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Form 990-EZ

Department of the Treasury
Internal Revenue Service

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

► Sponsoring organizations and controlling organizations as defined in section 512(b)(13) must file Form 990 All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form

► The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No 1545-1150

2008

Open to Public Inspection

A For the 2008 calendar year, or tax year beginning 07-01-2008, and ending 06-30-2009

B Check if applicable

Address change

Name change

Initial return

Termination

Amended return

Application pending

Please use IRS label or print or type. See Specific Instructions.

C Name of organization

Maine International Trade Center

Number and street (or P O box, if mail is not delivered to street address)Room/suite

511 Congress Street

City or town, state or country, and ZIP + 4

Portland, ME 04101

D Employer identification number

01-0509118

E Telephone number

(207) 541-7400

F Group Exemption Number

► Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

G Accounting method

☐ Cash

☒ Accrual

Other (specify) ►

I Website:► www.mito.com

J Organization type (check only one)—

☒ 501(c)(3)

☐ (insert no)

☐ 4947(a)(1) or

☐ 527

H Check ► ☐ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

K Check ☐ if the organization is not a section 509(a)(3) supporting organization **and** its gross receipts are normally **not** more than \$25,000 A return is not required, but if the organization chooses to file a return, be sure to file a complete return

L Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$1,000,000 or more, file Form 990 instead of Form 990-EZ

► \$926,444

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I)									
Revenue	1	Contributions, gifts, grants, and similar amounts received						1	651,935
	2	Program service revenue including government fees and contracts						2	164,313
	3	Membership dues and assessments						3	83,617
	4	Investment income						4	26,579
	5a	Gross amount from sale of assets other than inventory				5a		5c	
	b	Less cost or other basis and sales expenses				5b			
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach schedule)							
	6	Special events and activities (complete applicable parts of Schedule G) If any amount is from gaming , check here ☐						6c	
	a	Gross revenue (not including \$_____of contributions reported on line 1)				6a			
	b	Less direct expenses other than fundraising expenses				6b			
Expenses	c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)							
	7a	Gross sales of inventory, less returns and allowances				7a		7c	
	b	Less cost of goods sold				7b			
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)							
	8	Other revenue (describe ►_____)						8	
	9	Total revenue (add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8)						9	926,444
	10	Grants and similar amounts paid (attach schedule)						10	
	11	Benefits paid to or for members						11	
	12	Salaries, other compensation, and employee benefits						12	450,792
	13	Professional fees and other payments to independent contractors						13	12,500
Net Assets	14	Occupancy, rent, utilities, and maintenance						14	123,107
	15	Printing, publications, postage, and shipping						15	14,712
	16	Other expenses (describe ►_____)						16	308,210
	17	Total expenses (add lines 10 through 16)						17	909,321
	18	Excess or (deficit) for the year (Subtract line 17 from line 9)						18	17,123
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)						19	144,307
	20	Other changes in net assets or fund balances (attach explanation)						20	
	21	Net assets or fund balances at end of year (combine lines 18 through 20)						21	161,430

Part II Balance Sheets—If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ

(See the instructions for Part II)

(A) Beginning of year

(B) End of year

22 Cash, savings, and investments

23 Land and buildings

24 Other assets (describe ►_____)

25 Total assets

26 Total liabilities (describe ►_____)

27 Net assets or fund balances (line 27 of column (B) must agree with line 21) .

156,073

52,698

208,771

64,464

144,307

22

23

24

25

26

27

148,704

35,896

184,600

23,170

161,430

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Cat No 10642I

Form 990-EZ (2008)

Part III Statement of Program Service Accomplishments (See the instructions for Part III)		Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, optional for others)	
What is the organization's primary exempt purpose? TO EXPAND MAINE'S ECONOMY THROUGH INCREASED INTERNATIONAL TRADE IN GOODS AND SERVICES, AND RELATED ACTIVITIES			
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title			
28 See Additional Data Table			
(Grants \$)	If this amount includes foreign grants, check here . . . ☐	28a	
29			
(Grants \$)	If this amount includes foreign grants, check here . . . ☐	29a	
30			
(Grants \$)	If this amount includes foreign grants, check here . . . ☐	30a	
31 Other program services (attach schedule) ☐			
(Grants \$)	If this amount includes foreign grants, check here . . . ☐	31a	
32 Total program service expenses (add lines 28a through 31a) ☐		32	443,789

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated (See the instructions for Part IV)				
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-.)	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
See Additional Data Table				

Part V

Other Information (Note the statement requirements in the instructions for Part VI.)

Yes

No

33

Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity

33

No

34

Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes

34

No

35

If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but **not** reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T

a

Did the organization have unrelated business gross income of \$1,000 or more or 6033(e) notice, reporting, and proxy tax requirements?

35a

No

b

If "Yes," has it filed a tax return on **Form 990-T** for this year?

35b

36

Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N

36

No

37a

Enter amount of political expenditures, direct or indirect, as described in the instructions ▶

37a

0

b

Did the organization file **Form 1120-POL** for this year?

37b

38a

Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?

38a

No

b

If "Yes," complete Schedule L, Part II and enter the total amount involved

38b

39

501(c)(7) organizations. Enter

a

Initiation fees and capital contributions included on line 9

39a

b

Gross receipts, included on line 9, for public use of club facilities

39b

40a

Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under section 4911 ▶ 0 , section 4912 ▶ 0 , section 4955 ▶ 0

b

Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I.

40b

No

c

Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶

0

d

Enter amount of tax on line 40c reimbursed by the organization ▶

0

e

All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction?

40e

No

41

List the states with which a copy of this return is filed ▶ ME

42a

The books are in care of ▶ Patty Davis Telephone no ▶ (207) 541-7400

511 Congress Street

Located at ▶ Portland, ME ZIP + 4 ▶ 041013428

b

At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?

42b

Yes

No

If "Yes," enter the name of the foreign country ▶

See the instructions for exceptions and filing requirements for **Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.**

c

At any time during the calendar year, did the organization maintain an office outside of the U S ?

42c

No

If "Yes," enter the name of the foreign country ▶

43

Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ▶

and enter the amount of tax-exempt interest received or accrued during the tax year ▶

43

44

Did the organization maintain any donor advised funds? If "Yes", Form 990 must be completed instead of Form 990-EZ.

44

Yes

No

45

Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes", Form 990 must be completed instead of Form 990-EZ.

45

No

Form 990-EZ (2008)

Part VI

Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

46	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	Yes	No
47	Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II		No
48	Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "yes," complete Schedule E		No
49a	Did the organization make any transfers to an exempt non-charitable related organization?		No
b	If "Yes," was the related organization(s) a section 527 organization?		
50	Complete this table for the five highest compensated employees (other than officers, directors, trustees, and key employees) who received more than \$100,000 of compensation from the organization. If there are none, enter "None."		

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
NONE				
Total number of other employees paid over \$100,000	0			

51	Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there are none, enter "None."				
(a)	Name and address of each independent contractor paid more than \$100,000	(b)	Type of service	(c)	Compensation
	NONE				
Total number of other independent contractors receiving over \$100,000		0			

Please Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.				
	***** Signature of officer		2010-05-05 Date		
Paid Preparer's Use Only	Preparer's signature Barbara J McGuan CPA		Date 2010-05-05	Check if self-employed ☐	Preparer's PTIN (See Gen. Inst. X)
	Firm's name (or yours if self-employed), address, and ZIP + 4 Berry Dunn McNeil & Parker LLC PO Box 1100 Portland, ME 041041100				EIN
					Phone no. (207) 775-2387
	May the IRS discuss this return with the preparer shown above? See instructions. ☒ Yes ☐ No				

SCHEDULE A

(Form 990 or 990EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.
Attach to Form 990 or Form 990-EZ. See separate instructions.

OMB No 1545-0047

2008

Open to Public Inspection

Name of the organization Maine International Trade Center	Employer identification number 01-0509118
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Part I Reason for Public Charity Status (to be completed by all organizations) (See Instructions)

The organization is not a private foundation because it is (Please check only **one** organization)

1	☐	A church, convention of churches, or association of churches described in Section 170(b)(1)(A)(i).
2	☐	A school described in Section 170(b)(1)(A)(ii). (Attach Schedule E)
3	☐	A hospital or a cooperative hospital service organization described in Section 170(b)(1)(A)(iii). (Attach Schedule H)
4	☐	A medical research organization operated in conjunction with a hospital described in Section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state
5	☐	An organization operated for the benefit of a college or university owned or operated by a governmental unit described in Section 170(b)(1)(A)(iv). (Complete Part II)
6	☐	A federal, state, or local government or governmental unit described in Section 170(b)(1)(A)(v).
7	☒	An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in Section 170(b)(1)(A)(vi) (Complete Part II)
8	☐	A community trust described in Section 170(b)(1)(A)(vi) (Complete Part II)
9	☐	An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See Section 509(a)(2). (Complete Part III)
10	☐	An organization organized and operated exclusively to test for public safety See Section 509(a)(4). (See instructions)
11	☐	An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2) See Section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h a ☐ Type I b ☐ Type II c ☐ Type III - Functionally Integrated d ☐ Type III - Other
e	☐	By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2)
f	☐	If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box
g	☐	Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons? (i) a person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the the supported organization? (ii) a family member of a person described in (i) above? (iii) a 35% controlled entity of a person described in (i) or (ii) above?
h	☐	Provide the following information about the organizations the organization supports

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

(i) Name of Supported Organization	(ii) EIN	(iii) Type of organization (described on lines 1- 9 above or IRC section (See Instructions))	(iv) Is the organization in col (i) listed in your governing document?		(v) Did you notify the organization in col (i) of your support?		(vi) Is the organization in col (i) organized in the U S ?		(vii) Amount of support?
			Yes	No	Yes	No	Yes	No	
Total									

Part II

Support Schedule for Organizations Described in IRC 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Public Support						
Calendar year (or fiscal year beginning in)	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants ")	773,713	769,516	776,270	787,128	735,552	3,842,179
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add line 1-3	773,713	769,516	776,270	787,128	735,552	3,842,179
5 The portion of total contribution by each person (other than a government unit or publicly supported organization) included on line 1 that exceed 2% of the amount shown on line 11, column (f)						
6 Public Support subtract line 5 from line 4						3,842,179

Total Support						
Calendar year (or fiscal year beginning in)	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
7 Amounts from line 4	773,713	31,564	776,270	787,128	735,552	3,842,179
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	34,767	31,564	30,072	28,372	26,579	151,354
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
11 Total Support (Add lines 7 through 10)						3,993,533
12 Gross receipts from related activities, etc (See instructions)					12	760,197

13 First Five Years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here

Computation of Public Support Percentage		
14 Public Support Percentage for 2008 (line 6 column (f) divided by line 11 column (f))	14	96.210 %
15 Public Support Percentage for 2007 Schedule A, Part IV-A, line 26f	15	96.150 %
16a 33 1/3% Test - 2008. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
b 33 1/3% Test - 2007. If the organization did not check the box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
17a 10% Facts and Circumstances Test - 2008. If the organization did not check a box on line 13, 16a, or 16b and line 14 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization		
b 10% Facts and Circumstances Test - 2007. If the organization did not check a box on line 13, 16a, 16b, or 17a and line 15 is 10% or more, and if the organization meets the "facts and circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts and circumstances" test The organization qualifies as a publicly supported organization		
18 Private Foundation. If the organization did not check the box on line 13, 16a, 16b, 17a or 17b, check this box and see instructions		

Part IIISupport Schedule for Organizations Described in IRC 509(a)(2)
(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support						
Calendar year (or fiscal year beginning in)	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants ")						
2Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3Gross receipts from activities that are not an unrelated trade or business under section 513						
4Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5The value of services or facilities furnished by a governmental unit to the organization without charge						
6Total Add lines 1-5						
7aAmounts included on lines 1, 2, and 3 received from disqualified persons						
bAmounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000						
cTotal of lines 7a and 7b						
8Public Support (Subtract line 7c from line 6)						

Total Support						
Calendar year (or fiscal year beginning in)	(a) 2004	(b) 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
9Amounts from line 6						
10aGross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
bUnrelated business taxable income (less section 511 taxes) from businesses acquired after 30 June, 1975						
cAdd lines 10a and 10b						
11Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12Other income Do not include gain or loss from the sale of capital assets (Explain in Part IV)						
13Total Support (Add lines 9, 10c, 11 and 12)						
14First Five Years If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a 501(c)(3) organization, check this box and stop here						

Computation of Public Support Percentage			
15	Public Support Percentage for 2008 (line 8 column (f) divided by line 13 column (f))	15	
16	Public Support Percentage for 2007 Schedule A, Part IV -A, line 27g	16	

Computation of Investment Income Percentage			
17	Investment Income Percentage for 2008 (line 10c column (f) divided by line 13 column (f))	17	
18	Investment Income Percentage from 2007 Schedule A, Part IV -A, line 27h	18	
19a	33 1/3% Tests - 2008. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization		
b	33 1/3% Tests - 2007. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3% and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization		
20	Private Foundation If the organization did not check a box on line 14, 19a or 19b, check this box and see instructions		

Part IV

Supplemental Information. Complete this part to provide the information required by Part II, line 10; Part II, line 17a or 17b, or Part III, line 12. Provide and any other additional information. (see instructions)

Facts and Circumstances Test

Additional Data

Software ID:

Software Version:

EIN: 01-0509118

Name: Maine International Trade Center

Form 990EZ, Part III - Statement of Program Service Accomplishments

Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title.	Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts; optional for others.)	
28 TRADE MISSIONS EACH YEAR THE TRADE CENTER ORGANIZES A GUBERNATORIAL TRADE MISSION AS WELL AS SMALLER TRADE MISSIONS THE TRADE MISSIONS PROVIDE ONE-ON-ONE MEETINGS WITH POTENTIAL FOREIGN TRADE PARTNERS AND UNIQUE NETWORKING OPPORTUNITIES TRADE MISSIONS ARE PARTICULARLY USEFUL FOR FIRST TIME EXPORTERS OR COMPANIES HAVING DIFFICULTY EXPANDING INTO A PARTICULAR COUNTRY OR MARKET THE TRADE CENTER ARRANGES ALL DETAILS OF THE MISSIONS INCLUDING TRANSPORTATION, TRANSLATORS, AND BUSINESS MEETINGS (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐	28a	172,947
29 TRADE SHOWS AND INTERNATIONAL CONFERENCES THE TRADE CENTER OFFERS GROUP TRIPS AND DISCOUNTS ON OVERSEAS TRADE SHOW SPACE THROUGH ITS ALLIANCES WITH OTHER GOVERNMENT AGENCIES THIS IS A CONVENIENT WAY FOR MEMBERS TO PARTICIPATE IN OVERSEAS SHOWS AND DISPLAY PRODUCT INTERNATIONALLY THE MAINE INTERNATIONAL TRADE CENTER ALSO HOSTS INTERNATIONAL CONFERENCES AND INCOMING DELEGATIONS FROM OVERSEAS TRADE CENTER MEMBERS ENJOY OPPORTUNITIES TO NETWORK WITH FOREIGN BUYERS, COMMERCIAL REPRESENTATIVES AND VISITING DIGNITARIES (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐	29a	116,125
30 PROGRAMS AND SEMINARS THE TRADE CENTER'S PROGRAMS ARE DESIGNED TO EDUCATE MAINE COMPANIES IN ALL AREAS OF TRADE THE TOPICS RESPOND TO ISSUES OF IMPORTANCE TO OUR MEMBERSHIP - RANGING FROM THE ESSENTIALS IN CONDUCTING INTERNATIONAL BUSINESS OR COUNTRY/INDUSTRY-SPECIFIC REGULATIONS, TO UNDERSTANDING THE STATE AND FEDERAL RESOURCES THAT ARE AVAILABLE FOR MAINE'S INTERNATIONALLY ACTIVE BUSINESSES (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐	30a	42,149
TECHNICAL ASSISTANCE & TRADE COUNSELING THE TRADE CENTER ASSISTS ITS MEMBERS IN RESEARCHING NEW MARKETS, REVIEWING TRADE REGULATIONS, TARIFFS AND LOGISTICS, AND IN PRODUCT SOURCING THE TRADE CENTER'S STAFF IS COMMITTED TO PROVIDING QUALITY INFORMATION AND PRACTICAL ADVICE IN SELECTING MARKETS FOR OUR MEMBERS' PRODUCTS AND SERVICES THERE ARE A NUMBER OF RESOURCES WE HAVE AVAILABLE TO THE PUBLIC IN OUR PORTLAND TRADE LIBRARY, AND ON OUR WEBSITE WHERE TRADE NEWS AND CURRENT EXPORT DATA IS LISTED WE HAVE EXTENSIVE INTERNET RESEARCH CAPABILITY AND ON-LINE DATABASE SERVICES ALONG WITH INTERNET REFERENCE GUIDES THAT PROVIDE OUR MEMBERS WITH TIMELY INFORMATION ON FOREIGN MARKETS (Grants \$ 0) If this amount includes foreign grants, check here . . . ☐		112,568

Form 990EZ, Part IV - List of Officers, Directors, Trustees, and Key Employees

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (If not paid, enter -0-.)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
Janine Bisailon-Cary 511 Congress Street Portland, ME 04101	President 40 00	0	0	
Wade Merritt 511 Congress Street Portland, ME 04101	Vice President 40 00	64,981	8,763	
Ruth Greene 511 Congress Street Portland, ME 04101	Chair 3 00	0	0	
Christopher Paradis 511 Congress Street Portland, ME 04101	Vice Chair 1 00	0	0	
Joseph Mooney 511 Congress Street Portland, ME 04101	Treasurer 1 00	0	0	
Aaron Moser 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
William DeWitt III 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
Brian Perkins 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
Kathy Billings 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
Kathleen Robinson 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
Laurenz Schmidt 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
John Wolanski 511 Congress Street Portland, ME 04101	Board Director 1 00	0	0	
John W Gulliver Esq 511 Congress Street Portland, ME 04101	Secretary 1 00	0	0	

TY 2008 General Explanation Attachment

Name: Maine International Trade Center

EIN: 01-0509118

Identifier	Return Reference	Explanation
		COMPENSATION AND CONTRIBUTIONS TO EMPLOYEE BENEFIT PLANS PAID TO JANINE BISAILLON-CARY, PRESIDENT OF THE MAINE INTERNATIONAL TRADE CENTER, ARE PAID DIRECTLY BY THE MAINE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR HER SERVICES PROVIDED TO THE MAINE INTERNATIONAL TRADE CENTER \$112,285

TY 2008 Other Assets Schedule

Name: Maine International Trade Center

EIN: 01-0509118

Description	Beginning of Year Amount	End of Year Amount
Accounts Receivable	7,902	12,020
Prepaid Expenses	12,289	2,550
Other Depreciable Assets	32,507	21,326

TY 2008 Other Expenses Schedule**Name:** Maine International Trade Center**EIN:** 01-0509118

Description	Amount
Advertising	30,532
Office Expense	45,965
Travel & Conferences	46,461
Insurance	4,122
Trade Mission & Education Programs	152,019
Miscellaneous	4,832
Depreciation	14,093
Bank Charges	3,739
Payroll Fees	3,447
Worker's Comp	3,000

TY 2008 Other Liabilities Schedule

Name: Maine International Trade Center

EIN: 01-0509118

Description	Beginning of Year Amount	End of Year Amount
Accounts Payable & Accrued Expense	58,114	15,320
Deferred Revenue	6,350	7,850