organization

ALLIED ARTS COUNCIL OF ST. JOSEPH MO

Employer identification number

43-0810827

FORM 990EZ, PART I, LINE 10

1. ST JOSEPH SYMPHONY, 120 S 8TH, ST JOSEPH, MO 64501; MEMBER ORGANIZATION THAT RECEIVES FUNDRAISING ALLOCATIONS; RECEIVED \$40,500.

2. CREATIVE ARTS PRODUCTION, PO BOX 8414, ST JOSEPH, MO 64508; MEMBER ORGANIZATION THAT RECEIVES FUNDRAISING ALLOCATIONS; RECEIVED \$7,000.

3. ROBIDOUX RESIDENT THEATER, 126 S 8TH, ST JOSEPH, MO 64501; MEMBER ORGANIZATION THAT RECEIVES FUNDRAISING ALLOCATIONS; RECEIVED \$24,750.

4. PERFORMING ARTS ASSOCIATION, 719 EDMOND, ST JOSEPH, MO 64501; MEMBER ORGANIZATION THAT RECEIVES FUNDRAISING ALLOCATIONS; RECEIVED \$51,000.

5. ST JOSEPH COMMUNITY CHORUS, 4525 DOWNS DRIVE, ST JOSEPH, MO 64507; MEMBER ORGANIZATION THAT RECEIVES FUNDRAISING ALLOCATIONS; RECEIVED \$16,000.

FORM 990EZ, PART III

THE ALLIED ARTS COUNCIL SEEKS TO MAKE ST JOSEPH A BETTER PLACE TO LIVE THROUGH THE ARTS. THE MISSION OF THE ALLIED ARTS COUNCIL IS TO PROVIDE LEADERSHIP AND SUPPORT FOR THE ARTS AND TO ITS MEMBER ORGANIZATIONS.

FORM 990EZ, PART III, LINE 29

ARTS EDUCATION PROGRAMS INCLUDE ARTSCAPE, ARTISTS IN THE SCHOOLS AND THE BIG READ. THESE PROGRAMS FURTHER THE EDUCATION OF AREA STUDENTS AND GIVE THEM ARTS EXPOSURE. OVER 17,000 STUDENTS HAD ACCESS TO THE ARTS. VISUAL ARTS PROGRAMS GIVE OVER 100 REGIONAL ARTISTS THE OPPORTUNITY TO HAVE THEIR WORK CRITIQUED AND EXHIBITED IN PUBLIC SETTINGS. ARTS SERVICES PROVIDES MEMBER AGENCIES ASSISTANCE WITH MARKETING AND CULTURAL PLANNING, AND RAISES FUNDS FOR 8 MEMBER AGENCIES THROUGH AN ARTS FUND DRIVE.

Name of the organization	Employer identification number
ALLIED ARTS COUNCIL OF ST. JOSEPH MO	43-0810827

## FORM 990EZ, PART V, LINE 35

THE INCOME REPORTED ON LINE 2 AS PROGRAM SERVICES OF \$36,304 AND LINE 6 AS SPECIAL EVENTS OF \$53,510 IS NOT REPORTABLE ON FORM 990-T. THE PROGRAM SERVICES ARE MONEY RECEIVED IN ORDER TO EXPOSE STUDENTS AND THE GENERAL PUBLIC TO THE ARTS. ONE SPECIAL EVENT WAS A SILENT AUCTION THAT WAS HELD FOR THE SOLE PURPOSE OF RAISING MONEY FOR THE COUNCIL. THE OTHER SPECIAL EVENT WAS THE TRAILS WEST! FESTIVAL, THIS EVENT WAS HELD AS A CELEBRATION OF THE ARTS AND CULTURE IN THE CITY. ALL OF THE ITEMS ABOVE ARE TO PRODUCE INCOME FOR THE SOLE PURPOSE OF THE COUNCIL'S EXEMPT PURPOSE OF SEEKING TO MAKE ST JOSEPH A BETTER PLACE TO LIVE THROUGH THE ARTS AND TO PROVIDE LEADERSHIP AND SUPPORT FOR THE ARTS AND TO ITS MEMBER ORGANIZATIONS.

## FORM 990EZ, PART IV

NAME & ADDRESS	TITLE & AVG HOURS	COMPENSATION	CONTRIBUTIONS
WANDA TAYLOR, 803 GINA DR, GALLATIN, MO 64640	MEMBER, 1	0	0
SHARMYN THOMPSON, 4106 E HAVERILL, ST JOSEPH, MO 64506	MEMBER, 1	0	0
MILTON TOOTLE, 7517 N GRANBY AVE, KANSAS CITY, MO 64151	MEMBER, 1	0	0
ROBERT WARREN, 604 S 20TH, ST JOSEPH, MO 64507	MEMBER, 1	0	0
ALI WRAY, 630 N 8TH, ST JOSEPH, MO 64501	MEMBER, 1	0	0
BRAD AUGE, 5706 YORK, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
STEVE BURNS, 4418 DOUGLAS, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
BECKY CUNNING, 4708 CRYSTAL DR, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
JAMES FISHER, 10501 CRABAPPLE RD SE, AGENCY, MO 64401	AGENCY REP/MEMBER, 1	0	0
MARY ANN HAENNI, 14163 COUNTY RD 339, SAVANNAH, MO 64485	AGENCY REP/MEMBER, 1	0	0
SANDY MILLER, 1710 FARAON, ST JOSEPH, MO 64501	AGENCY REP/MEMBER, 1	0	0
CHUCK OHNESORGE, 3110 N 36TH TERR, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
NANCY OHNESORGE, 3110 N 36TH TERR, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
BRAD SCOTT, 4804 S LAKEWOOD DR, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0
DONNA TURK, 2912 FREDERICK, ST JOSEPH, MO 64506	AGENCY REP/MEMBER, 1	0	0

Department of the Treasury  
Internal Revenue Service

Name of the organization

**► Attach to Form 990. To be completed by organizations to provide additional information for responses to specific questions for the Form 990 or to provide any additional information.**

OMB No 1545-0047

2008

**Open to Public Inspection**

Name of the organization  
ALLIED ARTS COUNCIL OF ST. JOSEPH MO

Employer identification number  
43-0810827

FORM 990EZ, PART IV, CONT.

TOM SMITH, 112 W HIGHLAND AVE, ST JOSEPH, MO 64505 AGENCY REP/MEMBER, 1 0 0

# **ALLIED ARTS COUNCIL OF ST. JOSEPH, MO INC.**

## **BYLAWS**

### **Article I General**

#### **1.01 Name**

The name of this corporation shall be the **ALLIED ARTS COUNCIL OF ST. JOSEPH, MO. INC.**, hereinafter called the "Council." Resolution 11720 passed by the St. Joseph City Council March 29, 1990 established the Allied Arts Council of St. Joseph, MO, Inc. the official community arts agency for the City of St. Joseph, Missouri.

#### **1.02 Purpose**

The Allied Arts Council seeks to make St. Joseph a better place to live through the arts. The mission of the Allied Arts Council is to provide leadership and support for the arts and to its member organizations.

### **Article II Membership**

#### **2.01 Class of Membership**

There shall be one class of membership, Voting Members, hereinafter referred to as "Members."

#### **2.02 Requirements for Membership**

Organizational Members:

- a) Organizations must be located in metropolitan St. Joseph or its environs.
- b) Organizations must be a not-for-profit organization and have its tax-exempt status under 501(c) 3 of the Internal Revenue Code as now enacted or as it may hereafter be amended.
- c) Must demonstrate that it is fulfilling an arts related community need, that its organizational structure has been well established, and that it has financed itself for a period of time (no less than twelve months) to be specified in each case by the Board of Directors.
- d) Must file with the Council at the beginning of the fiscal year the following:
  1. The program for the coming year, including dates, times, location and admission.
  2. The names of Directors, officers, delegates to the Council and staff.
- e) Must cooperate with other member organizations to meet the cultural needs of the community.
- f) Must subscribe to all policies and procedures of the Arts Fund, whether or not an allocation is requested.
- g) Member organizations of the Council will not be assessed dues, although contributions will be accepted.



### **Individual Membership**

Individual members must contribute a minimum of \$25 to the annual Arts Fund Drive or to the Membership Drive.

### **2.03 Election to Membership**

Any organization meeting the requirements as stated above may apply for membership in the Council. Such written application for membership will be reviewed by the Executive Committee of the Board and, if complete, presented to the Board for approval. Organizational membership to the Council shall require a 2/3 vote of those Directors present.

### **2.04 Termination of Membership**

Any member organization may resign its membership in the Council, with written notice of such intent given to the Board 60 days prior to the end of the current fiscal year. The Council may terminate the membership of any organization at a regular or special meeting by a 2/3 vote when it has been determined that (1), such organization is not fulfilling the requirements for membership as stated in these Bylaws, (2), is operating in a manner not consistent with the purpose of the Council, or (3), its actions, as determined by the Council, are detrimental to the Allied Arts Council and/or its member organizations.

### **2.05 Benefits of Membership**

Each organization shall appoint a delegate to serve on the Board of Directors. Each delegate is entitled to one (1) vote at any meeting of the Council. Special services to member organizations shall be provided by virtue of membership and/or on a contractual basis. Member organizations are eligible for funding from the Arts Fund.

### **2.06 Membership Meetings**

There shall be an Annual Meeting of the Council, held during the month after the end of the fiscal year. The time and place of the Annual Meeting will be determined by the Board of Directors. At least twenty (20) days written notice shall be given of the Annual Meeting.

Special meetings of the membership may be called by the President, a majority of the Board of Directors, or by the Secretary upon written request of 10% of the current membership of the Council

At the Annual Meeting, Directors and the Nominating Committee shall be elected. Annual reports of the activities and financial status of the Council shall be given by the President, Executive Director, committee chairpersons and others as may be appropriate. Any business requiring the attention of the entire memberships may be transacted at this meeting.

## **2.07 Quorum**

A quorum for all Allied Arts Council membership meetings shall be those voting members present. There will be no proxy votes.

# **Article III Board of Directors**

## **3.01 Composition of the Board**

The Council shall consist of a Board of Directors, elected at the Annual Meeting. One representative from each member organization shall be selected by the member organization and shall sit on the Board as a voting member. In addition members of the Board shall be elected from the membership of the Allied Arts Council at the Annual Meeting, as proposed by the Nominating Committee. There shall be no less than fifteen (15) nor more than twenty (20) elected members of the Board of Directors. Directors shall serve a term of three (3) years. Each Director shall have one vote. The immediate past-president shall continue for one year as a member of the Board of Directors. No paid employee of the Council or of any member organization shall be eligible to serve as a Director or have a vote on the Board.

## **3.02 Responsibilities of the Board**

The Board shall have the overall responsibility for the management and administration of the affairs, funds and property of this corporation and for setting all policies.

The Board shall also have the power to appoint such subordinate officers, employees, or agents as may be necessary for the conduct of business and to designate their title and compensation, if any. To this end, the Board may engage an Executive Director who shall carry out policies approved by the Board and who may, subject to the Board's approval, enter into contracts required for the conduct of business of the Board according to policies.

A Board member's responsibilities shall include, but are not limited to attendance at board meetings, serve on a committee or task force as assigned by the President, annually support the Arts Fund Drive and the Council's membership drive at a meaningful level to the Member.

## **3.03 Terms of Office**

Election to the Board shall be at the Annual Meeting upon the recommendation of the Nominating Committee. Such terms of office shall be for three (3) years, and become effective immediately. One third (1/3) of the Directors shall be elected each year. Directors may not be re-elected after two successive terms without a one-year interval.

### **3.04 Meetings of the Board**

The Board shall meet immediately following the Annual Meeting to elect officers for the coming year. The Board shall meet no less than ten (10) times per year. At all meetings of the Board, business shall be transacted by a majority vote of all Directors present and any action so taken will be considered as the action of the full Board.

Special meetings of the Board may be called by the President or four (4) elected Directors. At least five (5) days notice shall be given for special meetings. No business may be transacted other than that indicated in the notice of the meeting.

### **3.05 Quorum**

A quorum of the Board shall consist of one-third of its members.

### **3.06 Vacancies**

A vacancy on the Board caused by death, resignation, removal or otherwise may be filled by the Board or the Executive Committee for the unexpired term. The appointment shall not count toward the eligible term or terms of Board membership.

### **3.07 Removal**

Three (3) consecutive unexcused absences from regularly scheduled Board meetings will be considered an automatic resignation from the Board. A letter will be sent to the member after two (2) unexcused absences reminding him/her of this policy. A Director may be removed, by a vote of two-thirds of the Board, for misconduct affecting the Council. A Director may also be removed, by a vote of two-thirds of the Board, if it should reasonably appear that such Director is unable or unwilling to meet the requirements of board membership as outlined in 3.02

### **3.08 Indemnification of Directors and Officers**

Each director or officer, employee or agent, or former director or officer, employee or agent of the corporation and his legal representatives may be indemnified by the corporation against liabilities, expenses, counsel fees and costs reasonably incurred by him or his estate in connection with, or arising out of, any action, suit, proceeding or claim in which he is made party by reason of his being, or having been, such director or officer; and any person who, at the request of the corporation, served as director or officer of another corporation in which the corporation owned corporate stock, and his legal representatives, shall in like manner be indemnified by the corporation; provided that in neither case shall the corporation indemnify such director or officer with respect to any matters as to which he shall be finally adjudged in any such action, suit or proceeding to have been liable for negligence or misconduct in the performance of his duties as such director or officer. The indemnification herein provided for, however, shall apply also in respect of any amount paid in compromise of any such action, suit, proceeding or claim asserted against such director or officer (including expenses,

counsel fees and costs reasonably incurred in connection therewith), provided the board of directors of the corporation shall have first approved such proposed compromise settlement and determined that the director or officer involved was not guilty of negligence or misconduct; but in taking such action any director involved shall not be qualified to vote thereon.

In determining whether or not a director or officer was guilty of negligence or misconduct in relation to any such matters, the board of directors may rely conclusively upon an opinion of independent legal counsel selected by such board or committee. Unless otherwise provided by law, any compromise settlement authorized herein shall be effective without the approval of any court. The right to indemnification herein provided shall not be exclusive of any other rights to which such director or officer may be lawfully entitled.

No director or officer of the corporation shall be liable to any other director or officer or other person for any action taken or refused to be taken by him as director or officer with respect to any matter within the scope of his official duties except such action or neglect or failure to act as such shall constitute negligence or misconduct in the performance of his duties as director or officer.

### **3.09 Conflict of Interest**

No Director shall use his or her position, or the knowledge gained there from, in such a manner that a conflict between the interest of the organization or any of its affiliates and his or her personal interests arises.

Each Director has a duty to place the interest of the organization foremost in any dealings with the organization and has a continuing responsibility to comply with the requirements of this policy.

Board or committee members may not obtain for themselves, their relatives, or their friends a material interest in any kind from their association with the organization.

If a Director has an interest in a proposed transaction with the organization in the form of a significant personal financial interest in the transaction or in any organization involved in the transaction, or holds a position as trustee, director, or officer in any such organization he or she must make full disclosure of such interest before any discussion or negotiation of such transaction.

Any Director who is aware of a potential conflict of interest with respect to any matter coming before the board or committee shall not be present for any discussion of or vote in connection with the matter.

### **3.10 Ex-Officio Membership to the Board**

The chairman of the Trustee Committee for "The David H. Morton Memorial Fund for the Arts", the Chair(s) of the Arts Fund and the Chair(s) of Trails West!® shall serve as

Ex-Officio Directors. The Board may elect other Ex-Officio members to the Board for special qualifications or needs of the Board. Such Ex-Officio members may attend meetings of the Board, but shall not have voting privileges.

## **Article IV OFFICERS**

### **4.01 Executive Committee**

The officers of the Board shall be the President, First Vice-President, Second Vice-President, Secretary and Treasurer. The Executive Committee shall have the powers of the Board between meetings.

### **4.02 Election, Terms**

The election of officers shall occur at the first Board meeting following the Annual Membership Meeting. Officers shall serve for a term of UP TO two (2) years or until their successors are elected and take office. Voting shall be by voice and a majority of the votes cast shall constitute election to office. If a voice vote is not clear, a hand count of the votes will be taken.

### **4.03 Vacancies**

Vacancies which occur in any office, regardless of reason, shall be filled by the Board or the Executive Committee at the soonest practical date.

### **4.04 Duties**

The duties of the officers shall be such as usually pertain to their respective offices, or are assigned to them by the Board.

### **4.05 President**

The President shall be the Chief Executive Officer of the Allied Arts Council and represents the board to the agencies and the community.

### **4.06 First Vice-President**

The First Vice-President shall assume all duties of the President in the President's absence and shall assist the President in fulfillment of executive duties. The first Vice President shall also be responsible for the review of Council policies and shall serve as the Council's parliamentarian under Roberts Rules of Order.

#### **4.07 Second Vice-President**

Shall oversee the fundraising activities of the Allied Arts Council in accordance with its by-laws and its policies.

#### **4.08 Secretary**

The Secretary shall insure that the minutes of the Members and the Board of Directors, including attendance, be kept. The Secretary shall also cause other duties to be performed, including but not limited to, general correspondence of the Council, meeting notices and lists of Members.

#### **4.09 Treasurer**

The Treasurer shall have the custody of and be responsible for all moneys and securities of the organization not held under trust agreement. The Treasurer shall cause the full and accurate accounts in books belonging to the Council, showing the financial transactions of the Council, its accounts, liabilities, and financial condition, and shall see that all expenditures are duly authorized and evidenced by proper receipts and vouchers. The Treasurer shall cause deposits in the name of the Council, be placed in such depository or depositories as are approved by the Board of Directors, all moneys that may come into possession of the Treasurer for the Council account. The books and accounts of the Allied Arts Council shall be open at all times during business hours to the inspection of any Director or Officer of the Council.

### **Article V COMMITTEES**

#### **5.01 Standing Committees**

Standing Committees of the Council shall be as follows: Nominating, Allocations, Finance, Personnel, Trails West!®, Arts Education, Visual Arts, Arts Fund, Marketing and the Presidents' Roundtable. The Chair of each standing committee shall be a member of the Board.

##### **a) Nominating Committee**

A Nominating Committee of five (5) members shall be elected by the entire membership at the Annual Meeting. The Committee shall consist of three (3) Directors of the Board and two (2) people who are not current Directors.

The Chairman of the Committee shall be appointed from the Committee by the President of the Council.

The Nominating Committee shall present nominations for all elected Directors, each elective office, and the Nominating Committee. It shall also present nominations for the positions that become vacant during the year.

No Nominating Committee member or Chairman shall serve more than two (2) consecutive years.

The nominative slate shall be published at least twenty (20) days prior to the Annual Meeting.

#### **b) Allocations Committee**

The Allocations Committee shall consist of twelve-to-fifteen members, who represent the giving interests of both corporate and individual donors to the Arts Fund. Members of the Allocations Committee shall serve a term of three (3) years. There shall be no officer of a member organization on the Committee.

The Allocations Committee shall be appointed by the president in such a manner that approximately one-third of the membership shall be appointed each year. The Chairman of the Allocations Committee shall be appointed by the President.

The Allocations Committee shall implement the policies of the Arts Fund as approved by the Board.

It shall provide each applicant organization with a written evaluation pertinent to the applying organization.

#### **c) Finance Committee**

A Finance Committee composed of the Treasurer, at least two (2) other Directors and such other persons as deemed necessary shall be appointed by the President.

The Treasurer of the Council shall chair the Finance Committee.

The Finance Committee shall be responsible for the preparation and monitoring of the annual budget, investment of Council funds, and shall have prepared monthly financial statements.

The Finance Committee shall also be responsible for the investment of the Arts Fund and Council assets, and shall make such financial reports as is deemed appropriate.

The finance committee shall annually set the amount of Council funds available for staff salaries and shall provide this information to the personnel committee prior to the end of the fiscal year.

#### **d) Personnel Committee**

A Personnel Committee of at least three (3) members and a Chairman shall be appointed annually by the President. The Chairman and at least one other member of the Committee shall be Directors.

The Personnel Committee shall review and recommend all policies regarding employee relations and other related matters to be approved by the Council. It shall assure that all policies are implemented according to legal standards.

The Personnel Committee shall conduct an annual evaluation of the Executive Director.

The personnel committee shall be responsible for the system used for job evaluations and responsibilities of the Council Director and staff.

#### **e) Presidents' Roundtable Committee**

The Presidents' Roundtable shall consist of the president or the designee of each member organization and the director or his or her equivalent of each organization.

The chairman of the Roundtable shall be the president of the board of the Allied Arts Council.

The Roundtable Committee may meet monthly, but shall not meet less than quarterly.

The purpose of the Roundtable is to communicate to the Allied Arts Council Board the needs of its member organizations.

The Roundtable will also provide a forum to resolve issues and concerns shared by member organizations.

The Roundtable Committee shall provide a written report at least annually to the Council outlining services, programs or activities which the member agencies believe would be beneficial to Council members. The Board shall review the feasibility of the recommendations and the methods of possible implementation. Implementing any recommended actions proposed by the Presidents' Roundtable shall require the approval of the Allied Arts Council's board.

The Roundtable may discuss such other topics and information which is beneficial to the member groups. Decisions among Roundtable members shall not be considered decisions of the Council.



#### **f) David H. Morton Memorial Fund for the Arts Committee**

The purpose of the David H. Morton Memorial Fund for the Arts shall be to assist in the sponsorship of at least one memorial arts event annually or as funds allow.

There shall be a Trustee Committee consisting of seven members whose duty it shall be to advise the Council regarding the receipt, investment, administration and disbursement of monies which donors have contributed to the Allied Arts Council and designated as contributions to the "David H. Morton Memorial Fund for the Arts."

The members of the "David H. Morton Memorial Fund for the Arts" Trustee Committee shall be elected by the Council of the Allied Arts Council, upon the nomination by the Nominating Committee.

Each Trustee shall serve a term of six years commencing with his/her election and concluding with the election of his/her successor.

One-half of the Trustee Committee, in a three-member, four-member rotation, shall be elected every three years.

A partial term shall be NOT BE considered a term.

##### **Officers of the Trustee Committee**

The Trustee Committee shall designate a chairman and secretary/treasurer from among its members for a term of three years or until his/her succession is duly designated and qualified.

#### **g) Other Committee(s):**

Other committees shall include Trails West!®, Arts Education, Visual Arts, Arts Fund and Marketing. These committees shall recommend policy, plan and implement program, evaluate program delivery, and advise the Board in the execution of the program elements in their field. The President shall appoint the chairs of the Arts Education, Visual Arts, Arts Fund and Marketing Committees. The Trails West!® chair is a two year commitment and is appointed by past Trails West!® chairs. The chair of these committees shall be members of the Council's Board.

#### **5.02 Special Committees**

The Board may elect and the President may appoint such special committees as may be required to assist or advise the Board in the conduct of Council business. Such committee members are not required to be Directors. Special Committee Chairs shall be ex-officio members of the Board without voting privileges.

## **Article VI FINANCIAL ADMINISTRATION**

### **6.01: Fiscal Year**

The fiscal year of the Council shall be July first (1) through June thirtieth (30).

### **6.02: Investments and Depositories**

The Board shall make such rules as in its judgment are necessary concerning the receiving, the banking and the disbursing of funds, and the handling of any other business of the Corporation. Authorized signatures for any bank or investment account shall be any two of the following: President, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice President, Secretary, Treasurer or Executive Director. The Executive Director may sign checks without additional signatories, in accordance with current board approved policies.

### **6.03: Sale and Transfer**

Any two of the officers of the Corporation shall have authority to sell any stocks or other registered securities standing in the name of the corporation, at the direction of the Board.

### **6.04: Audit**

The accounts of the Council shall be audited by an independent certified public accountant appointed by the Board at the end of each fiscal year, and at such other times as are deemed appropriate.

The report of the auditor shall be presented to the Board for adoption each fiscal year.

## **Article VII ARTS FUND**

### **7.01: Purpose**

The Arts Fund's purpose is to finance through a single drive each year that portion of the budgets of funded organizations which would merit support in a community-wide fund raising drive. The raising and allocation of funds is its primary purpose. It does not exist for the purpose of administering, supervising or attempting to dictate the policies, practices or internal procedures of funded organizations.

### **7.02: Chair**

As early as practicable in advance of each Arts Fund drive, it shall be the responsibility of the Executive Committee to select and appoint a chair for the Arts Fund.

### **7.03: Duties of Chair**

The Chair of the Arts Fund shall appoint the Chairs of all necessary campaign divisions and develop a plan for all divisional appointments and campaign strategies.

### **7.04: Funded Organizations**

The organizations included in the Arts Fund drive and the terms of their participation shall be determined by the Board on the recommendation by the Allocations Committee.

To receive funds from the drive, organizations must be a member agency of the Allied Arts Council, apply for allocations, and abide by all policies set forth in the Arts Fund Policies and Procedures.

## **Article VIII EXECUTIVE DIRECTOR**

Executive Director. The Executive Director is hired by the Board and serves at the discretion of the Board. The Executive Director has day-to-day responsibility for the Allied Arts Council, including carrying out the Council's mission, goals and policies and management of staff and volunteers. The Executive Director will attend all Board meetings, report on the progress of the Council, answer questions of Directors and carry out the duties described in the Director's job description. The Board can designate other duties as necessary. The Executive Director represents the Allied Arts Council to the public.

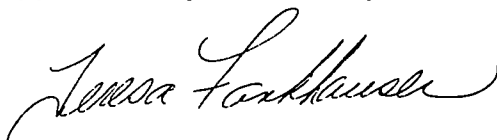
## **Article IX AMENDMENTS**

These bylaws may be amended or repealed or new bylaws may be adopted by a simple majority affirmative vote at any regular, special or annual meeting of the Board, provided that the proposed amendment has been presented at a previous Board meeting one month before, or mailed to the Council 20 days prior to the meeting.

## **Article X PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with these bylaws or any special rules of order the Council may adopt.

Approved July 24, 2008 by the Board of Directors



Executive Director

# Application for Extension of Time To File an Exempt Organization Return

OMB No. 1545-1702

► **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒ . . . . .
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form).  
**Do not complete Part II unless** you have already been granted an automatic 3-month extension on a previously filed Form 8868

**Part I Automatic 3-Month Extension of Time.** Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension—check this box and complete Part I only . . . . . ☐

*All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.*

**Electronic Filing (e-file).** Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile) and click on *e-file for Charities & Nonprofits*.

<b>Type or print</b>  File by the due date for filing your return. See instructions	Name of Exempt Organization <b>ALLIED ARTS COUNCIL OF ST. JOSEPH MO</b>	Employer identification number <b>43-0810827</b>
	Number, street, and room or suite no. If a P O box, see instructions <b>118 S EIGHTH</b>	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions <b>ST JOSEPH, MO 64501</b>	

**Check type of return to be filed** (file a separate application for each return):

- |   |   |                                    |
|---|---|------------------------------------|
| <input type="checkbox"/> Form 990               | <input type="checkbox"/> Form 990-T (corporation)                 | <input type="checkbox"/> Form 4720 |
| <input type="checkbox"/> Form 990-BL            | <input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust) | <input type="checkbox"/> Form 5227 |
| <input checked="" type="checkbox"/> Form 990-EZ | <input type="checkbox"/> Form 990-T (trust other than above)      | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990-PF            | <input type="checkbox"/> Form 1041-A                              | <input type="checkbox"/> Form 8870 |

• The books are in the care of ► **TERESA FANKHAUSER** . . . . .

Telephone No. ► **816-233-0231** . . . . . FAX No. ► **816-233-6704** . . . . .

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) . . . . . If this is for the whole group, check this box ☐ . If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension will cover.

**1** I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until **FEB 15**, 20**10**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ☐ calendar year 20 . . . . . or
- ☒ tax year beginning **JULY 1**, 20**08**, and ending **JUNE 30**, 20**09** . . . . .

**2** If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period

<b>3a</b> If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$
<b>b</b> If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$
<b>c Balance Due.</b> Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$

**Caution.** If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

• If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box ☐ **Note.** Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.

• If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1)

**Part II Additional (Not Automatic) 3-Month Extension of Time.** Only file the original (no copies needed)

Type or print  File by the extended due date for filing the return. See instructions.	Name of Exempt Organization	Employer identification number
	Number, street, and room or suite no. If a P.O. box, see instructions.	For IRS use only
	City, town or post office, state, and ZIP code. For a foreign address, see instructions.	

**Check type of return to be filed** (File a separate application for each return):

- |                                      |   |                                      |                                    |
|--------------------------------------|---|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Form 990    | <input type="checkbox"/> Form 990-PF                              | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 6069 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust) | <input type="checkbox"/> Form 4720   | <input type="checkbox"/> Form 8870 |
| <input type="checkbox"/> Form 990-EZ | <input type="checkbox"/> Form 990-T (trust other than above)      | <input type="checkbox"/> Form 5227   |                                    |

**STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.**

- The books are in the care of ☐ \_\_\_\_\_  
 Telephone No. ☐ \_\_\_\_\_ FAX No. ☐ \_\_\_\_\_
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for.

- 4 I request an additional 3-month extension of time until \_\_\_\_\_, 20\_\_\_\_.
- 5 For calendar year \_\_\_\_\_, or other tax year beginning \_\_\_\_\_, 20\_\_\_\_, and ending \_\_\_\_\_, 20\_\_\_\_.
- 6 If this tax year is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period
- 7 State in detail why you need the extension \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	8a \$
b If this application is for Form 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.	8b \$
c <b>Balance Due.</b> Subtract line 8b from line 8a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	8c \$

**Signature and Verification**

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature ▶

*Ruthanne Manti*

Title ▶

*CPA*

Date ▶

*11/12/09*