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Form **990-EZ**

Department of the Treasury Internal Revenue Service

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

OMB No 1545-1150

2008

Open to Public Inspection

A	For the	2008 calend	lar year,	or tax y	ear beginni	ng		C	7/01 , 20	08, and	ending					06/30 , 20	09
В	Check if a	pplicable	Please	C Name	of organizatio	n						$\neg \neg$	D En	ploye	r iden	tification n	umber
	Address of	hange	use IRS label or	GAPS	FOUNDAT	ION							20) ; 5	4499	67	
	Name cha	-	print or		er and street (if mail is	not deliv	ered to stre	et addres	s) Room	n/suite	E Te	lepho	ne nui	mber	
닏	Initial retu		type.		E Ray Circ						1			503		844-5	716
片	Termination		See Specific		town, state of		ad 71D :	4									
片	Amended		Instruc-	_	ro, OR 97	•	IU ZIP +	4					-	•	xemp	tion	
ᆜ	Applicatio		tions.								T 4	-		mber			
	• Section	on 501(c)(3)	_		d 4947(a)(1, chedule A		-		usts must	t attach	G		unting (spec		od	☑ Cash [Accrual
ı	Websit	e: ► <u>www</u>	.gapsfo	oundatio	on.org						_ Н					rganization edule B (Fo	
J	Organiz	ation type (d	check on	ıly one)—	☑ 501(c) (3) ∢ (ins	ert no)	☐ 49-	47(a)(1) or	☐ 527	7	990-E	Z, or 9	990-P	F)		
K	Check ▶	If the org	ganızatıo	n is not a	section 509	(a)(3) supp	orting o	rganizati	on and its	gross re		re nor	mally n	ot mo	ore tha	an \$25,000	A return is
		s 5b, 6b, and								•	nstead o	of Form	990-F		\$		100,382
	art I	Revenue														r Dort I \	100,002
									runu b	alance	:S (See	e une	mstrt	JULIO	115 10	raili.	04 707
	1	Contributio	ns, gifts,	, grants,	and similar	amounts	receive	ed						-	1		91,707
	2	Program s	ervice re	evenue i	including g	overnmer	t fees	and cor	itracts .					. –	2		0
	3	Membersh	ip dues	and ass	sessments									· -	3		0
	4	Investment	t income	е										. <u>L</u>	4		175
	5a	Gross amo	ount from	m sale c	f assets of	her than i	nvento	nv		5a				0	-¥.		
	Ь	Less: cost	or othe	er basis a	and sales	expenses	Γ	RFC.	;FIME	- 3 b				0	2		
_	C	Gain or (los	s) from s	sale of a	ssets other	than inven	tory (Si	ubtract in	ne 5b fror	n line 5a	∌}attac	ch sch	edule)	. L	5c		0
Revenue	6													. [
ē		Special events and activities (complete applicable parts of Schedule G). If any amount is from gamind, check here a Gross revenue (not including \$								-							
ě	a	reported on line 1)							00								
ш.		reported 0	n iine i,)				<u> </u>		- FRT	' 	<u> </u>	7,92	_			
	b	Less direc	toos direct expenses offici trian fandraising expenses [] [] []								-		578				
	C	Net income or (loss) from special events and activities contract into the from line ba)							·. —	SC		370					
	7a	Gross sale	s of inv	entory,	ess returns	s and allo	wances	s.		7a				0			
	b	Less: cost	of good	ds sold						7b				0			_
	С	Gross prof	fit or (los	ss) from	sales of ir	ventory (S	Subtrac	ct line 71	o from lin	ne 7a)				. –	7c		
	8	Other reve) _	8		0
	9	Total reve	nue. Ac	dd lines	1, 2, 3, 4,	5c, 6c, 7c	, and 8	3					<u> </u>	>	9		92,460
	10	Grants and	d sımilar	r amoun	ts paid (att	ach sched	dule)	See St	atement	1	_			. L	10		103,408
	11	Benefits pa					-					-		-	11		0
S	12	Salaries, o									•		•	· [-	12		0
enses	13	Profession		•						•		•	•	Γ-	13		8,737
er o	14	Occupance				•			iciors .				•	. —	14		658
<u></u>	1	•	• •	•				• •	• •		• •				15		2,311
	15	Printing, po	ublicatio	ons, pos	tage, and	snipping tatement	2				•	•	٠		16		3,212
AVW CENN Net Assets	16													· —	17		118,326
_	17	Total expe							<u> </u>								
O to	18	Excess or	(deficit)	for the	year (Subti	act line 1	7 from	line 9).						. <u>⊢</u>	18		-25,866
Sse	19	Net assets	or fund	d balan	ces at beg	inning of	year (f	from line	e 27, col	umn (A))) (mus	t agre	e wit	h 🗀	-		
₹ä		end-of-yea												. –	19		114,109
ď∇W Net As	20	Other char													20		0
~	21	Net assets	or fund	d_balanc	es at end	of year. C	ombine	e lines 1	8 through	h 20 .			<u>. </u>	<u> 2</u>	21		88,243
∍ Pa	art II	Balance :	Sheets	. If Tota	l assets or	line 25,	column	ı (B) are	\$2,500,0	000 or n	nore, fi	le For	m 990	0 inst	tead o	of Form 9	90-EZ.
			(Se	ee the ir	nstructions	for Part I	l.)	<u></u>				(A) Beg	ginning	of yea	r	(B) End of	year
22 5 22	Cach	n, savings, a	-			-: · • • • •	,						11	4,109	22		88,243
5 5		-						•	•	•	. -				23		0
23		and buildi	~						•	•	: -				24		
24		er assets (de											11		25		88,243
25		l assets .													26		00,243
26	Tota	l liabilities (assets or f	(describ	e ►	luna 27 af :	olumn /D	\ m::a+	naroo :	uith line C	21\)		44		27		88,243
27	net	assels Of T	una pal	iaiices (mre 27 Of (JUIUIIIII (B	/ เกเนรโ	auree v	vitii III10 Z	≤ IJ .			- 11	→. I U 3	12/		00,443

For Privacy Act and Paperwork Reduction Act Notice, see the Instruction for Form 990.

Form **990-EZ** (2008)

Cat No 10642I

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Form	990-EZ	(2008)
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FORTH 990-EZ (2008)					Page Z
Part III Statement of Program Service Accomp					Expenses
What is the organization's primary exempt purpose? Su	pport education prograr	ns that serve stu	dents with a	(Rec	uired for 501(c)(3) (4) organizations
Describe what was achieved in carrying out the organizat	ion's exempt purposes. In	a clear and cond	cise manner,	and	4947(a)(1) trusts,
describe the services provided, the number of persons bene			rogram title.	optio	onal for others)
28 Issued grants to support 44 education programs t		a			
preference for underprivileged and disabled youth					
Clatsop, Columbia, Tillamook and Washington Co					
(Grants \$ \$103,408) If this amount include	des foreign grants, check	here	▶ □	28a	\$103,408
29					
(Grants \$) If this amount include	des foreign grants, check	here .	▶ □_	29a	
30					
(Grants \$) If this amount include	des foreign grants, check	here	<u> </u>	30a	
31 Other program services (attach schedule)					
(Grants \$) If this amount include	des foreign grants, check	here	<u> </u>	31a	
32 Total program service expenses (add lines 28a thro			>	32	103,408
Part IV List of Officers, Directors, Trustees, and Key Er		n if not compensate			ons for Part IV.)
(a) Name and address	(b) Title and average hours per week	(c) Compensation (If not paid,	(d) Contributio employee benefit	ns to	(e) Expense account and
(a) Maine and assisse	devoted to position	enter -0)	deferred comper	sation	other allowances
See Statement 3					
	· - ··				
					
			 		
			 		
	· · · · · · · · · · · · · · · · · · ·		-		
			ļ		
			 		

Pai	Other Information (Note the statement requirements in the instructions for Part VI.)			
			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33		✓
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	34	✓	
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.			
а	Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?	35a		✓
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35b		
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes,"	36		✓
	complete applicable parts of Schedule N Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37a 0 Did the organization file Form 1120-POL for this year?	37b		1
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?	38a	-	√
b 39	If "Yes," complete Schedule L, Part II and enter the total amount involved		,	
а	Initiation fees and capital contributions included on line 9	- Sq.	**	
	Gross receipts, included on line 9, for public use of club facilities	-		
	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under section 4911 ▶		,	
b	Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction			
	during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L. Part I	40b		1
С	Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958	,		
d	Enter amount of tax on line 40c reimbursed by the organization			
	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.	40e	٠	√
41	List the states with which a copy of this return is filed. ▶ OR			
42a	The books are in care of ► Wee Yuen Chin Located at ► 5825 NE Ray Circle, Hillsboro, OR 97124 ZIP + 4 ►) 84 971	14-57 24	16
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b	Yes	No ✓
	If "Yes," enter the name of the foreign country: See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.	1	\$;	
С	At any time during the calendar year, did the organization maintain an office outside of the US? If "Yes," enter the name of the foreign country:	42c		✓
43	Section 4947(a)(1) nonexempt charatable trusts filing Form 990-EZ in lieu of Form 1041—Check here			▶ □
	and enter the amount of tax-exempt interest received or accrued during the tax year			
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ	44	Yes	No ✓
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ	45		✓
	Fr	rm 990)-F7	(2008)

Page	4

Par	t VI	Section 501(c)(3) organizations only and complete the tables for lines 50 at		c)(3) organiza	ations mu	st answer quest	ions 4	6–49	
46	Did th	e organization engage in direct or indirect p	olitical campaign a	ctivities on be	half of or i	n opposition to		Yes	No
		dates for public office? If "Yes," complete S					46		√
									<u> </u>
	2								<u> </u>
	 49a Did the organization make any transfers to an exempt non-charitable related organization? b If "Yes," was the related organization(s) a section 527 organization? 50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key 								_ ✓
		received more than \$100,000 of compensati		ation. If there				Expense	
	(a) N	ame and address of each employee paid more than \$100,000	hours per week devoted to position	' '	препзацоп	employee benefit plans & deferred compensation	acc	ount an allowan	id
None	9								
Total	numb	er of other employees paid over \$100,000 -							
		lete this table for the five highest compensa ensation from the organization. If there is no		entractors who	each rec	eived more than \$1	100,000) of	
		(a) Name and address of each independent contractor p	oald more than \$100,000		(b) Ty	pe of service	(c) Con	pensat	ion
None	<u> </u>								
Total	numb	er of other independent contractors each re							
		Under penalties of perjury, I declare that I have examinand belief, it is true, correct, and complete Declaration							
Sign		Wel Gun all				2/1/10)		
Here	.	Signature of officer			I	Date			
		Wee Yuen Chin, Treasurer							
	+	Type or print name and title		Date	Check if	December 1 death in a	Nivershaa (· · · · · · · ·	
Paid		Preparer's signature		Date	self-	Preparer's Identifying	Mumber (S	oee instit	JCHONS)
Prepa		Firm's name (or yours			employed •	EIN ▶			
Use C	Jnly if self-employed), address, and ZIP + 4 Phone no ► ()							-	
May t	the IR	S discuss this return with the preparer show	n above? See instr	uctions .			□ Y	es 🗌	No

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No 1545-0047 Open to Public

Department of the Treasury Internal Revenue Service Name of the organization

Inspection Employer identification number

GΑ	PS F	OUNDATIO	N						20	5449967	
.₽a	rt-l-	Reasor	for Public Cl	narity Status (All or	ganızatio	ons mus	t compl	ete this	part.) (s	ee instru	ctions)
The 1 2 3	org	A church, co A school de	onvention of chu scribed in secti on	ndation because it is. irches, or association on 170(b)(1)(A)(ii). (Athhospital service organ	of churc	hes desc edule E)	ribed in s	section 1	70(b)(1)(Schedule H.)
4		A medical re hospital's na	esearch organiza ame, city, and st	ation operated in conjuste:	unction v	with a ho	spital de	scribed ii	section	170(b)(1)(A)(iii). Enter the
5		section 170	(b)(1)(A)(iv). (Co	•	_	-					I unit described in
6			_	ernment or governme				-			
7		described in	section 170(b)	y receives a substantia (1)(A)(vi). (Complete F	Part II.)			governm	iental un	it or from	the general public
8			-	d in section 170(b)(1)		-	-				
9	∠	receipts from	n activities relate n gross investm	receives: (1) more the ed to its exempt funct ent income and unre a after June 30, 1975.	tions-su lated bus	bject to	certain ex xable inc	ceptions ome (les	, and (2) s sectior	no more	than 331/3 % of its
10 11		An organiza purposes of 509(a)(3). Cl	tion organized a one or more pu heck the box tha	nd operated exclusive and operated exclusive blicly supported organ at describes the type	ely for the relations of suppo	ne benefi describe rting org	it of, to p d in secti anization	perform to on 509(a) and com	he functi (1) or se plete line	ions of, o ction 509(es 11e thr	r to carry out the (a)(2). See section ough 11h
е		persons other	this box, I cer	tify that the organization managers and other	tion is no	t control		tly or inc	lirectly b	y one or	
f g		organization	, check this box st 17, 2006, has	a written determinati the organization acce							III supporting
		(i) A persor	who directly o	r indirectly controls, en		-		th person	s descri	bed in (ii)	11g(i)
h		(iii) A 35% c	controlled entity	rson described in (i) a of a person described ation about the organ	d in (i) or			· · · ·			11g(ii) 11g(iii)
_		e of supported ganization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(rv) is the o	organization sted in your document?	(v) Did y the organ col (i)	ou notify nization in of your port?	organizat (i) organi	Is the tion in col ized in the S?	(vii) Amount of support
					Yes	No	Yes	No	Yes	No	
											<u> </u>
									.,		
						*. A 1 5 1 5 -		计划	The second		

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi) Part II (Complete only if you checked the box on line 5, 7, or 8 of Part I.) Section A. Public Support (a) 2004 Calendar year (or fiscal year beginning in) (b) 2005 (c) 2006 (d) 2007 (f) Total (e) 2008 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") Tax revenues levied for the organization's benefit and either paid to or expended on its behalf The value of services or facilities furnished by a governmental unit to the organization without charge **Total.** Add lines 1-3 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) Public support. Subtract line 5 from line 4. Section B. Total Support (f) Total Calendar year (or fiscal year beginning in) (a) 2004 **(b)** 2005 (c) 2006 (d) 2007 (e) 2008 Amounts from line 4 . Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources Net income from unrelated business activities, whether or not the business is regularly carried on Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV) Total support. Add lines 7 through 10 . Gross receipts from related activities, etc. (see instructions) First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here Section C. Computation of Public Support Percentage Public support percentage for 2008 (line 6, column (f) divided by line 11, column (f)) 14 % 15 Public support percentage from 2007 Schedule A, Part IV-A, line 26f 16a 331/3 % support test - 2008. If the organization did not check the box on line 13, and line 14 is 331/3 % or more, check this box 331/3 % support test - 2007. If the organization did not check a box on line 13 or 16a, and line 15 is 331/3 % or more, check this▶ □ box and stop here. The organization qualifies as a publicly supported organization 17a 10%-facts-and-circumstances test - 2008. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization. b 10%-facts-and-circumstances test-2007. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization > Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions >

Schedule A (Form 990 or 990-EZ) 2008 Page 3 Part III Support Schedule for Organizations Described in Section 509(a)(2) (Complete only if you checked the box on line 9 of Part I.) Section A. Public Support Calendar year (or fiscal year beginning in) (a) 2004 (b) 2005 (c) 2006 (d) 2007 (e) 2008 (f) Total Gifts. grants, contributions, membership fees received. (Do not include 2,280 317,523 119,156 95,880 100,207 any "unusual grants.") Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . Gross receipts from activities that are not an unrelated trade or business under section 513 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf The value of services or facilities furnished by a governmental unit to the 2,015 10,700 8,517 10,303 31,535 organization without charge . . . 0 4,295 129,856 104,397 110,510 349,058 Total. Add lines 1-5 7a Amounts included on lines 1, 2, and 3 received from disqualified persons b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000 . . . c Add lines 7a and 7b Public support (Subtract line 7c from line 6) 349,058 Section B. Total Support Calendar year (or fiscal year beginning in) (a) 2004 (b) 2005 (c) 2006 (d) 2007 (e) 2008 (f) Total 0 129,856 4,295 104,397 110,510 349.058 Amounts from line 6 . 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar 175 175 sources b Unrelated business taxable income (less section 511 taxes) from businesses O acquired after June 30, 1975 . 0 0 0 0 175 175 c Add lines 10a and 10b Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV) Total support. (Add lines 9, 10c, 11, 13 349,233 and 12) . First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here **▶** Section C. Computation of Public Support Percentage Public support percentage for 2008 (line 8, column (f) divided by line 13, column (f)) . . . 15 % Public support percentage from 2007 Schedule A, Part IV-A, line 27g . 16 % Section D. Computation of Investment Income Percentage Investment income percentage for 2008 (line 10c, column (f) divided by line 13, column (f)) . 17 %

19a 331/2 % support tests - 2008. If the organization did not check the box on line 14, and line 15 is more than 331/2 %, and line 17 is not more than 331/3 %, check this box and stop here. The organization qualifies as a publicly supported organization \triangleright 33\% support tests - 2007. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33\%, and

Investment income percentage from 2007 Schedule A, Part IV-A, line 27h . . .

line 18 is not more than 331/3 %, check this box and stop here. The organization qualifies as a publicly supported organization \blacktriangleright Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions >

%

18

	m 990 or 990-EZ) 2008	Page 4
Part IV	Supplemental Information. Complete this part to provide the explanation required by Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see	y Part II, line 10; e instructions)
		•••••
	•••••••••••••••••••••••••••••••••••••••	•••••

Statement 1 : Grants and Similar Amounts Paid

Statement 2 : Other Expenses Schedule

Statement 3 : Officers, Directors, Trustees and Key Employees Compensation

Statement 1

Form 990-EZ

Page 1

Line Number Part I Line 10

GrantsAndSimilarAmountsPaidSchedule

Total:

GAPS FOUNDATION 20-5449967

\$68,000

Grants and Similar Amounts Paid

BookValue **FMV** Amount Type of Activity: Education \$35,000 Donee's name and Terra Nova High School address: 10351 NW Thompson Road Portland, OR 97229 Purpose of payment to affiliate: Relationship: Description: **How Book Value** Determined: **How FMV** Determined: Date of Gift: 2008-12 Type of Activity: Education \$33,000 Donee's name and Terra Nova High School address: 10351 NW Thompson Road Portland, OR 97229 Purpose of payment to affiliate: Relationship. Description: How Book Value Determined¹ How FMV Determined: Date of Gift: 2009-06

\$0

Statement 2

Form 990-EZ

GAPS FOUNDATION 20-5449967

Page⁻ 1

Line Number Part I Line 16 OtherExpensesSchedule2

Other Expenses Schedule

Description	Amount
Supplies	\$92
Dues and Fees	\$700
Insurance	\$1,600
Taxes & Licenses	\$106
Other	\$714
Total:	\$3,212

Statement 3 Form 990-EZ Page 2

Line Number Part IV

OfficersDirectorsEtcStatement

Officers, Directors, Trustees and Key Employees Compensation

Name	Title and Hrs	Compensation	Benefits	Expense
Steve Petruzelli 5825 NE Ray Circle Hillsboro, OR 97124	President 2 00	\$0	\$0	\$0
Wee Yuen Chin 5825 NE Ray Circle Hillsboro, OR 97124	Treasurer 2	\$0	\$0	\$0
Barbara Gibbs 5825 NE Ray Circle Hillsboro, OR 97124	Secretary 2	\$0	\$0	\$0
Patrick Braatz 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1	\$0	\$0	\$0
Sally Bunnell 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1	\$0	\$0	\$0
Jeff Condit 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1 00	\$0	\$0	\$0
Dr Vaughn Tidwell 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1 00	\$0	\$0	\$0
Dr John Young 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1 00	\$0	\$0	\$0
Nancy Young 5825 NE Ray Cırcle Hillsboro, OR 97124	Trustee 1 00	\$0	\$0	\$0
Gail Young 5825 NE Ray Circle Hillsboro, OR 97124	Trustee 1 00	\$0	\$0	\$0
Total:		\$0	\$0	\$0

BYLAWS

OF

THE G.A.P.S. FOUNDATION

SECTION 1 NAME

The name of the Corporation is The G.A.P.S. Foundation, an Oregon nonprofit corporation.

SECTION 2 PURPOSE AND POWERS

- 2.1 <u>Purpose</u>. The Corporation is organized and shall be operated exclusively (1) for charitable, scientific, and educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and (2) for the benefit of Northwest Regional Educational Service District (the "District") and the public school students served by the District in Clatsop, Columbia, Tillamook, and Washington Counties, Oregon. In furtherance thereof, the Corporation shall support educational programs that serve youths from birth to age 21, with a preference for underprivileged and disabled youths.
- 2.2 <u>Powers</u>. Subject to the foregoing purposes and the requirements of Internal Revenue Code section 501(c)(3), the Corporation shall have and may exercise all the rights and powers of a nonprofit corporation under the Oregon Nonprofit Corporation Act.

SECTION 3 DIRECTORS

- 3.1 <u>Powers</u>. The board of directors shall manage the business and affairs of the Corporation and exercise or direct the exercise of all corporate powers.
- 3.2 <u>Number</u>. The number of directors may vary between a minimum of three and a maximum of 25, the exact number to be fixed from time to time by resolution of the board of directors.
- 3.3 <u>Appointment</u>. The District shall be entitled to appoint one director, exercisable by written instrument delivered to the President or Secretary. The ESD Liaison position is ex-officio by virtue of being an ESD Board member. This is a non-voting position. New Board directors may be appointed at any time. This Section may be amended or repealed only with the advance written consent of the District.
- 3.4 <u>Election and Term of Office</u>. Except as provided in Section 3.3, Directors shall be elected at the annual meeting of the board of directors by a majority vote of the directors then in office. Directors shall serve until the next annual meeting of the board of directors, or until their successors have been elected and take office, and may be elected for successive terms. A director who leaves the board of directors at the expiration of his or her term may be reelected after the expiration of one year.
- 3.5 <u>Removal</u>. The District may remove its appointed director, with or without cause, by a written instrument delivered to the director being removed, with a copy to the President or Secretary. Other directors may be removed, with or without cause, by the affirmative vote of a majority of all the directors then in office, at any meeting of the board of directors. The notice of such meeting shall state that the purpose or one of the purposes of the meeting is the removal of the director or directors involved.

- 3.6 <u>Vacancies</u>. Any vacancy occurring in the board of directors for any reason, including a vacancy resulting from an increase in the number of directors, shall be filled in the same manner provided in Sections 3.3 and 3.4 for appointment or election of directors to the applicable position.
- 3.7 <u>Resignation</u>. Any director may resign at any time by delivering written notice of resignation to the President or Secretary. Such resignation shall be effective on receipt unless it is specified therein to be effective at a later time, and acceptance of the resignation shall not be necessary.
- 3.8 <u>Compensation</u>. Directors shall serve without compensation for their services. A director may receive reimbursement for actual and reasonable expenses incurred in performing his or her duties upon the approval of the board of directors.
- 3.9 <u>Annual Meetings</u>. The annual meeting of the board of directors shall be held at a date, time, and place determined by the board of directors.
- 3.10 <u>Regular Meetings</u>. The board of directors may from time to time establish monthly or other regular meetings of the board, the specific date, time, and place to be determined by the President.
- 3.11 <u>Special Meetings</u>. Special meetings of the board of directors may be called by the President or any two directors.
- 3.12 Notice of Meetings. Written notice of the annual meeting of the board of directors shall be given at least 30 days before the meeting, written notice of a regular meeting shall be given at least ten days before the meeting, and written or oral notice of a special meeting shall be given at least 48 hours before the meeting. The notice shall in each case specify the date, time, and place of the meeting, and notice shall be sufficient if actually received at the required time or if mailed not less than five days before the required time. Mailed notices shall be directed to the director's address shown on the corporate records or to the director's actual address ascertained by the person giving notice. Oral notice may be delivered in person or by telephone. Except as otherwise required by law, the Articles of Incorporation, or these bylaws, neither the business to be transacted at nor the purpose of any meeting of the board of directors need be specified in the notice.
- 3.13 <u>Waiver of Notice</u>. Whenever any notice is required to be given to any director, a waiver thereof in writing, signed by the director entitled to such notice, whether before or after the event specified in the waiver, shall be deemed equivalent to the giving of such notice. Furthermore, the attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.
- 3.14 <u>Action Without a Meeting</u>. Any action that is required or permitted to be taken by the directors at a meeting may be taken without a meeting if a consent in writing setting forth the action is signed by all of the directors entitled to vote on the matter. The action shall be effective on the date when the last signature is placed on the consent.
- 3.15 <u>Meeting by Telephone Conference</u>. The board of directors may hold a meeting by conference telephone or similar equipment by means of which all persons participating in the meeting can hear each other. Participation in such meeting shall constitute presence in person at the meeting.
- 3.16 Quorum; Majority Vote. A majority of the number of directors in office at the time of a meeting of the board of directors shall constitute a quorum for the transaction of business at any meeting of the board of directors. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the board of directors. A minority of the directors, in the absence of a quorum, may adjourn and reconvene from time to time but may not transact any business.

3.17 <u>Advisory Board</u>. The board of directors may appoint individuals to an "advisory board" to serve at the pleasure of the board of directors. Members of the advisory board shall be entitled to receive notice of all regular and annual meeting of the board of directors, to attend and speak at such meetings, and to receive copies of the minutes thereof, but shall not be entitled to vote and shall not be considered directors of the Corporation for purposes of Section 3.2.

SECTION 4 OFFICERS

- 4.1 <u>Designation</u>. The officers of the Corporation shall be President, President-Elect, Past President, Secretary, and Treasurer. Such other officers as may be deemed necessary may be elected by the board of directors and shall have such powers and duties as may be prescribed by the board. The same individual may hold two or more offices.
- 4.2 Qualification. An officer must be a member of the board of directors.
- 4.3 <u>Election and Term of Office</u>. The officers of the Corporation shall be elected by the board of directors to serve a two-year term beginning July 1, and ending June 30. Each officer shall hold office until the officer's resignation, death, or removal.
- 4.4 <u>Resignation</u>. An officer may resign at any time by delivering written notice of resignation to the President or Secretary. Such resignation shall be effective upon receipt unless it is specified to be effective at a later time. The board of directors may reject any postdated resignation by notice in writing to the resigning officer.
- 4.5 <u>Removal</u>. The board of directors may remove any officer, with or without cause, by the affirmative vote of a majority of the directors then in office, at any meeting of the board of directors. Removal shall be without prejudice to the contract rights, if any, of the person removed. Election of an officer shall not of itself create contract rights.
- 4.6 <u>Vacancies</u>. A vacancy in any office because of death, resignation, removal, or otherwise may be filled by the board of directors for the unexpired portion of the term.
- 4.7 <u>Compensation</u>. Officers shall serve without compensation for their services. An officer may receive reimbursement for actual and reasonable expenses incurred in performing his or her duties upon the approval of the board of directors.
- 4.8 <u>President</u>. The President shall be the chief executive officer of the corporation and shall, subject to the control of the board of directors, have general supervision, direction, and control of the business and affairs of the Corporation. The President shall preside at all meetings of the board of directors and shall with the Secretary execute on behalf of the Corporation all contracts, agreements, and other instruments. The President shall have the general powers and management usually vested in the office of president of a corporation, and shall have such other powers and duties as may be prescribed by the board of directors. The President shall also be the chair of the Executive Committee, if the Executive Committee is created, and a nonvoting ex officio member of any other committee.
- 4.9 <u>Past President</u>. When a new President assumes office, the retiring President shall become the immediate Past President and as such shall serve as a member of the Executive Committee for a period of two years. During those two years, the immediate Past President shall also perform the duties of the President in the absence of the President or President-elect.

- 4.10 <u>President-elect</u>. In the absence or disability of the President, the President-elect shall perform the duties and exercise the powers of the President and shall perform such other duties as the Board of Directors shall prescribe. The President-Elect assumes the role of president at the end of a two-year President-elect term. Works closely with the president to coordinate the work of the Foundation in order to assume leadership and provide continuity in transition to President. Functions as a member of the Executive Committee for rapid decision-making.
- 4.11 <u>Secretary</u>. The Secretary shall prepare and keep (or cause to be prepared and kept) the minutes of all meetings of the board of directors and any committees of the board of directors and shall have custody of the minute books and other records pertaining to corporate business. The Secretary shall give or cause to be given such notice of the meetings of the board of directors as is required by the bylaws. The Secretary shall be responsible for authenticating resolutions and other records of the corporation and shall countersign on behalf of the corporation all contracts, agreements, and other instruments. The Secretary shall perform such other duties as may be prescribed by the board of directors. Functions as a member of the Executive Committee for rapid decision-making
- 4.12 Treasurer. The Treasurer shall also be the chief financial and accounting officer of the Corporation and shall supervise and monitor the finances of the Corporation. The Treasurer shall (a) cause to be kept correct and complete records of account showing the financial condition of the Corporation, (b) be legal custodian of all moneys, notes, securities, and other valuables that may come into the possession of the Corporation, (c) cause all funds of the Corporation to be deposited in depositories that the board of directors may designate, (d) pay funds out only on the check of the Corporation signed in the manner: The Treasurer will be jointly responsible with the Past President for signing all checks. The President will be added to the bank account and available as a third signer only if the President and Treasurer work for the same organization, and/or a check requires immediate execution and one of the other two signers will be unavailable for a period of five days. (e) present to the board of directors regular statements of the Corporation's financial position and cash flows, (f) ensure that the Corporation files all necessary tax returns, and (g) maintain the record of all gifts, grants, contributions, gross receipts from admissions, sales of merchandise, performance of services, or furnishing of facilities, in an activity that is not an unrelated trade or business, and the sources of all the foregoing funds. Functions as a member of the Executive Committee for rapid decision-making

SECTION 5 COMMITTEES

- 5.1 <u>Creation</u>. The board of directors may, by resolution adopted by a majority of the directors then in office, designate and appoint an Executive Committee and such other committees, such as an Investment Committee, a Governance Committee, a Finance and Audit Committee, a Development Committee, and a Grants Committee, as may be determined appropriate.
- 5.2 <u>Authority</u>. Each committee appointed by the board of directors shall have and may exercise such powers and authority as may be conferred by the board of directors, but no committee shall in any event have the power or authority to (a) amend, alter, or repeal these bylaws or the Articles of Incorporation, (b) elect, appoint, or remove any director or officer, (c) approve dissolution or merger or any sale, pledge, or transfer of all or substantially all of the Corporation's assets, or (d) authorize any distribution of the assets of the Corporation. The designation and appointment of any committees and the delegation thereto of authority shall not operate to relieve the board of directors or any individual director of any responsibility imposed by law. The board of directors shall have the power at any time to fill vacancies in, to change the size or membership of, and to discharge the Executive Committee and any other committee.

- 5.3 Executive Committee The committee shall consist of the officers of the Foundation and shall make routine decisions in between Board of Trustee meetings. In addition, the Executive Committee shall monitor the fulfillment of the Foundation mission and vision, review and make recommendations for bylaw changes, and nominate new Board members for Board approval.
- 5.4 <u>Nominating Committee</u> The committee identifies potential candidates for officer positions and encourages them to consider running for election. Because of the perceived conflict of interest, Nominating Committee members may not be named to the slate of nominees while serving on the committee.
- 5.5 <u>Board Recruitment and Retention Committee</u> The committee identifies and recommends prospective board members to the President and Executive Committee, within the guidelines established by the Board of Trustees and the Foundation Bylaws.
- 5.6 <u>Development Committee</u> The committee shall recommend fundraising strategies and an annual fundraising plan, within the guidelines established by the Board of Trustees for the board's approval. Fundraising strategies may include, but are not limited to: corporate giving, individual giving, staff giving, and fund-raising events. The committee shall also assist in the identification and introduction of potential major donors, and recruit volunteers to coordinate Foundation fundraising events..
- 5.7 <u>Finance</u>, <u>Investment</u>, <u>and Audit Committee</u> The committee shall review quarterly financial statements, recommend approval of the annual budget, recommend and implement investment policies, recommend and oversee the investments of the Foundation, recommend the selection of portfolio managers, and recommend the selection of the Foundation auditor within the guidelines established by the Board of Trustees and for their approval.
- 5.8 <u>Communications Committee</u> The committee shall develop an ongoing communications plan and oversee the preparation of Foundation promotional materials. Promotional materials may include, but are not limited to: communications for the use of the Board of Trustees, as well as communications to school districts, volunteers, potential Foundation members, and others. Communications may include informational brochures, newsletters, board and committee recruitment materials, fundraising information, news releases, and other foundation-related communications.
- 5.9 <u>Grant-making Committee</u> –The committee prepares Foundation grant-making policies and procedures and recommends the distribution of grants to the President, within the guidelines established by the Board of Trustees.
- 5.10 Other Committees All other committees shall be advisory in nature and shall include such persons as may be appointed by the board of directors. No such committee shall exercise any powers or authority of the board of directors. The President shall be a nonvoting ex officio member of all other committees. The members of each committee may elect a chairperson.
- 5.11 Meetings Members of committees shall meet at the call of the chairman at such place as the chairman shall designate after reasonable notice has been given to each committee member. Each committee shall keep minutes of its proceedings and within a reasonable time thereafter make a written report to the board of directors of its actions. Any action that may be taken by a committee at a meeting may be taken without a meeting if a consent in writing setting forth the action taken and signed by all members of the committee entitled to vote on the matter. The action shall be effective on the date when the last signature is placed on the consent.

5.12 <u>Quorum</u> – A majority of the members of a committee shall constitute a quorum for the transaction of business at any committee meeting, and any transaction of a committee shall require a majority vote of the quorum present at the meeting.

SECTION 6 EMPLOYEES

- 6.1 Executive Director. The board of directors may hire an Executive Director to serve at the pleasure of the board of directors, subject to contractual provisions. The Executive Director shall be an employee of the corporation and shall, subject to the discretion and control of the board of directors, report to the President. The Executive Director shall be the chief operating officer of the corporation and shall be responsible for the management and supervision of the offices, employees, programs, and services of the corporation. The Executive Director shall also have such other authority and perform such other duties as may be prescribed by the board of directors.
- 6.2 Other Employees. The board of directors may establish such other positions of employment as it deems desirable from time to time. All employees shall, subject to the inherent control of the board of directors and the President, report to the Executive Director (if any). In the absence of the Executive Director, all employees shall report to the President.

SECTION 7 INDEMNIFICATION OF DIRECTORS AND OFFICERS

- 7.1 Generally. The Corporation shall to the fullest extent permitted by law indemnify any person who is or was a director or officer of the Corporation against any and all liability incurred by such person in connection with any claim, action, suit, or proceeding or any threatened claim, action, suit, or proceeding, whether civil, criminal, administrative, or investigative, by reason of the fact that such person is or was a director or officer of the Corporation, if such person acted in good faith and in a manner such person reasonably believed to be in or not opposed to the best interest of the Corporation, and with respect to any criminal proceeding such person had no reasonable cause to believe the conduct was unlawful. Liability and expenses include reasonable attorneys' fees, judgments, fines, costs, and amounts actually paid in settlement. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not of itself create a presumption that such person did not act in good faith and in a manner which such person reasonably believed to be in or not opposed to the best interests of the Corporation, and, with respect to any criminal proceeding, had reasonable cause to believe that such conduct was unlawful. The foregoing right of indemnification shall be in addition to and not exclusive of any and all other rights to which any such director or officer may be entitled under any statute, bylaw, agreement, or otherwise.
- 7.2 Actions by or in the Right of the Corporation. In connection with any proceeding brought by or in the right of the Corporation, the Corporation may not indemnify any person who is or was a director or officer of the Corporation if such person has been adjudged by a court of law to be liable to the Corporation, unless the court in which the action or suit was brought shall determine upon application that, despite the adjudication of liability, in view of all of the circumstances of the case such person is fairly and reasonably entitled to indemnity.
- 7.3 <u>Self-Interested Transactions</u>. The Corporation may not indemnify any person who is or was a director or officer of the Corporation in connection with any proceeding charging improper personal benefit to such person in which such person has been adjudged liable on the basis that personal benefit was improperly received by such person, unless the court in which the action or suit was brought determines upon application that, despite

the adjudication of liability, in view of all circumstances of the case such person is fairly and reasonably entitled to indemnity.

- 7.4 <u>Determination of the Propriety of Indemnification</u>. The determination that indemnification is proper shall be made by the majority vote of a quorum consisting of the directors who were not parties to the proceeding or, if such a quorum cannot be obtained, by the majority vote of a committee, duly designated by the board of directors, consisting of at least two directors who were not parties to the proceeding. If there are not two directors who were not parties to the proceeding, the full board of directors shall select special legal counsel to determine whether indemnification is proper.
- 7.5 Evaluation of Expenses. An evaluation as to the reasonableness of expenses shall be made by the majority vote of a quorum consisting of directors who were not parties to the proceeding or, if such a quorum cannot be obtained, by the majority vote of a committee, duly designated by the board of directors, consisting of at least two directors who were not parties to the proceeding. If there are not two directors who were not parties to the proceeding, the full board of directors, including directors who were parties to the proceeding, shall evaluate the reasonableness of expenses.
- 7.6 <u>Notice to the Attorney General</u>. A director or officer shall not be indemnified by the Corporation until 20 days after the effective date of written notice to the Attorney General of the proposed indemnification.
- 7.7 Advance of Expenses. Expenses incurred with respect to any claim, action, suit, or other proceeding of the character described in this article may be advanced by the corporation prior to the final disposition of such proceeding if (a) the director or officer provides written affirmation to the Corporation of such person's good faith belief that such person satisfies the criteria for indemnification, and (b) the director or officer gives the Corporation a written undertaking to repay the advanced amount if it is ultimately determined that the director or officer is not entitled to indemnification under this article. The undertaking shall be a general obligation of the director or officer, but need not be secured and may be accepted by the board of directors without reference to the director or officer's financial ability to make repayment.
- 7.8 <u>Insurance</u>. The board of directors shall have the power to purchase insurance on behalf of any individual who is or was an officer or director of the Corporation against liability asserted against or incurred by such individual arising out of such individual's status as a director or officer of the Corporation, whether or not the Corporation would have the power to indemnify such individual against liability under the provisions of this article.

SECTION 8 AMENDMENT

The board of directors may amend these bylaws, by the affirmative vote of a majority of all the directors then in office, at any meeting of the board of directors. The meeting notice shall state that a purpose of the meeting is to consider an amendment to the articles of incorporation and shall include a copy or summary of the proposed amendment.

The foregoing bylaws were duly revised and re-adopted by the board of directors at their regular meeting on March 17, 2008.

Signature of Secretary