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C-5  
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Form 990-EZ

# Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code

OMB No. 1545-1150

2008

Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue Service

► Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form  
► The organization may have to use a copy of this return to satisfy state reporting requirements.

990-EZ

A For the 2008 calendar year, or tax year beginning

, 2008, and ending

, 20

B Check if applicable:

- Address change
- Name change
- Initial return
- Termination
- Amended return
- Application pending

Please use IRS label or print or type.  
See Specific Instructions.

C Name of organization  
UNIVERSITY OF MAINE  
ASSOCIATION OF GRADUATE STUDENTS  
UNIV OF ME MEMORIAL UNION 3RD FLOOR  
ORONO, ME 04469-0001

D Employer identification number  
22 3079896

E Telephone number  
( )

F Group Exemption Number  
03

► Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method:  Cash  Accrual  
Other (specify) ►

I Website: ►

J Organization type (check only one) -  501(c) ( ) (insert no)  4947(a)(1) or  527

H Check ►  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Check ►  if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ ► \$

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1 Contributions, gifts, grants, and similar amounts received	1
	2 Program service revenue including government fees and contracts	2
	3 Membership dues and assessments	3
	4 Investment income	4
	5a Gross amount from sale of assets other than inventory	5a
	b Less: cost or other basis and sales expenses	5b
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)	5c
	6 Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here ► <input type="checkbox"/>	
	a Gross revenue (not including \$ _____) of contributions reported on line 1	6a
	b Less: direct expenses other than fundraising expenses	6b
	c Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c
	7a Gross sales of inventory, less returns and allowances	7a
	b Less: cost of goods sold	7b
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c
	8 Other revenue (describe ► )	8
	9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9
Expenses	10 Grants and similar amounts paid (attach schedule)	10
	11 Benefits paid to or for members	11
	12 Salaries, other compensation, and employee benefits	12
	13 Professional fees and other payments to independent contractors	13
	14 Occupancy, rent, utilities, and maintenance	14
	15 Printing, publications, postage, and shipping	15
	16 Other expenses (describe ► )	16
Net Assets	17 Total expenses. Add lines 10 through 16	17
	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19
	20 Other changes in net assets or fund balances (attach explanation)	20
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21

## Part II Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

22 Cash, savings, and investments

23 Land and buildings

24 Other assets (describe ► )

25 Total assets

26 Total liabilities (describe ► )

27 Net assets or fund balances (line 27 of column (B) must agree with line 21)

(A) Beginning of year	(B) End of year
22	
23	
24	
25	
26	
27	

2009.07.91.62

Form 990-EZ (2008): THE GRADUATE STUDENT GOVERNMENT

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**Part III: Statement of Program Service Accomplishments (See the instructions.)**

**What is the organization's primary exempt purpose? AID GRADUATE STUDENT RESEARCH**

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner describe the services provided, the number of persons benefited, or other relevant information for each program title.

## Expenses

(Required for 501(c)(3)  
and (4) organizations and  
4947(a)(1) trusts; optional  
for others.)

28 GRANTS TO GRADUATE STUDENTS TO ENABLE THEM TO PURSUE RESEARCH AND SPECIAL PROSPECTS AND ATTEND SEMINARS AND CONFERENCES

(Grants \$ 73,091.) If this amount includes foreign grants, check here

28a 73,091.

**29 RECEPTIONS FOR GRADUATE STUDENTS AND HOODING CEREMONY**

(Grants \$  ) If this amount includes foreign grants, check here..

29a 12,281.

30 SEE STATEMENT 7

(Grants \$  ) If this amount includes foreign grants, check here

30a 7,660.

**31 Other program services (attach schedule).....**

(Grants \$  ) If this amount includes foreign grants, check here

31 a

**32 Total program service expenses (add lines 28a through 31a)**

32 93,032.

**Part IV. List of Officers, Directors, Trustees, and Key Employees.** (List each one even if not compensated. See the instrs.)

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account and other allowances
SEE STATEMENT 8		8,793.	0.	0.

## Part V. Other Information (Note the statement requirement in General Instruction V.)

33 Did the organization engage in any activity not previously reported to the IRS? If 'Yes,' attach a detailed description of each activity.....

	Yes	No
33		X
34	X	

34 Were any changes made to the organizing or governing documents but not reported to the IRS? If 'Yes,' attach a conformed copy of the changes.....

35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T

a Did the organization have unrelated business gross income of \$1,000 or more or 6033(e) notice, reporting, and proxy tax requirements?.....

35 a		X
35 b		

b If 'Yes,' has it filed a tax return on Form 990-T for this year?.....

36		X
37 a	0.	

36 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If 'Yes,' complete applicable parts of Schedule N.....

37 b		X
38 a		X

37 a Enter amount of political expenditures, direct or indirect, as described in the instructions. ► 37a 0. b Did the organization file Form 1120-POL for this year?.....

38 b	N/A	
39 a	N/A	

38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?.....

39 b	N/A	
40 a		

39 501(c)(7) organizations. Enter: a Initiation fees and capital contributions included on line 9.....

40 a		
40 b		X

b Gross receipts, included on line 9, for public use of club facilities .....

39 a	N/A	
39 b	N/A	

40 a 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ► 0. ; section 4912 ► 0. ; section 4955 ► 0.

40 b		
40 c		X

b 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If 'Yes,' complete Schedule L, Part I.....

40 c		
40 d		

c Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. .... ► 0. d Enter amount of tax on line 40c reimbursed by the organization..... ► 0.

40 d		
40 e		X

e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T. ....

41 List the states with which a copy of this return is filed ► NONE42 a The books are in care of ► JAMES J. BEAUPRETelephone no. ► 207-316-8314Located at ► UNIVERSITY OF MAINE ORONO MEZIP + 4 ► 04473

	Yes	No
42 b		X

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If 'Yes,' enter the name of the foreign country: .....

42 c		
42 d		

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of a Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside of the U.S.? If 'Yes,' enter the name of the foreign country: .....

42 d		
42 e		X

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here. .... ►  N/A and enter the amount of tax-exempt interest received or accrued during the tax year .....

43		
44		

44 Did the organization maintain any donor advised funds? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.....

44		X
45		

45 Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.....

45		X
46		

**Part VI** Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

## SEE STATEMENT 9

46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.....

47 Did the organization engage in lobbying activities? If 'Yes,' complete Schedule C, Part II.....

48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.....

49a Did the organization make any transfers to an exempt non-charitable related organization?.....

b If 'Yes,' was the related organization(s) a section 527 organization?.....

50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account and other allowances
NONE				
Total number of other employees paid over \$100,000 .....				

51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		
Total number of other independent contractors receiving over \$100,000 .....		

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here

Signature of officer

2/16/2010

Date

James J. Beaupre

Type or print name and title.

Paid Preparer's Use Only

Preparer's signature

Andrea D'Amato

Date

2-4-10

Check if self-employed

Preparer's Identifying Number (See instructions)

N/A

Firm's name (or yours if self-employed) address; and ZIP + 4

LOISELLE, GOODWIN & HINDS  
1 MERCHANTS PLAZA, SUITE 703  
BANGOR, ME 04402-0939

EIN

N/A

Phone no.

(207) 990-4585

May the IRS discuss this return with the preparer shown above? See instructions

 Yes  No

BAA

Form 990-EZ (2008)

To be completed by all section 501 (c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

Department of the Treasury  
Internal Revenue Service

THE GRADUATE STUDENT GOVERNMENT  
OF THE UNIVERSITY OF MAINE

Employer identification number  
22-3079896

**Part I: Reason for Public Charity Status** (All organizations must complete this part.) (see instructions)

The organization is not a private foundation because it is: (Please check only one organization.)

1  A church, convention of churches or association of churches described in **section 170(b)(1)(A)(i)**.  
2  A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)  
3  A hospital or cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**. (Attach Schedule H.)  
4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:  
5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II )  
6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.  
7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)  
8  A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II )  
9  An organization that normally receives: (1) more than 33-1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions – subject to certain exceptions, and (2) no more than 33-1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III )  
10  An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**. (see instructions)  
11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)** See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.  
a  Type I      b  Type II      c  Type III – Functionally integrated      d  Type III – Other  
e  By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**.  
f If the organization received a written determination from the IRS that is a Type I, Type II or Type III supporting organization, check this box.   
g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

Yes	No

(ii) a family member of a person described in (i) above? . . . . .  
(iii) a 35% controlled entity of a person described in (i) or (ii) above? . . . . .

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**BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.**

**Schedule A (Form 990 or 990-EZ) 2008**

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include 'unusual grants.') . . . . .	82,698.	88,040.	80,791.	80,620.	90,853.	423,002.
2 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf . . . . .						0.
3 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge . . . . .						0.
4 Total. Add lines 1-3. . . . .	82,698.	88,040.	80,791.	80,620.	90,853.	423,002.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f). . . . .						0.
6 Public support. Subtract line 5 from line 4. . . . .						423,002.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
7 Amounts from line 4. . . . .	82,698.	88,040.	80,791.	80,620.	90,853.	423,002.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources. . . . .						0.
9 Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						0.
10 Other income. Do not include gain or loss from the sale of capital assets. (Explain in Part IV.) SEE PART IV. . . . .	306.	7,967.		980.	1,494.	10,747.
11 Total support. Add lines 7 through 10. . . . .						433,749.
12 Gross receipts from related activities, etc. (see instructions) . . . . .					12	0.

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. ► **Section C. Computation of Public Support Percentage**

14 Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f)) . . . . .	14	97.5 %
15 Public support percentage for 2007 Schedule A, Part IV-A, line 26f. . . . .	15	95.1 %
16a 33-1/3 support test - 2008. If the organization did not check the box on line 13, and the line 14 is 33-1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization. . . . .		► <input checked="" type="checkbox"/>
b 33-1/3 support test - 2007. If the organization did not check a box on line 13, or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. . . . .		► <input type="checkbox"/>
17a 10%-facts-and-circumstances test - 2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. . . . .		► <input type="checkbox"/>
b 10%-facts-and-circumstances test - 2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization qualifies as a publicly supported organization. . . . .		► <input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. . . . .		► <input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I.)

**Section A. Public Support**

Calendar year (or fiscal yr beginning in) ▶

1 Gifts, grants, contributions and membership fees received. (Do not include 'unusual grants'.)

2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in an activity that is related to the organization's tax-exempt purpose.

3 Gross receipts from activities that are not an unrelated trade or business under section 513

4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.

5 The value of services or facilities furnished by a governmental unit to the organization without charge.

6 **Total.** Add lines 1-5

7a Amounts included on lines 1, 2, 3 received from disqualified persons.

b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000.

c Add lines 7a and 7b.

8 **Public support** (Subtract line 7c from line 6.)

	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1						
2						
3						
4						
5						
6						
7a						
b						
c						
8						

**Section B. Total Support**

Calendar year (or fiscal yr beginning in) ▶

9 Amounts from line 6

10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.

b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975

c Add lines 10a and 10b

11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.

12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV).

13 **Total support.** (add lines 9, 10c, 11, and 12)14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ 

	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
9						
10a						
b						
c						
11						
12						
13						

**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2007 Schedule A, Part IV-A, line 27h	16	%

**Section D. Computation of Investment Income Percentage**

17 Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2007 Schedule A, Part IV-A, line 27h	18	%
19a <b>33-1/3 support tests - 2008.</b> If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b <b>33-1/3 support tests - 2007.</b> If the organization did not check a box on line 14 or 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
20 <b>Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ <input type="checkbox"/>		

**Part IV** **Supplemental Information.** Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see instructions)

2008 SCHEDULE A, PART IV - SUPPLEMENTAL INFORMATION PAGE 5  
THE GRADUATE STUDENT GOVERNMENT  
OF THE UNIVERSITY OF MAINE 22-3079896

PART II, LINE 10 - OTHER INCOME

<u>NATURE AND SOURCE</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
MISC INCOME	1,494.	980.		7,967.	306.
TOTAL	<u>\$ 1,494.</u>	<u>\$ 980.</u>	<u>\$ 0.</u>	<u>\$ 7,967.</u>	<u>\$ 306.</u>

2008

**FEDERAL STATEMENTS**  
**THE GRADUATE STUDENT GOVERNMENT**  
**OF THE UNIVERSITY OF MAINE**

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**STATEMENT 1**  
**FORM 990-EZ, PART I, LINE 8**  
**OTHER REVENUE**

MISC INCOME .....	\$ 1,494.
<b>TOTAL</b>	<b>\$ 1,494.</b>

**STATEMENT 2**  
**FORM 990-EZ, PART I, LINE 10**  
**GRANTS AND SIMILAR AMOUNTS PAID**

DONEE'S NAME:	GRADUATE STUDENTS
DONEE'S ADDRESS:	UNIVERSITY OF MAINE
RELATIONSHIP OF DONEE:	ORONO, MAINE 04469,
CASH AMOUNT GIVEN:	STUDENTS OF COLLEGE
	\$ 73,091.

**STATEMENT 3**  
**FORM 990-EZ, PART I, LINE 16**  
**OTHER EXPENSES**

AWARDS EXPOSITION .....	\$ 7,660.
DEPRECIATION .....	3,685.
DONATIONS .....	500.
FOOD AND ENTERTAINMT .....	7,295.
HOODING CEREMONY .....	4,333.
MENTOR AWARD EXPENSE .....	653.
MISCELLANEOUS .....	287.
OFFICE EXPENSES .....	571.
<b>TOTAL</b>	<b>\$ 24,984.</b>

**STATEMENT 4**  
**FORM 990-EZ, PART I, LINE 20**  
**OTHER CHANGES IN NET ASSETS OR FUND BALANCES**

DEPRECIATION OF INVESTMENTS .....	\$ -24,723.
<b>TOTAL</b>	<b>\$ -24,723.</b>

**STATEMENT 5**  
**FORM 990-EZ, PART II, LINE 24**  
**OTHER ASSETS**

	<u>BEGINNING</u>	<u>ENDING</u>
ACCOUNTS RECEIVABLE .....	\$ 66.	\$ 418.
FURNITURE AND FIXTURES .....	8,464.	12,058.
MACHINERY AND EQUIPMENT .....	2,432.	905.
<b>TOTAL</b>	<b>\$ 10,962.</b>	<b>\$ 13,381.</b>

2008

**FEDERAL STATEMENTS**  
**THE GRADUATE STUDENT GOVERNMENT**  
**OF THE UNIVERSITY OF MAINE**

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**STATEMENT 6**  
**FORM 990-EZ, PART II, LINE 26**  
**TOTAL LIABILITIES**

	BEGINNING	ENDING
ACCOUNTS PAYABLE AND ACCRUED EXPENSES. . . . .	\$ 7,170.	\$ 8,861.
<b>TOTAL</b>	<b>\$ 7,170.</b>	<b>\$ 8,861.</b>

**STATEMENT 7**  
**FORM 990-EZ, PART III, LINE 30**  
**STATEMENT OF PROGRAM SERVICE ACCOMPLISHMENTS**

GRADUATE RESEARCH EXPOSITIONS FOR GRADUATE STUDENTS TO DEVELOP THEIR PROFESSIONAL PRESENTATION SKILLS, NETWORK WITH PEERS, GARNER VALUABLE FEEDBACK, AND SHARE IDEAS WITH A UNIVERSITY-WIDE AUDIENCE.

**STATEMENT 8**  
**FORM 990-EZ, PART IV**  
**LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES**

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HOURS PER WEEK DEVOTED</u>	<u>COMPEN- SATION</u>	<u>CONTRI- BUTION TO EBP &amp; DC</u>	<u>EXPENSE ACCOUNT/ OTHER</u>
JEREMY LOGAN UNIVERSITY OF MAINE ORONO, ME 04473	FMR PRESIDENT 20.00	\$ 2,100.	\$ 0.	\$ 0.
JIANING GAO UNIVERSITY OF MAINE ORONO, ME 04473	FMR TREASURER 0.50	397.	0.	0.
PATRICK SPINNEY UNIVERSITY OF MAINE ORONO, ME 04473	PRESIDENT 0	0.	0.	0.
PATRICK SPINNEY UNIVERSITY OF MAINE ORONO, ME 04473	FORMER VP 20.00	1,648.	0.	0.
JAMES J. BEAUPRE UNIVERSITY OF MAINE ORONO, ME 04473	FMR TREASURER 5.00	926.	0.	0.
KARA SOULE UNIVERSITY OF MAINE ORONO, ME 04473	FMR SECRETARY 5.00	1,323.	0.	0.
JULIE-ANN SCOTT UNIVERSITY OF MAINE ORONO, ME 04473	FMR GRANTS OFCR 5.00	1,323.	0.	0.

2008

**FEDERAL STATEMENTS**  
**THE GRADUATE STUDENT GOVERNMENT**  
**OF THE UNIVERSITY OF MAINE**

PAGE 3

22-3079896

## STATEMENT 8 (CONTINUED)

FORM 990-EZ, PART IV

## LIST OF OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HOURS PER WEEK DEVOTED</u>	<u>COMPEN- SATION</u>	<u>CONTRI- BUTION TO EBP &amp; DC</u>	<u>EXPENSE ACCOUNT/ OTHER</u>
JASON BOLTON UNIVERSITY OF MAINE ORONO, ME 04473	VICE PRESIDENT 0	0. \$ 0	0. \$ 0	0.
CHRISTIE MAHAFFEY UNIVERSITY OF MAINE ORONO, ME 04473	GRANTS OFFICER 0	0.	0.	0.
TREVOR I. SMITH UNIVERSITY OF MAINE ORONO, ME 04473	SECRETARY 0	0.	0.	0.
JULIE-ANN SCOTT UNIVERSITY OF MAINE ORONO, ME 04473	BOT REP 0	0.	0.	0.
KEN HOYT UNIVERSITY OF MAINE ORONO, ME 04473	FMR BOT REP 5.00	1,076.	0.	0.
JAMES J. BEAUPRE UNIVERSITY OF MAINE ORONO, ME 04473	TREASURER 0	0.	0.	0.
TOTAL		<u>\$ 8,793.</u>	<u>\$ 0.</u>	<u>\$ 0.</u>

## STATEMENT 9

FORM 990-EZ, PART VI

## REGARDING TRANSFERS ASSOCIATED WITH PERSONAL BENEFIT CONTRACTS

(A) DID THE ORGANIZATION, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY OR  
INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT? ..... NO  
 (B) DID THE ORGANIZATION, DURING THE YEAR, PAY PREMIUMS, DIRECTLY OR  
INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT? ..... NO

**Constitution & Bylaws**



**CONSTITUTION**

**THE GRADUATE STUDENT GOVERNMENT**

**OF THE UNIVERSITY OF MAINE**

**ARTICLE I — NAME**

This organization shall be known as THE GRADUATE STUDENT GOVERNMENT (GSG) of The University of Maine.

**ARTICLE II -- PURPOSE (Mission Statement)**

It is the mission of the Graduate Student Government to support both the academic and non-academic activities of the graduate student body. Keeping with its mission, GSG will perform the following duties: act as a liaison between the University of Maine's administration, faculty, staff and graduate students; encourage graduate students' involvement in GSG activities and University functions; facilitate and encourage educational, professional and research activities of graduate students; disseminate information regarding graduate activities to graduate students, administration, faculty, staff and the campus community as a whole; represent graduate student interests to the University community, the state of Maine, and national organizations.

**ARTICLE III — RESPONSIBILITY**

Section 1 The GSG may send representatives to the Council of Colleges, the Graduate Board, the Faculty Senate, and to any other board, Committee, or Organization where graduate student representation is necessary, useful or requested

Section 2. An official delegate of the GSG shall report problems and interests of graduate students at UM to appropriate University officials, with recommendations for implementing changes necessary.

Section 3 The GSG shall be responsible for all funds obtained and shall allocate these funds as it deems proper to benefit the graduate students and the University as a whole in accordance with Article II of the GSG Constitution.

**ARTICLE IV -- REPRESENTATION**

Section 1 The GSG activities shall be governed by a Board consisting of representatives from graduate programs at the University of Maine.

Section 2 There shall be one representative from each program for every fifty enrolled graduate students or fraction thereof. Each program shall have at least one representative. The new program representative shall notify the Secretary of the GSG in writing of her/his appointment. Programs recognized by the Graduate School are eligible for GSG representation. Other graduate degree programs may submit a request to the GSG Board for separate representation.

Section 3 The appointment of the program representative(s) shall be the responsibility of the graduate students in each program, with the assistance of the Chair or the Graduate Coordinator.

Section 4 Program representatives shall be graduate students

Section 5 The President of the GSG may appoint representatives to represent those programs which are otherwise not represented with the approval of the GSG Board

Section 6 Program representatives shall serve at least one semester

**Section 7.** Each representative of the GSG Board shall strive to attend as many meetings as possible. The Board reserves the right to remove representatives after repeated absences.

**ARTICLE V — QUORUM**

A quorum shall consist of a simple majority of the possible number of recognized programs. Representatives are defined in Article IV Section 2 of the Constitution. If the regular meetings of the GSG Board have not had a quorum present at any meeting for 3 complete semesters (the semesters are fall and spring, not summer), the GSG shall be dissolved (see Article XVIII).

**ARTICLE VI — VOTING**

Passage of business shall be by a majority of the vote with a quorum present, unless otherwise specified in this Constitution. Each representative to the GSG Board shall have one vote.

**ARTICLE VII — OFFICERS**

**Section 1.** Each year the GSG Board shall elect, by majority vote, a President, a Vice President, a Secretary, a Treasurer, and a Grants Officer from the graduate student body. The Officers may serve as a non-voting, program representative.

**Section 2.** The GSG Board shall fix an honorarium as they deem suitable for the President, the Vice-President, the Secretary, the Treasurer, and the Grants Officer of the GSG.

**Section 3.** The GSG Board may establish additional officers and provide suitable methods for their appointment.

**ARTICLE VIII — ELECTION OF OFFICERS**

GSG shall conduct an election every year for a President, Vice-President, Secretary, Treasurer, and the Grants Officer according to the procedure outlined in the Bylaws.

**ARTICLE IX — EXECUTIVE COMMITTEE**

The Executive committee shall consist of any elected or appointed officers of the GSG.

**ARTICLE X — DUTIES OF THE OFFICERS**

All GSG officers shall adhere to procedures of the GSG Bylaws and Standing Rules

**Section 1. Duties of the President**

A. The President shall be responsible for overseeing that the functions of the GSG and the GSG Officers are carried out in a manner prescribed in this constitution, the GSG Bylaws, Standing Rules and as deemed by the GSG Board

B. The President shall act as liaison between University of Maine Administrators and the GSG

C. The President shall preside over all meeting of the GSG Board and the Executive Committee of the GSG.

D. The President shall sign all of the checks, written by the Treasurer and issued by the GSG. If the President is unavailable this responsibility shall fall to the Vice-President. No check shall be valid without one of these signature.

E. The President shall represent the graduate students on the Graduate Faculty Board.

**Section 2. Duties of the Vice-President**

A. The Vice-President shall act as coordinator of all GSG committee activities which include, all GSG permanent, standing and ad hoc committees, all committees of the University of Maine Administration.

B. The Vice-President shall act in the capacity of the President in any meeting or event where the President is unable to attend or participate.

C. The Vice-President shall have the responsibility for GSG's philanthropic activities

1. The Vice-President shall represent the GSG on the Faculty Senate

E. The Vice-President shall be responsible for signing checks, written by the Treasurer and issued by the GSG, if the President is not available. No check shall be valid without one of these signatures

**Section 3. Duties of the Secretary**

A. The Secretary shall keep good and true minutes and an attendance record of the meetings of the GSG Board.

B. The Secretary shall be responsible for all official correspondence of the GSG and shall take care to see that copies of all such correspondence and the minutes of all meetings are preserved on file in the offices of the GSG

C. The Secretary shall be responsible for notifying all appropriate parties of resolutions passed and actions taken by the GSG Board in a timely manner.

## Section 4. Duties of the Treasurer

A. The Treasurer shall be the financial officer of the GSG and shall be responsible for all funds held by the organization

B. The Treasurer shall be responsible for the expenditure of all funds in a regular and proper manner in adherence to the financial guidelines outlined in the Constitution, GSG Bylaws, and the GSG Standing Rules

C. The Treasurer shall serve as Chair of the Finance Committee of the GSG

D. The Treasurer shall prepare a budget and an expenditure record as instructed by the GSG Standing Rules

E. The Treasurer shall submit all accounts of the GSG for an independent audit on a yearly basis.

F. The Treasurer shall write all checks and those checks shall be signed by the President. No check shall be valid without this signature

## Section 5 Duties of the Grants Officer

A. The Grants officer shall serve as Chair for the Grants Committee, Chair for the GSG Clubs and Organizations committee and shall coordinate all grants funding activity

B. The grants shall be reviewed and awarded by a committee made up of graduate students.

C. At the end of each semester the Grants officer shall submit a detailed report to the GSG Board reporting all grant funding activity

## Section 6. Duties of the representatives to the GSG Board

A. Representatives to the GSG Board shall endeavor to serve on at least one committee, group, or organization where graduate student representation is necessary, useful, or requested

B. It shall be the responsibility of the GSG Board to oversee the activities and actions of the Officers and Executive Committee

C. Any member of the GSG Board may ask for a status or progress report from any committee. This report must be submitted to that member within two weeks of a written request

D. It shall be the duty of the representatives of the GSG Board to represent their constituents, and keep them informed of GSG actions.

## Section 7. Duties of the Executive Committee

A. The Executive Committee shall be responsible for submitting a proposed annual budget to the GSG board at the first meeting of the academic year. No spending of GSG funds can occur without an approved budget by the GSG Board.

B. The Executive Committee shall meet regularly or as deemed necessary by the President

Each member of the Executive Committee shall be responsible for holding regular, weekly hours at the GSG Office

## ARTICLE XI -- MEETINGS

Section 1. The GSG Board shall meet at least every month. GSG Board meetings shall be open to the entire University community. The President shall call the first meeting within three weeks of the first day of the semester.

Section 2. Special meetings may be called by:

A. The Executive Committee

B. The President

## C. Petition from representatives of ten percent of the graduate programs

### ARTICLE XII — SUBSTITUTE MEMBERS

Representatives to the GSG Board unable to attend a meeting of the GSG may designate a proxy member to attend that meeting, with all rights and privileges delegated to regular members.

### ARTICLE XIII — COMMITTEES,

Section 1 The GSG shall establish and maintain a minimum number of committees which will include an Executive Committee, Finance Committee and Grants Committee.

Section 2 The GSG Board reserves the right to establish and dissolve ad hoc committees as deemed necessary

Section 3 The GSG Board may establish or dissolve additional permanent committees at any time by majority vote

### ARTICLE XIV — SUCCESSION

Section 1 Should the President resign or become permanently unable to conduct the duties of the office, the Vice-President shall be elevated to President. The Secretary shall call a special meeting of the GSG Board and preside over the election of a new Vice-President

Section 2. Should the Vice-President become unable to conduct the duties of the office, the President shall call a special meeting of the GSG Board and preside over the election of a new Vice-President.

Section 3. Should the President and Vice-President become unable to conduct the duties of their offices, the Secretary shall be elevated to the position of President. The Treasurer shall call a special meeting of the GSG Board and preside over the election of a new Vice-President and Secretary

- Section 4 Should the President, Vice-President and Secretary become unable to conduct the duties of their offices, the Treasurer shall be elevated to the position of President. The Grants Officer shall call a special meeting of the GSG Board and preside over the election of a new Vice-President, Secretary and Treasurer

Section 5. Should the President, Vice-President, Secretary, and Treasurer become unable to conduct the duties of their offices, the Grants officer shall call a special meeting of the GSG Board and preside over the election of a new President, Vice-President, Secretary, and Treasurer

Section 6. Should the Secretary become unable to conduct the duties of the office, the President shall call a special meeting of the GSG Board and preside over the election of a new Secretary

Section 7 Should the Treasurer become unable to conduct the duties of the office, the President shall call a special meeting of the GSG Board and preside over the election of a new Treasurer

Section 8 Should the Grants Officer become unable to conduct the duties of the office, the President shall call a special meeting of the GSG Board and preside over the election of a new Grants Officer

Section 9. In the event that all the elected Officers become unable to conduct the duties of their offices, any graduate program representative to the GSG Board shall call a special meeting of the GSG Board. The GSG Board shall elect a chairperson to preside over a special election of new Officers.

### ARTICLE XV — REMOVAL FROM OFFICE

Section 1 The President, Vice-President, Secretary, Treasurer, or Grants officer of the GSG may be removed from office by the following procedure

A. Upon receipt of a petition for removal of an officer signed by fifty (50) percent of the members of the GSG Board, a special meeting of the GSG Board shall be called within two regularly scheduled Board meetings to hear the charges. The GSG Board shall designate a special chair by a majority vote to preside at this meeting

B The officer whose removal is sought shall not participate in any GSG function between the receipt of the petition for removal and the hearing of the charges before the GSG Board

C A vote of three-fourths of a quorum shall be sufficient to remove the officer in question

D Following the removal of any officer, a successor will be chosen immediately under the designated procedure for succession.

Section 2 Program representatives may be removed from the GSG Board by a vote of three-fourths of a quorum, provided that notice of the impending removal has been placed upon the agenda of the

meeting and circulated to all program representatives. He/she may not be removed without having an opportunity to defend herself/himself before a full meeting of the GSG Board.

Section 3. Committee chairs and members may be removed by a vote of three-fourths of a quorum of the GSG Board, provided that notice of the impending removal has been placed upon the agenda of the meeting and circulated to all program representatives and to the committee chair or member. He/she may not be removed from the office without having an opportunity to defend herself/himself before a full meeting of the GSG Board.

## ARTICLE XVI – BYLAWS

The GSG Board is given the authority to promulgate Bylaws pursuant to this Constitution and any other activities deemed necessary by the GSG Board. Approval of proposed Bylaws and amendments shall be by a vote of a majority of a quorum of the GSG Board, provided the proposed Bylaws or amendments were circulated to program representatives at least one week before the meeting.

## ARTICLE XVII – STANDING RULES

The GSG Board is given the authority to promulgate Standing Rules pursuant to this Constitution. Approval of proposed Standing Rules and amendments shall be by a vote of a majority of a quorum of the GSG Board, provided the proposed Standing Rules or amendments were circulated to program representatives at least one week before the meeting.

## ARTICLE XVIII — CONSTITUTIONAL AMENDMENTS

This constitution may be amended by a vote of three-fourths of a quorum of the GSG Board, provided that the proposed amendment was introduced at a previous meeting of the GSG Board and that copies of the proposed amendment were circulated to the program representatives at least one week before the meeting.

## ARTICLE XIX – RATIFICATION OF THE CONSTITUTION

Ratification of the Constitution shall be by a vote of three-fourths of a quorum of the GSG Board, provided that the proposed constitution was introduced at a previous meeting of the GSG Board and that copies of the proposed constitution were circulated to the program representatives at least one week before the meeting.

## ARTICLE XX – DISSOLUTION OF FUNDS

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. Any such assets not so disposed of shall be disposed of by the Board of Trustees of the University of Maine exclusively for such purposes or to such organization or organizations, as said Board of Trustees shall determine, which are organized and operated exclusively for such purposes.

## ARTICLE XXI – REFERENDUM

Section 1. The graduate student body reserves the right to request by petition a referendum vote on any resolution passed by the GSG Board. A referendum petition must be filed with the President within thirty (30) academic days after passage of the resolution in question and must be signed by at least five (5) percent of the graduate student body.

Section 2. The GSG Board reserves the right to move any resolution to a referendum vote when deemed necessary.

Section 3. The referendum shall take place not less than twenty (20) days or no more than thirty (30) academic days after filing of the referendum request. The Board reserves the right to declare the means by which a referendum is announced and votes tallied. The Board must demonstrate that the entire graduate student body received notification of the referendum. Passage of a referendum shall be by a majority vote.

## ARTICLE XXII – BUDGET

Section 1. Income may be derived from the imposition of a Graduate Student Activity Fee upon the graduate student body, the amount to be set by the GSG and approved by the graduate student body in a referendum (see ARTICLE XXI).

Section 2. The Executive Committee shall be responsible for submitting a proposed annual budget to the GSG board at the first meeting of the academic year. No spending of GSG funds can occur without an approved budget by the GSG Board.

### Bylaws of the GSG Constitution

#### Section 1: Election Procedure

A. During the second meeting of the spring semester, the GSG Executive Committee shall establish a nominating committee. This committee shall consist of a minimum of three members. The chair of the Nominating Committee shall not be a candidate for any GSG office and will only vote in case of a tie.

B At the third meeting of the spring semester, the chair of the Nominating Committee shall call for nominations from the floor for each office. The Nominating Committee shall then convene to prepare all nominations made for GSG Officer Positions. There must be at least two candidates for each position. Each candidate must be a graduate student for the entire upcoming academic year and be willing to be available for all GSG activities.

C Before the last GSG Board meeting of the academic year, an election date will be set by the Nomination Committee. During elections, each candidate will be required to address the GSG Board elucidating their abilities, ideas, and experience for the position. After the speeches, the Nomination Committee shall conduct a secret ballot to elect the new officers of the GSG. In case none of the candidates have a majority of the vote, there will be a runoff election between the two candidates who gathered the most votes. In the event of a tie for an office, the chair of the nominating committee shall cast the deciding vote. The newly elected officers shall take office by June 1st.

## Section 2 Discussion Protocol

The GSG Board shall use "Robert's Rules of Order" as a guide to parliamentary procedure. Parliamentary procedure is a protocol used by legislative bodies to facilitate orderly discussion at meetings. The intent of any discussion should be to reach a solution and promote open debate by all members of a group. Since many people are not intimately familiar with Robert's Rules of Order, the guidelines below present an abbreviated protocol that GSG Board shall follow but not limit itself to

### A Terms of Parliamentary Procedure

1. In Order – Parliamentary procedure only allows for certain actions to be performed at certain times during the meeting. Actions allowed are referred as "in order" and those that are not allowed are called "out of order."

2. Quorum – A quorum is the number of representatives that need to be present at an GSG Board meeting to be sufficient to pass official business. This number is defined in the GSG Constitution

3. Motions – A motion is a suggestion to the Board to take a specific action. Any member of the Board may propose a motion. Only one motion can be considered at a time. To be discussed, a motion must be seconded.

4. Seconds – Motions proposed to the Board require that at least one other Representative supports consideration of the action. The second is made verbally after a motion is proposed

5. Floor – A Board member or guest who has the floor has the right to speak without being interrupted. The person with the floor may entertain questions asked by others without yielding the floor. The President always determines who has the floor. One must have the floor to make a motion, but not to second one.

6. Bill – A bill is a detailed statement of action. It defines a specific course of action for the Board. The statement may contain many "whereas" clauses that outline the reasons for the action and one or more "enacted" clauses that outline the course of action to be taken. Any Board member or GSG Committee may write and/or sponsor a bill. Authors and/or Committee Chairs are usually expected to read or paraphrase the document and answer questions concerning its content or purpose.

7. Resolution – A resolution is a detailed statement of sentiment. It expresses the opinion, support, or opposition of the Board. The statement may contain many "whereas" clauses that outline the reasons for the action and one or more "resolved" clauses that outline the course of action to be taken. Any Board member or GSG Committee may write and/or sponsor a resolution. Authors and/or Committee Chairs are usually expected to read or paraphrase the document and answer questions concerning its content or purpose.

### B. Order of Business

1. Call to Order – The President calls the meeting to order. Parliamentary procedure begins

2. Approval of Minutes – The President shall ask if anyone is opposed to approval of the minutes of the last Board meeting as written. If no one objects, the minutes are approved by a vote of General Consent. If objection exists, a motion can be made to amend the minutes.

3. President's Remarks – The President may address the Board and make any pertinent announcements regarding the meeting. Questions may be directed to the President, but any discussion at this point is out of order

4. Reports from Committees and Officers – Committee Chairs and Officers in turn briefly announce any current business of their respective position. Questions may be directed to the speaker, but any discussion at this point is out of order.

5. Old Business – Any business from the last meeting that was unresolved can be addressed at this point.

6. New Business – Here, the Board may consider motions. The agenda shall list any scheduled bills or resolutions to be treated separately in the order they are listed. After any scheduled New Business, the President shall call for additional New Business. After a motion is read or paraphrased aloud and seconded, the President opens the floor for debate. Any person present may request the floor to discuss the motion at hand.

7. General Announcements – Here, any Board member or guest can request the floor to make general announcements or inquiries. Questions can be addressed to the speaker but debate ended with New Business and any issues must wait until Old Business of the next meeting.

8. Adjourn – The President shall announce the meeting adjourned. A motion may be made if there are any objections to adjourning.

## C Making Motions

1. Obtain the floor

2. Make the motion.

3. Wait for a second. The President shall call for a second if needed.

4. The President shall repeat the motion.

5. The President shall open the floor for discussion of the motion at hand.

6. Ending discussion

a. If discussion ceases, the President asks for any further discussion. If so, discussion continues. If not, the President initiates a vote on the motion.

b. During discussion, one of the following can be called:

1. Call the Question — The President or any Board member granted the floor may call the question to end the discussion. After a second to call the question is made, the Board votes whether to call the question. If the call carries, a vote can be made on the original motion at hand. If the call fails to carry, discussion continues.

2. Table the Motion — If a Board member wishes the motion set aside to conduct further business, a motion can be made to table the motion at hand. If the motion to table carries, it can be reintroduced later as Old Business.

3. Amend the Motion — If a Board member wishes the main motion carried in a modified form, a "friendly amendment" can be suggested and accepted by the author and/or sponsor of the main motion. Otherwise, a motion must be made to amend the original motion at hand.

4. Refer to Committee. If it is judged by a Board member that the matter can wait and should be further investigated, they can move to refer the motion to a committee. If the motion to refer to committee passes, an ad hoc committee is established.

D Voting — Passage of business shall be by a majority vote of the GSG Board, unless otherwise specified by the GSG Constitution. The President shall decide on the voting method to be used upon initiation of a vote. The President shall announce the result of a vote when completed. The voting methods are:

1. Vote by Show of Hands – the President asks the voting representatives to show by their hand in turn if in favor, opposed, or in abstention and counted by the Secretary.

2. General Consent – If a motion is not likely to be opposed, the President shall ask for any objection before stating that the motion carries. The membership shows agreement by their silence.

3. Roll Call – If a record of each voter is desired, each voter verbally answers the vote when called by the Secretary.

4. Ballot – If voting secrecy is desired, voters write their vote on a piece of paper to be collected and tallied by the Secretary.

# efile extension accepted 11-9-09

Form 8868  
(Rev April 2009)

## Application for Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

Department of the Treasury  
Internal Revenue Service

► File a separate application for each return.

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I and check this box  X
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II (on page 2 of this form).

**Do not complete Part II unless** you have already been granted an automatic 3-month extension on a previously filed Form 8868.

### Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension – check this box and complete Part I only.  □

**All other corporations (including 1120-C filers), partnerships, REMICS, and trusts must use Form 7004 to request an extension of time to file income tax returns.**

**Electronic Filing (e-file).** Generally, you can electronically file Form 8868 if you want a 3-month automatic extension of time to file one of the returns noted below (6 months for a corporation required to file Form 990-T). However, you cannot file Form 8868 electronically if (1) you want the additional (not automatic) 3-month extension or (2) you file Forms 990-BL, 6069, or 8870, group returns, or a composite or consolidated Form 990-T. Instead, you must submit the fully completed and signed page 2 (Part II) of Form 8868. For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile) and click on **e-file for Charities & Nonprofits**.

Type or print  File by the due date for filing your return. See instructions.	Name of Exempt Organization  UNIVERSITY OF MAINE ASSOCIATION OF GRADUATE STUDENTS  Number, street, and room or suite number. If a P.O. box, see instructions.  UNIV OF ME, 62 STODDER HALL  City, town or post office, state, and ZIP code. For a foreign address, see instructions  ORONO, ME 04469	Employer identification number  22-3079896
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**Check type of return to be filed** (file a separate application for each return):

<input type="checkbox"/> Form 990	<input type="checkbox"/> Form 990-T (corporation)	<input type="checkbox"/> Form 4720
<input type="checkbox"/> Form 990-BL	<input type="checkbox"/> Form 990-T (section 401(a) or 408(a) trust)	<input type="checkbox"/> Form 5227
<input checked="" type="checkbox"/> Form 990-EZ	<input type="checkbox"/> Form 990-T (trust other than above)	<input type="checkbox"/> Form 6069
<input type="checkbox"/> Form 990-PF	<input type="checkbox"/> Form 1041-A	<input type="checkbox"/> Form 8870

- The books are in the care of. ► JAMES J. BEAUPRE

Telephone No. ► 207-316-8314 FAX No. ► □

- If the organization does not have an office or place of business in the United States, check this box  □
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN)        If this is for the whole group, check this box ►  . If it is for part of the group, check this box ►  and attach a list with the names and EINs of all members the extension will cover.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until 2/15/10, to file the exempt organization return for the organization named above. The extension is for the organization's return for.

►  calendar year 20       or  
►  tax year beginning 7/01/08, and ending 6/30/09

2 If this tax year is for less than 12 months, check reason:  Initial return  Final return  Change in accounting period

3a If this application is for Form 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a \$ <u>0.</u>
b If this application is for Form 990-PF or 990-T, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b \$ <u>0.</u>
c Balance Due. Subtract line 3b from line 3a. Include your payment with this form, or, if required, deposit with FTD coupon or, if required, by using EFTPS (Electronic Federal Tax Payment System) See instructions	3c \$ <u>0.</u>

**Caution.** If you are going to make an electronic fund withdrawal with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

**BAA For Privacy Act and Paperwork Reduction Act Notice, see instructions.**

Form 8868 (Rev. 4-2009)