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Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-0047
2008
Open to Public Inspection

A For the 2008 calendar year, or tax year beginning **7/01/08**, and ending **6/30/09**

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Termination
☐ Amended return
☐ Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization
PENNSYLVANIA DOWNTOWN CENTER, INC.
 Doing Business As
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
130 LOCUST STREET 101
 City or town, state or country, and ZIP + 4
HARRISBURG PA 17101

D Employer identification number
23-2531296

E Telephone number
717-233-4675

G Gross receipts \$ **1,753,189**

H(a) Is this a group return for affiliates? ☐ Yes ☒ No
H(b) Are all affiliates included? ☐ Yes ☐ No
 If "No," attach a list (see instructions)

I Tax-exempt status ☒ 501(c) (**3**) (insert no) 4947(a)(1) or 527

J Website **WWW.PADOWNTOWN.ORG**

K Type of organization ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Year of formation **1987**

M State of legal domicile **PA**

Part I Summary

1 Briefly describe the organization's mission or most significant activities
ENCOURAGE DEVELOPMENT OF DOWNTOWN AREAS.

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its assets

3 Number of voting members of the governing body (Part VI, line 1a) **19**

4 Number of independent voting members of the governing body (Part VI, line 1b) **19**

5 Total number of employees (Part V, line 2a) **16**

6 Total number of volunteers (estimate if necessary) **1**

7a Total gross unrelated business revenue from Part VIII, line 12, column (C)

b Net unrelated business taxable income from Form 990-T, line 34 **0**

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	891,203	1,365,520
9 Program service revenue (Part VIII, line 2g)	456,011	373,588
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	3,273	3,136
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	13,811	10,769
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,364,298	1,753,013
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
14 Benefits paid to or for members (Part IX, column (A), line 4)		
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	473,935	564,718
16a Professional fundraising fees (Part IX, column (A), line 11e)		
b Total fundraising expenses (Part IX, column (D), line 25) 7,340		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24f)	896,342	1,126,732
18 Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	1,370,277	1,691,450
19 Revenue less expenses Subtract line 18 from line 12	-5,979	61,563
20 Total assets (Part X, line 16)	2,554,150	1,910,786
21 Total liabilities (Part X, line 26)	2,268,817	1,696,116
22 Net assets or fund balances Subtract line 21 from line 20	285,333	214,670

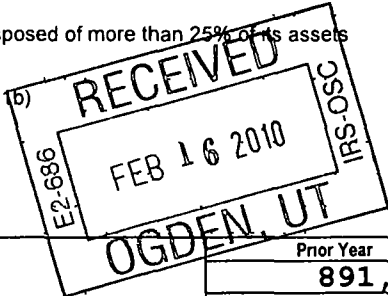
Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer **Christopher R. Rockey, Chairman** Date **2/3/10**
 Type or print name and title

Paid Preparer's Use Only
 Preparer's signature **Michelle L. Hofffeld, CPA** Date **1/27/10**
 Check if self-employed ☐
 Preparer's identifying number (see instructions) **P00633225**
 Firm's name (or yours if self-employed), address, and ZIP + 4 **HAMILTON & MUSSER, PC, CPAS**
176 CUMBERLAND PARKWAY
MECHANICSBURG, PA 17055
 EIN **23-2113999**
 Phone no **717-697-3888**

SCANNED MAR 11 2010
Activities & Governance



20

Part III Statement of Program Service Accomplishments (see instructions)**1** Briefly describe the organization's mission:**ENCOURAGE DEVELOPMENT OF DOWNTOWN AREAS.****2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code) (Expenses \$ **1,493,394** including grants of \$) (Revenue \$)**TRAINING AND EDUCATION, ON-SITE TRAINING/CONSULTATION:
DESIGN TRAINING AND STATE-WIDE CONFERENCE, BOARD
TRAINING, SPONSOR WORKSHOPS, TECHNICAL ASSISTANCE
CONSULTATIONS, FOLLOW UPS ON GRANTS MEMBERSHIP/PUBLIC
RELATIONS: OBTAIN NEW MEMBERS, DEVELOP AWARENESS OF PDC
THROUGH ANNUAL CONFERENCE MEMBERSHIP.****4b** (Code) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **\$ 1,493,394** (Must equal Part IX, Line 25, column (B))

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II		X
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If "Yes," complete Schedule C, Part III		
6 Did the organization maintain any donor advised funds or any accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization hold assets in term, permanent, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 Did the organization report an amount in Part X, lines 10, 12, 13, 15, or 25? If "Yes," complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable	X	
12 Did the organization receive an audited financial statement for the year for which it is completing this return that was prepared in accordance with GAAP? If "Yes," complete Schedule D, Parts XI, XII, and XIII	X	
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the U.S.?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the U.S.? If "Yes," complete Schedule F, Part I		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If "Yes," complete Schedule F, Part II		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If "Yes," complete Schedule F, Part III		X
17 Did the organization report more than \$15,000 on Part IX, column (A), line 11e? If "Yes," complete Schedule G, Part I		X
18 Did the organization report more than \$15,000 total on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20 Did the organization operate one or more hospitals? If "Yes," complete Schedule H		X
21 Did the organization report more than \$5,000 on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, questions 3, 4, or 5? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer questions 24b-24d and complete Schedule K. If "No," go to question 25		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Did the organization become aware that it had engaged in an excess benefit transaction with a disqualified person from a prior year? If "Yes," complete Schedule L, Part I		X
26 Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, or substantial contributor, or to a person related to such an individual? If "Yes," complete Schedule L, Part III		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
28 During the tax year, did any person who is a current or former officer, director, trustee, or key employee		
a Have a direct business relationship with the organization (other than as an officer, director, trustee, or employee), or an indirect business relationship through ownership of more than 35% in another entity (individually or collectively with other person(s) listed in Part VII, Section A)? If "Yes," complete Schedule L, Part IV		X
b Have a family member who had a direct or indirect business relationship with the organization? If "Yes," complete Schedule L, Part IV		X
c Serve as an officer, director, trustee, key employee, partner, or member of an entity (or a shareholder of a professional corporation) doing business with the organization? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, IV, and V, line 1		X
35 Is any related organization a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X

Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096, Annual Summary and Transmittal of U S Information Returns Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		X
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country ► See the instructions for exceptions and filing requirements for Form TD F 90-22 1, Report of Foreign Bank and Financial Accounts		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to question 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
6a	Did the organization solicit any contributions that were not tax deductible?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization provide goods or services in exchange for any quid pro quo contribution of more than \$75?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		X
7h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		X
8	Section 501(c)(3) and other sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
9	Section 501(c)(3) and other sponsoring organizations maintaining donor advised funds.		
9a	Did the organization make any taxable distributions under section 4966?		X
9b	Did the organization make a distribution to a donor, donor advisor, or related person?		X
10	Section 501(c)(7) organizations. Enter		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		

Part VI Governance, Management, and Disclosure (Sections A, B, and C request information about policies not required by the Internal Revenue Code.)**Section A. Governing Body and Management**

		Yes	No
For each "Yes" response to lines 2–7b below, and for a "No" response to lines 8 or 9b below, describe the circumstances, processes, or changes in Schedule O. See instructions.			
1a	Enter the number of voting members of the governing body	19	
1b	Enter the number of voting members that are independent	19	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a material diversion of the organization's assets?		X
6	Does the organization have members or stockholders?		X
7a	Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?		X
7b	Are any decisions of the governing body subject to approval by members, stockholders, or other persons?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9a	Does the organization have local chapters, branches, or affiliates?		X
b	If "Yes," does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?		
10	Was a copy of the Form 990 provided to the organization's governing body before it was filed? All organizations must describe in Schedule O the process, if any, the organization uses to review the Form 990.	X	
11	Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O.		X

Section B. Policies

		Yes	No
12a	Does the organization have a written conflict of interest policy? If "No," go to line 13.	X	
b	Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Does the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this is done.	X	
13	Does the organization have a written whistleblower policy?	X	
14	Does the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision:		
a	The organization's CEO, Executive Director, or top management official?	X	
b	Other officers or key employees of the organization? Describe the process in Schedule O (see instructions).	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed. **PA**

18 Section 6104 requires an organization to make its Form 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
☒ Own website ☐ Another's website ☒ Upon request

19 Describe in Schedule O whether (and if so, how), the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization. **BILL FONTANA** 130 LOCUST STREET, SUITE 101
HARRISBURG PA 17101 717-233-4675

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Use Schedule J-2 if additional space is needed.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation, and **current** key employees. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if the organization did not compensate any officer, director, trustee, or key employee

(A) Name and Title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
CYNTHIA PILO CHAIR	0-1	X						0	0	0
CHRIS ROCKEY TREASURER	0-1	X						0	0	0
JAMES E WHITE PAST CHAIR	0-1	X						0	0	0
VERA ANDERSON BOARD MEMBER	0-1	X						0	0	0
KIM BARNES BOARD MEMBER	0-1	X						0	0	0
JANE CONOVER BOARD MEMBER	0-1	X						0	0	0
CHRISTIAN CONROY BOARD MEMBER	0-1	X						0	0	0
MINDY CRAWFORD BOARD MEMBER	0-1	X						0	0	0
DAN HOLLAND BOARD MEMBER	0-1	X						0	0	0
ERIC MENZER BOARD MEMBER	0-1	X						0	0	0
MATHILDA SHEPTAK BOARD MEMBER	0-1	X						0	0	0
ANDY TOY BOARD MEMBER	0-1	X						0	0	0
PAUL CULLINANE BOARD MEMBER	0-1	X						0	0	0
ANDREW WALKER BOARD MEMBER	0-1	X						0	0	0
KIM KMETZ BOARD MEMBER	0-1	X						0	0	0
TODD VONDERHEID BOARD MEMBER	0-1	X						0	0	0
DALE FOX BOARD MEMBER	0-1	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week	(C) Position (check all that apply)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
JEAN CUTLER BOARD MEMBER	0-1	X						0	0	0
CHARLES POLLOCK BOARD MEMBER	0-1	X						0	0	0
BILL FONTANA EXEC. DIR.	60			X				72,030	0	2,667
1b Total								72,030		2,667

2 Total number of individuals (including those in 1a) who received more than \$100,000 in reportable compensation from the organization **0**

	Yes	No
3 Did the organization list any former officer, director or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization

(A) Name and business address	(B) Description of services	(C) Compensation
TRI-COUNTY HDC, LTD. HARRISBURG PA 17104	1514 DERRY STREET LOAN COORD.	237,694

2 Total number of independent contractors (including those in 1) who received more than \$100,000 in compensation from the organization **1**

Part VIII Statement of Revenue

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
Contributions, gifts, grants and other similar amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	1,365,520			
	f All other contributions, gifts, grants, and similar amounts not included above	1f				
	g Noncash contributions included in lines 1a-1f \$					
	h Total. Add lines 1a-1f		1,365,520			
Program Service Revenue	2a THINK TANK	Busn. Code	119,387	119,387		
	b CONFERENCES		97,835	97,835		
	c CONTRACTS & WORKSHOPS		84,949	84,949		
	d MEMBERSHIPS		71,417	71,417		
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f		373,588			
	Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		3,312		
4 Income from investment of tax-exempt bond proceeds						
5 Royalties						
6a Gross Rents		(i) Real (ii) Personal				
b Less rental exps						
c Rental inc or (loss)						
d Net rental income or (loss)			8,303			8,303
7a Gross amount from sales of assets other than inventory		(i) Securities (ii) Other				
b Less cost or other basis & sales exps						
c Gain or (loss)						
d Net gain or (loss)			-176	-176		
8a Gross income from fundraising events (not including \$ of contributions reported on line 1c) See Part IV, line 18		a				
b Less direct expenses		b				
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities See Part IV, line 19		a				
b Less direct expenses		b				
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances		a				
b Less cost of goods sold		b				
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Busn. Code				
11a MISCELLANEOUS		2,466			2,466	
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		2,466				
12 Total Revenue. Add lines 1h, 2g, 3, 4, 5, 6d, 7d, 8c, 9c, 10c, and 11e		1,753,013	373,412	0	14,081	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.
All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	74,697	67,975	5,975	747
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	387,996	353,647	30,468	3,881
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	4,990	4,541	399	50
9 Other employee benefits	61,334	55,814	4,907	613
10 Payroll taxes	35,701	32,488	2,856	357
11 Fees for services (non-employees)				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services See Part IV, line 17				
f Investment management fees				
g Other	120,893	93,678	27,215	
12 Advertising and promotion	8,027	694	7,333	
13 Office expenses	21,437	16,078	5,359	
14 Information technology				
15 Royalties				
16 Occupancy	40,079	34,077	6,002	
17 Travel	82,033	36,391	45,642	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	9,421	3,543	5,253	625
20 Interest	1,217		1,217	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	19,113	4,568	14,545	
23 Insurance	5,981	4,968	1,013	
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a ELM ST DEMONSTRATION PROJ	589,634	589,634		
b STIPENDS - SUMMER INTERNS	64,758	64,758		
c TRAINING	59,133	59,133		
d SUPPLIES	54,533	43,074	10,484	975
e TELEPHONE	15,507	12,759	2,656	92
f All other expenses	34,966	15,574	19,392	
25 Total functional expenses. Add lines 1 through 24f	1,691,450	1,493,394	190,716	7,340
26 Joint Costs. Check here ☒ if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest bearing	70,801	1	117,294
	2 Savings and temporary cash investments	1,316,702	2	420,836
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	162,658	4	166,436
	5 Receivables from current and former officers, directors, trustees, key employees, or other related parties Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net	937,438	7	1,144,229
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	8,622	9	13,821
	10a Land, buildings, and equipment cost basis	10a 119,524		
	b Less accumulated depreciation Complete Part VI of Schedule D	10b 71,354	10c	48,170
	11 Investments—publicly traded securities		11	
	12 Investments—other securities See Part IV, line 11		12	
	13 Investments—program-related See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	2,554,150	16	1,910,786	
Liabilities	17 Accounts payable and accrued expenses	100,402	17	298,594
	18 Grants payable	944,438	18	1,183,629
	19 Deferred revenue	1,190,421	19	54,774
	20 Tax-exempt bond liabilities		20	
	21 Escrow account liability Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable		24	
	25 Other liabilities Complete Part X of Schedule D	33,556	25	159,119
	26 Total liabilities. Add lines 17 through 25	2,268,817	26	1,696,116
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here ☒ and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	285,333	27	214,670
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here ☐ and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	285,333	33	214,670	
34 Total liabilities and net assets/fund balances	2,554,150	34	1,910,786	

Part XI Financial Statements and Reporting

- 1 Accounting method used to prepare the Form 990 ☐ Cash ☒ Accrual ☐ Other
- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?
- b Were the organization's financial statements audited by an independent accountant?
- c If "Yes" to lines 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b If "Yes," did the organization undergo the required audit or audits?

	Yes	No
2a		☒
2b	☒	
2c	☒	
3a		
3b		

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")	304,094	1,951,718	1,005,392	1,092,626	1,457,457	5,811,287
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1-3	304,094	1,951,718	1,005,392	1,092,626	1,457,457	5,811,287
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						5,811,287

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
7 Amounts from line 4	304,094	1,951,718	1,005,392	1,092,626	1,457,457	5,811,287
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	1,506	26,589	4,183	3,808	3,312	39,398
9 Net income from unrelated business activities, whether or not the business is regularly carried on	19,560	16,160	13,572	11,661	8,303	69,256
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	2,800	1,435	4,417	2,150	2,466	13,268
11 Total support. Add lines 7 through 10						5,933,209
12 Gross receipts from related activities, etc. (see instructions)					12	241,496
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ► ☐						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f))	14	97.9451 %
15 Public support percentage from 2007 Schedule A, Part IV-A, line 26f	15	97.5132 %
16a 33 1/3 % support test—2008. If the organization did not check the box on line 13, and line 14 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ► ☒		
b 33 1/3 % support test—2007. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization ► ☐		
17a 10%-facts-and-circumstances test—2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐		
b 10%-facts-and-circumstances test—2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ► ☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ► ☐		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1-5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2007 Schedule A, Part IV-A, line 27g	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2007 Schedule A, Part IV-A, line 27h	18	%

19a **33 1/3 % support tests—2008.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3 %, and line 17 is not more than 33 1/3 %, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b **33 1/3 % support tests—2007.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3 %, and line 18 is not more than 33 1/3 %, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions ☐

Part IV

Supplemental Information. Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see instructions)

PART II, LINE 10 - OTHER INCOME DETAIL

MISCELLANEOUS \$ 13,268

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

► Attach to Form 990. To be completed by organizations that
answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11, or 12.

OMB No. 1545-0047

2008

Open to Public
Inspection

Name of the organization

Employer identification number

PENNSYLVANIA DOWNTOWN CENTER, INC.

23-2531296

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if
the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		☐ Yes ☐ No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor or other impermissible private benefit?		☐ Yes ☐ No

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7

1 Purpose(s) of conservation easements held by the organization (check all that apply)

☐ Preservation of land for public use (e.g., recreation or pleasure)	☐ Preservation of an historically important land area
☐ Protection of natural habitat	☐ Preservation of certified historic structure
☐ Preservation of open space	

2 Complete lines 2a-2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year

	Held at the End of the Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the taxable year ► _ _ _ _ _

4 Number of states where property subject to conservation easement is located ► _ _ _ _ _

5 Does the organization have a written policy regarding the periodic monitoring, inspection, violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff or volunteer hours devoted to monitoring, inspecting, and enforcing easements during the year ► _ _ _ _ _

7 Amount of expenses incurred in monitoring, inspecting, and enforcing easements during the year ► \$ _ _ _ _ _

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items

(i) Revenues included in Form 990, Part VIII, line 1	► \$ _ _ _ _ _
(ii) Assets included in Form 990, Part X	► \$ _ _ _ _ _

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items

a Revenues included in Form 990, Part VIII, line 1	► \$ _ _ _ _ _
b Assets included in Form 990, Part X	► \$ _ _ _ _ _

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's accession and other records, check any of the following that are a significant use of its collection items (check all that apply)

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations
 d ☐ Loan or exchange programs
 e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes ☐ No

Part IV Trust, Escrow and Custodial Arrangements. Complete if organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV and complete the following table

- c Beginning balance
 d Additions during the year
 e Distributions during the year
 f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIV

Part V Endowment Funds. Complete if organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Investment earnings or losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as

- a Board designated or quasi-endowment ▶ _____ %
 b Permanent endowment ▶ _____ %
 c Term endowment ▶ _____ %

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by

- (i) unrelated organizations
 (ii) related organizations

b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIV the intended uses of the organization's endowment funds

Part VI Investments—Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other		119,524	71,354	48,170
Total. Add lines 1a–1e (Column (d) should equal Form 990, Part X, column (B), line 10(c))				48,170

Schedule D (Form 990) 2008

Part XIV Supplemental Information (continued)

Area for supplemental information with horizontal dashed lines.

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990

► Attach to Form 990. To be completed by organizations to provide additional information for responses to specific questions for the Form 990 or to provide any additional information.

OMB No 1545-0047

2008

Open to Public
Inspection

Name of the organization

PENNSYLVANIA DOWNTOWN CENTER, INC.

Employer identification number

23-2531296

FORM 990, PART V, LINE 3B - FORM 990-T NOT FILED EXPLANATION

THE CENTER DID NOT PURSUE A MEMBERSHIP DIRECTORY DURING THIS FISCAL YEAR BECAUSE IT HAS BEEN EXPLORING ALTERNATIVE, COST-EFFECTIVE OPTIONS IN REGARDS TO PERSONNEL AND BUDGET CUTS. THE CENTER HAS BEEN EXPLORING THE POSSIBILITY OF POSTING THE DIRECTORY ON-LINE BEGINING IN 2009-2010.

FORM 990, PART VI, LINE 10 - ORGANIZATION'S PROCESS USED TO REVIEW FORM 990
ONCE REBECCA STAUB RECEIVES THE 990 DRAFT FORMS FROM HAMILTON & MUSSER, THE TAX RETURN IS REVIEWED BY THE FINANCE COMMITTEE FOR APPROVAL AND SUGGESTIONS AND THEN IS SENT TO THE BOARD OF DIRECTORS FOR FINAL REVIEW AND APPROVAL. AT THE POINT OF APPROVAL, REBECCA NOTIFIES HAMILTON & MUSSER THAT THE 990 IS READY FOR SIGNATURE AND RELEASE.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY
AS PDC HAS NOT TRADITIONALLY MADE GRANTS, LOANS, OR PAID BOARD MEMBERS, AND HAS AWARDED VERY FEW CONTRACTS OVER THE YEARS, CONFLICT OF INTEREST HAS NOT BEEN A SIGNIFICANT ISSUE FOR THIS ORGANIZATION. MOST POTENTIAL CONFLICTS HAVE INVOLVED THE ORGANIZATION ESTABLISHING BANK ACCOUNTS AT A FINANCIAL INSTITUTION WITH A MEMBER OF THE BOARD. THE EXECUTIVE DIRECTOR HAS HAD THE JOB OF INDICATING SITUATIONS TO THE BOARD WHERE A CONFLICT OF INTEREST COULD BE AN ISSUE. IN THOSE SITUATIONS WHERE A CONFLICT MAY BE APPARENT, THE INVOLVED MEMBER MUST DISCLOSE THE CONFLICT, REMOVE HIMSELF/HERSELF FROM DEBATE AND RECUSE HIMSELF/HERSELF FROM VOTING ON THE MATTER. PDC IS IN THE PROCESS OF UPGRADING ITS CONFLICT OF INTEREST POLICY. NEW FORMS HAVE BEEN DEVELOPED BY LEGAL COUNSEL THAT WILL ALLOW THE ORGANIZATION TO MORE CLOSELY

Name of the organization

PENNSYLVANIA DOWNTOWN CENTER, INC.

Employer identification number
23-2531296

MONITOR AND ENFORCE COMPLIANCE ON A MORE FORMAL AND ANNUAL BASIS. AS PDC EXPLORES MORE DIRECT SERVICES TO COMMUNITIES IN THE FUTURE, GREATER MONITORING AND ENFORCEMENT WILL BE NEEDED. IT IS ANTICIPATED THAT PDC WILL GRANT OVERSIGHT OF THIS FUNCTION TO EITHER THE EXECUTIVE COMMITTEE OR THE GOVERNANCE COMMITTEE, OR PERHAPS A NON-BOARD ADVISORY COUNCIL, AT ITS FIRST MEETING IN 2010.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL THE PDC EXECUTIVE COMMITTEE FUNCTIONS AS THE ORGANIZATION'S PERSONNEL COMMITTEE. THE EXECUTIVE DIRECTOR IS REVIEWED ANNUALLY BY THE EXECUTIVE COMMITTEE IN THEIR ROLE AS THE PERSONNEL COMMITTEE, WHO THEN DETERMINES ANY COMPENSATION ADJUSTMENT. THE EXECUTIVE DIRECTOR IS NEVER INVOLVED IN THE ACTUAL DELIBERATIONS ON SALARY ADJUSTMENTS. ANY INCREASE IN SALARY FOR THE EXECUTIVE DIRECTOR IS IN KEEPING WITH THE COST OF LIVING AND MERIT INCREASE GOALS SET BY THE EXECUTIVE COMMITTEE. AVAILABLE ON-LINE SALARY SURVEY TOOLS, SUCH AS PAY-SCALE, ARE USED TO DETERMINE RELATIVE SALARY COMPARABILITY FOR SIMILAR NON-PROFIT POSITIONS.

FORM 990, PART VI, LINE 15B - COMPENSATION PROCESS FOR OFFICERS ALL OTHER STAFF MEMBERS ARE REVIEWED ANNUALLY BY THE EXECUTIVE DIRECTOR WHO IS SOLELY RESPONSIBLE FOR SALARY ADJUSTMENTS, SUBJECT ONCE AGAIN TO COST OF LIVING AND MERIT INCREASE GOALS SET BY THE EXECUTIVE COMMITTEE. COST OF LIVING ADJUSTMENTS, IF SO APPROVED BY THE EXECUTIVE COMMITTEE, ARE AUTOMATIC ON THE FIRST DAY OF THE NEW FISCAL YEAR. MERIT INCREASES ARE AT THE DISCRETION OF THE EXECUTIVE DIRECTOR, SUBJECT TO PERFORMANCE, AND ARE AWARDED ON OR AROUND AN EMPLOYEE'S ANNIVERSARY DATE. AT NO TIME SINCE 2000 HAS THE COMBINED COST OF LIVING AND MERIT INCREASE GOALS EXCEEDED 5%

Name of the organization

PENNSYLVANIA DOWNTOWN CENTER, INC.

Employer identification number

23-2531296

ANNUALLY.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION
THE CENTER'S DOCUMENTS ARE CURRENTLY MADE AVAILABLE UPON REQUEST. DURING
THE FISCAL YEAR ENDING JUNE 30, 2009, THE CENTER BEGAN AN EXPANSION TO ITS
CURRENT WEBSITE AND UPON COMPLETION OF THE WEBSITE IN THE FISCAL YEAR
ENDING JUNE 30, 2010, THAT INFORMATION WILL ALL BE HOUSED IN A SPECIAL
SECTION OF THE NEW WEBSITE, MOST LIKELY UNDER THE BOARD SECTION, FOR PUBLIC
VIEW.

Form **4562**Department of the Treasury
Internal Revenue Service

(99)

Depreciation and Amortization
(Including Information on Listed Property)

OMB No 1545-0172

2008Attachment
Sequence No **67**

▶ See separate instructions. ▶ Attach to your tax return.

Name(s) shown on return

PENNSYLVANIA DOWNTOWN CENTER, INC.

Identifying number

23-2531296

Business or activity to which this form relates

INDIRECT DEPRECIATION**Part I Election To Expense Certain Property Under Section 179****Note:** If you have any listed property, complete Part V before you complete Part I

1	Maximum amount See the instructions for a higher limit for certain businesses	1	250,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	800,000
4	Reduction in limitation Subtract line 3 from line 2 If zero or less, enter -0-	4	
5	Dollar limitation for tax year Subtract line 4 from line 1 If zero or less, enter -0- If married filing separately, see instructions	5	
(a) Description of property		(b) Cost (business use only)	(c) Elected cost
6			
7	Listed property Enter the amount from line 29	7	
8	Total elected cost of section 179 property Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2007 Form 4562	10	
11	Business income limitation Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2009 Add lines 9 and 10, less line 12	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	19,114

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)**Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2008	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2008 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs		S/L	
h Residential rental property			27 5 yrs	MM	S/L	
			27 5 yrs	MM	S/L	
i Nonresidential real property			39 yrs	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2008 Tax Year Using the Alternative Depreciation System

20a Class life				S/L	
b 12-year			12 yrs	S/L	
c 40-year			40 yrs	MM	S/L

Part IV Summary (See instructions.)

21	Listed property Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21 Enter here and on the appropriate lines of your return Partnerships and S corporations—see instr.	22	19,114
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2008)

DAA

THERE ARE NO AMOUNTS FOR PAGE 2

Forms 990-/ 990-PF	Other Notes and Loans Receivable	2008
For calendar year 2008, or tax year beginning 7/01/08 , and ending 6/30/09		

Name PENNSYLVANIA DOWNTOWN CENTER, INC.	Employer Identification Number 23-2531296
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FORM 990, PART X, LINE 7 - ADDITIONAL INFORMATION

Name of borrower	Relationship to disqualified person
(1) HOUSING ASSISTANCE PROJECT	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	

Original amount borrowed	Date of loan	Maturity date	Repayment terms	Interest rate
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				
(8)				
(9)				
(10)				

Security provided by borrower	Purpose of loan
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	

Consideration furnished by lender	Balance due at beginning of year	Balance due at end of year	Fair market value (990-PF only)
(1)	937,438	1,144,229	
(2)			
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
(10)			
Totals	937,438	1,144,229	

Federal Asset Report

Form 990, Page 1

Asset	Description	Date In Service	Cost	Bus %	Sec 179 Bonus	Basis for Depr	Per Conv Meth	Prior	Current
Other Depreciation:									
5	LCD	5/12/99	4,856			4,856	5 MO S/L	4,856	0
6	Lucent	Sold/Scrapped. 6/30/09							
		2/26/99	3,170			3,170	7 MO S/L	3,170	0
9	File	8/02/00	225			225	5 MO S/L	225	0
19	Gateway	2/09/02	2,125			2,125	3 MO S/L	2,125	0
		Sold/Scrapped 6/30/09							
23	Portable PA	8/01/02	684			684	7 MO S/L	578	98
24	LCD	9/04/02	2,475			2,475	3 MO S/L	2,475	0
		Sold/Scrapped 6/30/09							
27	Office	7/11/03	1,341			1,341	7 MO S/L	958	192
30	File	1/28/04	599			599	7 MO S/L	464	86
31	Office	3/10/03	1,357			1,357	7 MO S/L	1,034	193
32	Binding	8/16/04	1,961			1,961	5 MO S/L	1,536	392
		Sold/Scrapped 6/30/09							
33	Sony Alt	9/17/04	2,881			2,881	5 MO S/L	2,161	577
		Sold/Scrapped: 6/30/09							
40	Sharp	5/13/05	2,610			2,610	3 MO S/L	2,610	0
41	Dell Optiplex	5/06/05	1,838			1,838	3 MO S/L	1,838	0
		Sold/Scrapped 6/30/09							
42	Dell Optiplex	5/06/05	1,838			1,838	3 MO S/L	1,838	0
		Sold/Scrapped 6/30/09							
43	Three Tier	4/11/05	795			795	7 MO S/L	369	114
44	Three Tier	4/11/05	795			795	7 MO S/L	369	114
45	2 Computer	4/04/05	495			495	7 MO S/L	230	71
47	Eddy's	8/24/05	1,333			1,333	3 MO S/L	1,259	74
48	Camcorder	11/21/06	3,064			3,064	5 MO S/L	970	613
49	Book Case	10/26/05	1,558			1,558	7 MO S/L	594	222
51	PowerEdge	3/02/06	2,256			2,256	5 MO S/L	1,053	451
53	Projector	3/28/06	1,081			1,081	7 MO S/L	348	154
54	Projector	2/21/07	1,028			1,028	7 MO S/L	196	147
55	Saturn	11/18/02	14,813			14,813	5 MO S/L	14,813	0
56	Saturn 2005	5/31/05	17,375			17,375	5 MO S/L	10,714	3,475
57	Saturn 2007	12/16/06	20,984			20,984	5 MO S/L	6,645	4,197
58	PDC Logo	3/01/02	2,745			2,745	15 MO S/L	1,164	183
59	Computer	3/29/02	2,772			2,772	7 MO S/L	2,475	297
		Sold/Scrapped: 6/30/09							
60	Conference	3/01/04	850			850	7 MO S/L	759	91
61	Goldmine	5/02/01	1,060			1,060	5 MO S/L	1,060	0
		Sold/Scrapped 6/30/09							
62	Graphic	4/29/02	1,795			1,795	5 MO S/L	1,795	0
		Sold/Scrapped. 6/30/09							
63	QuickBooks	9/17/04	2,263			2,263	3 MO S/L	2,263	0
		Sold/Scrapped 6/30/09							
64	Office 2003	9/03/04	2,240			2,240	3 MO S/L	2,240	0
65	Arcview 9 0	9/03/04	1,270			1,270	3 MO S/L	1,270	0
66	Software	12/21/05	2,437			2,437	3 MO S/L	2,031	406
67	Toshiba Laptop - Rebecca	9/10/07	1,202			1,202	3 MO S/L	334	401
68	Kyocera Copier	10/01/07	11,766			11,766	5 MO S/L	1,765	2,353
69	Projector	3/21/08	848			848	5 MO S/L	42	170
70	NEC Phone System	6/04/08	7,015			7,015	5 MO S/L	117	1,403
71	Toshiba Laptop	6/06/08	1,889			1,889	3 MO S/L	52	630
72	ACT Software	4/21/08	3,691			3,691	3 MO S/L	205	1,230
73	Intern Office in Basement	2/06/08	1,650			1,650	7 MO S/L	98	236
74	2 PHONES	7/11/08	634			634	5 MO S/L	0	127
75	COMPUTERS - REB&ELIZ	12/31/08	3,361			3,361	5 MO S/L	0	336
76	SOFTWARE	12/22/08	432			432	5 MO S/L	0	43
77	FILE CABINET FOR BILLS OFFICE	1/22/09	646			646	7 MO S/L	0	38
78	PLOTTER PRINTER	6/30/09	4,457			4,457	5 MO S/L	0	0
Total Other Depreciation			148,560			148,560		81,098	19,114
Total ACRS and Other Depreciation			148,560			148,560		81,098	19,114

Federal Asset Report
Form 990, Page 1

<u>Asset</u>	<u>Description</u>	<u>Date</u> <u>In Service</u>	<u>Cost</u>	<u>Bus</u> <u>%</u>	<u>Sec</u> <u>179</u>	<u>Bonus</u>	<u>Basis</u> <u>for Depr</u>	<u>Per</u> <u>Conv</u>	<u>Meth</u>	<u>Prior</u>	<u>Current</u>
	Grand Totals		148,560				148,560			81,098	19,114
	Less: Dispositions		29,034				29,034			27,592	1,266
	Less: Start-up/Org Expense		<u>0</u>				<u>0</u>			<u>0</u>	<u>0</u>
	Net Grand Totals		<u>119,526</u>				<u>119,526</u>			<u>53,506</u>	<u>17,848</u>

**Application for Extension of Time To File an
Exempt Organization Return**

OMB No 1545-1709

Department of the Treasury
Internal Revenue Service► **File a separate application for each return.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box ☒
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form)

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868**Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).**A corporation required to file Form 990-T and requesting an automatic 6-month extension—check this box and complete Part I only ☐

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns

Electronic Filing (e-file). Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit www.irs.gov/efile and click on e-file for Charities & Nonprofits

Type or print	Name of Exempt Organization	Employer identification number
File by the due date for filing your return. See instructions	PENNSYLVANIA DOWNTOWN CENTER, INC.	23-2531296
	Number, street, and room or suite no. If a P O box, see instructions	
	130 LOCUST STREET 101	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions	
	HARRISBURG PA 17101	

Check type of return to be filed (file a separate application for each return)

- | | | |
|--|--|------------------------------------|
| ☒ Form 990 | ☐ Form 990-T (corporation) | ☐ Form 4720 |
| ☐ Form 990-BL | ☐ Form 990-T (sec 401(a) or 408(a) trust) | ☐ Form 5227 |
| ☐ Form 990-EZ | ☐ Form 990-T (trust other than above) | ☐ Form 6069 |
| ☐ Form 990-PF | ☐ Form 1041-A | ☐ Form 8870 |

- The books are in the care of ► **BILL FONTANA**

Telephone No ► **717-233-4675**

FAX No ►

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box ☐ . If it is for part of the group, check this box ☐ and attach

a list with the names and EINs of all members the extension will cover

- 1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until **2/15/10**, to file the exempt organization return for the organization named above. The extension is for the organization's return for.

► ☐ calendar year or
 ► ☒ tax year beginning **7/01/08**, and ending **6/30/09**

- 2 If this tax year is for less than 12 months, check reason. ☐ Initial return ☐ Final return ☐ Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$
b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$
c Balance Due. Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$

Caution. If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions

For Privacy Act and Paperwork Reduction Act Notice, see Instructions.

Form **8868** (Rev. 4-2009)