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Form **990-EZ**

# Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

- ▶ Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form.
- ▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-1150

# 2008

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

**A** For the 2008 calendar year, or tax year beginning **1/01/08**, and ending **9/30/08**

- B** Check if applicable:
- Address change
  - Name change
  - Initial return
  - Termination
  - Amended return
  - Application pending

Please use IRS label or print or type. See Specific Instructions.

**C** Name of organization  
**CIRCLE MICHIGAN, INC.**

Number and street (or P O box, if mail is not delivered to street address) Room/suite  
**P.O. BOX 541**

City or town, state or country, and ZIP + 4  
**TRENTON MI 48183**

**D** Employer identification number  
**38-2407739**

**E** Telephone number  
**800-513-6424**

**F** Group Exemption Number

● Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ).

**G** Accounting method:  Cash  Accrual  
Other (specify) ▶

**I** Website: ▶ **WWW.CIRCLEMICHIGAN.COM**

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

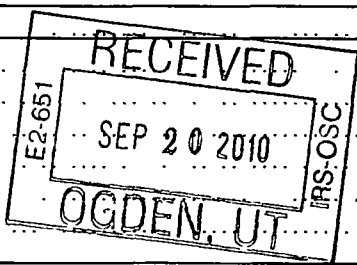
**J** Organization type (check only one)—  501(c) ( **6** ) ◀ (insert no ) 4947(a)(1) or 527

**K** Check  if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$25,000. A return is not required, but if the organization chooses to file a return, be sure to file a complete return.

**L** Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts; if \$1,000,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ **256,545**

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See the instructions for Part I.)

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	<b>111,011</b>
	3	Membership dues and assessments	3	<b>144,260</b>
	4	Investment income	4	<b>1,274</b>
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) (attach sch.)	5c	
	6	Special events and activities (complete applicable parts of Schedule G). If any amount is from gaming, check here <input type="checkbox"/>		
	a	Gross revenue (not including \$ of contributions reported on line 1)	6a	
b	Less: direct expenses other than fundraising expenses	6b		
c	Net income or (loss) from special events and activities (Subtract line 6b from line 6a)	6c		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe ▶)	8		
9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6c, 7c, and 8	9	<b>256,545</b>	
Expenses	10	Grants and similar amounts paid (attach schedule)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	<b>1,300</b>
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe ▶ <b>See Statement 2</b> )	16	<b>142,980</b>
	17	<b>Total expenses.</b> Add lines 10 through 16	17	<b>144,280</b>
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	<b>112,265</b>
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	<b>162,828</b>
	20	Other changes in net assets or fund balances (attach explanation)	20	
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20	21	<b>275,093</b>



## Part II Balance Sheets. If Total assets on line 25, column (B) are \$2,500,000 or more, file Form 990 instead of Form 990-EZ.

(See the instructions for Part II.)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	<b>98,923</b>	<b>191,525</b>
23 Land and buildings		
24 Other assets (describe ▶ <b>See Statement 3</b> )	<b>64,874</b>	<b>83,200</b>
25 <b>Total assets</b>	<b>163,797</b>	<b>274,725</b>
26 <b>Total liabilities</b> (describe ▶ <b>See Statement 4</b> )	<b>969</b>	<b>-368</b>
27 <b>Net assets or fund balances</b> (line 27 of column (B) must agree with line 21)	<b>162,828</b>	<b>275,093</b>

For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Form **990-EZ** (2008)

65 20



**Part V Other Information** (Note the statement requirements in the instructions for Part VI.)

		Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes		X
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.		
a	Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?		X
b	If "Yes," has it filed a tax return on Form 990-T for this year?		
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instr. <span style="float:right">▶ 37a</span>		
b	Did the organization file Form 1120-POL for this year?		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return?		X
b	If "Yes," complete Schedule L, Part II and enter the total amount involved <span style="float:right">38b</span>		
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9 <span style="float:right">39a</span>		
b	Gross receipts, included on line 9, for public use of club facilities <span style="float:right">39b</span>		
40a	Section 501(c)(3) organizations Enter amount of tax imposed on the organization during the year under: section 4911 <span style="float:right">▶</span> ; section 4912 <span style="float:right">▶</span> ; section 4955 <span style="float:right">▶</span>		
b	Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I <span style="float:right">40b</span>		
c	Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 <span style="float:right">▶</span>		
d	Enter amount of tax on line 40c reimbursed by the organization <span style="float:right">▶</span>		
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T <span style="float:right">40e</span>		X
41	List the states with which a copy of this return is filed. <span style="float:right">▶</span> <b>None</b>		
42a	The books are in care of <span style="float:right">▶</span> <b>JOYCE HAWKINS</b> Telephone no. <span style="float:right">▶</span> <b>800-513-6424</b> <b>P.O. BOX 541</b> Located at <span style="float:right">▶</span> <b>TRENTON, MI</b> ZIP + 4 <span style="float:right">▶</span> <b>48183</b>		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country. <span style="float:right">▶</span> See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.	Yes	No
			X
42c	At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: <span style="float:right">▶</span>		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here <span style="float:right">▶</span> <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <span style="float:right">▶</span> <b>43</b>		
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of Form 990-EZ <span style="float:right">44</span>		X
45	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ <span style="float:right">45</span>		X

**Part VI** Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51.

- 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I
- 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II
- 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E
- 49a Did the organization make any transfers to an exempt non-charitable related organization?
- 49b If "Yes," was the related organization(s) a section 527 organization?

	Yes	No
46		
47		
48		
49a		
49b		

50 Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances

Total number of other employees paid over \$100,000

51 Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation

Total number of other independent contractors each receiving over \$100,000

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: *Janet Kasie* Date: *9-17-10*

Type or print name and title: *JANET KASIE, Executive Director*

Paid Preparer's Use Only

Preparer's signature: *[Signature]* Date: *5-22-09* Check if self-employed:

Firm's name (or yours if self-employed), address, and ZIP + 4: **Hungerford & Co.**  
**13305 Reeck Rd.**  
**Southgate, MI 48195-3055**

Preparer's Identifying Number (See Instr): **P00086850**

EIN: **38-2904869**

Phone no.: **734-246-9600**

May the IRS discuss this return with the preparer shown above? See instructions

**Federal Statements****Statement 1 - Form 990-EZ, Part I, Line 3 - Membership Dues and Assessments**

<u>Description</u>	<u>Amount</u>
MEMBERSHIP DUES	\$ 144,260
Total	\$ 144,260

**Statement 2 - Form 990-EZ, Part I, Line 16 - Other Expenses**

<u>Description</u>	<u>Amount</u>
Expenses	\$
TRAVEL	716
OHIO TRAVEL ASSOC HEARTLAND	1,169
EDUCATIONAL CONFERENCES	2,150
SYTA EXPENSE	959
NTA - FALL CONVENTION	1,090
MICHIGAN TOURISM CONF 2008	1,028
ANNUAL MEG & EDUC CONF	2,580
ABA CONVENTION	11,955
INTERNATIONAL SHOWS	72
SALES TRIPS	3,682
INTEREST	39
OFFICE SUPPLIES	1,069
TELEPHONE	3,273
POSTAGE	499
COMPUTER WEB HOST & DEV	595
COMPUTER MAINTENANCE/UPGR	200
ROAD SHOW	12,710
ADVERTISING	14,184
SPECIAL MARKETING TRIPS	186
DUES & SUBSCRIPTIONS	1,430
OMCA EXPENSE	732
POW WOW/TIA EXPENSE	3,173
GRAPHIC DESIGN EXPENSES	785
MANAGEMENT FEES	75,000
BOARD EXPENSES	66
INSURANCE	1,122
COMMITTEE EXPENSE	174
BANK CHARGES	203
MISCELLANEOUS	2,019
MEDIA & PUBLIC RELATIONS	100
TAXES & UTILITES	20
Total	\$ 142,980

**Statement 3 - Form 990-EZ, Part II, Line 24 - Other Assets**

<u>Description</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Accounts Receivable	\$ 64,874	\$ 83,200
	64,874	83,200

7207 CIRCLE MICHIGAN, INC  
38-2407739  
FYE: 9/30/2008

## Federal Statements

### Statement 4 - Form 990-EZ, Part II, Line 26 - Total Liabilities

<u>Description</u>	<u>Beginning of Year</u>	<u>End of Year</u>
Accounts Payable and Accrued Expenses	\$ 969	\$ -368
	<u>969</u>	<u>-368</u>

## Federal Statements

### Statement 5 - Form 990-EZ, Part III - Organization's Primary Exempt Purpose

#### Description

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TO APPEAR AT VARIOUS TRAVEL CONVENTIONS AND MEETINGS IN ORDER TO PROMOTE AND ENCOURAGE GROUP TRAVEL TO MICHIGAN MEMBER FACILITIES.

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### Statement 6 - Form 990-EZ, Part III, Line 28 - Statement of Program Service Accomplishments

#### Description

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TO APPEAR AT VARIOUS TRAVEL CONVENTIONS AND MEETINGS IN ORDER TO PROMOTE AND ENCOURAGE GROUP TRAVEL TO MICHIGAN MEMBER FACILITIES. THE ASSOCIATION IS INSTRUMENTAL IN GIVING LEADS AT CONVENTIONS AND MEETINGS TO MEMBERS. THE ASSOCIATION REPRESENTS 150 MEMBERS NATIONALLY AND INTERNATIONALLY.